



DISTRICT LEGAL SERVICES AUTHORITY, CUDDALORE

DLSA. No. 2054 /2025

Date:26-09-2025

NOTIFICATION

Ref:	1. TNSLSA No.1816/S3/2025, D.No.2543/2025, Dated: 02-05-2025
	2. TNSLSA No.3248/S3/2025, Dated: 23-09-2025

Applications are invited from eligible persons to work full time on contract basis for a period of Two Years in the “LEGAL AID DEFENSE COUNSEL SYSTEM” (LADCS) dealing exclusively with Legal Aided matters in Criminal Cases, to be established in the District Legal Services Authority, Cuddalore.

Details of the name of the Post and number of requirements are given below:

Sl.No	Name of the Post	No. of Posts
1.	Chief Legal Aid Defense Counsel	01
2.	Deputy Chief Legal Aid Defense Counsel	02
3.	Assistant Legal Aid Defense Counsel	01
4.	Office Assistant / Clerk	01

Important Dates:

- **Date of Notification** : 26-09-2025
- **Last date for submission of Application** : 25-10-2025
- **Interview Date** : 08-11-2025 at 10:00 A.M.

Explanation:

The LADCS is established for providing legal aid, assistance and representation in criminal matters in line with the “Public Defender System” from the early stages of the criminal justice process till appellate stage, including jail visits and addressing the legal needs of unrepresented inmates.

The system shall provide services such as:

- Legal advice and assistance to all individuals visiting the office.
- Representation in trial, appeals, remand and bail work in all Courts.

- Legal assistance at pre-arrest stage as per NALSA scheme.
- Periodic visits to prisons under the guidance of the Secretary, DLSA.
- Any other work assigned by the District Legal Services Authority.

Eligibility & Qualification:

1. Chief Legal Aid Defense Counsel

- Practice in Criminal law for at least 10 years.
- Must have handled at least 30 criminal trials in Sessions Court.
- Excellent oral and written communication skills.
- Leadership qualities and ethical commitment.
- Knowledge of computer system desirable.

2. Deputy Chief Legal Aid Defense Counsel

- Practice in Criminal law for at least 7 years.
- Must have handled at least 20 criminal trials in Sessions Court.
- Strong understanding of criminal law and defense ethics.
- Ability to guide juniors, good communication, and IT knowledge.

3. Assistant Legal Aid Defense Counsel

- Practice in criminal law for 1 to 3 years.
- Good oral and written communication skills.
- Strong research and drafting skills.
- IT knowledge with proficiency.

4. Office Assistant / Clerk

- Graduation in any discipline.
- Basic computer knowledge and typing speed of 40 w.p.m.
- File maintenance and office support skills.

Salary Structure:

Sl.No	Name of the Post	Salary per Month
1.	Chief Legal Aid Defense Counsel	Rs. 70,000/-
2.	Deputy Chief Legal Aid Defense Counsel	Rs. 40,000/-
3.	Assistant Legal Aid Defense Counsel	Rs. 25,000/-

Sl.No	Name of the Post	Salary per Month
4.	Office Assistant / Clerk	Rs. 15,000/-

How to Apply:

- The standard form of application is available in the Cuddalore E-Court website (<https://cuddalore.dcourts.gov.in>).
- Applicants shall submit the duly filled application along with two passport size photographs, self-attested photocopies of educational qualifications, experience certificate, and other supportive documents.

Submission of Applications:

The duly filled application should be submitted in person or by post on or before 25-10-2025, 5:00 p.m. to:

The Chairman / Principal District Judge,
District Legal Services Authority,
District Court Campus,
Cuddalore – 607 001.

(Super scribe the envelope as “Application for the post of _____ in LADCS, DLSA, Cuddalore”)

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Chairman / Principal District Judge
District Legal Services Authority
Cuddalore

Copy to:

- Public Relation Officer, District Collectorate for publishing in the Newspapers & Official Website of District.
- System Analyst, District Court for publishing on District Court Website
- Notice Board of District Court, Cuddalore.
- Notice board of District Legal Services Authority, Cuddalore
- The President / Secretary of all Bar Association & Lawyers Association in Cuddalore District.
- Notice Board of all the Courts at Cuddalore Districts (Taluk wise)
- File.

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20/10/25

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26/09/25