DISTRICT CIVIL COURT, DARBHANGA

NOTICE INVITING PRICE QUOTATION

Notice 02/2026 Nazarat

As directed, Sealed bids are invited from reputed, experienced and authorized firms/agencies engaged in the field of Air Conditioning Service, Maintenance and Repair Works for providing Comprehensive Annual Maintenance Contract (AMC) and routine servicing of Air Conditioning systems installed in the Sub-Divisional Court, Biraul, Darbhanga.

Sl.No.	Product	Quantity
1	Split AC	20 Pieces
2	Centralised AC	88 Pieces

The AMC shall cover:

1. Routine servicing, preventive maintenance and health check-up of:
   * 20 (Twenty) Split Air Conditioners.
   * 88 (Eighty Eight) Centralized Air Conditioning Units/Indoor Units/Outdoor Units installed in the Court premises.
2. Cleaning of filters, condenser and evaporator coils.
3. Checking and tightening of electrical connections.
4. Gas pressure testing and leak detection.
5. Repair and replacement of defective components, wherever required.
6. Ensuring uninterrupted functioning of all AC units throughout the contract period.
7. Attending breakdown complaints within 24 hours of intimation.
8. Submission of maintenance reports after each service visit.

Terms and Conditions:-

1. The bidder must be a registered firm/company engaged in AC maintenance services.
2. The bidder should possess valid GST Registration.
3. The bidder should have experience of executing similar AMC works in Government Offices, Courts, Educational Institutions, Banks or Corporate Establishments.
4. Copies of PAN, GST Registration Certificate and experience certificates must be enclosed with the bid.
5. Interested agencies may submit their sealed quotations/bids in the prescribed format along with supporting documents to the office of the undersigned on or before 19/06/2026 up to 01:30 PM.
6. The bids shall be opened on 22/06/2026 at 04:35 PM in the presence of the members of Purchase Committee, Civil Court, Darbhanga.
7. The firms shall submit their bill in triplicate at the time of supply of articles/products.
8. Payment will be made in account of the firm after due verification, srevice delivered.
9. Contract Period - The AMC shall be valid for a period of one year from the date of execution of the agreement, extendable subject to satisfactory performance and approval of the competent authority.
10. There shall be a penalty for not giving proper and quatlity service of the items as per existing rules.
11. The rates quoted shall be inclusive of all taxes, duties, labour charges and transportation costs.
12. The successful bidder shall execute an agreement before commencement of work.
13. A declaration by authorized person that the firm has not been black listed by Government of Bihar/Government of India/Govt. bodies/PSUs. The quotation of the black listed bidders shall be outrightly rejected.

14. Darbhanga Judgeship reserves the right to increase/decrease the specified quantities of items.
15. The bidders shall ensure to submit the duly filled checklist as per the Notice as at Annexure I of this notice. **The bidders shall ensure to mention on the envelope with Tender Notice Number and the product for which bid will be submitted.**
16. For detailed information, interested agencies may contact the office during working hours.

Darbhanga Judgeship reserves the right to reject any or all the quotations without assigning any reason what so ever at any stage. Darbhanga Judgeship would not be under any obligation to give any clarification/s to those vendors whose bids have been rejected. If any information by bidders is found to be wrong or amounts to misrepresentation, Civil Court, Darbhanga reserves the right to take appropriate legal action.

All disputes are subject to Darbhanga Civil Court Jurisdiction only.

D.D.O.
Civil Court, Darbhanga
10-06-2026

Annexure-I

Sl.No.	Terms and Conditions	Whether Supporting Document Submitted (Yes/No)
1	Whether Supporting Document Submitted(Yes/No)	
2	Proof of Registration of firm/supplier as per Government rule.	
3	Tender Notice No. and Name of Product Mentioned on Envelope	
4	Quotation be inclusive of all taxes and other charges. if any.	
5	Declaration by authorized person that firm has not been black listed by Government of Bihar/Government of India/Govt bodies/PSUs	
6	Supporting document regarding experience of supply and installation in government bodies will be preferred. (optional)	

इस टेंडर नोटिस का पूर्ण ब्यौरा न्यायमंडल के सरकारी website "https://darbhanga.dcourts.gov.in/" के नोटिफिकेशन पर उपलब्ध है l