CIVIL COURT, DARBHANGA, BIHAR

NOTICE INVITING PRICE QUOTATION

Notice No. 01.... (Nazarat)

Sealed quotations are invited from reputed firms, Original Equipment Manufacturers (OEMs), Authorized Dealers, Suppliers, Service Providers, and Vendors within ten (10) working days, i.e., up to 17th June 2026, from the date of publication of this notice on the official website of Darbhanga Judgeship for the g and supply of different forms, as detailed in the table below, for use in the Darbhanga Judgeship.

क्र०स०	सामाग्रियो के नाम	शेष सामाग्री (दिनांक 31.03.2026)	आवश्यकता
1	सादा कागज़ (66cm X 42cm)	2460 पन्ना	10 Rim
2	सेंचुरी पेपरA-4 (75gsm)	319 Pkt	1,000 Pkt
3	सेंचुरी पेपरA-3 (75 gsm)	Nil	100 Pkt
4	सेंचुरी पेपर FS (75 gsm)	09 pkt	100 pkt
5	सेंचुरी जजमेंट पेपर (80 gsm)	86 Pkt	500 pkt
6	नोट बुक स्टेनो	56 Pcs	1000 Pcs
7	नोट बुक (A4 size)	72 Pcs	500 Pcs
8	फ़्लैट फाइल	242Pcs	500 Pcs
9	फ्लाई लीफ	133 pcs	1000 Pcs
10	टी पिन (STAINLESS STEEL, 50gms)	178 Pcs	500 Pcs
11	पिन पॉट	97 Pcs	300 Pcs
12	चाकू	121 Pcs	200 Pcs
13	टेकुआ	141 Pcs	200 Pcs
14	गोंद (Stick, 100 ml)	186 Pcs	200 Pcs (छोटा)
15	पेपर वेट (Flat type)	54 Pcs	500 Pcs (चौरा)
16	पेंसिल (Apsara)	11 Pcs	200 Pcs
17	लिफाफा छोटा (Yellow color, 4.5" x 9.5")	668 Pcs	5000 Pcs

CIVIL COURT, DARBHANGA, BIHAR

18	शार्पनर (Apsara)	Nil	200 Pcs
19	इरेज़र (Apsara)	Nil	200 Pcs
20	कैंची (Rocket, Size- 8"/9")	10 Pcs	200 Pcs
21	स्टाम्प पेड (Supreme)	170 Pcs	200 (बड़ा)
22	पैड इंक (Supreme)	172 pcs	200 Pcs

Terms and Conditions:

1. Proof of registration of the firm/supplier, as per Government rules, must be submitted.
2. The bidders shall clearly mention the Notice Number on the envelope in which the bid is submitted.
3. The products/items supplied must be new, genuine, ready for use, and free from any defects or duplication.
4. The rates quoted shall be inclusive of all applicable taxes and other charges, if any.
5. The firms shall submit their bills in triplicate at the time of supply of the articles/products.
6. Payment shall be made to the firm's account only after due verification and satisfactory supply and installation (where required) of the items supplied.
7. The successful bidder shall supply the items within one week from the date of issuance of the supply order.
8. There shall be a penalty for defective supply of the items, as per the existing rules.
9. A declaration by an authorized person stating that the firm has not been blacklisted by the Government of Bihar, Government of India, Government bodies, or PSUs must be submitted. Quotations submitted by black listed bidders shall be outrightly rejected.
10. Preference will be given to firms having experience in the supply and installation of similar items in Government offices/bodies.
11. Darbhanga Judgeship reserves the right to increase or decrease the specified quantity of items.

CIVIL COURT, DARBHANGA, BIHAR

12. Bidders shall submit the duly filled checklist as prescribed in Annexure-I of this Notice. **They shall also clearly mention on the envelope the Notice Number and the name of the product/item for which the bid is being submitted.**
13. Darbhanga Judgeship reserves the right to accept or reject any or all quotations at any stage without assigning any reason whatsoever. Darbhanga Judgeship shall not be under any obligation to provide clarification to vendors whose tenders have been rejected. If any information furnished by a bidder is found to be false or amounts to misrepresentation, Civil Court, Darbhanga reserves the right to initiate appropriate legal action.
14. All disputes arising out of this tender shall be subject to the jurisdiction of the Civil Court, Darbhanga only.

D.D.O.
Civil Court, Darbhanga
05.06.2026

CIVIL COURT, DARBHANGA, BIHAR

Annexure-I

S.No	Terms and Conditions	Whether Supporting Document Submitted (Yes/No)
1.	Proof of Registration of firm/supplier as per Government rule.	
2.	Notice No. and Name of Product Mentioned on Envelope.	
3.	Quotation be inclusive of all taxes and other charges. if any.	
4.	Declaration by authorized person that firm has not been black listed by Government of Bihar/Government of India/Govt bodies/PSUs	
5.	Supporting document regarding experience of supply and installation in government bodies will be preferred (optional).	

Signature with seal