



महाराष्ट्र शासन

मुंबई जिल्हा विधी सेवा प्राधिकरण



अनंत कि. देशमुख
सचिव

13 वा मजला , माझगाव इमारत ,
सरदार बलवंत सिंग धोडी मार्ग, माझगाव ,
मुंबई- 4000010.
फोन नं. 8591903601
ईमेल:- mumbai-dlsa.mh@bhc.gov.in

जा.क्र. 185/2024
एमडीएलएसए 2024/185/01
दिनांक :- 12/02/2024

प्रति,

मा. प्रबंधक

नगर दिवाणी व सत्र न्यायालय

मुंबई

विषय :- मुंबई जिल्हा विधी सेवा प्राधिकरण या कार्यालयाच्या आस्थापनेवर बाह्य
यंत्रणेद्वारे लेखापाल यांची नेमणूक करणेबाबत जाहिरात प्रसिध्द

करणेबाबत.

संदर्भ :- मा. महाराष्ट्र राज्य विधी सेवा प्राधिकरण जा.क 2023/2560 दि.
29/08/2023

मा. महोदया,

उपरोक्त संदर्भिय विषयास अनुसरून माननीय प्रमुख न्यायाधीश, नगर दिवाणी व सत्र न्यायालय, मुंबई तथा अध्यक्ष, जिल्हा विधी सेवा प्राधिकरण मुंबई यांचे आदेशानुसार आपणास कळविण्यात येते कि, मा. महाराष्ट्र राज्य विधी सेवा प्राधिकरण, मुंबई -105, पी. डब्ल्यू. डी. बिल्डींग, फोर्ट- मुंबई 400032 यांनी निर्देशित केल्याप्रमाणे मुंबई जिल्हा विधी सेवा प्राधिकरण या कार्यालयास आस्थापनेवर बाह्य यंत्रणेद्वारे लेखापाल या पदाच्या जाहिरातीची प्रत या पत्रासोबत जोडत आहे. सदर जाहिरात आपल्या न्यायालयाच्या नोटीस बोर्डवर व संकेतस्थळावर प्रसिध्द करण्यात यावी, जाहिरात प्रसिध्द केलेबाबतचा अहवाल या कार्यालयास पाठविण्यात यावा ही नम्र विनंती.

आपला विश्वासू

अनंत कि. देशमुख
सचिव

मुंबई जिल्हा विधी सेवा प्राधिकरण

सोबत- जाहिरातीची प्रत

DISTRCT LEGAL SERVICES AUTHORITY, MUMBAI

Address:- Court Room no. 64,Ground Floor, City Civil and Sessions Court, Fort, Mumbai 400032.

Website of MDLSA :<https://districts.ecourts.gov.in/india/maharashtra/mumbai-citycivil-court/recruit>

E-mail Id: mumbai-dlsa.mh@bhc.gov.in

Advertisement Date : 12/02/2024

Last Date of submission of Application: 20/09/2024, 05.00 pm

Accountant on Contract Basis

The Mumbai District Legal Services Authority, Mumbai (the 'MDLSA, Mumbai' for short) invites the applications (from the suitable applicants) for the post of Accountant (One post) purely on Contract Basis for 11 months.

A. Eligibility Criteria:

(a) **The applicant must** be a citizen of India.

(b) **Minimum Education:** - Candidate must be at least a Commerce Graduate from any recognized University.

(c) **Work Experience:-** Candidate must possess work experience as an accountant with Maharashtra State Legal Services Authority/High Court Legal Services Committee/Sub-Committees/ District Legal Services Authority any Court or Tribunal.

Or

Candidate must have 3 years work experience as an accountant with any other institution.

(d) **Knowledge of Computer:** - Candidate must be well acquainted with necessary accounting softwares and computer programs viz. Microsoft Office, Excel, Tally etc.

(e) **Typing Speed:** - Candidate's Typing speed shall not be below 30 w.p.m. (Marathi & English)


(f) **Language Proficiency:** - Candidate must be able to read, write and talk in English, Marathi and Hindi languages.

B. Remuneration/Pay:

a) The candidate may be paid a consolidated amount of Rs.25,000/- per month as Honorarium for his/her assignment and he/she shall not be entitled for any other allowances and shall not be treated or deemed to be in the regular employment of the Authority.

C) Terms and Conditions:

- a) The above appointment is purely on contract basis, and it carries no right or promise of subsequent / permanent employment in favour of the candidate.
- b) The appointment to the abovesaid post shall be for a **period of 11 months** and the candidate shall not be entitled for claim of permanency on any ground. His/ Her services can be terminated by MDLSA at any time before completion of the said period of 11 months without giving any notice.
- c) The eligible candidates shall submit their applications in the prescribed format along with the self-attested copies of documents and send the same to the office address of MDLSA. In case of any problem/enquiry may be made on office telephone number of MDLSA 022 – 22844134 / 8591903601
- d) The last date for submission of application form is **20/02/2024, 05:00 PM**. Application received after the said date shall not be considered.
- e) Interview date will be communicated /informed individually on WhatsApp/email as provided.

Sd/- 
Secretary
District Legal Services Authority,
Mumbai

PROFORMA

**APPLICATION FOR THE POST OF ACCOUNTANT IN THE OFFICE OF
DISTRICT LEGAL SERVICES AUTHORITY, MUMBAI**

Photograph

TO BE FILLED IN CAPTAL LETTERS ONLY

1	FULL NAME	
2	FATHER'S/HUSBAND'S NAME	
3	DATE OF BIRTH	
4	PERMANENT ADDRESS AND HOME DISTRICT	
5	CORRESPONDENCE ADDRESS	
6	MOBILE NO. AND E-MAIL ID	
7	PRESENT OCCUPATION,	
8	NATIONALITY	
9	EDUCATIONAL QUALIFICATION	
10	TYPING SPEED	MARATHI –
11	LANGUAGE SKILLS	
12	COMPUTER SKILL	
13	WORK EXPERIENCE	
14	ANY OTHER SPECIAL QUALIFICATION(S) / ACHIVMENT(S)	

Place:

Date:

Signature of the Candidate

Undertaking of the Applicant

I do, hereby, declare that above information furnished by me is correct and if anything found to be incorrect, my candidature may be cancelled.

Place:

Date:

Signature of the Candidate