DB No - 2350
08.05.26 System officer

Office of the Principal District & Sessions Judge, Sheikhpura

Order No. 147/(G) Dated 06.05.2026.

In view of direction Contained in Civil Court rules no. 222 to 232 and Criminal Court Rules no. 147 to 155 in which **preservation period and destruction of record has been defined**, all Bail Petitions and Anticipatory Bail petitions which were disposed off from April, 2021 to August, 2021(left out period in previous order) and further disposed off from January 2023 to December, 2023 by the various Courts of Sessions Divisions are to be destroyed. The litigants/Advocates who is willing to take any certified copy of the relevant document, order enclosed in the bail petition, are hereby requested to file an application regarding obtaining the certified copy within the period of two weeks from the date of issuance of this order.

Litigant/Advocates who have filed any original document in the decided Bail and Anticipatory Bail Petition are interested for returning the document, can apply an application to the office clerk of the concerned court/Head Record Keeper, Civil Court, Sheikhpura who will obtain permission in this regard to their presiding officer/Judge I/C Record Room as the case may be for returning of Such original document, within the period of two weeks from the date of issuance of this order. If no such application is received, the record of the case shall be liable to be destroyed and no claim whatsoever in respect thereof shall be entertained thereafter.

It is further ordered that the such bail petitions and anticipatory bail petitions which were disposed of by the various Special Courts and Exclusive Special Courts of Sessions Divisions which is arising out of Special Acts such as S.C & S.T acts, Bihar Prohibition and Excise Act, 2016 and its amended acts and POCSO Act, such type of order shall be tagged & merged with their original case records from which they originated. Only after that process of the destruction of bail record shall be made.

In view of Criminal Court rule no. 155, Head Record Keeper, Civil Court, Sheikhpura must be present at the time of destroying (by burning) of the above said disposal records.

System Officer, Civil Court, Sheikhpura is hereby directed to upload a copy of this order on the website of District Court, Sheikhpura and further a copy of this order be pasted on the notice board for information to all Advocates, Advocates Clerks and litigants

Further, all the office clerk posted in the courts of Sessions division are hereby directed to prepare of list of such bail records which is to be destroyed and further directed to Head Record Keeper, Civil Court, Sheikhpura to prepare the list of such bail records deposited in the record room which is to be destroyed and submit the same to the office of undersigned within 21 days, so as to same may be uploaded on the website of Civil Court, Sheikhpura for information to all concerned.

Further, all the concerned office clerk as well as Head Record Keeper posted in this Judgeship are hereby directed to send a compliance report to this effect to the office of undersigned within One month.

Let a copy of this order be sent to all the concerned office clerks of this Judgeship and Head Record Keeper, Civil Court, Sheikhpura for information and to ensure compliance of the direction and further a copy of this order be sent to the General Secretary, District Bar Association, Sheikhpura for information and communication to all Members of District Bar Association, Sheikhpura for information.

Santosh 06/05/2026

(Santosh Kumar Tiwary)

Principal District & Sessions Judge,

Sheikhpura.

Date-06.05.2026