

OFFICE OF THE PRINCIPAL DISTRICT JUDGE, WARANGAL

Dis.No. 1020

Dated: 17/4/2023

TENDER NOTIFICATION

Sealed tenders are invited for award of Maintenance Contract for Housekeeping Service (cleaning) of all the buildings and open area (including garden & parking area) in the premises of the Court Complex, Narsampet for the period of from 01-05-2023 to 31-03-2024.

The intending bidders shall submit their Quotations (*the rates shall include applicable GST*) (after inspection of premises) in a sealed cover with entire track record, if any, to the undersigned on or before 5:00 PM on 5.5.23. The Quotations received after 5.00 PM on the said date will not be entertained. The intended bidder can inspect the building in the premises of Court Complex on any working day between 11.00 AM to 5.00 PM.

TERMS & CONDITIONS

1. The above Maintenance Contract will come into effect from 01.05.2023.
2. The Organization has to entrust the work from 07:30 AM to 6:30 PM subject to the Labour Act.
3. Cleaning of all the buildings in the premises of the Court Complex of Narsampet, garden areas, open areas including parking area, roads, sweeping and water mopping of the floors of the buildings, sweeping the Centralized Filing Section, Waiting Halls, Cellar which are functioning in same Court Complex,, Toilets by using phenyl and other cleaning material, regularly (thrice in a day).
4. Cleaning of attics (sajjas) and balconies in all the buildings regularly. The contractor should be well equipped in attending to the said work. If necessary, the contractor has to hire the necessary equipment for the said purpose.
5. Sweeping of terrace in all the buildings once in every fortnight.
6. Cleaning of all general toilets (ladies and gents) using phenyl and other cleaning material regularly (daily 3 to 4 times).

7. Cleaning of spider nests (cobwebs) in the Court Halls, Chambers and in all the Sections and Record Rooms and cleaning of windows and corridors regularly.
8. Cleaning of betel pan stains or other stains near toilets, corners and other places in the buildings, every day.
9. The staff of the contractor shall also attend to any other work as entrusted by the Superintendents, Nazir of Narsampet Courts, from time to time.
10. The Contractor personnel have to remove the unwanted plants, bushes & shrubs etc., in the buildings of the extended premises of Court once in a week without fail, and for this, the Contractor has to procure necessary equipment, if necessary.
11. Cleaning of window panes, grills etc., in the premises of Court Complex every day.
12. Cleaning of the benches, provided outside the Court Halls for the use of Advocate, Clients etc.,
13. The Contractor shall engage (02) male workers and (03) female workers for the work allotted and the Contractor shall submit the list of workers Name, Age, Mobile Numbers, Adhar Cards and passport size photographs of the workers to this Court.
14. Procure a **plumber** to maintain sanitation works and an **electrician** to attend electrical works.
15. Have to Safe guard the building amenities by procuring the security services,
16. The Contractor shall pay wages to the workers as per the provisions of **G.O. Ms.No.85, Labour, Employment, Training & Factories (labour- II) dept, Dt. 22.09.2007** and comply with the provisions of the other Acts, relating to the labour and proof of such payments etc., shall be submitted to the Office of District Court, Warangal every month. The Contractor shall also indicate EPF and ESI contributions to all the workers, as per Rules and also file proof of such payments.

17. The Contractor shall deposit a month charges as security which is refundable on expiry of the contract period or on termination of contract, whichever is earlier.
18. The Contractor personnel shall invariably **wear the apron with its logo** before entering the court premises and shall keep their respective **Identity Cards** with them, whenever the authorities insist, the Contractor Personnel shall produce their Identity Cards.
19. The Contractor has to be submit a report every month with regard to the maintenance of the premises of Court Complex.
20. The Principal District Judge, Warangal reserves the right to terminate the contract at any time without assigning any reason.
21. The District Court may impose penalty of deducting certain percentage of the amount from the Bill, if any person abstains from duty or if no substitute is provided or if the work is found to be unsatisfactory or any damage is caused to the Court's property.
22. The Contractor shall not sub-lease/entrust the work of maintenance to the other Contractor.
23. If the contractor intends to withdraw the contract, he shall give atleast a month's advance notice, otherwise, the District Court reserve the right to claim the damages from the Contractor or if the services are unsatisfactory the District Judge reserved the right to terminate the contract without prior notice.
24. The Contractor shall submit Bank Account Number, Name of the Bank and Branch, IFSC Code and MICR Code Number along with the first Bill.
25. The attendance of the workers shall be taken by the Contractor or their representative and shall submit the same to the Superintendent/In-Charge of the Buildings (Nazir) of the Court, Narsampet.
26. The Contractor shall not engage male or female persons aged less than 18 years and shall not contravene any of the provisions of The Child Labour (Prohibition and Regulation) Amendment Act.

27. The contractor has to execute an agreement, abiding to the said terms and conditions on a non-judicial stamp paper worth Rs.100/- within one week of receipt of communication.

K. Radhadevi
Principal District Judge, 13/4/23
Warangal.

To

1. Rahul Dalitha, P.S.S.S Placements & Securities Limited,
H. No. 2-1-662, Gopalpur Road,
Naim Nagar, Hanumakonda.
2. Mattewada Dalitha Municipal Corporation
Sanitary and Civil Works, Labour Contract,
H. No. 15-4-80,
Pothana Nagar, Matwada,
3. Divine Grace Social Services Society,
H. No. 11-4-309/1, Christian Colony,
Laxmipuram, Warangal.
4. Gulab Social Services Society,
H. No. 1-7-1831/13, Srinivas Colony,
Balasamudram, Hanumakonda.
5. Sri Kanaka Durga Dalitha Civil Works,
Labour Contract, P.S.S.S Limited,
ThummalaKunta, Kothawada, Warangal.
6. M. Sadanandam, Civil Contractor,
H.No. 25-1-117, Somidi, Kazipet.

7. M/s. B.T.R Labour Contract PSSS Limited,
Desaipet. (90594 95310)
8. M/s. Sri Venkateshwara Waddera Co-operative Society
(99123 71150)
9. M/s. Madiga Prajarogya Karmika Pillala Municipal
Labour Contract Co-operative Society (Sanitation & Civil Contract Ltd.,)
Papaiahpet, Ramannapet, Warangal. (93901 00337)
10. Shravani Mahila Dwacua Podopu Sangham (98495 32546)
11. M/s. Krupa Dalitha Municipal Sanitary Civil Works and LCPSS Limited.
(90528 15758).
12. M/s. Madiga Prajarogya Karmika Pillala Municipal Sanitary
Labour Contract Co-operative Society,
Nagendra Nagar, Hanumakonda (95022 03214)
13. M/s. Sri Rajarajeshwari Mahila Podupu Sangham (90321 52238).
14. Sri Sahithi Manpower & Placement Services Pvt., Ltd., (90593 26000)
15. Mattewada Dalitha Municipal Corporation Sanitary CWLCPSSS Ltd.,
Warangal. (90302 08429).
16. The Commissioner, Greater Municipal Corporation, Warangal (with a request to
display in notice board).
17. The Chairman, Municipality, Narsampet (with a request to display in notice board).
18. The Superintendent, MGM Hospital, Warangal (with a request to display in notice
board).
19. The Administrative Officer, District Collectorate, Warangal (with a request to display
in notice board).
20. G. Ramchandra Rao, Civil Contractor,
H. No. 15-6-28, Papaiahpet Chaman, Warangal.

21. Superintendent (Nazarath), Senior Civil Judge's Court, Narsampet to display in Notice Board.

22. Superintendent (Nazarath), District Court, Warangal, to display in notice Board.

Copy to
Senior Civil Judge, Narsampet, for favour of information.

Copy to
System Officer, Prl. District Court, Warangal, for uploading the Tender Notification in the Website of District Court, Hanumakonda.