OFFICE OF THE CONVENOR,
CENTRALIZED SELECTION AND APPOINTMENT COMMITTEE
-CUM-PRINCIPAL DISTRICT & SESSIONS JUDGE, PATNA

NOTICE

In view of resolution of the 'Centralized Selection & Appointment Committee' dated 08.12.2025, duly approved by the Hon'ble Court vide letter no. 108961/A.D.(Misc.) Section dated 24.12.2025, all concerned are hereby informed that **for screening of eligible employees** in connection with **appointment by way of promotion** from **Group 'C' employees** [Bailiff, Driver, Process Server, Daftari, Attendant, Attendant (Special), Night Guard] to the **Upper Divisional Clerk (Grade-III)**, the **examination** is scheduled to be held on **09.01.2026 (Friday) at Patna**.

The list of valid application forms is being sent to the respective Principal District Judges for information to concerned employees.

The 'Admit-cards' will be sent to the concerned Principal District Judges through email in due course.

Important instructions for the examinee: -

1. **Paste** his/her recent **photograph** on the '**Admit-card'**,
2. Get the photograph **attested** (with duly stamped) by:
   - Judge-in-Charge OR
   - Any other Judicial Officer authorized by the concerned Principal District Judge (if above unavailable at the Judgeship).
3. **Entry** to the examination hall is **strictly with 'Admit-card'** only.
4. **No entry** will be allowed **after commencement of examination** and no exit before completion of examination & other formalities.
5. Non-compliance leads to disqualification.
6. Keep a photocopy of Admit Card for reference.
7. The Admit Card is provisional subject to satisfying the eligibility conditions as given in the advertisement. This does not give any right for promotion. If it is found later at any stage that any examinee does not fulfill any of the conditions of eligibility as notified, his/her candidature will be cancelled.

Sd/-
(RUPESH DEO)
CONVENOR,
Centralized Selection and
Appointment Committee -cum-
Principal District & Sessions Judge, Patna
27-12-2025