DISTRICT LEGAL SERVICES AUTHORITY, RAIGAD ALIBAG

(Email ID-dlsaalibag@gmail.com, Mobile No. 8591903606)

Advertisement for engaging qualified Advocate/Panel Lawyer or contract basis to work as a **Assistant Legal Aid Counsel** for the 01 post and to prepare the wait list of 03 candidates in the District Legal Services Authority, Raigad Alibag.

As per the direction of the Maharashtra Legal Services Authority No.MSLSA/2026/1058 Dated: 17th March, 2026, applications are invited for engaging qualified Advocate/Panel Lawyer on contract basis for the following category in the Legal Aid Defence Counsel System. Candidates may apply for the below categories in the prescribed format, along with copies of all the testimonials and certificates duly sell attested by the applicant.

Name of the Post	Assistant Legal Aid Defense Counsel
No of Posts	01
Salary per Month (In Rs)	Rs.30,000/- Per Month
Desired Qualification	1. Practice in criminal law from 0 to 3 years. 2. Good oral and written communication skills. 3. Thorough understanding of ethical duties of defense counsel. 4. Ability to work effectively and efficiently with others. 5. Excellent writing and research skills. 6. IT Knowledge with high proficiency in work.

Note: Qualifications may be reasonably relaxed in case of exceptional candidates or circumstances with the approval of the Executive Chairman SLSA.

Nature of Work by Assistant Legal Aid Defense Counsel:

- Filing of cases, conducting trials in Magistrate trial cases,
- Remand/bail and other miscellaneous work,
- Legal research in legal aided cases,
- Visits to Prison and Legal Aid Clinics as per directions,
- Providing assistance at pre-arrest stage to suspects,
- Assisting Chief Legal Aid Defense Counsel and Deputy Legal Aid Defense Counsel in conduct of legal aided cases,
- Assisting in developing a defense strategy after sifting through all of the evidence collected by the prosecution and after hearing the accused's version of what happened during the alleged crime in question.
- Visiting location/area of alleged crime, having discussions with family

members etc., for effective and meaningful input for defence strategy.

- Handling queries of legal aid seekers,
- Updating legal aid seekers about the progress of their cases,
- Handling legal queries relating to criminal matters on telephone,
- Any other work related to legal aid assigned by Chief Legal Aid Defense Counsel,
- Any work/duty assigned by Legal Services Authority.

1. Selection Procedure:

After due publicity including public notice, applications will be invited and a fair, transparent and competitive selection process shall be adopted by DLSA under the guidance of SLSA. Legal Aid Defense Counsels shall be engaged on contract basis in each place/district initially for a period of one year with a stipulation of extension on yearly basis on satisfactory performance. The performance of each human resource shall be assessed in every six months by SLSA in consultation with DLSA concerned. Selection of Assistant Legal Aid Defense Counsels will be purely based on merit, taking into account the knowledge, skills, practice and experience of candidates. The selection shall carried out by Selection committee under the Chairmanship of the Principal. District & Sessions Judge (Chairman, DLSA) as envisaged in NALSA (Free and Competent Legal Services) Regulations 2010, subject to final approval by the Executive Chairman, SLSA. In the selection committee at least three senior most judicial officers posted at HQ, dealing mainly criminal cases, preferably sessions cases, will also be included. No person with conflict of interest shall be part of selection process. After approval by the Executive Chairman, SLSA engagement contract will be executed between the Secretary DLSA and the person so engaged.

2. Code of Ethics:-

Personnel engaged in the office of Legal Aid Defense Counsel shall observe the following conditions/code of ethics:

1. No person shall act in any matter in which he/she has a direct or indirect personal or financial interest.

2. No personnel shall willfully disclose or use, whether or not for the purpose of pecuniary gain, any information that he/she obtained, received or acquired during the

fulfillment of his/her official duties and which is not available to members of the general public.

3. No personnel within the office of Legal Aid Defense Counsel shall make use of his/her office or employment for the purpose of promoting or advertising any outside activity.

4. No Personnel within the office of Legal Aid Defense Counsel shall engage in any outside activity or act as an independent practitioner.

5. No personnel within the office of legal Aid Defense Counsel shall solicit, agree to accept or accept, whether directly or in directly, any gift, favour, service, or other thing of value under circumstances from which it might be reasonably inferred that such gift, service, other things of value was given or offered for the purpose of influencing him/her in, or rewarding him/her for, the discharge of his/her official duties.

6. Legal Aid Defense Counsel shall devote his/her full time to his/her duties for the office of the Legal Aid Defense Counsel and shall not engage in the private practice of law during the term of employment.

7. Every personnel of the office of Legal Aid Defense Counsel shall strive to preserve the public's confidence in the office's fair and impartial execution of its duties and responsibilities.

8. Legal Aid Defense Counsel shall also follow the code of ethics prescribed by Bar Council of India for lawyers.

3. Termination of Services:

Services of any Legal Aid Defense Counsel engaged in the office of Legal Aid Defense Counsel can be terminated at any time without any prior notice in the following cases by the Chairman DLSA on the recommendation of the Secretary DLSA or on directions by SLSA in writing:

i. He/she substantially breaches any duty or service required in the office, or

ii. Seeks or accepts any pecuniary gains or gratification in cash or kind from the legal aid seekers or beneficiary or his friend or relative, or

iii. Charged or Convicted for any offence by any court of law, or

iv. Indulges in any type or political activities, or.

V. Found incapable of rendering professional services of the required standards, Or

vi. Failure to attend training programs without any sufficient cause, or

vii. Indulges in activities prejudicial to the working of Legal Aid Defense Counsel Office, or

viii. Using his/her position in legal aid defense counsel office to secure unwarranted privileges or advantages for him/herself or others, or

ix. Acts in breach of code of ethics, or

x. Remains absent without leave for more than two weeks, or

xi. If services are found unsatisfactory during the six monthly performance review by the SLSA or DLSA.

4. Entitlement to Leave:

- Assistant Counsel shall be eligible for 12 days' leave in a calendar year on pro-rata basis.
- No remuneration for the period of absence in excess of the admissible leave will be paid to the human resource of Legal Aid Defense Counsel Office.
- Un-availed leave shall neither be carried forward to next year nor encashed.

DISTRICT LEGAL SERVICES AUTHORITY, RAIGAD ALIBAG

APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN LEGAL AID DEFENSE COUNSEL SYSTEM

STATE: MAHARASHTRA

PHOTO (Passport Size)

DISTRICT : ----------

Application No. : ----------
(For Office use)

APPLICATION FOR ASSISTANT LEGAL AID DEFENSE COUNSEL

1. Applicant's Name :

2. Father/Husband's Name :

3. Date of Birth :

4. Age **(as on 01-04-2026)** :

5. Gender :

6. Residential Address :

7. Office Address :

8. Chamber Address (if any) :

9. Telephone no. (0) :

10. Telephone No. (R) :

11. Mobile No. :

12. Fax No. :

13. E-mail ID :

14. PAN No. :

15. AADHAR No. :

16. Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

17. Date of Enrollment as Lawyer :

18. Enrollment No. :
(Attach self-attested copy of enrollment certificate issued by Bar Council)

19. Experience in Bar :
(Duration of actual practice)
(Attach an experience certificate issued by the Bar Association/Council)
Total No. of cases handled :

(a) Nature of cases handled :
(Attach extra sheet, if required)

(b) Specialization, if any :
(The details of a few important cases, the Applicants have dealt with/handled and reported judgement if any.)

20. Whether empanelled as Central/State Government or :
Government undertaking counsel/pleader
(Indicate period & attach documents)

21. The Courts where the Applicant is
regularly practicing :
(Enclose Bar Association Membership Certificate)

22. Specify whether earlier remained on
the panel of HCLSC/DLSA or TLSC :
(Indicate period, number of legal aid
cases handled & result)
(attach documents)

23. Whether any disciplinary case/Complaint is/
was against the Applicant with any Bar Council : YES NO
(If yes, specify details of both disposed
& pending with documents)

24. Was any Court case filed against the Applicant or have ever been convicted/arrested/detained/prosecuted/acquitted/facing any criminal prosecution by/in a Court of Law/Court for any offence? If yes, give details.

25. List of the documents to be attached.

1. Self-Attested copy of Certificates in support of educational qualifications.
2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.
3. Self-Attested copy of Photo Identity Card, Address Proof.
4. Self-Attested copy of ITR for last 3 years (if available).
5. Photocopies of judgments in 5 Sessions cases, represented as Defense lawyer, (for the post of Chief/Deputy Legal Aid Defense Counsel).
6. Photocopies of at least 5 cross-examinations in Sessions cases (for Chief/Deputy Legal Aid Defense Counsel)

(Signature)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalized by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as requited there under. I agree with the remuneration structure and all the terms and conditions notified by SLSA and District Legal Services Authority, Raigad

Place:Alibag

Date: / /2026

(Name & Signature)

HOW TO APPLY

The standard form of application annexed with this notification shall be used for applying the above said post. Self attested education qualification certificates, experience certificate and two recently taken passport size photos must be annexed with the application.

SUBMISSION OF APPLICATION:-

The duly filled in application in the prescribed format along with self- attested Copy of certificates and all other supportive documents should be reached on or before 10.04.2026 (upto 5.00 p.m.) to the following address.

CHAIRMAN/PRINCIPAL DISTRICT JUDGE,
District Legal Services Authority, ADR Building.
District Court Campus, Raigad Alibag -402201

Incomplete application will be rejected without assigning any reasons. No application will be entertained after the last date fixed. All communications regarding the selection process will be published only in Raigad District Court website. A separate communication letter will not be sent to the applicants.

IMPORTANT DATES :-

Date of Notification	30/03/2026
Last date for submission of Application	10/04/2026
Eligible Candidates List for interview will be Published in website (Tentatively)	20/04/2026

Date: 24.03.2026
Place: Raigad Alibag

24.03.26

(Rajendra D. Sawant)
Principal District Judge, & Chairman,
District Legal Services Authority,
Raigad-Alibag

Copy To:-
1. The System Analyst, District Court, Raigad.
   (For publishing in District Court Website)
2. The President, Bar Association, in Raigad District,
3. Notice Board of District Court, Raigad & District Legal Services Authority, Raigad.
4. File.

Read: MSLSA Letter no. 1058/2026, Dated 27/03/2026

Office Order 16 /2026

Schedule regarding the steps to be taken by the DLSA and the selection Commission for engagement of Assistant LADCS is as under:

Sr.No.	Steps	Date
1	Constitution of Selection Committee by Chairman, DLSA	24/03/2026
2	Publish the notice	30/03/2026
3	Last date of submission of Application	10/04/2026
4	Scrutiny of applications by DLSA	12/04/2026
5	Removal of objection/s, if any, at the Help Desk	14/04/2026
6	Submission of final list of candidates before Chairperson of the selection Committee and publication of list on website	20/04/2026
7	Interview starts from	23/04/2026
8	Forwarding of the said final list of the candidates to the MSLSA	29/04/2026

Date: 24/03/2026

24/03/26

Chairman
District Legal Services Authority
Raigad-Alibag

GENERAL INSTRUCTIONS

1. Only short listed candidates will be published in court website for interview after scrutinizing the applications.

2. The Venue, date and time of interview will be intimated in Raigad District Court website. (https://raigad.dcourts.gov.in/)

3. Candidates should appear for the interview with their original certificates along with required testimonials.

4. Candidates should attend the interview at their own expenses.

5. The posts are purely contract basis and the duration is only for one year which may be extended based on the performance with. periodical breaks as per the guideline of NALSA Legal Aid Defense Counsel System. The selected candidates cannot claim for permanency of the job.

6. The selection criteria will be as per the guidelines of NALSA- Legal Aid Defense Counsel System under Modified Scheme, 2022.

7. The applicant will be responsible for the authenticity of information and other documents by submitted her/him.