

दिवाणी न्यायालय, वरिष्ठ स्तर, माणगांव जाहीर सूचना

दिवाणी न्यायालय, वरिष्ठ स्तर, माणगांव येथील अभिलेख शाखेतील नकलेच्या कामाचे व प्रशासकीय कामातील कागदपत्रांच्या झेरॉक्स/फोटोकॉपी काढण्यासाठी सेवा प्रदाता (Service Provider) म्हणून सेवा पुरविण्यास इच्छुक असणा-या आस्थापनांनी वार्षिक करार करणेकरीता 'मा. दिवाणी न्यायाधीश, वरिष्ठ स्तर, माणगांव' या नावाने सिलबंद लखोटयामध्ये दिनांक ३०.०५.२०२५ रोजी दुपारी ०२.०० वाजेपर्यंत सोबत जोडलेल्या निविदेचा नमुना भरून दरपत्रकाच्या पाकीटावर वरच्या भागात "झेरॉक्स/फोटोकॉपी मशिनच्या कंत्राटी कामाचे दरपत्रक" असे नमुद करून अधिक्षक, दिवाणी न्यायालय, वरिष्ठ स्तर, माणगांव यांचेकडे सादर करावीत अथवा समक्ष आणून द्यावीत. त्यानंतर प्राप्त निविदाचा/दरपत्रकांचा विचार केला जाणार नाही.

प्राप्त झालेल्या मोहरबंद निविदा/दरपत्रके स्विकारण्याचे किंवा नाकारण्याचे सर्व अधिकार कोणतेही कारण न सांगता, मा. जिल्हा न्यायालय, अलिबाग-रायगड, यांचेकडे राखून ठेवण्यात येत आहेत. तसेच ज्या आस्थापनेची निविदा/दरपत्रके मंजूर होतील त्या आस्थापनेला मा. उच्च न्यायालयाचे पत्र क्र. (बीडब्ल्यु)६०५०/१९९२, दिनांक २०.०२.२००७ रोजीच्या पत्रातील सोबत जोडलेल्या सर्व अटी व शर्तीचे पालन करणे आवश्यक आहे.

माणगांव.

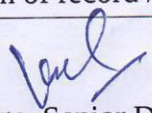
दिनांक - ०९.०५.२०२५

दिवाणी न्यायालय, वरिष्ठ स्तर, माणगांव.

प्रत सुचनाफलकावर प्रसिध्द करण्यासाठी :-

१	दिवाणी न्यायालय, वरिष्ठ स्तर, माणगांव
२	वकील संघ, माणगांव
३	तहसिल कार्यालय, माणगांव
४	माणगांव नगरपंचायत, माणगांव
✓ ५	मा. जिल्हा न्यायालय, रायगड-अलिबाग यांचे अधिकृत संकेतस्थळावर प्रसिध्द करण्यासाठी

	<u>TERMS & CONDITIONS</u>
1	The Term of agreement shall be of one year from the date of execution of agreement of photocopying work.
2	The service Provider shall provide the service of photocopying the documents (Black and White) of the office by installing his machinery for the same at the costs and expense of the Service Provider within the premises to be provided by the office.
3	The Photocopying charges shall be paid by this office to the Service Provider.
4	The Service provider shall ensure that every photocopy is legible to the satisfaction of this office and this office will be charged only for legible photocopies of the documents.
5	The office shall arrange for Electric connection to be connected for the machinery to be installed by the service provider within the premises of the Office and the service provider shall be liable to pay Electricity Bill charges for the Electricity consumption for running the photocopying machine and/or his unit for the said purpose as per the sub meter reading. Sub meter of electric connection be installed by service provider bearing the cost of such electricity bill charges shall be paid promptly by the service provider within prescribed time, failing which the office will be entitled to withhold the payment of the photocopying charges to the extent of such unpaid Electricity Bill to the service provider.
6	The Service Provider shall submit his bill for the photocopying charges on monthly basis and the office shall pay such bill within a period of one month from the date of receipt of such bill however subject to the verification and only after the settlement of the same with the Service Provider. If payment of charges is not made to the service provider on account of delay on the part of the Government of Maharashtra or for any other reason beyond the control of the office, the service provider will not claim any extra charges/ damages from the office.
7	The Service Provider shall be liable for the payment of his employees/machine operators, for repairs and the maintenance, spare parts etc of his photocopying machinery and for all other Statutory Liabilities, compensation to any person/s. due to any injury, arising out of his business with the Office under Agreement and the office shall not be liable for the same in any manner whatsoever. The Service provider shall subscribe to the insurance policy for the insurance against any damage, harm or injury, which may be caused to the office premises due to the business activities of the Service provider under Agreement, to the satisfaction of this office, Such Insurance Police shall be produced to the office.
8	The service provider shall be liable to keep the photocopying machinery in operation or in working condition regularly on day-to-day basis and shall ensure that no work of the Office is stalled or hampered due to no working of his photocopying machineries. In the event for any reason the photocopying machineries of the service provider are not in operation, the service provider shall at his costs and expenses get the work of photocopying of the documents of the office, done from the outside and shall ensure that order of the office is fulfilled within stipulated period to the satisfaction of this office.
9	The service provider shall procure necessary machinery and material for the said service at this costs and expenses.
10	The service provider shall provide said service to the office between 9.00 a.m. to 7.00 p.m. on working days and also beyond such timing and on Sundays and holidays if required by the office. No extra charges for the providing said service beyond the normal working time and on Sundays and Holidays shall be paid by the office to the Service Provider.

11	The service provider shall give discount of 3% of the aggregate bill amount of every three months during the tenure of this agreement.
12	The Account of the photocopies taken out by the service provider and supplied to the office shall be maintained on day to day basis by the officer designated by this office and such account shall be countersigned by the service provider or his authorized signatory at the end of the business of every day and the same shall be conclusive for the account purpose and payment of bill's under Agreement.
13	The service provider shall not accept or undertake the Photocopying work of any other party or person.
14	The service provider shall not cause any damage of any nature whatsoever it may be or shall tamper with the document given by the office for Photocopying and in default thereof shall be liable for damages as may be decided by the office. The service provider shall be liable for the damage to the consumer for the theft of the document given by the office in the custody of the service provider for the photocopying purpose, as may be decided by the office.
15	If the Service provider commits breach of any term /s of the agreement (for two days even after receiving written communication from the Office in this behalf) the Office may forthwith terminate the Agreement, not with standing anything contained int the Agreement without being liable in any manner to any damages and would be entitled to claim damages from the Service Provider.
16	The service provider shall not claim any right, title and interest in respect of the portion of the premises of the office given to the service provider for running his photocopying unit for the Agreement purpose in any manner whatsoever and shall be liable to vacate the same and to handover peaceful and vacant possession within 7 days from the date of office calling upon and requiring the service provider in that behalf and shall not raise any objection for dispute for the same.
17	In the event the service provider is willing to continue to render his said service to the office then he shall inform about the same at least, 90 days before the term of the Agreement. However the renewal of the Agreement shall be at the discretion of the office.
18	The parties shall be entitled to terminate the Agreement by giving 30 days notice in writing to the other and in case of the termination of the Agreement by the office, the service provider shall vacate the premises given to him for running his photocopying unit for the purpose of providing service under the Agreement on expiry of the 30 days without putting forth any reason or excuse.
19	Notwithstanding the provision in the preceding clause the office shall have right to get the premises given to the service provider for running his photocopying unit for the purpose of providing service the this Agreement. Vacated forthwith due to the breach of this Agreement on the part of service provider for any alteration misuse of premises or acting contrary to the interest of office and the service provider shall be liable to vacate the same without any reason or excuse whatsoever.
20	The service provider shall not in any manner tamper with or destroy the document or contents therein and shall take every precaution for safe return of record / documents.
	<div>Mangaon, Dated : 09.05.2025</div> <div> Civil Judge, Senior Division, Mangaon-Raigad.</div>

(निविदेचा नमुना)

Annexure – A

1	Tendor No	
2	Name of Contractor/Firm	
3	Full Address Of Contractor/Firm	
4	Contact Nos. of Contractor/Firm	
5	E-mail, Fax No. of Contractor/Firm	
6	Mobile No. of Contractor/Firm	
7	Pan Card No.	
8	Details of work Experience, If any in Government Sector. (Attach Document)	
9	Number Of Xerox Machines to be installed by Contractor	

Sr. No	Description Of photocopier machines	Company/ Model Name	Per Copy Rate		
			A-4 Size paper (80 GSM)	Legal Size paper (80 GSM)	A-3Size paper (80 GSM)