

# THENI DISTRICT JUDICIARY – HYBRID VC INSTRUCTION CHART

## Step-1

- Advocates/Litigant/Police/Government officials should join the meeting with formal dress code using the link published in Theni district court website
- <https://theni.dcourts.gov.in/hybrid-mode-video-conference-link-theni/>

## Step-2

- Advocates/Litigant/Police/Government officials must enter their name as in below format while joining the VC otherwise they won't be allowed inside the VC
- FORMAT [Case\_Type\_Case\_No\_Case Year\_Name]

## Step-3

- After Clicking JOIN NOW button, you will be in the lobby. You will be accepted according to the court cause list. Wait patiently for your turn.

Join now

## Step-4



- Once Admitted, Camera should be on. Mute yourself whenever not talking. Be in calm surrounding is not proper, you will be removed from the meeting.

## Step-5

- Don't interrupt while other talking. Raise your hand if you want to say anything.
- click this button.



## Step-6

- Leave the Meeting once your case is heard or you will be removed from the meeting

