

OFFICIAL MEMORANDUM OF PRINCIPAL DISTRICT COURT,
THENI

D.No. / 2023 / Comp

Dated: 28.08.2023

Sub: E-Courts Project – Implementation of mandatory e-filing in the Principal Seat and Madurai bench of Madurai High Court - Extension of Mandatory e-filing to the some other category of cases – Notification issued – Regarding.

- Ref:** 1. Hon'ble High Court's letter in ROC.No.75635-A/2023/Comp3, Dated:16.08.2023.
2. Hon'ble High Court's letter in ROC.No.76436-A/2023/Comp3, Dated:16.08.2023.
3. Hon'ble High Court's letter in ROC.No.71816-A/2023/Comp3, Dated:16.08.2023.
4. Hon'ble High Court's letter in ROC.No.664621-A/2023/Comp3, Dated:16.08.2023.
5. Official Memorandum of Principal District Court, Theni in D.No.7975/2021/Comp Dated 29.11.2021.

As per the references cited above, The Hon'ble High Court of Madras has given instructions to the District Judiciary to mandate e-Filing of cases for the following category of cases.

1. Courts dealing with Anticipatory Bail Applications, MCOP cases, Rent Control Cases and Rent Control Appeals, Trust Original Petitions, Succession Original Petitions and its Appeals, Guardian Original Petitions, all OPs, Review Petition, Execution Petitions Private Complaints made before Magistrate and Revision thereon and to all the cases filed by Banks and Financial Institutions in the District Judiciary.
2. Courts dealing with Intellectual Property Cases and Arbitration matters in the District Judiciary.
3. Courts dealing with Matrimonial cases, cases under Domestic Violence Act and to the cases filed under Sec. 125 to 128 of Criminal Procedure Code, 1973 in the District Judiciary.

4. Courts dealing with Commercial Cases and their appeals in the District Judiciary.

Hence, all the Judicial Officers in this district are hereby required to instruct the staff members concerned in filing section to **mandate the e-filing facilities to the Courts dealing with the cases arising under the above said category of cases** filed by the Advocates / Litigants.

Further it is informed that the above said category of cases must be taken on file only through E-filing mode with effect from 01.09.2023. The physical mode of filing for the above said category of cases is dispensed herewith. Therefore, The Advocates/Litigants are requested to file the above said category of cases only through E-filing mode.

Further it is informed that the account creation process shall be verified by One Time Password (OTP) which will be sent to the Mobile Number and email address of the concerned Advocate/Party-in-person. A detailed guidelines and tutorial video Prepared by the Hon'ble Madras High Court for the e-filing process and the detailed user manual prepared by the Hon'ble e-Committee, Supreme Court of India is available on the website of Madras High Court (<https://www.hcmadras.tn.nic.in/efiling.html>).

It is further informed that to create an account in e-filing portal, Advocates are required to register their details such as Bar Enrollment Number, Mobile Number, e- mail ID etc., in the CIS Software Application by submitting the duly filled application form to the email address **“thn.ecourts@tn.gov.in”**. (Form is also enclosed with this notification).

It is also informed that the Advocates who have already registered their details in CIS Server (While Centralized Filling) need not submit the application form again.

Further, the Advocates are required to avail the e-filing facility, using their own equipment. In case of any difficulty in registration or E-Filing of

cases the Advocates / Party- in-person may contact the following persons between 10.30 A.M. to 3 .00 P.M. on all working days only.

Thiru.T.Arulprakasam, System Analyst – 98437 23352

K. Arivoli.,
Principal District Judge,
Theni.

To:

1. All the Judicial Officers in Theni District (**Both Civil & Criminal Unit**)
2. The President, All the Bar Associations in Theni District.
3. The Public Prosecutor / Special Public Prosecutors / Additional Public Prosecutors in Theni District.

Copy To:

The CAO / Court Manager /
System Analyst / Sheristadars /
Bench Clerks / Filing Counter,
Principal DistrictCourt, Theni.

} For Necessary follow up and
Publishing the OM in the
Official Website of this
District.

Mobile-Email Details Collection Form for Advocates

(Please use Capital Letters only)

Court Complex:			
District:			
Advocate Name			
	SURNAME	FIRST NAME	MIDDLE NAME
Sex	Male / Female		
Date of Birth			
	DD	MM	YYYY
Bar Council Registration Number			
Residential Address			
Office Address			
District			
Email			
Mobile No.		Phone Office	
Phone Residence		Fax No. (If, available)	

Date:

Signature of Advocate

Place: