DISTRICT LEGAL SERVICES AUTHORITY
SIVAGANGAI.

D.No. 972 /2026 Dated: 15 /04/2026

Ref: TNSLSA No.6562/S3/2025/2009, Dated: 09.04.2026

NOTIFICATION NO. 02 of 2026

Applications are invited from eligible persons for full time work on contract basis for the period of Two Years in " **LEGAL AID DEFENSE COUNSEL SYSTEM**" dealing exclusively Legal Aid matter in Criminal Cases , proposed to be function in District Legal Services Authority, SIVAGANGAI . Details of the name of the Post and number of requirement are given below;

S.No	NAME OF THE POST	No. of Post
1.	Chief legal Aid Defense Counsel	01
2.	Deputy Chief Legal Aid Defense Counsel	01
3.	Assistant Legal Aid Defense Counsel	03

Important Dates:

Date of Notification	15.04.2026
Last date for submission of Application	30.04.2026

Explanation:

Legal Aid Defense Counsel System(LADCS) is established for providing Legal aid, assistance and representation in criminal matters in line with "Public Defender System" and also for providing legal services from the early stages of criminal justice till appellate stage, which include visits to jails from catering to the Legal needs of unrepresented inmates. And it is an end to end legal services and it shall be provided the following services;

- Legal Advice and assistance to all individuals visiting the office,
- Representation/Conducting trial and appeals including all miscellaneous work in all sessions, Special and Magistrate Courts including executive Courts,
- Handling remand and Bail work,
- Providing legal assistance at pre-arrest stage as per NALSA's scheme for providing such assistance,
- Any other legal aided work related to District Courts or as assigned by the secretary DLSA
- Periodic visit of Prisons of the district under the guidance of the Secretary, DLSA

ELIGIBILITY & QUALIFICATION:

The persons applying for the posts in Legal Aid Defense Counsel System (LADCS),

He / She;

1. Must be a citizen of India and Local resident of SIVAGANGAI District
2. Should not be less than 21 years as on the date of Notification

and others eligibility and education qualifications as follows;

1. Chief Legal Aid Defense Counsel :

He /She must have ;

- Practice in Criminal law for at least 10 years,
- Excellent oral and written communication skills
- Through understanding of ethical duties of a defense counsel,
- Ability to work effectively and efficiently with others with capability to lead,
- Must have handle at least 30 criminal trials in Sessions Court,
- Knowledge of computer system, preferable.

2. Deputy Chief Legal Aid Defense Counsel:

He / She must have;

- Practice in Criminal law for at least 7 years,
- Excellent understanding of criminal law,
- Excellent oral and written communication skills,
- Through understanding of ethical duties of defense counsel,
- Ability at work effectively and efficiently with others,
- Must have handle at least 20 criminal trials in Sessions Court,
- IT Knowledge with proficiency in work.

3. Assistant Legal Aid Defense Counsel:

He / She must have;

- Practice in criminal law from 1 to 3 years.
- Good oral and written communication skills.
- Thorough understanding of ethical duties of defense counsel,
- Ability to work effectively and efficiently with others,
- Excellent writing and research skills,
- IT knowledge with proficiency in work.

PROCEDURE FOR SELECTION:

Legal Aid Defense Counsels and other posts shall be engaged;

1. On contract basis in district initially for a period of two years with a stipulation of extension on yearly basis on satisfactory performance.

2. Selection of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsel, and Assistant Legal Aid Defense Counsel will be based on merit, taking into account of the years of practice, Handling of criminal cases in sessions courts, Legal knowledge, writing skills of candidates.
3. The selection shall be carried out by selection committee under the Chairmanship of the Principal District & Sessions Judge (Chairman, DLSA) as envisaged in NALSA (free and competent Legal Services) Regulations 2010, subject to final approval by the Executive Chairman, TNSLSA.

WORK PROFILES:

a) **Chief Legal Aid Defence Counsel**

1. Conducting trials and appeals and bail matters in courts along with deputy Chief Legal Aid Defence Counsel.
2. Assigning duties of Deputy Chief Legal Aid Defence Counsel
3. Assigning duties of Assistant Chief Legal Aid Defence Counsel for assisting him and Deputy Chief Legal Aid Defence Counsel and for legal research.
4. Ensure proper legal research, planning effective defence strategy and thorough preparation in each and every legal aided case.
5. Ensure maintenance of compete files of legal aid seekers.
6. Ensure proper documentation with regard to legal aid assistance provided, ensure maintaining of up to date record of legal aided case.
7. Will be overall in charge of administration the office of Chief Legal Aid Defence Counsel Office.
8. Ensure quality of Legal Aid.
9. Any work/duty assigned by legal services Authority.

b) **Deputy Chief Legal Aid Defence Counsel**

1. Conducting trials/ appeals/ Remand work/ Bail applications as assigned by Chief Legal Aid Defence Counsel.
2. Filling and arguing appeals and bail applications in Courts.
3. Maintaining complete case files.
4. Doing legal research in legal aided cases and guiding Assistant Legal Aid Defence Counsel and law students attached with the office in legal research.
5. Proper client interviews at various stages for quality research work and representation at remand trial and appellate stage.
6. Any work/duty assigned by Legal Services Authority.

c) **Assistant Legal Aid Defence Counsel**

1. Conducting legal research in legal aided cases.
2. Visits to Jail Clinics twice in a week.
3. Providing assistance at pre-arrest stage to suspects.

4. Assisting Chief Legal Aid Defence Counsel and deputy Legal Aid Defence Counsel in conduct of legal aided cases.
5. Assisting in developing a defence strategy after sifting through all of the evidence collected by the prosecution and after hearing the accuser's version of what happened during the alleged crime in question.
6. Visiting location/area of alleged crime, having discussions with family members etc, for effective and meaningful input for defence strategy.
7. Handling queries of legal aid seekers.
8. Updating legal aid seekers about the progress of their cases.
9. Assisting in maintaining complete files of legal aided cases.
10. Handling legal queries relating to criminal matters on telephone.
11. Any other work related to legal aid assigned by Chief Legal Aid Defence Counsel.
12. Any work/Duty assigned by Legal Services Authority.

TERMINATION OF SERVICES

Services of Legal aid defence counsel engaged in the office of Legal Aid Defence Counsel System can be terminated at any time, without any prior notice in the following cases:

1. He/she substantially breaches any duty or service required in the office.
2. Seeks or accepts any pecuniary gains from the legal aid seekers or beneficiary or his friend or relative.
3. Charged or Convicted for any offence.
4. Indulges in any type of political activities.
5. Found incapable of rendering professional services of the required standards.
6. Failure to attend training programmes without any sufficient cause.
7. Indulges in activities prejudicial to the working of legal aid defence counsel office.
8. Using his/her position in legal aid defence counsel office to secure unwarranted privileges or advantages for him/herself or others.
9. Acts in breach of code of ethics.
10. Remains absent without leave for more than two weeks.

Estimated Salaries :

1	Monthly salary of a Chief legal Aid Defense Counsel	Rs.70,000/-
2	Monthly salary of Deputy Chief legal Aid Defense Counsel	Rs.40,000/-
3	Monthly salary of Assistant legal Aid Defense Counsel	Rs. 25,000/-

HOW TO APPLY:

The standard form of application annexed with this notification shall be used for apply the post along with Stamp Size photographs and the applicants shall enclose self-attested photocopies of educational qualification along with experience certificate.

SUBMISSION OF APPLICATION:

The duly filled application in the prescribed format along with self-attested copy of certificates and all other supportive documents should be submitted in person (or) by post (or) by e-Mail : **dlsasivagangai@gmail.com** on or before 30.04.2024, 5:00 p.m. to the following address:

"CHAIRMAN/PRINCIPAL DISTRICT JUDGE,

District Legal Services Authority,

ADR Building,

SIVAGANGAI-630 561.

Super scribe the envelope as **"Application for the post of** .....

in Legal Aid Defense Counsel System (LADCS) in DLSA , SIVAGANGAI

The applicants should submit the mobile/ contact number in their applications for further required communication, if any.

Incomplete application will be rejected without assigning any reasons. No application will be entertained after the last date fixed.

15/04/2024

Chairman /Principal District Judge,
District Legal Services Authority,
Sivagangai.

Copy to :

1. Public Relation Officer, District Collectorate for publish in the Official Website of District
2. System Analyst , District Court for publish in District Court Website
3. Notice Board of District Court, SIVAGANGAI
4. Notice board of District Legal Services Authority, SIVAGANGAI
5. File.

APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN LEGAL AID DEFENSE COUNSEL SYSTEM

Passport size Photo to be affixed

STATE_____

DISTRICT_____

Application No. _____

(For Office use)

APPLICATION FOR DEPUTY/ASSISTANT LEGAL AID DEFENSE COUNSEL

1. Applicant's Name :
2. Father/Husband's Name :
3. Date of Birth :
4. Age (as on 15.04.2026) :
5. Gender :
6. Residential Address :
7. Office Address :
8. Chamber Address (if any) :
9. Telephone no. (O) :
10. Telephone No. (R) :
11. Mobile No. :
12. Fax No. :
13. E-mail ID :
14. PAN No. :
15. AADHAR No. :
16. Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

17. Date of Enrollment as Lawyer :

18. Enrollment No. :
(Attach self-attested copy of enrollment certificate issued by Bar Council)

19. Experience in Bar :
(Duration of actual practice)
(Attach an experience certificate issued by the Bar Association/Council)
(a) Total no. of cases handled :

(b) Nature of cases handled :
(Attach extra sheet, if required)

(c) Specialization, if any :
(The details of a few important cases, the Applicants have dealt with/handled and reported judgment if any.)

20. Whether empanelled as Central/State Government or Government undertaking counsel/pleader :
(Indicate period & attach documents)

21. The Courts where the Applicant is regularly practicing :
(Enclose Bar Association Membership Certificate)

22. Specify whether earlier remained on the panel of HCLSC/DLSA or TLSC :
(Indicate period, number of legal aid cases handled & result)
(attach documents)

23. Whether any disciplinary case/Complaint is/was against the Applicant with any Bar Council : YES NO
(If yes, specify details of both disposed & pending with documents)

24. List of the documents to be attached.
1. Self-Attested copy of Certificates in support of educational qualifications.
2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.
3. Self-Attested copy of Photo Identity Card, Address Proof.
4. Self-Attested copy of ITR for last 3 years (if available).
5. Photo copies of judgments in 5 Sessions cases, represented as Defense lawyer, (for the post of Chief/Deputy Legal Aid Defense Counsel).
6. Photocopies of at least 5 cross examinations in Sessions cases (for Chief/Deputy Legal Aid Defense Counsel).

(Signature)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agree to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalized by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required hereunder. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

(Signature)

Place:_____

Date:_____