OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE,
MEDCHAL MALKAJGIRI DISTRICT, MALKAJGIRI AT KUSHAIGUDA.

Dis.No. 5286 /Admn/2025, Dated: 05.12.2025

N O T I F I C A T I O N

Sub: COURTS - Fast Track Special Court for expeditious trial and disposal of Rape and Protection of Children against Sexual Offences (POCSO) Act Cases at Medchal Malkajgiri District -Notification Issued - Reg.

Ref : 1. G.O. Ms.No.58, Finance (HRM I) Dept, dated: 19.12.2019.
2. G.O.Ms.No.104, Finance (HRM-II) Dept, dated: 30.12. 2019.
3. G.O.Rt.No.165, Law (LA, LA & J-Home-Courts A2) Dept.,dt.21-03-2022.
4. Hon'ble High Court ROC.No. 496/E1/2019, dt 22.07.2022.

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Applications are invited from the Retired Judicial Employees and also from the Outsiders of eligible candidates of Medchal Malkajgiri District on or before 16.12.25 5.00 p.m. to fill up the following posts on contract basis on consolidated pay as per Rule 9 of the Telangana State and Subordinate Rules, 1996 for a period of ONE YEAR or on any date before that date or they can be continued till further orders, as fixed by the appointing authority from time to time, in the Fast Track Special Courts for expeditious trial and disposal of Rape and Protection of Children against Sexual Offences (POCSO) Act Cases at Medchal Malkajgiri District.

The applications shall be sent in a sealed cover addressed to the **PRL. DISTRICT AND SESSIONS JUDGE, MEDCHAL MALKAJGIRI DISTRICT, MALKAJGIRI, AT KUSHAIGUDA** by mentioning, for which post applied for and sent the same by way of post or by way of courier and the application forms will not be entertained either directly or in person.

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Sl.No.	Name of the post	No. of posts	Consolidated remuneration per month
01	Senior Superintendent (Head Clerk)	03	(only Retired Judicial Employees are eligible to apply) Rs. 40,000/- per month (Consolidated Remuneration)
02	Typist	01	Rs. 19,500/- p.m
	Total	04	

IN CASE OF RETIRED TELANGANA JUDICIAL MINISTERIAL SERVANTS:

Terms And Conditions For Retired Judicial Employees:

1. Applicant shall be the only persons retired as Members of TJMSS.
2. Applicant shall be the persons who have retired in the corresponding or higher Categories of Telangana Judicial Ministerial and Subordinate Services.
3. Applicants shall be the persons of sound health and active habits.
4. Applicants shall be the persons with proven record of ability, good performance and integrity.
5. Applicants shall be persons who have not received any punishment for any misconduct in disciplinary Proceedings while in Service.
6. The individual must not have completed 65 years of age as on 30.11.2025.
7. Persons selected have to produce Fitness Certificate and enter into Agreement/ Contract with the Principal District and Sessions Judge, at Malkajgiri on such terms and conditions as the appointing authority deems fit, proper and necessary regarding the conditions of appointment and service and on all other required particulars.
8. The candidates are directed to produce a copy of Retirement proceedings issued by the concerned District Judge or copy of the Pension Payment Order (PPO) issued by the competent authority.

IN CASE OF NON AVAILABILITY OF RETIRED MINISTERIAL, STAFF OF JUDICIAL DEPARTMENT. THE CANDIDATES FROM OUTSIDERS WILL BE CONSIDERED FOR APPOINTMENT.

The following are the conditions in case of outsiders for the above posts.

AGE LIMIT:

1. As on 30.11.2025 a candidate must have completed the age of (18) years and must not have completed the age of (34) years.
2. The relaxation of maximum age limit in respect of SC's/ST's/BC's/EWS is 5 years and in case of candidates with physical disabilities they shall be given age relaxation of 10 years.

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3 EDUCATIONAL QUALIFICATION:-

SL.NO	POST	Qualification (as per TJMSS Rules,2018)
1	Typist	Must have passed Bachelor's Degree of any University in India established or incorporated by or under a Central Act, State Act or Provincial Act or an Institution recognized by the University Grants Commission or any equivalent qualification. Must have passed Telangana Govt. Technical examination in English Typewriting by higher grade qualification or its equivalent examination. Must have knowledge or qualification in computer operation.

METHOD OF RECRUITMENT:-

1. In the event of more than 20 applications received from the outsiders for the post of Junior Assistant such applications will be short listed on the basis of marks **obtained in the qualifying examination** as per rules and the qualified candidates will be called for oral interview.

ATTESTED COPIES OF DOCUMENTS TO APPLICATION BE ENCLOSED TO APPLICATION

a. Certificate of academic qualifications such as marks lists, pass certificate provisional certificate, testimonials and other certificates to prove their technical efficiency if any.

b. Date of Birth certificate.

c. Community certificate in case of SCs/STs/BCs issued the competent authority.

d. Employment registration card.

e. Certificate in respect of Local / non-local candidature in terms of Presidential Order, 1975.

f. A self addressed registered post cover with acknowledgement worth of Rs.30/ - or as fixed by the Postal Department for RPAD.

GENERAL INSTRUCTIONS:-

1) This notification is made to fill up the posts from the Retired employees of Judicial Department. In case of non-availability of the said employees, persons from outsides will be taken.
2) The candidates will be appointed only on Contract basis as per Rule 9 of Telangana State and Subordinate Service Rules, 1996 for a period of ONE YEAR or on any date before that date or they can be continued till further orders, as fixed by the appointing authority from time to time on executing a Deed of agreement at the time of making their appointment.

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3) In case of Retired employees the monthly amount shown above shall be in addition to the terminal benefits from his previous employment.
4) In case of retired employees the provisions contained in Telangana. Civil Service (Conduct) Rules, 1964 and Telangana Pension code shall be applicable mutates mutandis.
5) No other service rules shall be applicable other than noted above.
6) Applications received after **5.00 p.m** , on 16.12.25 will not be accepted.
7) The contract appointment shall automatically cease to be in operation unless a fresh proposal is made and fresh contract is entered into.
8) For all the posts those who are having Higher academic and technical qualifications will be given due consideration.
9) No TA and DA will be paid for the journey performed in connection with the appointment.
10) Applications with insufficient information will be summarily rejected.
11) Applications received after the date stipulated time would not be accepted.
12) No correspondence will be entertained in any respect.
13) Candidates resorting to bring influence of any kind will be disqualified summarily.

Prl. District and Sessions Judge,
Medchal Malkajgiri District, Malkajgiri
at Kushaiguda.

Prl. Dist & Sessions Judge
Cum-Judge Family Court
Medchal-Malkajgiri District

Note:- The candidates who are applying for the post of Typist are required to bring their own type writing machine to attend skill test.

To.

1. All the Judicial Officers in the Unit of Medchal Malkajgiri District, with a request to cause display of the notification on the Notice Boards of their respective offices for wide publicity.
2. The District Collector, Medchal Malkajgiri District with a request to cause display of the notification on the Notice Board of their respective offices for wide publicity.
3. The District Employment Officer, Medchal Malkajgiri District.
4. The System Officer/computer Assistant of District Court, at Malkajgiri with instructions to upload the notification in the Official website.
5. Notice Board of Prl. District Court, at Malkajgiri.

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PROFORMA

APPLICATION FOR THE POST OF_____

Ref: District Court: Medchal Malkajgiri District Notification Dis.No. /2025/Admn
Dated: -01-2025.

Affix Latest Passport size photograph duly attested by Gazetted Officer

1. Full Name of the Applicant :

2. Father's/ Husband's Name :

3. Date of Birth :

4. Age (as on 01.01.2025) :

5. Caste/ Category :

6. Gender :

7. Nationality :

8. Religion :

9. Educational Qualifications :

   a) Academic :

   b)Technical :

   c) Other (if any) :

10. Previous Experience (if any) :

11. Local/ Non Local :

12. Permanent Address :

13. Address for correspondence :

14. Mobile Number :

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FOR RETIRED JUDICIAL EMPLOYEES

15. Date of Retirement :

16. Copy of Retirement proceedings/ PPO to be enclosed :

17. Any punishment awarded during service if yes to be noted :

DECLARATION

I solemnly declare that the above information submitted by me is true to the best of my knowledge. If any information submitted by me is found to be false action may be taken against me.

Place:

Date: Signature of the applicant

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