OFFICE OF THE PURCHASE COMMITTEE, CIVIL COURT, BHAGALPUR

NOTICE FOR QUOTATIONS :02 /2026

Dated, Bhagalpur the 07th day of October, 2026

Sealed Quotations are invited for **Purchase of the following stationary items in the department of Forms & Stationary, Civil Court, Bhagalpur to meet the needs of other Courts and Offices including Naugachia and Kahalgaon Sub-Divisional Court which is mentioned below** from the concerned reputed suppliers / firms having valid GST registration and PAN, addressed to the Purchase Committee, Civil Court, Bhagalpur, which must reach in the Nazarat, Civil Court, Bhagalpur latest by 12.10.2026 at 04:35 PM.

Sr.no.	Details	: Pcs/Pkt.
1.	Paper Flag	: 04 Bundles
2.	Paper weight	: 100 pcs
3.	Judgement Paper	: 40 Bundles
4.	Envelope (40 x 30) cm / A4 Envelope	: 1800 Pcs
5.	Envelope (25 x 12) cm / Chhota lifafa	: 9000 Pcs
6.	Stapler Machine (Big size)	: 25 pcs
7.	Stamp Pad (Red)	: 25 pcs
8.	Stamp Pad / Ink Pad (Blue)	: 50 pcs
9.	Calculator	: 20 pcs
10.	Scissors (Large size)	: 20 pcs
11.	Cello Tape (2 inch)	: 100 pcs
12.	Cello Tape (1 inch)	: 150 pcs
13.	Sutli / Sutri	: 50 kgs
14.	Thread (White)	: 25 kgs
15.	Pen (Black) amigo shine	: 1000 pcs
16.	Pen (Red) amigo shine	: 500 pcs
17.	Pen (Blue) amigo shine	: 200 pcs
18.	Eraser (Apsara/Doms)	: 100 pcs
19.	Sharpner (Apsara/Doms)	: 50 pcs
20.	Punching machine	: 10 pcs
21.	Gum	: 300 pcs
22.	Stapler pin (Chhota)	: 300 box
23.	Fly leaf	: 1000 pcs
24.	T-pin	: 500 pkts
25.	Guard file	: 300 pcs
26.	Stapler small	: 25 pcs
27.	Steno Notebook	: 200 pcs
28.	Fine Cheque Book	: 200 pcs
29.	A4 Size Paper	: 1000 pkts
30.	Carbon Paper	: 15 pkts
31.	Whitener	: 50 pcs
32.	Highlighter(Hauser)	: 20 pkts
33.	Legal Paper / Kagaj	: 10 pkts
34.	Cover File	: 150 pcs
35.	Button Folder	: 200 pcs
36.	Stapler pin (Big)	: 30 box
37.	Stick File	: 25 pcs

All the sealed quotations will be opened in the ensuing meeting of the Purchase Committee, Civil Court, Bhagalpur and selected suppliers / firms will be intimated later on. The undersigned reserves the right of rejecting or accepting any quotation without assigning any reason at any stage.

7.10.26

1st District & Additional Sessions Judge,
Bhagalpur-cum-Chairman, Purchase Committee,
Civil Court, Bhagalpur