1. —: माहितीचा अधिकार अधिनियम २००५ अंतर्गत कलम ४(१)(ख) मधील १७ बाबींची माहिती :— (माहे जानेवारी—२०२५ ची अद्ययावत माहिती)

मुख्य न्यायदंडाधिकारी कार्यालय, एस्प्लनेड, मुंबई-
Office Of Chief Judicial Magistrate, Esplanade, Mumbai.

दूरध्वनी — ०२२—२०८२५७७४
०२२—२२६२०४६४

फॅक्स — ०२२—२२६२०४६६

ई—मेल — cmm-mum.mh@bhc.gov.in,
registrar.esplan@bhc.gov.in

वेबसाईट — https://cmmmumbai.dcourts.gov.in/

१. रचना कार्ये व कर्तव्य यांचा तपशील.

२. अधिकारी व कर्मचारी यांचे अधिकार आणि कर्तव्य.

३. निर्णय घेण्याच्या प्रक्रियेत अनुसरण्यात येणारी कार्यपध्दती तसेच पर्यवेक्षण आणि उत्तरदायित्व प्रणाली.

४. स्वत:ची कार्ये पार पाडण्यासाठी त्यांच्याकडून ठरवण्यात आलेली मानके.

५. कार्यालयात असलेले किंवा नियंत्रणात असलेले किंवा त्यांची कार्ये पार पाडण्यासाठी कर्मचारी वर्गाकडून वापरण्यात येणारे नियम, विनियम, सूचना, नियमपुस्तिका आणि अभिलेख.

६. कार्यालयात असलेल्या किंवा त्याच्या नियंत्रणाखाली असलेल्या दस्तऐवजांचे प्रवर्गांचे विवरण.

७. आपले धोरण तयार करण्याच्या किंवा त्याची अंमलबजावणी करण्याच्या संबंधात, लोकांशी विचारविनिमय करण्यासाठी किंवा लोकांकडून निवेदने केली जाण्यासाठी अस्तित्वात असलेल्या कोणत्याही व्यवस्थेचा तपशील

८. आपला एक भाग म्हणून किंवा सल्ला देण्याच्या प्रयोजनासाठी म्हणून घटित केलेल्या दोन किंवा अधिक व्यक्तीच्या मिळून बनलेल्या मंडळांचे, परिषदांचे, समित्यांचे आणि अन्य निकायांचे विवरण आणि त्या मंडळांच्या, परिषदांच्या, समित्यांच्या आणि अन्य निकायांच्या बैठकी लोकांसाठी खुल्या आहेत किंवा कसे किंवा अशा बैठकीची कार्यवृत्ते जनतेला पहावयास मिळण्याजोगी आहेत किंवा कसे याबाबतचे विवरण.

९. अधिका—यांची व कर्मचा—यांची निर्देशिका.

१०. प्रत्येक अधिका—याला व कर्मचा—याला मिळणारे मासिक वेतनाचा, तसेच प्राधिकरणाच्या विनियमांमध्ये तरतूद केल्याप्रमाणे नुकसानभरपाई देण्याची पध्दती

११. शासन सर्व योजनांचा तपशील, प्रस्तावित खर्च दर्शविणारा, आपल्या प्रत्येक अभिकरणाला नेमून दिलेला अर्थसंकल्प आणि संवितरित केलेल्या रकमांचा अहवाल

१२. अर्थसहाय कार्यक्रमाच्या अंमलबजावणीची रीत तसेच वाटप केलेल्या रकमा आणि अशा कार्यक्रमांच्या लाभधिकाऱ्यांचा तपशील.

१३. ज्या व्यक्तींना सवलती, परवाने किंवा प्रधिकारपत्रे दिलेली आहेत अशा व्यक्तींचा तपशील.

१४. इलक्ट्रॉनिक स्वरुपात त्यास उपलब्ध असलेल्या किंवा त्याच्याकडे असलेल्या माहितीच्या संबंधातील तपशील.

१५. माहिती मिळविण्यासाठी नागरिकांना उपलब्ध असणा—या सुविधांचा तपशील, तसेच सार्वजनिक वापरासाठी चालविण्यात येत असलेल्या ग्रंथालयाच्या किंवा वाचनालयाच्या कामकाजाच्या वेळांचा तपशील.

१६. जन माहिती अधिकारी व सहायक जन माहिती अधिका—यांची नांवे, पदनाम आणि तपशीले

१७. विहित करण्यात येईल अशी इतर माहिती.

१. या कार्यालयाची रचना कार्ये व कर्तव्य यांचा तपशील. HOME

माननीय उच्च न्यायालयाच्या अधिपत्याखाली, मुख्य न्यायदंडाधिकारी, मुंबई यांचे कार्यालय, महापालिका मार्ग, एस्प्लनेड, मुंबई येथे कार्यरत आहे. माननीय मुख्य न्यायदंडाधिकारी, मुंबई श्रीमती अ.कृ. मांडवगडे हया या कार्यालयाचे प्रमुख असून त्यांच्या नियंत्रणाखाली १४ अतिरिक्त मुख्य न्यायदंडाधिकारी व ६० प्रथम वर्ग न्यायदंडाधिकारी यांची न्यायालये बृहन्मुंबईत विखुरलेली आहेत. एस्प्लनेड, माझगांव, बॅलार्डपियर, गिरगांव, शिंदेवाडी, दादर(सध्या शिवडी येथे), बांद्रा, अंधेरी, बोरिवली, मुलुंड, विक्रोळी, कुर्ला, सी.एस.टी रेल्वे, मुंबई सेंट्रल, विले पार्ले, बाल न्यायालय उमरखाडी, मुंबई या ठिकाणी ही न्यायालये आहेत.

एस्प्लनेड न्यायालयीन इमारत व गिरगांव न्यायालयीन इमारत यांस **'सांस्कृतीक वारसा'** म्हणून दर्जा प्राप्त आहे.

न्यायालयांचे कामकाज खाली दिलेल्या वेळेत चालते.

न्यायालयाची वेळ :—सकाळी ११.०० ते संध्याकाळी ०५.४५ वाजेपर्यंत, जेवणासाठी वेळ — दुपारी ०२.०० ते ०२.४५

कार्यालयाची वेळ :— सकाळी १०.३० ते संध्याकाळी ०६.०० वाजेपर्यंत, जेवणासाठी वेळ —दुपारी ०२.०० ते ०२.३०

साप्ताहिक सुट्टी :— दुसरा व चौथा शनिवार, रविवार व मा. उच्च न्यायालयाने मान्यता दिलेल्या वार्षिक सुट्टया.

या व्यतिरिक्त प्रत्येक सुट्टीच्या दिवशी पोलिस रिमांडचे काम पाहण्यासाठी एस्प्लनेड, शिंदेवाडी, बोरिवली व बांद्रा न्यायालयीन केंद्रात प्रत्येकी एक हॉलिडे रिमांड कोर्ट चालविण्यात येते. तसेच मुंबई मध्यवर्ती कारागृह, भायखळा कारागृह व ठाणे मध्यवर्ती कारागृह मधील बंदी आरोपींना गुन्हा कबुल करावयाचा असल्यास त्यांच्या सोयीसाठी कारागृहात प्रत्येक कार्यालयीन कामकाजाच्या दिवशी एक 'जेल कोर्ट' चालविले जाते. या व्यतिरिक्त महाराष्ट्र विधीसेवा प्राधिकरण यांनी आखून दिलेल्या वेळापत्रकानुसार लोक न्यायालय व नॅशनल लोक अदालत यांचे आयोजन केले जाते. तसेच, मा. उच्च न्यायालय, मुंबई यांच्या पूर्व परवानगीने या न्यायालयाच्या अखत्यारित येत असलेल्या न्यायालयांमध्ये जुने केसेस संपविण्यासाठी विशेष मोहीम देखील राबविली जाते. मा. उच्च न्यायालय, मुंबई यांनी आखून दिलेल्या वेळापत्रकानुसार मध्यस्थी जाणीव कार्यक्रम या न्यायालयाच्या अखत्यारित येत असलेल्या १६ न्यायालयीन केंद्रामध्ये घेतला जातो.

भारतीय दंडसंहिता आणि इतर कायद्यांच्या अंतर्गत या न्यायालयात गुन्हेगारी स्वरुपाची प्रकरणे दाखल होतात व न्यायिक प्रक्रियेच्या अधीन राहून न्यायिक अधिकारी ही प्रकरणे निकाली काढली जातात. भारतीय दंडसंहिता आणि इतर कायद्यांच्या तरतूदीनुसार या कार्यालयातल्या न्यायिक अधिका—यांची कार्यकक्षा व कर्तव्य ठरतात. उपरोक्त न्यायिक अधिका—यांच्या नियंत्रणाखाली निम्नलिखित अधिकारी/कर्मचारी यांच्या मनुष्यबळावर न्यायालयात तसेच कार्यालयाचे कामकाज चालते.

१. प्रबंधक

२. उप—प्रबंधक

३. सहायक प्रबंधक

४. कार्यालयीन अधीक्षक, मुख्य दुभाषी, वरिष्ठ नियंत्रक न्यायलिपिक

५. मुख्य लिपिक, न्यायिक लिपिक, वरिष्ठ न्यायलिपिक

६. दुभाषी

७. सहायक अधिक्षक, वरिष्ठ लिपिक, अभिलेखापाल, रोखपाल

८. स्वीय सहायक, लघुलेखक (उच्च स्तर, निम्नस्तर)

९. लिपिक—टंकलेखक, सहायक रोखपाल

१०. वाहन चालक

११. चतुर्थ श्रेणी कर्मचारी जसे हवालदार, नाईक, शिपाई, हमाल, चपराशी, सफाई कामगार, माळी आणि उदवाहन चालक.

मा. उच्च न्यायालय, मुंबई यांच्या आदेशानुसार या कार्यालयात कोर्ट मॅनेजर हे पद देखील कार्यरत आहे. सदर पदाची नियुक्ती ही करारपध्दतीवर मा. उच्च न्यायालय, मुंबई यांच्या आदेशानुसार केली जाते.

या कार्यालयातील विहित कर्तव्य सूचीनुसार प्रत्येक अधिकारी आणि कर्मचारी यांची कर्तव्ये आणि उत्तरदायित्व प्रणाली तसेच पर्यवेक्षण इत्यादी ठरवण्यात आलेला आहे.

२. या कार्यालयातील अधिकारी व कर्मचारी यांचे अधिकार आणि कर्तव्य. HOME

DUTY LIST OF REGISTRAR

1. Drawing and Disbursing Officer for all Metropolitan Magistrates' Courts, Mumbai – signing salary bills and all types of other bills of all Gazetted Officers and Staff Members and attending meetings arranged by Pay and Accounts office for DDO.

2. Public Information Officer under Right to Information Act, for all 75 Metropolitan Magistrate's Courts, Mumbai attending 1st and 2nd Appeals of RTI, calling information from concerned Courts/Departments/Offices whenever necessary.

3. Assisting Hon'ble Chief Metropolitan Magistrate in administration related issues.

4. Correspondence with other Districts' Court Registrars related to administration issues. Addressing various types of correspondence to Mantralaya, Pay Verification Unit, Reserve Bank of India, Mumbai other Departments and staff members of various Courts.

5. Communicating order passed by Hon'ble Chief Metropolitan Magistrate, Mumbai to concerned applicants/offices/staff members, Judicial Officers.

6. Putting up submissions before Hon'ble Chief Metropolitan Magistrate and Advisory Committee for granting promotions to staff members, for grant of benefit of higher pay scale (10 Years, 20 Years and 30 Years as per 7th Pay Commission, for promotion of Class IV Cadre employees to Class III Cadre, for

holding their typing tests and interview, making suitable arrangements for the same and any subject to be place before Advisory Committee.

7. Assisting in holding Departmental Examinations (Lower and Higher Standard) of Staff Members and making arrangement for the same.

8. Assisting in holding work shop for Judicial Officers.

9. Assisting in making arrangements for holding Pre-Lok-Adalat meeting in Chief Metropolitan Magistrates' Court hall for all Addl. Chief Metropolitan Magistrates and Metropolitan Magistrates presided over by the Hon'ble Member Secretary MALSA and Secretary DLSA, Mumbai.

10. Attending Monthly Meetings and Quarterly Meetings held in Hon'ble Chief Metropolitan Magistrate's Chamber with Jailors, Local Arms Division officers for escorting Under Trial Prisoners, Medical Officers of Mumbai Central Prison, Byculla District Prison, Thane Central Prison and Taloja Central Prison as well as JJ Hospital and attending to correspondence, minutes of meetings, maintaining files of the meetings.

11. Attending monthly meeting related to data of pending 3 Years, 5 Years and 10 Years old cases of Under Trial Prisoners also attend by APP and Sr. PI from Office of DCP (Admn/Operations) in the chamber of Hon'ble Chief Metropolitan Magistrate.

12. Compliance of Inspection Notes recorded by the Hon'ble City Civil & Sessions Court pertaining to Registrar's Office and sending reminder to all departments of establishment and Judicial Clerks at Esplanade for speedy compliance of the Inspection Notes.

13. Signature in entries made in the service books of all staff members (Class-II, III,IV).

14. Communicating adverse remarks passed in Annual Confidential Reports of staff members(Class-IV)

15. In-Charge of Muster (Attendance Registers) of Staff Members.

16. To attest the affidavits required to be filed in Judicial Proceedings in Esplanade Court.

17. To inspect Offices of various Centres of Courts.

18. To supervise over the subordinate staff of establishment section in Chief Metropolitan Magistrate's Office.

19. Any other directions of Hon'ble Chief Metropolitan Magistrate, Mumbai.

Sd/-
(Smt. S. T. Dande)
I/c.Chief Metropolitan Magistrate,
Esplanade, Mumbai.

Mumbai.
Date :29.01.2022.

DUTY LIST OF DEPUTY REGISTRAR

(a) **Maintenance of Building :**

i) To call the estimates and plans of the minor works which are to be carried out on TOP PRIORITY BASIS from all the centres of the Courts and to forward the same to the Hon'ble High Court for sanction and grant of funds.

ii) To report to the Hon'ble High Court whether the funds allotted for carrying out the minor works are fully utilized within the specific period.

iii) To see all the correspondence regarding repairs,progress reports of infrastructure of all centres and

maintenance of buildings and to put up before the Chief Metropolitan Magistrate for directions and compliance.

iv) To make a proposal for providing Anti termite treatment to court buildings.

(b) Canteen, PCO Booth, Private Zerox machine :

i) To see whether the permission is obtained for running the canteen, PCO Booth & private Zerox machine & to process applications received in this respect.

ii) To see whether the agreement in respect of the running of the canteen PCO Booth, & private Zerox machine has been executed as per the terms and conditions as laid down by the Hon'ble High Court and whether the agreement has been renewed from time to time.

iii) To see whether the recovery of rent, electricity charges, water charges is made and to make correspondence in this regard with the concerned centre of Courts and Hon"ble High Court if required.

(c) Morning Courts & Evening Courts :

i) To look whether the Morning & Evening Courts are functioning properly.

ii) To make the monthly roster of the staff for morning & evening court duty rotation-wise.

iii) To make the posting of the Spl. Metropolitan Magistrates at different centres of Morning & Evening courts with the approval of Hon'ble C.M.M. whenever Notification is issued by Hon'ble High Court.

iv) To call for the applications for the appointment of Spl. Metropolitan Magistrate and to scrutinize the application.

v) To arrange for the meeting of selection committee for the Interview of the candidates for the appointment of the Spl. Metropolitan Magistrate.

vi) To maintain the register of all correspondence relating to the morning & evening Courts.

vii) To issue orders of staff for appointment on Morning/Evening Court Establishment.

(d) Jail Visit/Meeting :

i) To make weekly roster of Jail Visit to be made by the Metropolitan Magistrate and other Gentlemen.

ii) To arrange for the quarterly meeting and to make correspondence in this regard.

iii) To attend to correspondence and to maintain the file of Jail Visit reports of Metropolitan Magistrates and Sessions Court Judges and the relating correspondence.

iv) To attend to letters received from Sessions Court or any other court in respect of Under trial prisoners & comply with the directions given.

(e) Petition writers/stamp Vendors :

i) To see whether the petition writers and stamp vendors working at different centres of Courts are having the necessary permission from the Court Authorities.

ii) To see whether they are following the terms and conditions as laid down by the Criminal Manual.

iii) To accept the applications for Petition writers and stamp vendors and to scrutinize whether all

the formalities are completed as per criminal Manual and to place the same before Hon'ble Chief Metropolitan Magistrate with remarks for necessary orders.

(f) **Attendance of the Matters in Courts :**

To attend the Courts in the matters which are assigned to the Deputy Registrar.

(g) **Affidavits, Attestation :**

i) Attesting affidavits in Judicial proceedings & to maintain the register in respect of the same.

ii) To maintain the files in relation with his/her duties.

iii) To comply with the Inspection Notes pertaining to his/her duties.

iv) To supervise the Press Declaration Section and sign the letters of intimation to the public.

(h) **E – Court Project :**

To look after all the work of all centres pertaining to E – Court Project & to maintain files in respect of the same.

(i) **Legal Workshop of Judicial Officers** :

To maintain the files & to look after the work of organisation of workshop.

(j) Any other work entrusted by the Registrar or the Chief Metropolitan Magistrate.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai.

Mumbai,
Date : 25/10/2013

DUTY LIST OF ASSISTANT REGISTRAR – I

(ESPLANADE - STATIONERY SECTION)

1. To see that the High Court, Supreme Court and Sessions Court Writs are returned to the respective Courts duly complied by the concerned Courts of the Metropolitan Magistrates.
2. To attend the Summons,Warrants, & Notices received from the Courts situated outside Mumbai for services/executions in Mumbai and send it for service/execution in Mumbai to the Commissioner of Police or concerned Police Stations.
3. To see the Indent of Stationery, forms, Spl. forms clothes, uniforms of Class D employees submitted to the Government in time and other Indents required by office from time to time and to control over the stationery for distributing to other centre of Courts and to maintain Registers of receipt and distribution of stationery.
4. To distribute the new furnitures and Law books to all Centre of Courts, to update the library with new Law books/ Acts pertaining to court's use, to see if new furniture is required and to make correspondence for purchase of new furniture as per Government guidelines.

5 To distribute computer, printer and its accessories,water cooler, fax machine, xerox machine and any other dead stock articles as per requirement of the office.

6. To look after the maintenance of the Cars and Cash Van and to issue the order of Drivers on the Pool

Car.

7. To supervise the work of maintaining the Master Dead Stock of the property.
8. To supervise the work of Residential Library of the Presiding Officers and its maintenance.
9. To supervise the work of maintenance of Library of the Chief Metropolitan Magistrate.
10. To circulate all Judgements/ orders received from Honorable Supreme Court, High Court & Sessions Court & any other correspondence directed to be circulated and to maintain the file in this respect.
11. To maintain file of G.R. /Notifications received from Government and High Court and bring it to the notice of concerned and comply with the direction of circulation if necessary.
12. To circulate amendments made in any act or manual and to incorporate the same in the original office record book for reference.
13. To look after the work relating to the installation and disconnection of the Telephone, Broad Band connection at the residence of the Judicial Officers and the work of Laptops provided to the Judicial Officers and any other correspondence related thereto.
14. To maintain the files in relation with his/her work.
15. To comply with the Inspection Notes pertaining to his/her duties.
16. To supervise & pursue the work of all kinds of statements & see it will reach to the Hon'ble High Court & any other Authority in time.
17. To take step in respect of broken unrepairable furniture and for disposal of the same to the authorized dealer.
18. To look after and maintain the files of i) Fax, Xerox, Water Cooler, A.C. machines and Computers.
19. Attesting affidavits in Judicial proceedings & to maintain the register in respect of the same.
20. Any other work entrusted by the Registrar or the Chief Metropolitan Magistrate.

Sd/-

Mumbai,
Date :25/10/2013

(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai.

DUTY LIST OF ASSISTANT REGISTRAR - II

(ESPLANADE – CASH SECTION)

1. To look after the work related to Mediation, maintain files, call for statements from the courts and forward to the concerned authority, maintain files of meeting of Mediation committee in Esplanade centre.
2. To look after budget estimate, appropriate reports, statements of Grant-in-aid.
3. To look after all matters concerning the entire accounts of the Department.
4. To check all the accounts books maintained by the Department.
5. To check all the cheques prepared by the Asstt. Superintendent at Esplanade Centre of Courts.
6. To check all the pension cases, T. A, bills, contingency bills, Bills of Withdrawal from G.P.F.
7. To check the G. P. F accounts of Class D employees.
8. To attend the work of Audit Inspection of A. G. Office and to comply with the Audit Inspection Note.

9. Attesting affidavits in Judicial proceedings & to maintain the register in respect of the same.

10 To discharge the duties of Assistant Public Information Officer of Esplanade Centre and to maintain the register and files.

11. To look after the work in respect of office connections of Water, Telephone, Electricity and Property Tax of Esplanade Centre and all other centres of courts and any other correspondence related thereof.

12. To supervise over the work of Staff appointed for verifying the Surety.

13. To supervise over the work of Video Conferencing and to do all the correspondence related thereto.

14. To comply with the Inspection Notes pertaining to his/her duties.

15. To maintain the files in relation with his/her work.

16. Any other work entrusted by the Registrar or the Chief Metropolitan Magistrate.

Sd/-
Mumbai, (M. P. Bage)
Date :25/10/2013 I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai.

DUTY LIST OF ASSISTANT REGISTRARS

(At Dadar, Bandra, Borivali and Kurla Centre of Courts)

1. The Asst. Registrar of respective centre shall assist in holding the meeting as per schedule of Mediation, shall make all the correspondence related to the Mediation and maintain the files.

2. To attest affidavits pertaining to judicial proceeding and to maintain register of thesame.

3. To attend to the maintenance of Court building and administration and make correspondence with concerned P.W.D. and other authorities.

4. To check daily account maintained by the cashier and the accountant.

5. To operate the Bank Account with In-charge Magistrate of concerned Centre.

6. To check the attendance Roll of the Concerned staffs.

7. To check the proper working of Electric Meter, Water Meter and to makecorrespondence in respect of telephone bills and ISDN bills with the concerned authorities and forward the bills received to the Head Office immediately after due verification.

8. To look after and maintain the files of
   i) Working of Video Conferencing.
   ii) E-Court Project.
   iii) Canteen, Petitioner Writer, Stamp Vendor, PCO/Xerox Booth.
   iv) Fax, Xerox, Water Cooler, A.C. machines and Computers.

9. To supervise over the work of compliance of writs of all courts at the Centre.

10. To see that the correspondence received from Head Office is brought to the notice of the concerned court.

11. To supervise the work of Server Operator and get judgment or any correspondence received by email downloaded and bring to the notice of concerned courts.

12. To maintain correspondence, if any, regarding Server Room.

13. To supervise the work of E – Court Project & Server Room.
14. To Look after the work of Lok Adalat /Special Drive and to submit the statement to Head Office in time of all Courts at the respective Centre.
15. To make correspondence with Head Office regarding Morning & Evening Court pertaining to list of names of staff members for appointment on Morning & Evening Court establishment, maintaining their Muster Roll and forward the attendance sheet of Magistrates and Muster Roll of staffs to Head Office.
16. To see the statement of all courts are sent in time and to forward urgent information/statement immediately as and when called.
17. To attend the work of Assistant Public Information Officer and maintain the register and files and forward all the statements related thereto.
18. To supervise the works of the staff attached to their centre.
19. To maintain the files in relation with his/her work.
20. To comply with the inspection notes pertaining to his/her tables.
21. Any other work entrusted by the controlling Presiding Officer.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai.

Mumbai,
Date :25/10/2013

DUTY LIST OF THE OFFICE SUPERINTENDENT

(Of The Office Of Chief Metropolitan Magistrate, Esplande, Mumbai)

1. To collect the letters received by this Office and to put up before the Hon'ble Chief Metropolitan Magistrate.
2. To give the above-said letters to the Inward Clerk for making entries and to distribute between the concerned Branch/Sections.
3. To place the submissions and details of the staff members who are due for promotion before the Hon'ble Chief Metropolitan Magistrate and the Advisory Committee.
4. Placing the lists of the staff members as called by the Hon'ble Chief Metropolitan Magistrate alongwith the dates of their respective tenures of postings, their places of postings and their residential address to enable the Chief Metropolitan Magistrate to make transfers of the concerned staff.
5. To look after the work of Inter District Transfer of candidates & application on the compassionate grounds in this office as per the directions of the Chief Metropolitan Magistrate.
6. To exercise control over the staff working in establishment section.
7. To prepare the Roster of Holiday Remand Duty to Magistrates and maintain the register thereof.
8. To prepare the Roster of Night Bail remand duties to the Magistrates and maintain the register thereof.
9. To prepare the Roster of Daily Jail Court Duties to the Magistrates and maintain the register thereof.

10. To prepare and circulate the list of concessional leave to be availed by the Judicial Officers from April to June and to maintain the register thereof.
11. To make correspondence with the Hon'ble High Court/Sessions Court/ Mantralaya and Magistrate's Courts, as per the directions of the Chief Metropolitan Magistrate.
12. To prepare the Office Orders/Notifications as per the directions of the Honorable Chief Metropolitan Magistrate.
13. To issue office circulars as per the directions of the Hon'ble Chief Metropolitan Magistrate and to maintain the file of the Office Circulars.
14. To attend the work of granting quasi permanency benefits to staff, and confirmation in post.
15. To maintain the files of Maha Lokadalat and Mega Lokadalat.
16. Incharge of Free Legal Aid (Lokadalat & the statements).
17. To issue Circulars for conducting Higher Standard & Lower Standard Departmental Examinations & to look after the work of the Examinations & also to maintain the record of Examinations.
18. To maintain the other files in relating to his/her work.
19. To comply with the Inspection Notes pertaining to his/her work.
20. Any other work entrusted by the Registrar and the Chief Metropolitan Magistrate.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai.

Mumbai,
Date :25/10/2013

DUTY LIST OF CHIEF INTERPRETER

(Working In The Court Of Chief Metropolitan Magistrate, Esplanade, Mumbai)

1. In-charge of daily board.
2. He is custodian of all cases & applications.
3. To attend the Chief Metropolitan Magistrate when the Court is working and to call out the cases fixed for hearing.
4. To write Roznamas in the cases.
5. To arrange the daily board and get it typed from the typist.
6. To maintain the memorandum book (Diary).
7. To make an arrangement for Flag Hoisting in the Court Building on Republic Day, Maharashtra Day and Independence Day.
8. Incharge of Hon'ble CMM's Court library. To receive the library book & enter it in Library Register and to maintain the library book register to look after the maintenance of Chief Metropolitan Magistrates Court library.
9. To attend the work of Judicial Clerk in his/her absence.
10. To comply with the Inspection Notes pertaining to his/her duties.
11. Any other work entrusted by the Presiding Officer.

Sd/-
(M. P. Bage)

Mumbai,

Date :25/10/2013

I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai.

*** In view of Office Circular No. CMM/OC/18/2017 dtd. 21/06/2017 the following modifications are made in Duty List of Sr. Judicial Clerk Sr. No. 2 : "He is custodian of all cases, applications and documents related with cases and applications of the concerned court**."

*** In view of Office Circular No. CMM/OC/22/2024 dtd. 29/07/2024 the following duty is included in Duty List of Judicial Clerk and Controlling Judicial Clerk :- "All the Judicial Clerks and also Controlling Judicial Clerks are hereby directed to accept electronic evidence and they shall maintain register properly and keep all electronic device and other material in safe custody."**

DUTY LIST OF SR. JUDICIAL CLERK

(At Mazgaon Centre of Courts)

1. To maintain Muster roll and Late Muster Roll & to see the working of Bio-metric attendance Unit.
2. To maintain the casual leave account.
3. To see that the Court building and its surrounding is kept clean.
4. To supervise the work of Interpreter, Clerks, typists and and stenos, Peons and Hamals.
5. Custodian of Muddemal properties, documents, records and dead stock of the concerned court.
6. To attend the correspondence, to take orders of the presiding officer on the letters received and draft reply accordingly.
7. To comply the orders of the court.
8. The Sr. Judicial Clerk shall assist in holding the meeting as per schedule of Mediation, shall make all the correspondence related to the Mediation and maintain the files. To look after the work of Mediation of their respective court.
9. To sign the summons, notices, memos, and to check, the warrants and initial it and to send it forservices and execution.
10. To supervise over the work of Video Conferencing and to do all the correspondence related thereto.
11. To make submissions on surety applications of their respective court & supervise over the work of Staff appointed for Surety Verification.
12. To check various types of bonds ordered to be taken by the Court.
13. To attend the High Court and Sessions Court Writs.
14. To prepare Appeal Book and send Record and Proceedings to the Supreme Courts, High Court and Sessions Court.
15. To send periodical returns to the Head Office.
16. To issue attendance certificate to the witnesses.
17. To verify the diet and travelling expenses to be paid to the witnesses.
18. To receive the applications for copies of their respective court.
19. To compare the certified copies of notes of evidence and judgment to be supplied to the parties.
20. To sign the certified copies of orders and judgments of their respective Court.
21. To sign the daily fees register.
22 To see whether the results of each and every cases, notices, applications, (Remand & Bail) are

written/noted in the specific register by the subordinate staff.

23. To get the work of classification of disposed cases done from General Clerk, warrant clerk, summon clerk and other staff.

24. To receive the properties and documents received in cases as exhibits and keep them in custody.

25.To enter the Muddemal and various property in the property register and to arrange the Muddemal in cupboard on the racks arranged in Muddemal room number-wise, case-wise and year-wise.

26. To affix the identifying slip to the Muddemal i.e. Case No., Court No., Muddemal Property No., Safe Register number and date and to handover the valuable Muddemal to the Cashier for safe custody.

27. To write the orders of the disposal in the Muddemal register.

28. To take steps for auction of Muddemal articles, hold auction as per the direction of the Presiding Officer & credit the sale proceeds to the Government.

29. To return the properties and documents as per orders of the Court.

30. To take steps for auction of Muddemal articles hold auction as per the direction of the Presiding Officer and credit the sale proceeds to the Government.

31. To make the statements and Balance Sheet of the Muddemal property.

32. To check the accounts of the Centre.

33. To deal with lunacy matters.

34.To attend to the maintenance of Court building and administration and make correspondence with concerned P.W.D. and other authorities.

35. To discharge the duties of Assistant Public Information Officer.

36. To comply with the Inspection notes pertaining to his/her duties.

37. To look after and maintain the files of

i) Working of Video Conferencing.

ii) E-Court Project.

iii) Canteen, Petitioner Writer, Stamp Vendor, PCO/Xerox Booth.

iv) Fax, Xerox, Water Cooler, A.C. machines and Computers.

38. To supervise the work of Server Operator and get judgment or any correspondence received by email downloaded and bring to the notice of concerned courts.

39. To maintain correspondence regarding Server Room.

40. To supervise the work of E – Court Project & Server Room.

41. To maintain all files except those maintained by his/her subordinate staff.

42. To maintain the Dead Stock Register and Property Register.

43. To Look after the work of Lok Adalat /Special Drive and to submit the statement to Head Office in time of all Courts at the respective Centre.

44. To attend the work of Audit Inspection of A. G. Office and to comply with the Audit Inspection Notes.

45. Any other work entrusted by the Presiding Officer.

Sd/-

Mumbai, (M. P. Bage)

Date :25/10/2013 I/c. Chief Metropolitan Magistrate,

Esplanade, Mumbai.

*** In view of Office Circular No. CMM/OC/18/2017 dtd. 21/06/2017 the following modifications are made in Duty List of Sr. Judicial Clerk Sr. No. 5 : " Custodian of Muddemal properties, dead stock, records and documents not related with the cases and applications of the concerned court.**"

*** In view of Office Circular No. CMM/OC/22/2024 dtd. 29/07/2024 the following duty is included in Duty List of Judicial Clerk and Controlling Judicial Clerk :- "All the Judicial Clerks and also Controlling Judicial Clerks are hereby directed to accept electronic evidence and they shall maintain register properly and keep all electronic device and other material in safe custody."**

CONTROLLING JUDICIAL CLERK

(At Mulund, Vikhroli, Shindewadi, Juvenile, CST Railway, Ballard-pier, Girgaon, Mumbai Central Railway, Andheri & Vile-Parle Centre of Courts)

1. To maintain Muster roll and Late Muster Roll & to see the working of Bio-metric attendance Unit.
2. To maintain the casual leave account.
3. To see that the Court building and its surrounding is kept clean.
4. To supervise the work of Interpreter, Clerks, typists and and stenos, Peons and Hamals.
5. Custodian of Muddemal properties, documents, records and dead stock of the concerned court.
6. To attend the correspondence, to take orders of the presiding officer on the letters received and draft reply accordingly.
7. To comply the orders of the court.
8. The Controlling Judicial Clerk of respective centre shall assist in holding the meeting as per schedule of Mediation, shall make all the correspondence related to the Mediation and maintain the files. To look after the work of Mediation of their respective court.
9. To sign the summons, notices, memos, and to check, the warrants and initial it and to send it for services and execution.
10. To supervise over the work of Video Conferencing and to do all the correspondence related thereto.
11. To make submissions on surety applications of their respective court & supervise over the work of Staff appointed for Surety Verification.
12. To check various types of bonds ordered to be taken by the Court.
13. To attend the High Court and Sessions Court Writs.
14. To prepare Appeal Book and send Record and Proceedings to the Supreme Courts, High Court and Sessions Court.
15. To send periodical returns to the Head Office.
16. To issue attendance certificate to the witnesses.
17. To verify the diet and travelling expenses to be paid to the witnesses.
18. To receive the applications for copies of their respective court.
19. To compare the certified copies of notes of evidence and judgment to be supplied to the parties.
20. To sign the certified copies of orders and judgments of their respective Court.

21. To sign the daily fees register.

22. To see whether the results of each and every cases, notices, applications, (Remand& Bail) are written/noted in the specific register by the subordinate staff.

23. To get the work of classification of disposed cases done from General Clerk, warrant clerk, summons clerk and other staff.

24. To receive the properties and documents received in cases as exhibits and keep them in custody.

25. To enter the Muddemal and various property in the property register and to arrange the Muddemal in cupboard on the racks arranged in Muddemal room number-wise, case-wise and year-wise.

26. To affix the identifying slip to the Muddemal i.e. Case No., Court No., Muddemal Property No., Safe Register number and date and to handover the valuable Muddemal to the Cashier for safe custody.

27. To write the orders of the disposal in the Muddemal register.

28. To take steps for auction of Muddemal articles, hold auction as per the direction of the Presiding Officer & credit the sale proceeds to the Government.

29. To return the properties and documents as per orders of the Court.

30. To take steps for auction of Muddemal articles hold auction as per the direction of the Presiding Officer and credit the sale proceeds to the Government.

31. To make the statements and Balance Sheet of the Muddemal property.

32. To check the accounts of the Centre.

33. To deal with lunacy matters.

34. To attend to the maintenance of Court building and administration and make correspondence with concerned P.W.D. and other authorities.

35. To discharge the duties of Assistant Public Information Officer.

36. To comply with the Inspection notes pertaining to his/her duties.

37. To look after and maintain the files of

i) Working of Video Conferencing.

ii) E-Court Project.

iii) Canteen, Petitioner Writer, Stamp Vendor, PCO/Xerox Booth.

iv) Fax, Xerox, Water Cooler, A.C. machines and Computers.

38. To supervise the work of Server Operator and get judgment or any correspondence received by email downloaded and bring to the notice of concerned courts.

39. To maintain correspondence regarding Server Room.

40. To supervise the work of E – Court Project & Server Room.

41. To maintain all files except those maintained by his/her subordinate staff.

42. To maintain the Dead Stock Register and Property Register.

43. To Look after the work of Lok Adalat /Special Drive and to submit the statement to Head Office in time of all Courts at the respective Centre.

44. To attend the work of Audit Inspection of A. G. Office and to comply with the Audit Inspection

Notes.

45. Any other work entrusted by the Presiding Officer.

Sd/-

Mumbai,
Date :25/10/2013

(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai.

*** In view of Office Circular No. CMM/OC/18/2017 dtd. 21/06/2017 the following modifications are made in Duty List of Sr. Judicial Clerk Sr. No. 5 :" Custodian of Muddemal properties, dead stock, records and documents not related with the cases and applications of the concerned court**."

*** In view of Office Circular No. CMM/OC/22/2024 dtd. 29/07/2024 the following duty is included in Duty List of Judicial Clerk and Controlling Judicial Clerk :- "All the Judicial Clerks and also Controlling Judicial Clerks are hereby directed to accept electronic evidence and they shall maintain register properly and keep all electronic device and other material in safe custody."**

DUTY LIST OF JUDICIAL CLERK.

1. To see that the Court hall and its surrounding is kept clean.
2. To supervise the work of Interpreter, Clerks, Typists, Stenos, peons and Hamals.
3. Custodian of Muddemal properties, documents, records and dead stock of the concerned court.
4. To attend the correspondence, to take orders of the Presiding Officer on the letters received and draft replies accordingly.
5. To comply the orders of the Court.
6. To sign the summons, notices, memos and to check the warrants and initial it and to send it for services and execution.
7. To make submissions on surety applications.
8. To check various types of bonds ordered to be taken by the Court.
9. To attend the writs of High Court and Sessions Court.
10. To prepare Appeal Book and send Record and Proceedings to the Supreme Court, High Court and Sessions Court.
11. To scrutinize & send periodical returns & any other statements required by the higher authority from time to time to the Head Office.
12. To issue attendance certificate to the witnesses.
13. To receive the application for certified copies.
14. To verify the diet and travelling expenses to be paid to the witnesses.
15. To compare the certified copies of notes of evidence and judgment to be supplied to the parties.
16. To sign the certified copies of orders and judgments.
17. To sign the daily fees register.
18. To see whether the results of each and every cases, notices, applications (Remand and Bail) are written/noted in the specific register by the subordinate staff.
19. To get the result of cases entered into the CIS System from the subordinate staff daily and to get the system updated time to time.

20.To get the work of classification of disposed cases done from General Clerk, Warrant Clerk, Summons Clerk and other staff regularly and send the same to record room.

21. To arrange to send the case to Cash Section when order of BDF or disposal of Valuable Muddemal Property is passed in the case.

22. To receive the properties and documents received in cases as exhibits and keep them in custody.

23. To receive the Muddemal produced in the court & check the muddemal according to the description.

24. To enter the Muddemal & valuable property in the property register and to arrange the Muddemal in cupboard on the racks arranged in Muddemal room number-wise, case-wise and year-wise.

25. To affix the identifying slip to the Muddemal i.e. Case No.,Court No,Muddemal Property No, Safe Register number and date and to handover the valuable Muddemal to the Cashier for safe custody.

26. To write the orders of the disposal in the Muddemal register.

27. To take steps for disposal of Muddemal articles as per the orders of the Court.

28. To return the properties and documents as per orders of the Court.

29. To take steps for auction of Muddemal articles and hold auction as per the direction of the Presiding Officer and Credit the sale proceeds to the Government.

30. To make statements and Balance Sheet of the Muddemal properties.

31. To deal with lunancy matters.

32. To look after the work of Mediation of their respective court.

33. To prepare the Balance Sheet as per the directions of the Hon'ble High Court.

34. To place the cirulars, Office Orders and any other correpondence before Judicial Officer.

35. To comply with the Inspection notes pertaining his/her duties.

36. To maintain all files except those maintained by his/her subordinate staff.

37. To maintain the dead stock register and property register.

38. Any other work entrusted by the Presiding Officer.

Sd/-

Mumbai,
Date :25/10/2013

(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

*** In view of Office Circular No. CMM/OC/18/2017 dtd. 21/06/2017 the following modifications are made in Duty List of Sr. Judicial Clerk Sr. No. 5 :" Custodian of Muddemal properties, dead stock, records and documents not related with the cases and applications of the concerned court**."

*** In view of Office Circular No. CMM/OC/22/2024 dtd. 29/07/2024 the following duty is included in Duty List of Judicial Clerk and Controlling Judicial Clerk :- "All the Judicial Clerks and also Controlling Judicial Clerks are hereby directed to accept electronic evidence and they shall maintain register properly and keep all electronic device and other material in safe custody."**

DUTY LIST OF THE STAFF WORKING AS A HEAD CLERK

(In The Office Of The Chief Metropolitan Magistrate, Esplanade, Mumbai)

1. To check pay bills, to be initialed for the approval, confirmation and correctness and other work

related with the pay bills.

2. To initial for the approval, confirmation, correctness, the submissions on the leave applications.

3. To initial on the entries made in service books regarding leave, increment on annual, on promotion, advance increment, hometown concessions, Maharashtra Darshan, remarks on the Departmental inquiries, deemed promotions, etc.

4. To prepare seniority list and to maintain the confirmation order, to prepare the gradation list and the same be circulated among the staff members.

5. To give the permanency benefits to the staff of class C and D employees.

6. To make the submissions regarding twelve years deemed promotions.

7. To make available of related papers for the propose of departmental inquiries and to attend the D.E. in related with the leave.

8. To make the fixation of pay of class B, C and D employees.

9. To make the correspondence with the employment exchange, general administrative department Mantralaya relating to the appointments of class C and Class D employees and other correspondence in relating to the work of establishment section.

10. To implement the Maharashtra Civil Services Rules in the office.

11. To maintain the register for annual increment to class B, Class C and D employees.

12. To assist the Office Superintendent in conducting the Higher Standard & Lower Standard Departmental Examinations & to get enter the results of the Examinations in Service Book of concerned employees from Service Book Section.

13. To look after the work & correspondence regarding Bio-metric Attendance and maintain the files.

14. Any other work entrusted by the Registrar and Chief Metropolitan Magistrate.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF INTERPRETER.

1. In-charge of daily board.

2. He is an custodian of all cases & applications.

3. To attend the Magistrate when the Court is working and to call out the cases.

4. To write the roznamas in the cases.

5. To arrange the daily board and get it type from the typist.

6. To maintain the Memorandum Book(Diary).

7. To be the in-charge of the Court Library.

8. To receive the library books and to enter it in the Library Register.

9. To attend the Holiday Remand.

10. To assist the Judicial Clerk after Court work and to attend the work of Judicial Clerk in his or her

absence.

11. To comply with the inspection notes pertaining to his/her duties.

12. Any other work entrusted by the Presiding Officer.

Sd/-

Mumbai,
Date :25/10/2013

(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

- **In view of Office Circular No. CMM/OC/18/2017 dtd. 21/06/2017 the following modifications are made in Duty List of Sr. Judicial Clerk Sr. No. 2 : "He is custodian of all cases, applications and documents related with cases and applications of the concerned court."**

DUTY LIST OF PERSONAL ASSISTANTS & STENOGRAPHERS (H.G. & L. G.).

1. To receive the case papers for transcribing the dictation.
2. To take the dictation of the Presiding Officer.
3. To maintain the Register as to when the dictation is taken and transcribe.
4. To make confidential correspondence and maintain the Personal File of the Presiding Officer.
5. To preserve the dictation books/ schedule programme book of Presiding Officer.
6. To type the evidences of witnesses in the court in the absence of Court Typist & as and when directed by the Presiding Officer.
7. To comply with the inspection notes pertaining with his/her duties.
8. To upload the Order and Judgements passed by the Presiding Officer on CIS daily and maintain the register.
9. Any other work entrusted by the Presiding Officer.

Sd/-

Mumbai,
Date :25/10/2013

(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

DUTY LIST OF SENIOR CLERK OF ALL CENTRE OF COURTS

1. To maintain the surety register.
2. To verify the surety applications.
3. To maintain the files in relation with his/her work.
4. To comply with the inspection notes pertaining to his/her duties.
5. To maintain Mediation cases Register as per rule.

6. To maintain the Casual Leave account, Muster Roll & Late Muster Roll. (Except Esplanade Centre)

7. To supervise over the service of postage stamp account.(Except Esplanade Centre)

8. To maintain the accounts of Stationery (Dead Stock) under the controll of Asst. Registrar / Controlling Judicial Clerk.(Except Esplanade Centre)

9. Any other work entrusted by the Addl. Chief Metropolitan Magistrate, Asst.Registrar/Controlling Judicial Clerk.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFFS WORKING IN CENTRAL RECORD ROOM UNDER THE SUPERVISION OF THE INCHARGE PRESIDING OFFICER

(1 RECORD KEEPER AND 1 CLERK-TYPIST)

1. To receive the classified record of all Courts.

2. To check all the record received by him/her as per list submitted by the Court concerned.

3. To give the acknowledgment in respect of record received.

4. To arrange the record court-wise and year-wise in the Record Room and to preserve it for the specified period.

5. To make the submission and to take the order for the destruction of the record.

6. To hand over the cases called by the Court who has send the record, after order made by the In-charge Presiding Officer of the Central Record Room.

7. To receive the applications for copies.

8. To put up it before the In-charge P.O. for order and if it is granted to furnish copies to the concerned.

9. To maintain the registers pertaining to his/her work.

10. To comply with the inspection notes pertaining to his/her duties.

11. Any other work entrusted by the In-charge officer.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN CASH SECTION AS A CASHIER UNDER THE SUPERVISION OF THE REGISTRAR.

(1 Chief Cashier, 1 Head Cashier & 1 Asstt. Cashier)

1. To go to Reserve Bank of India and –

   i) To deposit daily cash of this centre and remittance of fines, fees of other centres.

2. To receive remittance of fine, fees from all centres of Courts in term of cash and Demand twice in a week i.e. Tuesday & Friday.

3. To disburse the various types of Exchequer of Telephones, water, light, rent bills etc and Bhatta to all centres and to maintain the record of above payment with acknowledgment.

4. To receive valuable Muddemal Properties items and F.D.R. from the Courts of this centre and to maintain the Safe register for the said properties, to round up theMuddemal articles as and when it is disposed of and on completing all formalities and to prepare the balance sheet for the pending valuable Muddemal articles.

5. To receive daily cash counter and arrange it to deposit in R.B.I. on next day.

6. To receive the amount of fine, A/C No. I, A/C No.II, Gaming, Deposition, Misc Amount, and to receive also the fine, fees of the Morning Courts.

7. To carry out the daily work in various ways with the help of the other Cashiers.

8. To maintain the following registers -

i) Safe Register

ii) F.D.R. Register

iii) Salary Outward Register for Class C & D

iv) Bhatta Book

v) Rough Cash (Treasury withdrawals) Book

vi) P.S., New papers, Petrol Supply etc.

vii) Cash-Book (B.T.R.-4)

viii)General Cash Book (Remittance Register)

ix) Un-disbursed Salary Register

x) Permanent Allowance Book

xi) Monthly salary outstanding Statement

xii) To prepare the remittance Statements

xiii)To maintain Outward Register.

9. To maintain the files in relating to their works.

10. To transfer the cash amounts payable to different parites through NEFT as per the guidelines issued in this respect & maintain the files.

11. Head Cashier/Asstt. Cashier is to look after the work of the Chief Metropolitan Magistrate Cashier in his/her absence.

12. Head Cashier/Asstt Cashier to do the work as per the supervision of the Chief Cashier.

13. To comply with the Inspection Notes pertaining to their duties.

14. Any other work entrusted by the Registrar.

Sd/-

Mumbai,
Date :25/10/2013

(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

DUTY LIST OF THE ASSISTANT SUPERITENDENT & OTHER STAFF WORKING IN ACCOUNT SECTION UNDER THE SUPERVISION OF THE ASSTT. REGISTRAR-II & THE REGISTRAR.

1. To receive the applications for Refund of Cash Bail, for verification whether cash bail amount is lying in Account or not.

2. To make payment by NEFT/RTGS through RBI and maintain the record regarding payment.

3. To prepare the list of BDF Cases and issue cheque for Bail Deposit Forfeiture amount in cases from all Courts.

4. To keep the record of all applications and cheques.

5. To prepare the challans of A/c No. I, A/c No. II, fines and fees amount.

6. To receive and check the remittance from all centres.

7. To prepare the fine, fees, forfeiture challans and maintain the remittance register.

8. To maintain the record & Memos of fine and fees of all the centres.

9. To prepare the statements of fine and fees of all the centres.

10. To prepare the statement of fine, fees, forfeiture challans received from RBI and send to P.A.O. for verification and to finance department.

11. To maintain record of lapsed bail deposit of all centres.

12. To receive the applications for refund of cash from lapsed amount.

13. To maintain the refund of fine register.

14. To prepare the bill of refund of cash from lapse deposit and to submit it to Pay and Accounts office.

15. To prepare Balance Sheet of A/c. I & A/c. II items.

16. To maintain the various types of Registers as follows -

i) Bail Deposit Register (A/c. I)

ii) Witness Bhatta Register 44

iii) Miscellaneous Deposit (A/c No.II) Register

iv) Remittance Register

v) Gaming Register

vi) Bail Deposit Forfeiture Register

vii) Cheque Book Register

viii) PLA Cash Book

ix) RTI Register

x) Contingency Register 144

xi) Tabulated Register

xii) Challans Register

xiii)Fair Fine Register, etc.

17. To maintain files pertaining to their works.

18. To comply with the Inspection Notes pertaining to their duties.

19. Any other work entrusted by the Asstt. Registrar or the Registrar.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF HEAD CASHIER/ ASSISTANT CASHIER OTHER THAN ESPLANADE.

1. To receive fine amount, to prepare the receipt and hand over to the concerned parties.(Form 'A' for Bail Deposit, Form 204 for fine & 113 for others)
2. To receive the bail deposit and all kinds of payment ordered by the Court.
3. To receive the Bail deposit from the Police and parties.
4. To make endorsement of fine paid or not paid on docket of case papers.
5. To deposit the fine and other amount in Bank as per the Chief Metropolitan Magistrate's order.
6. To send the Demand Draft to the H.O. and Reserve Bank.
7. To take custody of valuable items and keep them in the safe.
8. To maintain the Safe Register.
9. To prepare the Balance Sheet of the Valuable Muddemal property which is in the custody of the Cashier.
10. To make payment of the witnesses.
11. To maintain Permanent Advance Register (Gen 145).
12. To write Rough Cash book.
13. To maintain Fair Fine Register.
14. To maintain the register of Receipt book.
15. To maintain securities Register (FDR, NSC, etc.). To maintain the FDR Register for those amount invested in Bank in the name of Court.
16. To prepare monthly memo of fine fees and forfeiture.
17. To transfer the cash amounts payable to different parites through NEFT as per the guidelines issued in this respect & maintain the files.
18. To attend the work of Asstt. Superintendent/Accountant in his/her absence.
19. To comply with the inspection notes pertaining to his/her table.
21. Any other work entrusted by the Asstt. Registrar/Sr. J.C./Controlling J.C. Or Controlling Presiding Officer.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF ASSISTANT SUPERINTENDENT.

(Except Esplanade Centre of Courts.)

1. To receive Refund application for Bail amount and other deposits.
2. To maintain Account I & II, Deposition, gaming, B.D.F. & RTI Register.

3. To make the payment by NEFT/RTGS through RBI.

4. To maintain Tabulated Book.

5. To maintain General Cash Book (BTR4) Subsidiary.

6. To prepare challans of the fine, fees and forfeiture and Account I & II also.

7. To prepare Balance Sheet of A/c.I & II amounts and maintain the register.

8. To prepare contingency bills.

9. To maintain the Contingency Register (Form144).

10. To prepare and send detailed bills (Contingency for payment of H.O.)

11. To prepare plus and minus memo for every month and to send it to A.G. Office in duplicate.

12. To verify the cash deposit whether it is pending or not, so as to avoid doublepayment or over payment.

13. To make arrangement to bring cheque book from P & A Office.

14. To maintain cheque register.

15. To maintain Surety Register.

16. To verify Surety application.

17. To prepare lapsed deposit statement.

18. To attend the work of Cashier in his/her absence.

19. To maintain the files in relation with his/her work.

20. To comply with the inspection notes pertaining to his/her tables.

21. Any other work entrusted by the Asstt. Registrar/ Sr. J.C./Controlling J.C. Or Controlling Presiding Officer.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN NON-GAZATTED PAY BILL SECTION UNDER THE SUPERVISION OF THE HEAD CLERK AND THE OFFICE SUPERINTENDENT

(1 Post of Assistant Superintendent and 7 Posts of Clerk)

DUTIES OF ASSISTANT SUPERINTENDENT

1. To prepare the G.I.S. Bill of retired employees.

2. To maintain the register name-wise of the Employees every half year and to post the salary for every month in it.

3. To prepare the acquittance roll (Centrewise) of the staff.

4. To prepare the Festival Advance Bills for Diwali, Idd & Christmas.

5. To inform the Government as to how many employees granted the House Building Advance and its balance.

6. To deduct the L.I.C. installments, prepare the invoice & to tally with entries made in the registers.

7. To take the note in Bill Register and Token Register after granting the Pay bills, Supplementary bills, Encashment bill etc.

8. To prepare the Challans of recovery and challans of refund.

9. To prepare the Census sheets of the employees in the month of June every year and to submit it to the Government.

10. To prepare Balance of bills which is sent to Pay & Accounts Office from Bill Register.

11. To check the acquittance of salary & others after received back and to file it.

12. To calculate the Income Tax of the Staff Members.

13. Other work allotted by the Head Clerk/Office Superintendent under the direction of the Chief Metropolitan Magistrate .

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN NON-GAZATTED PAY BILLSECTION UNDER THE SUPERVISION OF THE HEAD CLERK AND THE OFFICE SUPERINTENDENT

(1 Post of Assistant Superintendent and 7 Posts of Clerk)

DUTIES OF THE CLERKS

1. To prepare the Salary Bill and to make the entries in the Bill Register for pay.

2. To make the entries of the Leave in the Bill register.

3. To take the note of Increment granted by annual & on promotion.

4. To prepare L.W.P. refund statement & G.I.S. statement.

5. To prepare H.B.A. statement and to prepare the Bill.

6. To prepare the Statement of G.P.F. & Income Tax.

7. To prepare Supplementary Bill, Encashment Bills, Bonus Bills.

8. To prepare the Bills of D.A. arrears, to prepare the Statement and to take the entries in the register.

9. To make the entries of G.I.S., Festival Advance, H.B.A. in register.

10. To prepare the Yearly Statements of G.I.S. & Profession Tax.

11. To prepare the Salary Certificates if demanded by employees.

12. To tally LIC deduction from the register with the invoice.

13. To take the entries of all bills in the Token register.

14. To prepare the Salary slips.

15. To make the entries of G.P.F. deductions in the register.

16. To prepare new salary register in the month of March every year.

17. Other work allotted by the Head Clerk/Office Superintendent under the directions of the Chief Metropolitan Magistrate.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN GAZETTED OFFICERS'S PAY BILL SECTION UNDER THE SUPERVISION OF THE HEAD CLERK AND OFFICE SUPERINTENDENT.

(1 Assistant Superintendent & 2 Clerks)

1. To maintain the monthly Pay Bill Register.

2. To prepare monthly salary bills and slips of salary.

3. To calculate the Income Tax.

4. To maintain the Service Books i.e. to make the entries of Annual increments,
Advance Increments, Leave, Home Town Concession, Deputation, H.T.C. On transfer etc.

5. To maintain the Bill Register and Cheque Register,

6. To maintain their record of all kinds of leave.

7. To prepare arrears of Pay Commission and thereafter to prepare the bills.

8. To prepare all kind of supplementary bills, i.e. T.A./ L.T.C./ Medical/ Computer Advance/G.P.F. Withdrawal/T.A. Advance etc.

9. To prepare the Pension Papers.

10. To prepare the Bills of Retired Officers i.e. G.P.F./G.I.S./Earned Leave Encashment/Death cum retired Gratuity, etc.

11. To make the correspondence with the Hon'ble High Court and Government.

12. To maintain the Personal file of the Officers.

13. Other work alloted by the Head Clerk/ Office Superintendent under the directions of the Chief Metropolitan Magistrate.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN LEAVE SECTION UNDER THE SUPERVISION OF THE HEAD CLERK AND OFFICE SUPERINTENDENT.:

(1 Assistant Superintendent and 2 Clerks)

1. To receive the application of all kinds of leave i.e. Casual Leave, Earned Leave, Special Leave, extra-ordinary leave of Class B,C, & D employees.

2. Put it up before sanctioning authority after making the submission.

3. After sanctioned to make its entry in the service book of the concerned employees.

4. To maintain the personal files of all employees and to file all types of applications of the staff in their personal files.

5. To maintain the leave register.

6. To maintain the service book of all employees and to take entries of increments, transfers, retirement, home town declarations, Maharashtra Darshan, Advance increment, results if any, in show-cause notice and departmental inquiry and fixation.

7. To prepare office order after sanctioning the leave and number it.

8. To maintain the personal account of leave.

9. To give one year leave record of every employees to the Pay Bill Section for increment purpose.

10. To furnish the information i.e. Date of Birth, date of joining, date of retirement and other relevant information from the service book to other sections.

11. Custodian of the Service Books of all employees except Class A.

12. To maintain the register for Service Books of retired employees and to prepare the Bill of encashment of unutilised leave.

13. To maintain the Regular Muster and Late Muster of all employees attached to the Esplanade Centre of Courts.

14. To maintain the files of

i) Late Condonation

ii) Attendance Certificate,

iii) Statement of Increment,

iv) Attendance Certificate of Class IV employees who are working as a Residential Chaparasi.

15. Any other work entrusted by the Head Clerk/Office Superintendent under the directions of the Chief Metropolitan Magistrate.

Sd/-

Mumbai,
Date :25/10/2013

(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

DUTY LIST OF THE STAFF WORKING IN PENSION BRANCH UNDER THE SUPERVISION OF THE ASSTT REGISTRAR – II

(Assistant Superintendent & 3 Clerks)

1. To prepare T.A. & D.A. bills of all staff of Class B, C & D .

2. To prepare Home Town & Maharashtra Darshan bills of all staff except Class A.

3. To prepare Medical Bills of all staff except class A.

4. To prepare G.P.F. withdrawal and refundable bills.

5. To maintain broad sheets and account of G.P.F. of Class D staff and to make entries in the Pass Books of G.P.F. of Class D staff.

6. To maintain the Master Lists of G.P.F. & D.C.P.S. of Class B & C staff.

7. To prepare the pension papers of Class B, C & D employees.

8. To prepare the documents for the pension of retired persons as well as deceased persons,

9. To prepare Pensioners arrears Bills who retired in the year 1996 and onwards.

10. Any other work entrusted by the Assistant Registrar - II under the direction of the Chief Metropolitan Magistrate.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN BUDGET SECTION UNDER THE SUPERVISION OF ASSTT REGISTRAR – II

(1 Sr. Clerk and Clerk)

1. Reconciliation of statement with the Statement of Pay & Accounts office and thereafter to prepare the progress Expenditure statement.

2. To prepare Quarterly Statement of all heads.

3. To sent the Annual Budget to Mantralaya in the month of October of every year.

4. To send Eight monthly revised Budget estimate to Mantralaya in the month of December of every year.

5. To send Nine monthly revised Budget estimate to Mantralaya in the month of January of every year.

6. To send the statement of Probable expenditure & surrender the savings to Mantralaya on 15th March of every year.

7. To tally the monthly abstract of this office to the abstract of the office of the Accountant General.

8. To send the statement regarding the Actual Expenditure during the year in the month of June to the Mantralaya.

9. Any other work entrusted by the Assistant Registrar -II under the direction of the Chief Metropolitan Magistrate.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN STATIONERY BRANCH UNDER THE SUPERVISION OF ASSTT REGISTRAR – I

(2 Clerks)

1. To maintain Master DEAD STOCK register containing Furnitures of all centres of Courts.

2. To maintain Dead Stock Register for Esplanade Center of Courts and to maintain the stock and Distribution of Stationery register.

3. To arrange the stationery in Godown and distribute to the Establishment Section and Centre of Courts as per their demand and availability.

4. To bring the stationery from the Printing Press and from Mumbai Central Bus stand or their Parcel Office.

5. To take the typewriters to Printing Press for repairing and to bring it back.

6. To make correspondence regarding the stationery i.e. forms, registers, clothes, other stationery etc. to the concerned authorities and to make inquiries for availability of Stationery and if available to bring it if necessary to go personally for inquiry regarding above referred matter.

7. To maintain the Home Library of the Presiding Officer for the delivery of the books and return back after transfer of the presiding Officer or on retirement.

8. If shortage of stationery or other inquiry regarding stationery, to go to the court of Sessions, High Court and small Cause Court.

9. Other related concerned work with this branch.

10. Any other work entrusted by Assistant Registrar - I under the direction of the Chief Metropolitan Magistrate.

Sd/-

Mumbai,
Date :25/10/2013

(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

DUTY LIST OF THE STAFF WORKING IN JUDICIAL BRANCH UNDER THE SUPERVISION OF THE ASSTT. REGISTRAR- II

(3 clerks)

DUTIES OF THE WRIT SECTION: 2 CLERKS

1. To receive writs/Notices/Judgment Copies from High Court of Mumbai and their benches and Supreme Court of India.

2. To make entries of Writs/Notices/Judgment copies in the Registers.

3. To take out Zerox copies of writs received from High Court & Supreme Court.

4. To prepare forwarding letter for sending the writs/notices to the respective courts, Addl. Commissioner of Police & concerned Police stations for execution and service & to obtain the signature of the Metropolitan Magistrate, 23rd Court, on forwarding letters.

5. To receive back the said writs/notices and acknowledgments of Record & Proceedings from all concerned, to take the note of outward no. of Courts and round up the entry.

6. To prepare the list of writs/notices sent back to Hon'ble High Court, Supreme Court & Session Court.

7. To prepare forwarding for sending the Original Record and Proceedings of all courts to High Court and Session Court.

8. To prepare slips to re-forward the complied writs/ notices to the higher court.

9. To receive back the Original R & P from High Court and Sessions Court and back to concerned courts.

10. To prepare acknowledgment files for writs/notices sent to Upper Courts.

11. To maintain the correspondence file which is made with the higher courts.

12. To maintain the record of Judgment copies received from the higher courts.

13. To send reminders to whom the writs/ notices are sent for compliance of pending writs/notices.

14. To maintain dispatch book for local writs and original R & P and proceedings of all courts.

15. To make the correspondence in related with the work of this section.

16. Any other work, entrusted by the Assistant Registrar-I under the direction of the Chief Metropolitan Magistrate.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN THE JUDICIAL BRANCH UNDER THE SUPERVISION OF THE ASSTT. REGISTRAR-II

(3 Clerks)

DUTIES OF OUTSIDE WARRANTS, SUMMONS, NOTICE CLERK

1. To receive the out stations summons, warrants & Notices, to forward the same to the Commissioner of Police for execution and service.

2. To prepare the progress report of the undertrial Prisoners and to submit it to the Hon'ble High Court, Mumbai.

3. To maintain the file of transfer orders of cases issued.

4. To maintain the register and file for the complaint made by the accused persons regarding ill-treatment.

5. To maintain the file for –

i) Acknowledgment receipt received from Commissioner of Police.

ii)General file for jail intimation & Judicial intimation etc.

6. To maintain the outward register for this section and other related work to this section.

7. To maintain the Register for the process received from the High Court outside of Maharashtra.

8. To maintain the file the G.R. Received/Notification/Circulars.

9. To maintain the file of circulated Judgments.

10. Any Other work entrusted by the Asstt. Registrar -I under the direction of the Chief Metropolitan Magistrate.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN THE STATISTICS BRANCH UNDER THE SUPERVISION OF THE REGISTRAR

(3 Clerks)

1. To receive the various types of Statements from the Metropolitan Magistrate's Court's, to verify it and to take the entries in the relevant statement register.

2. To prepare the consolidation report of each statement periodically and forward it to the High Court,

Mumbai.

3. To collect the information which is asked by the Hon'ble High Court time to time and sent it to the same within stipulated period to Hon'ble High Court, Mumbai.

4. To maintain the files for various statements and other correspondence including Mediation & Lokadalat.

5. To collect the information from other Courts of A.C.M.M. and M.M.s in the format of ANALYTICAL STATEMENT and thereafter to prepare Annual Statements No. I, II, IX, X, XI, XII,XV and Statement in Form A and Form B and sent to the Hon'ble High Court, Mumbai.

6. Any other work entrusted by the Registrar under the direction of the Chief Metropolitan Magistrate, Mumbai.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN CONTINGENCY BRANCH UNDER THE SUPERVISION OF ASSTT. REGISTRAR - II

(1 Post of Asstt. Superintendent & 2 Posts of Clerks.)

1. To prepare Petty Supply (P.S.) and Particular Professional Services (P.P.S) Bills of all Centres of Courts.

2. To prepare the Salary Bills and Acquittance of Spl. Metropolitan Magistrates.

3. To prepare Telephone Bills of Office Telephone and Residential Telephone of the Presiding Officers.

4. To prepare Electricity & Water Bills of all Centre of Courts.

5. To prepare Petrol Bills and Car maintenance Bill of all vehicles.

6. To prepare the Peon allowance, Robe allowance bills of Judicial Officers.

7. To prepare Rent Bill of Nyay Mandir at Dadar and maintenance Bill of Vikhroli Courts.

8. To prepare the Salary Bill of Daily Wages of Sweeper.

9. To prepare T.A. (Ordinary), Office Stationery Office Furniture, Law Books (Purchasing & Binding) & Newspapers Bills and maintenance bill of Zerox & Cyclostyle machine.

10. To prepare the vouchers & maintain the Bhatta book and other concerned work to this section.

11. Any other work entrusted by the Asstt. Registrar - II under the direction of the Chief Metropolitan Magistrate, Mumbai.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN PRESS DECLARATION SECTION UNDER THE SUPERVISION OF DEPUTY REGISTRAR

(2 Clerks)

1. To supply the formats of application, Authentication of declaration, ceasing declaration, transfer of title, keeper of press, etc, as per the requirements of theconcerned persons under Press & Registration of Books Act 1867.

2. To receive applications duly completed in all respects.

3. To send application to the Addl. I/c. Chief Metropolitan Magistrate, 3rd Court, Esplanade for signature for sending the same to New Delhi.

4. To receive correspondence from Registrar of Newspapers for India, New Delhi.

5. To intimate printer & publisher about allotment or rejection of title by sending them letters.

6. To give appointment to publisher for authentication.

7. To identify printer and publisher.

8. To put papers along with all the relevant documents before the Addl. Chief Metropolitan Magistrate, 3rd Court, Esplanade for authentication.

9. To send copies of declaration to R.N.I. by registered A.D.

10. To send copies of declaration to Examiner of Books Department.

11. To maintain the registers of inward and outward of applications.

12. To maintain publisher's copy register.

13. To maintain register of all press declarations.

14. To maintain the file for office correspondence.

15. To preserve the register of confessional statements, witness statements and dying declaration.

16. To maintain register of certified true copies of Press Declaration.

17. To receive the letters of Registrar and Dy. Registrar.

18. To maintain the files of correspondence of the Registrar.

19. To maintain Inward and Outward register of the correspondence of the Registrar.

20. To comply with the Inspection Notes pertaining to his/her duties.

21. Any other work entrusted by the Dy. Registrar/Registrar/Addl. Chief Metropolitan Magistrate, 3rd Court, Esplanade, Mumbai.

Sd/-

Mumbai,
Date :25/10/2013

(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

DUTY LIST OF THE STAFF WORKING AS A INWARD CLERK UNDER THE SUPERVISION OF OFFICE SUPERINTENDENT AND HEAD CLERK:

(1 Clerk)

1. To receive the letters and send it to the Office Superintendent.

2. After scrutiny by the Office Superintendent, to receive it for making the inward.

3. To inward all letters and to distribute them to the concerned sections.

4. To maintain the Inward Register for Marathi & English correspondence separately.

5. To maintain the Letter Distribution Register.

6. To receive telephone calls and transfer it to the concerned section and Presiding Officers.

7. To comply with the Inspection Notes pertaining to his/her duties.

8. Any other work entrusted by the Registrar/Head Clerk/Office Superintendent.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING AS A OUTWARD CLERK UNDER THE SUPERVISION OF OFFICE SUPERINTENDENT AND HEAD CLERK

(1 Clerk)

1. To receive the letters for sending it to the concerned offices/persons.

2. To make the entries of the said letters in the Outward Register.

3. To maintain the Outward Register for Marathi & English correspondence separately.

4. To maintain the Letter Distribution Register for this Centre of Courts and separate Register for the letters of other Centre of Courts.

5. To dispatch the Office Orders, Writs, Confidential Letters to the concerned courts/persons.

6. To maintain the Postal Stamps (Service) Register.

7.To distribute the Service Stamps to the other centre of courts as per the availability and directions.

8. To comply with the Inspection Notes pertaining to his/her duties.

9. Any other work entrusted by the Registrar/Head Clerk/Office Superintendent.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF GENERAL CLERK

1. To receive the charge-sheet from Police, to check the relevant documents and make the entries in the register with the permission of the court.

2. To receive daily board cases from Interpreter to write its next date of hearing along with effective order in the board of such date and sent it to the concerned staff for compliance of the court order.

3. To prepare all kind of memos.

4. To enter the results of disposed-of cases in K-patrak (Disposal) Register.

5. To make entry of writs received from the Supreme Court, High Court and Sessions Court in the Register.

6. To prepare the statement of pending writs for more than 30 days.

7. To prepare the Balance Sheet (Sood) of pending cases.

8. To assist the Judicial Clerk for sending R & P of committal cases to the Court of Sessions, Mumbai.

9. To assist the Judicial Clerk for preparing all kind of statements.

10. To prepare list of classified cases with the help of Typist, Summons Clerk and Warrant Clerk and sent it to the Central Record Room.

11.To arrange to send the case to Cash Section when order of BDF or disposal of Valuable Muddemal Property is passed in the case.

12. To dispatch the letters.

13. To make the entry of R.A., Bail Applications, and FIR in its respective registers.

14. To do the comparing work with the Judicial Clerk.

15. To send the cases to Centralise Filing Cell for numbering & receive back.

16. To maintain the files in relation with his/her duties.

17. To maintain the following registers:

i) Police Case Register

ii)High Court and Sessions Court Writ Register

iii) Bail Application Register

iv) Remand Application Register

v) FIR Register

18. To look after the work of Interpreter in his/her absence.

19. Any other work entrusted by the Presiding Officer or Judicial Clerk.

ADDITIONAL DUTIES OF THE GENERAL CLERK ATTACHED TO CONTROLLING JUDICIAL CLERK.

20. To maintain the Service Stamps Account.

21. To write the Muster Roll and Late Muster Roll.

22. To maintain the Casual Leave Application File.

23. To maintain the Accounts of Stationery.

Sd/-

Mumbai, (M. P. Bage)

Date :25/10/2013 I/c. Chief Metropolitan Magistrate,

Esplanade, Mumbai

DUTY LIST OF HEAD TYPIST/ TYPIST/ CLERK-TYPIST

1. To type daily board fixed for hearing.

2. To prepare the copies of orders, Judgments and evidence etc., and send it to Judicial Clerk for comparing and certifying.

3. To maintain copying fee accounts.

4. To deliver the copies to the Concerned parties.

5. To maintain Balance Sheet of copying applications.

6. To type the evidence of witnesses in the cases in open Court as and when directed by the Presiding Officer.

7. To type the statement of accused in the absence of Steno.

8. To type the list of classified disposed of cases for sending it to the Central Record Room.

9. To maintain the files in relation with his/her work.

10. To comply with the Inspection notes pertaining to his/her duties.

11. To maintain the following registers :

i) Register of copies supplied to the accused in Jail.

ii) Register of Application for Certified Copies.

iii) Register of Urgent delivery copying Application.

12. Any other work entrusted by the Presiding Officer or Judicial Clerk.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF SUMMONS CLERK/ CLERK-TYPIST

1. To receive the case papers from General Clerk for compliance of the orders.

2. To make entry of complaint cases in Register (Summons & Case Register).

3. To make entry of miscellaneous application in Register.

4. To receive process fees.

5. To prepare summonses to the accused persons, witnesses & letters to Doctor, and Notices in Private cases and Police cases.

6. To assist the General Clerk for preparing the list of classified disposed of cases for sending it to the Central Record Room.

7. To maintain the files in relation with his/her work.

8. To maintain the following Registers :

i) Summons Cases Register.

ii) Miscellaneous Application Register.

iii) Process Fees Register.

iv) Inward Register.

v) To maintian the Register of Referral & Referred cases for mediation.

9. To do the work of classification of disposed cases regularly and prepare list for sending to record room.

10. To enter result of cases in CIS Software and see that all entries are updated from time to time.

11. To prepare list of cases in which order of B.D.F. is passed and send the same to Head Cashier alongwith cases.

12. To send the case to the Head Cashier in case of order of disposal of Valuable Muddemal Property for making entry in V.M.R.

13. To comply with the Inspection notes pertaining to his/her duties.

14. To do any other work entrusted by Presiding Officer or Judicial Clerk.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,

Mumbai,
Date :25/10/2013

Esplanade, Mumbai

LIST OF DUTIES OF WARRANT CLERK/ CLERK-TYPIST

1. To receive the case papers from the General Clerk for the compliance of the orders of the Warrant.
2. To issue warrants in Police and Complaint Cases.
3. To issue Distress Warrants.
4. To prepare the Bail Bonds and the Cash Bonds.
5. To make the entry of the cases kept on Dormant File in Dormant File Register.
6. To prepare the Balance-Sheet of the Dormant File Cases.
7. To maintain the files in relation with his/her work.
8. To maintain the following Registers :
    i) Arrest Warrant Register & to make regular entries about cancellation/returned/ execution of warrants.
    ii) Conviction Warrant Register.
    iii) Remand Warrant Register.
    iv) Dormant File Cases Register.
    v) Distress Warrant Register.
    vi) Search Warrant Register.
    Vii) Outward Register for Marathi & English correspondence separately.
9. To do the work of classification of disposed cases regularly and prepare list for sending to record room.
10. To enter result of cases in CIS Software and see that all entries are updated from time to time.
11. To prepare list of cases in which order of B.D.F. is passed and send the same to Head Cashier alongwith cases.
12. To send the case to the Head Cashier in case of order of disposal of Valuable Muddemal Property for making entry in V.M.R.
13. To comply with the Inspection notes pertaining to his/her duties.
14. To do any other work entrusted by Presiding Officer or Judicial Clerk.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

DUTY LIST OF THE STAFF WORKING IN CONFIDENTIAL & INSPECTION BRANCH UNDER THE SUPERVISION OF THE CHIEF METROPOLITAN MAGISTRATE, ESPLANADE, MUMBAI

1. To maintain Inward & Outward Register of Confidential Section.
2. To seal and dispatch all confidential letters/orders/circulars etc. of Hon'ble Chief Metropolitan Magistrate to the Hon'ble High Court/ Sessions Court/ Centres of Courts and/or any other offices.
3. To call for the special reports of the Presiding Officers under whom the staff due for review, as per the requirement, and to place the same before the Hon'ble Chief Metropolitan Magistrate and the

committee for review.

4. To communicate the orders of the Review Committee to the concerned staff.

5.To maintain and preserve the files of the Review Committee Meetings and all correspondence made thereof.

6. To prepare the lists of the staff members and sent their blank C.R.s to each Presiding Officers for their reports, in the month of April every year, and on receipt thereof, to place the C.R.'s before the Reviewing Authority (Hon'ble Chief Metropolitan Magistrate) and communicate adverse remarks if any, to the staff as per Hon'ble Chief Metropolitan Magistrate's directions.

7. To preserve and maintain the Confidential Reports of Class B,C, & D staff.

8. To draw articles of charge and other annextures, prepare show cause notices., etc staff concerned. To cause to serve the Departmental Inquiry Papers upon the staff concerned and receipt of their written statement of defence, to forward the papers to the Inquiry Officer appointed by the Hon'ble Chief Metropolitan Magistrate.

9.To maintain the files of the Departmental Inquiries, Preliminary Inquiries, show cause notices, etc. of the staff.

10. To maintain the files of representations/appeals/writ petitions made by the staff, against the final order in the Departmental Inquiries held against them, or order of review communicated to them, and to send reports/remarks to the Hon'ble High Court, if required, on the directions of the Hon'ble Chief Metropolitan Magistrate.

11. To do all the typing work of Confidential and Inspection Branch.

12. To receive the Inspection Notes of the Courts inspected by the Inspection Authority, and to forward the same to the Court concerned for compliance.

13. To issue reminders/letters for ensure speedy compliance, on the directions of Hon'ble Chief Metropolitan Magistrate .

14. To receive the complied Inspection Notes and place the same before the Honorable Chief Metropolitan Magistrate for deputing a Judicial Officer for physical verification of the compliance's made by the Court concerned.

15. On receipt of the report of the concerned Judicial Officer, to forward the notes to the Hon'ble High Court along-with the Hon'ble Chief Metropolitan Magistrate's certificate and letter; and to preserve one set of the Inspection Notes, in this office for office record.

16. To ensure that any directions/compliance pertaining to the Hon'ble Chief Metropolitan Magistrate in the inspection notes of the concerned courts are complied with the help of the Registrar/Deputy Registrar or staff concerned, by issuing letters/directions if necessary to all concerned.

17. To send letters/reminders to the Presiding Officers/Courts calling for their statements of Muddemal Property and Classification of cases.

18. To maintain the files of correspondence related to the property statements/classification of the cases etc.

19. Any other work entrusted by the Registrar & Chief Metropolitan Magistrate.

Sd/-
Mumbai, (M. P. Bage)
Date :25/10/2013 I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

DUTY LIST OF THE TYPIST/CLERK-TYPIST WORKING UNDER THE SUPERVISION OF THE OFFICE SUPERINTENDENT AT ESPLANADE CENTRE OF COURTS

1. To type the letters pertaining to the correspondence of the Office Superintendent and the Head Clerk.
2. To type the Office Orders.
3. To type the schedules related to the Pay Bill Section, Pension Section and Contingency Branch.
4. To comply with the Inspection notes pertaining to his/her duties. with the Inspection Notes pertaining to his/her work.
5. Any other work entrusted by the Registrar, Office Superintendent and the Head Clerk.

Sd/-
Mumbai, (M. P. Bage)
Date :25/10/2013 I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

DUTY LIST OF THE CLERK/TYPIST (SERVER OPERATOR) LOOKING AFTER THE WORK OF SERVER SECTION OF THE CENTRE

1. Switch on & off the server on every working day.
2. Maintain the server and server room dust free with the help of Sweeper.
3. Ensure adequate cooling available for the server.
4. Ensure that proper power supply and serviceability of UPS all the time.
5. Ensure prompt backup of CIS data and Office server data at the end of the day & upload/dispatch the CIS data to NIC via VPN.
6. Ensure no unauthorised person accesses the server room and server. Whenever server operator moves out for a long time, he is to lock the server room and seek
permission from MM or Judicial clerk in this regard.
7.He is to ensure that no unauthorised person occupies the server room on the pretext of relaxing in the air conditioning system.
8. No unwanted items to be kept in the server room nor he should permit anybody to do so.
9. He/she is to maintain a complaints register wherein complaints from different courts pertaining to PCs, server, Laptops, printers, etc are logged in. He is also to ensure that these complaints are attended by the AMC contractor promptly.
10. He / she should assist the court clerk in respect of problem related to data entry of cases.
11. He / She should receive and send fax and log the same in the fax In/Out register.
12. He / She should check the email regularly (atleast at an interval of one hour), take printout of the

mails received and put up the same to the concerned authority. He should also maintain a proper log of the same in the mail In / Out register.

13. He / She should comply with the Inspection notes pertaining to his / her duties.

14. He / She should perform any other work entrusted by Asst Registrar / Judicial Clerk as per the directions of the Controlling / Presiding Officer relating to e- court/ server / CIS.

Sd/-
(M. P. Bage)
I/c. Chief Metropolitan Magistrate,
Esplanade, Mumbai

Mumbai,
Date :25/10/2013

FOR INSERTION IN THE DUTY LIST

In view of Hon'ble High Courts Letter No. B(W)6009/2011 dtd. 17th September, 2014 following additional Duties are inserted in the Duty List of respective Officials :

Maintenance of Washrooms :

i. Overseeing the cleanliness of Washrooms by Safaigars.

ii. To see whether the Washrooms are clean

iii. To see the upgradation & maintenance of the Garden is done by the Gardner.

iv. To maintain the Attendance Register of the persons appointed by Contractor and send the same to the Head Office with remarks of the Controlling Judicial Officer about the state of cleanliness after end of every month.

v. Any other duty in this respect issued by the Chief Judicial Magistrate, Mumbai from time to time.

Officials designated for looking after the above duties :-

Sr.No.	Name of the Centre	Designation of the Official who are appointed to look after the work of Maintenance of Washrooms	Designation of the Official who will hold the charge to look after the said work in absence of regular Official
1	Esplanade	Deputy Registrar	Office Superintendent
2	CST	Judicial Clerk	Interpreter
3	Ballard Pier	Judicial Clerk 33th Court	Judicial Clerk of 38th Court
4	Mazgaon (at Sewree)	Senior Judicial Clerk 2nd Court	Judicial Clerk, 20th Court
5	Juvenile	Judicial Clerk (JJB)	Judicial Clerk, 21st Court
6	Bhoiwada-Dadar	Assistant Registrar	Judicial Clerk 5th Court
7	Shindewadi-Dadar	Judicial Clerk 42nd Court	Judicial Clerk 41st Court
8	Kurla	Assistant Registrar	Judicial Clerk 11th Court

9	Vikhroli	Head Clerk	Judicial Clerk 31st Court
10	Mulund	Judicial Clerk 53rd Court	Judicial Clerk 27th Court
11	Girgaon	Judicial Clerk 4th Court	Judicial Clerk 40th Court
12	Mumbai Central	Judicial Clerk	Interpreter
13	Bandra	Assistant Registrar	Judicial Clerk 9th Court
14	Vile Parle	Judicial Clerk, 55th Court	Judicial Clerk, 39th Court
15	Andheri	Judicial Clerk 44th Court	Judicial Clerk, 48th Court
16	Borivali	Assistant Registrar	Judicial Clerk 24th Court

चतुर्थ श्रेणी कर्मचारी यांची वर्गवार कर्तव्यसूची:—

पद :— चपराशी :—

१. न्यायिक अधिकाऱ्याच्या घरी कर्तव्याचे पालन करणे. न्यायिक अधिकाऱ्याने सांगितलेली कामे दक्षतापूर्वक पार पाडणे.

२.न्यायिक अधिकाऱ्यांनी सांगितलेल्या कामाची कर्तव्यपुर्ती करणे जसे बॅकेची कामे व इतर कार्यालयनी कामे.

३. न्यायिक अधिकाऱ्यांनी वेळोवेळी दिलेल्या इतर सूचनांचे योग्य ते पालन करणे.

पद :— हमाल :—

१. न्यायालय, न्यायिक अधिकाऱ्यांचे कक्ष, न्यायालयाचे कार्यालय इत्यादी साफ सफाई करणे.

२. रोजच्या केसेसची तारखेंनुसार विभागणी करून बोर्ड बनवण्यात मदत करणे तसेच न मिळालेल्या केसेसची दुभाषींना तात्काळ माहिती देणे व सदरच्या केसेस शोधून काढणे.

३. एका टेबलावरून दुसऱ्या टेबलावर फाईली पोहचविणे तसेच कार्यालयीन पत्रे, कार्यालयील केसेस, एका कोर्टातून दुसऱ्या कोर्टात किंवा विभागात/कार्यालयात वरिष्ठांच्या आज्ञेनुसार पोहचविणे.

४. न्यायीक अधिकारी, न्यायीक लिपिक व इतर कर्मचारी यांनी वेळोवेळी दिलेले इतर कुठल्याही कार्यालयीन कामाचे पालन करणे.

५. कोर्टाचे दालन, कार्यालय, न्यायीक अधिकाऱ्यांचे कक्ष उघडणे व बंद करणे.

६. न्यायिक अधिकारी, न्यायीक लिपिक व इतर कर्मचारी यांच्या सांगण्यानुसार खटल्यांचे कागदपत्र काढून देणे.

७. खटल्यांच्या संदर्भात आलेले टपाल वेळोवेळी खटल्यांमध्ये टाचणे.

८. रोजच्या दैनंदिन खटल्यातील, दुभाषींना सी.आय.एस.(CIS) मधून काढलेले राजनाम्याचे व्यवस्थित कात्रण कापुन, संबंधित खटल्यामध्ये दुभाषींच्या देखरेखेखाली दक्षतापूर्वक चिटकविणे.

९. साक्षांकित प्रतीच्या अर्जावरील आदेशाच्या पूर्ततेकामी, संबंधित लिपिकाने सांगितलेल्या कादपत्रांच्या छायांकित प्रती (Xerox) काढणे व सदरची मूळ कागदपत्रे परत संबंधित लिपिकाच्या स्वाधीन करणे.

१०. माननीय उच्च न्यायालय, माननीय सत्र न्यायालय व इतर माननीय न्यायालये येथे पाठविण्यात येणारे खटले व्यवस्थित शिवणे.

११. माननीय उच्च न्यायालय, माननीय सत्र न्यायालय व इतर माननीय न्यायालये तसेच मध्यवर्ती अभिलेख विभाग (Central Record Room) येथे खटल्यांची ने—आण करणे.

१२. माननीय उच्च न्यायालय, माननीय सत्र न्यायालय व इतर माननीय न्यायालये व इतर शासकीय कार्यालय येथे कार्यालयीन पत्रांची ने—आण करणे.

१३. सहकारी शिपाई/नाईक/हवालदार यांच्या अनुपस्थितीत त्यांची सर्व कामे पार पाडणे.

१४. न्यायीक अधिकारी यांनी सांगितलेली कामे वेळेत पूर्ण करणे.

पद :— शिपाई/नाईक/हवालदार:—

१. न्यायिक अधिकारी, न्यायीक लिपिक व इतर कर्मचारी यांनी दिलेल्या आदेशाचे पालन करणे.
२. न्यायिक अधिकाऱ्यांना न्यायालयात घेऊन जाणे, न्यायालयात त्यांच्यामागे उभे राहणे तसेच खटले व कागदपत्रे इत्यादी वकील वर्ग, पक्षकार इत्यादींना न्यायिक अधिकाऱ्यांच्या आज्ञानुसार देणे.
३. खटल्याला, अर्जाला लावलेले कोर्ट फी स्टॅम्प छिद्र पाडणे व खटल्यामध्ये सदरची कागदपत्रे टाचून ठेवणे.
४. हमाल, नाईक, हवालदार व शिपाई यांच्या अनुपस्थित एकमेकांची कामे करणे.
५. न्यायिक अधिकारी, न्यायीक लिपिक व इतर कर्मचारी यांनी वेळोवेळी दिलेले इतर कुठल्याही कार्यालयीन कामाचे पालन करणे.
६. अधिकारी व कर्मचारी यांच्या सांगण्यानुसार खटल्याचे कागदपत्र काढून देणे.
७. रोजच्या केसेसची तारखेनुसार विभागणी करून बो र्ड बनवण्यास मदत मदत करणे तसेच न मिळालेल्या केसेसची दुभाषींना तात्काळ माहिती देणे व सदरच्या केसेस शोधून काढणे.
८. रोजच्या बोर्डातील केसेसमध्ये, दुभाषींनी काढलेल्या राजनाम्याची प्रती दुभाषींच्या देखरेखेखाली केसेसमध्ये चिटकविणे.
९. साक्षांकित प्रतीच्या अर्जावरील आदेशाच्या पूर्ततेकामी, संबंधित लिपिकाने सांगितलेल्या कादपत्रांच्या छायांकित प्रती (Xerox) काढणे व सदरची मूळ कागदपत्रे परत संबंधित लिपिकाच्या स्वाधीन करणे.
१०. माननीय उच्च न्यायालय, माननीय सत्र न्यायालय व इतर माननीय न्यायालये येथे पाठविण्यात येणारे खटले व्यवस्थित शिवणे.
११. माननीय उच्च न्यायालय, माननीय सत्र न्यायालय व इतर माननीय न्यायालये तसेच मध्यवर्ती अभिलेख विभाग (Central Record Room) येथे खटल्यांची ने—आण करणे.
१२. सहकारी हमाल यांच्या अनुपस्थितीत त्यांची सर्व कामे पार पाडणे.
१३. माननीय उच्च न्यायालय, माननीय सत्र न्यायालय व इतर माननीय न्यायालये व इतर शासकीय कार्यालय येथे कार्यालयीन पत्रांची ने—आण करणे.

पद :— सफाई कामगार :—

१. न्यायालयातील मुतारी व संडास स्वच्छ ठेवणे.
२. कोर्टातील जीने व वऱ्हांडे व आवार स्वच्छ ठेवणे.
३. अधिकारी व कर्मचारी यांनी दिलेल्या इतर कुठल्याही कामाचे पालन करणे.

पद :— उद्वाहन चालक :—

१. उद्वाहनातून नियमाप्रमाणे माणसांची ने—आण करणे.
२. उद्वाहन नादुरूस्त झाल्यास अधिकाऱ्याच्या सूचनेनुसार उद्वाहन कंत्राटकास संपर्क साधणे व उद्वाहन तात्काळ दुरूस्त करून घेणे.
३. अधिकारी व कर्मचारी यांनी दिलेल्या इतर कुठल्याही कामाचे पालन करणे.

पद :— झेरॉक्स ऑपरेटर :—

१. खटल्यातील कागदपत्रांचे आवश्यकतेनुसार झेरॉक्स करून देणे.
२. अधिकारी व कर्मचारी यांनी दिलेल्या कागदपत्रांचे झेरॉक्स करून देणे.
३. झेरॉक्स मशीन सुस्थितीत राहील याची काळजी घेणे.
४. मशीन नादुरूस्त झाल्यास अधिकाऱ्यांच्या सांगण्यानुसार झेरॉक्स मशीन कंत्राटदाराशी संपर्क साधणे व मशीनतत्काळ दुरूस्त करून घेणे.
५. झेराक्सच्या प्रतींची नोंदवहीत रोजच्या रोज नोंद घेणे (रीडींग लिहुन ठेवणे).
६. अधिकारी व कर्मचारी यांनी दिलेल्या इतर कुठल्याही कामाचे पालन करणे.

पद:— माळी :—

१. न्यायालयातील आवार सुशोभित झाडांची व रोपट्यांची लागवड करणे व जोपासना करणे.
२. न्यायालयातील आवार स्वच्छ ठेवणे.
३. अधिकारी व कर्मचारी यांनी दिलेल्या इतर कार्यालयीन कामाचे पालन करणे.

पद:— शिपाई/हमाल (प्रबंधक, उपप्रबंधक व साहाय्यक प्रबंधक कार्यालय) :—

१. प्रबंधक, उपप्रबंधक व साहाय्यक प्रबंधक यांच्या आदेशाचे पालन करणे व त्यांनी सांगितलेली कामे दक्षतापूर्वक पार पाडणे.
२. कार्यालय उघडणे व बंद करणे.
३. कार्यालयाची स्वच्छता ठेवणे.
४. माननीय उच्च न्यायालय, माननीय सत्र न्यायालय इतर माननीय न्यायालये व इतर शासकीय कार्यालय येथे कार्यालयीन पत्रांची ने—आण करणे.
५. प्रबंधक, उपप्रबंधक व साहाय्यक प्रबंधक यांना सकाळी न्यायालयीन आवारातुन कार्यालयात घेऊन येणे व सायंकाळी कार्यालयातुन न्यायालयीन आवाराबाहेर सोडणे.
६. प्रबंधक, उपप्रबंधक व साहाय्यक प्रबंधक यांनी वेळोवेळी दिलेल्या इतर सूचनांचे योग्य ते पालन करणे.

<u>पद:— शिपाई/हमाल (आस्थापना विभाग) :—</u>

१. कार्यालयीन अधिक्षक व साहाय्यक प्रबंधक यांच्या आदेशाचे पालन करणे व त्यांनी सांगितलेली कामे दक्षतापूर्वक पार पाडणे.
२. कार्यालय उघडणे व बंद करणे.
३. कार्यालयाची स्वच्छता ठेवणे.
४. माननीय उच्च न्यायालय, माननीय सत्र न्यायालय इतर माननीय न्यायालये येथे कार्यालयीन पत्रांची ने—आण करणे.
५. मंत्रालयीन विभाग, लेखा व अधिदान कार्यालय येथे कार्यालयीन देयकांची/पत्रांची ने—आण करणे.
६. कार्यालयीन अधिक्षक व साहाय्यक प्रबंधक यांनी वेळोवेळी दिलेल्या इतर सूचनांचे योग्य ते पालन करणे.

<u>पद:— शिपाई/हमाल (रोख विभाग, एस्प्लनेड न्यायालयीन केंद्र) :—</u>

१. प्रबंधक, साहाय्यक प्रबंधक, साहाय्यक अधिकक्षक व मुख्य रोखपाल यांच्या आदेशाचे पालन करणे व त्यांनी सांगितलेली कामे दक्षतापूर्वक पार पाडणे.
२. रोख विभाग उघडणे व बंद करणे.
३. रोख विभागाची स्वच्छता ठेवणे.
४. रोख विभागात जमा असलेली रक्कम, रोखपाल विभागातील तृतीयश्रेणी कर्मचाऱ्यांसोबत भारतीय रिझर्व्ह बॅकेत जमा करण्यासाठी जाणे.
५. रोख विभागातील NEFT व इतर कामे करण्यासाठी कार्यालयाच्या संबंधित बॅकेत जाणे.
६. रोख विभागातील अभिलेख (पावती पुस्तके, चलन, रजिस्टर इत्यादी) वर सील मारणे.
७. रोख विभागातील अभिलेख (पावती पुस्तके, चलन, रजिस्टर इत्यादी) व्यवस्थित बांधणे व सुरक्षित ठेवणे.

<u>पद:— शिपाई/हमाल (रोख विभाग, एस्प्लनेड न्यायालयीन केंद्र वगळून इतर न्यायालयीन केंद्र) :—</u>

१. साहाय्यक प्रबंधक, साहाय्यक अधिकक्षक व मुख्य रोखपाल यांच्या आदेशाचे पालन करणे व त्यांनी सांगितलेली कामे दक्षतापूर्वक पार पाडणे.
२. रोख विभाग उघडणे व बंद करणे.
३. रोख विभागाची स्वच्छता ठेवणे.
४. रोख विभागात जमा असलेली रक्कम, रोखपाल विभागातील तृतीयश्रेणी कर्मचाऱ्यांसोबत भारतीय रिझर्व्ह बॅकेत जमा करण्यासाठी जाणे.
५. रोख विभागात जमा झालेला खासकीय महसुल, संबंधित रोखपाल विभागातील तृतीयश्रेणी कर्मचाऱ्यांसोबत, मुख्यालयातील रोखपाल विभाग, एस्प्लनेड, मुंबई येथे जमा करणे.
६. रोख विभागातील अभिलेख (पावती पुस्तके, चलन, रजिस्टर इत्यादी) वर सील मारणे.
७. रोख विभागातील अभिलेख (पावती पुस्तके, चलन, रजिस्टर इत्यादी) व्यवस्थित बांधणे व सुरक्षित ठेवणे.

सही/—
(एम.आर.ए.शेख)
मुख्य महानगर दंडाधिकारी,
एस्प्लनेड, मुंबई

३. निर्णय घेण्याच्या प्रक्रियेत अनुसरण्यात येणारी कार्यपध्दती तसेच पर्यवेक्षण आणि उत्तरदायित्व प्रणाली. HOME

वर उल्लेख केल्याप्रमाणे भारतीय न्याय संहिता तसेच इतर कायदे यातील तरतूदींच्या व फौजदारी प्रक्रीया संहितेच्या अधीन राहून न्यायिक अधिकारी न्यायालयात न्यायनिवाडा करतात. तसेच त्यांच्या नियंत्रणाखालील कर्मचारी हे त्यांच्या आदेशानुसार तसेच भारतीय नागरीक सुरक्षा संहिता नियमावलीच्या अनुषंगाने आवश्यक कार्यवाही करतात. या कार्यालयाच्या कर्तव्य सूचीनुसार कर्मचाऱ्यांचे उत्तरदायित्व तसेच कार्यपध्दती ठरते. तसेच प्रशासकीय कामकाज हे सल्लागार समितीच्या संमती व सल्ल्याने चालते. या व्यतिरिक्त भारतीय संविधानानुसार अस्तित्वात असलेले प्रचलित कायदे, मा. सर्वोच्च न्यायालय, मा. उच्च न्यायालयाने वेळोवेळी पारित केलेले आदेश व निर्गमीत केलेले परिपत्रके, महाराष्ट्र नागरी सेवा नियम तसेच शासनाने निर्गमीत केलेले निर्देश व परिपत्रके नुसार देखील या कार्यालयाची कार्यपध्दती अनुसरण्यात येते.

४. स्वत:ची कार्ये पार पाडण्यासाठी त्यांच्याकडून ठरवण्यात आलेलेली मानके. HOME

माननीय उच्च न्यायालय, मुंबई यांनी न्यायिक अधिकारी यांना प्रत्येक दिवसासाठी एक याप्रमाणे गुणांकन दिले आहे. न्यायिक अधिकाऱ्यांनी संपविलेल्या विविध खटल्यांसाठी गुणांकन निश्चित केले जाते. तसेच कर्मचारी हे न्यायिक अधिकाऱ्यांच्या नियंत्रणाखाली असतात व कर्मचाऱ्यांच्या कर्तव्यांचे मुल्यमापन न्यायिक अधिकारी करतात.

५. कार्यालयात असलेले किंवा नियंत्रणात असलेले किंवा त्यांची कार्ये पार पाडण्यासाठी कर्मचारी वर्गाकडून वापरण्यात येणारे नियम, विनियम, सूचना, नियमपुस्तिका आणि अभिलेख HOME

माननीय उच्च न्यायालय, मुंबई यांच्या फौजदारी नियमपुस्तिका (क्रिमीनल मॅन्युअल), फौजदारी दंडसंहिता तसेच महाराष्ट्र नागरी सेवा नियम मधील तरतूदींनुसार कर्मचारी वर्ग कार्य करत असतात. या कार्यालयात मुख्य न्यायदंडाधिकारी यांनी प्रत्येक पदासाठी कर्तव्य सूची जारी केलेली आहे, कृपया मुद्दा क्र. २ मध्ये दिलेली माहिती पहावी.

६. कार्यालयात असलेल्या किंवा त्याच्या नियंत्रणाखाली असलेल्या दस्तऐवजाचे प्रवर्गांचे विवरण. HOME

न्यायालयातील दस्तऐवज हा भारतीय न्याय संहितेनुसार चालणाऱ्या प्रकरणांचा भाग असतो. कार्यालयातील प्रशासनीक दस्तऐवज हे सेवानियमानुसार आणि वित्त नियम, प्रशासनिक नियम या प्रमाणे असतात. न्यायालयातील कामकाजासाठी वापरण्यात येणाऱ्या विविध प्रकारच्या नोंदवहया फौजदारी दंडसंहिता प्रकरण २० याप्रमाणे व न्यायालयातील प्रशासकीय कामकाजासाठी वापरण्यात येणाऱ्या विविध प्रकारच्या नोंदवहया या महाराष्ट्र नागरी सेवा नियम आणि वित्तीय नियम यांच्या प्रमाणे ठेवले जातात.

७. आपले धोरण तयार करण्याच्या किंवा त्याची अंमलबजावणी करण्याच्या संबंधात, लोकांशी विचारविनिमय करण्यासाठी किंवा लोकांकडून निवेदन केली जाण्यासाठी अस्तित्वात असलेल्या कोणत्याही व्यवस्थेचा तपशील HOME

हे कार्यालय माननीय उच्च न्यायालयाच्या अखत्यारीत असल्याने धोरणात्मक बाबी आणि त्याची अंमलबजावणी या बाबतीत पूर्णपणे माननीय उच्च न्यायालयाच्या आदेशाधीन आहे. त्यांमुळे लोकांशी विचार विनिमय करण्यासाठी किंवा लोकांकडून निवेदने केली जाण्यासाठी कोणतीही व्यवस्था अस्तित्वात नाही.

८. आपला एक भाग म्हणून किंवा सल्ला देण्याच्या प्रयोजनासाठी म्हणून घटित केलेल्या दोन किंवा अधिक व्यक्तींच्या मिळून बनलेल्या मंडळांचे, समित्यांचे आणि अन्य निकायांचे विवरण..... इत्यादी
HOME

या कार्यालयात माननीय उच्च न्यायालय, मुंबई व महाराष्ट्र शासनाच्या आदेशानुसार वेगवेगळया प्रशासकीय विषयांच्या हाताळणी व नियंत्रण करण्यासाठी स्थापन करण्यात आलेल्या समित्या पुढील प्रमाणे आहेत :

१. सल्लागार समिती (Advisory Committee)

२. जिल्हा न्यायालयीन खटले व्यवस्थापन समिती (District Court Case Management Committee)

३. मध्यस्थ निरिक्षण उपसमिती. (Mediation Monitoring Sub-Committee)

४. ई–निविदा समिती. (E-Tendering.)

५. जिल्हा न्यायालय लिंग संवेदीकरण व अंतर्गत तक्रार समिती. (District Court Gender Sensitization and Internal Complaints Committee – DGSICC)

६. संगणक समिती (Computer Committee).

७. कार्यशाळा समिती (Workshop Committee).

८. Internal Complaint Committee as per directions of Vishaka's Cases.

९. पायाभूत सुविधा समिती (Infrastructure Committee)

१०. Purchase Comittee

९. **अधिकाऱ्यांची व कर्मचाऱ्यांची निर्देशिका**- HOME

या कार्यालयातील अधिकाऱ्यांची व कर्मचाऱ्यांची निर्देशिका यादी खालील प्रमाणे आहे.,

ESPLANADE CENTRE :
Chief Judicial Magistrate - 22627026
Office (Board Line) – 22620464
Registrar – 22655774 (D)
Office Superintendent – 22655773

Sr No.	Court Complex Name & Address	Contact No.	Govt. Email Id
1	CJM Court,Esplanade Court, Mahapalika Marg, Mumbai - 400 001	02220825773 / 02220825774/ 02222620464 / 02220821725	cmm-mum.mh@bhc.gov.in registrar.esplan@bhc.gov.in
2	Mazgaon Centre of Courts, Mazgaon,Nyay Mandir Opp. Tadwadi, Nesbit Road, Mumbai- 400 010	022 - 24127394	acmmmaz-mum.mh@bhc.gov.in
3	Kurla Centre of Courts, Lal Bahadur Shastri Marg, Mumbai - 400 070	022 - 26506423	acmmkurla.mum.mh@bhc.gov.in
4	Girgaon Centre of Courts, Sardar Vithalbhai Patel Road, Near Harkisandas Hospital, Girgaon, Mumbai - 400 002	022 - 23824502	acmmgir-mum.mh@bhc.gov.in
5	Dadar Centre of Courts (Camped at Sewree) Chemo Pharma Building, Zakaria Road, Opp. Sewree Railway Station, Sewree(W) - 400 015	022 - 24127781 022 - 24127783	acmmdadar.mum.mh@bhc.gov.in
6	Vikhroli Centre of Courts, Building No. 2, Sai Prasad Shopping Centre, Kannamwar Nagar, Vikhroli, Mumbai - 400 083	022 - 25782605	acmmvik-mum.mh@bhc.gov.in
7	Borivali Centre of Courts, Borivali,Behind Borivali Police Station, Court Galli, S.V. Road, Borivali(W), Mumbai - 400 092	022 - 28903337	acmmbori-mum@bhc.gov.in
8	Bandra Centre of Courts, 'Bhaskar' Building, Bandra(E), Mumbai - 400 050	022 - 26581126	acmmban-mum.mh@bhc.gov.in
9	Andheri Centre of Courts, Andheri,Court Lane, Andheri-Kurla Road, Andheri(E), Mumbai - 400 069	022 - 26840280	acmmanderi-mum@bhc.gov.in
10	Ballard Pier Centre of Courts, Mazgaon,Nyay Mandir Opp. Tadwadi, Nesbit Road, Mumbai- 400 010	022 - 22616048	acmmballard.mh@bhc.gov.in
11	Shindewadi Centre of Courts, Municipal School Building, Ground Floor, Abaji Palav Marg, Dadar(E), Mumbai- 400 014	022 - 24114527	mmshw-mum.mh@bhc.gov.in
12	Juvenile Justice Board, Dongari.,Children Home, Umarkhadi, Dongari, Mumbai - 400 009	022 - 23712110	mmjuv-mum.mh@bhc.gov.in
13	Mulund Centre of Courts, Mulund,Near Topiwala College, Sarojini Naidu Road, Mulund, Mumbai - 400 060	022 - 25610243	mmmulund.mum.mh@bhc.gov.in
14	C.S.M.T. Centre of Court, C.S.M.T.,Behind Computer Section C.S.T. Compound, Mumbai- 400 001	022 - 22620431	mmcst.mum.mh@bhc.gov.in
15	Vile Parle Centre of Courts, Municipal Market, 1st Floor, St. Baptist Road, Vile Parle(W), Mumbai- 400 056	022 - 26127836	mmvp-mum.mh@bhc.gov.in
16	Mumbai Central Centre of Court, Bombay Central Reservation Counter, Rly. Compound Near Rly. Provision Stores, Mumbai - 400 008	022 - 23071231	mmmct.mum.mh@bhc.gov.in

CENTREWISE TELEPHONE LIST OF CHIEF JUDICIAL MAGISTRATE OFFICE, MUMBAI

ESPLANADE CENTRE :		Chief Judicial Magistrate -	22627026
Establishment Office -		22620464 Registrar -	22655774
Office Superintendent -		22655773	
Sr. No.	N A M E	DESIGNATION	COURT
1	Smt. A. K. Mandavgade	Chief Judicial Magistrate	Chief Court, Esplanade
2	VACANT	Addl. Chief Judicial Magistrate	3rd Court, Esplanade
3	Smt. K. S. Zanwar	Addl. Chief Judicial Magistrate	8th Court, Esplanade
4	Shri. S. K. Fokmare	Addl. Chief Judicial Magistrate	19th Court, Esplanade
5	Shri. P. S. Ghodke	Judicial Magistrate (First Class)	23rd Court, Esplanade
6	Shri. S. L. Phule	Judicial Magistrate (First Class)	28th Court, Esplanade
7	Shri. V. R. Patil	Addl. Chief Judicial Magistrate	37th Court, Esplanade
8	Shri. A. R. Solapure	Addl. Chief Judicial Magistrate	47th Court, Esplanade
9	Shri. H. U. Joshi	Judicial Magistrate (First Class)	64th Court, Esplanade
MAZGAON CENTRE : 24127394			
1	Smt. S. D. Panjwani	Addl. Chief Judicial Magistrate	2nd Court, Mazgaon
2	Shri. A. D. Thorat	Judicial Magistrate (First Class)	6th Court, Mazgaon
3	Smt. S. V. Nikam	Judicial Magistrate (First Class)	15th Court, Mazgaon (Additional PITA Court)
4	Shri. V. B. Gulve-Patil	Judicial Magistrate (First Class)	20th Court, Mazgaon

5	Smt. A. A. Kulkarni	Judicial Magistrate (First Class)	25th Court, Mazgaon
6	Shri. P. P. Deshmukh	Judicial Magistrate (First Class)	46th Court, Mazgaon
7	Smt. N. B. Ghatage	Judicial Magistrate (First Class)	54th Court, Mazgaon (PITA)
8	Shri. D. A. Argade	Judicial Magistrate (First Class)	56th Court, Mazgaon
9	Smt. S. R. Barge	Judicial Magistrate (First Class)	69th Court, Mazgaon
10	Shri. H. S. Puradupadhye	Judicial Magistrate (First Class)	70th Court, Mazgaon

ANDHERI CENTRE : 26840280

1	Smt. S. G. Agrawal	Judicial Magistrate (First Class)	10th Court, Andheri
2	Smt. G. D. Nirmale	Addl. Chief Judicial Magistrate	22nd Court, Andheri
3	Shri. S. C. Tayade	Judicial Magistrate (First Class)	44th Court, Andheri
4	Shri. Y. P. Pujari	Judicial Magistrate (First Class)	48th Court, Andheri
5	Shri. M. S. Budhwant	Judicial Magistrate (First Class)	63rd Court, Andheri
6	Shri. H.A.H.I. Hashmi	Judicial Magistrate (First Class)	65th Court, Andheri
7	Shri. A. A. Mehendale	Judicial Magistrate (First Class)	66th Court, Andheri
8	Smt. S. O. Pandey	Judicial Magistrate (First Class)	Railway Mobile Court, Andheri

BALLARD PIER CENTRE : 22616048

Sr. No.	N A M E	DESIGNATION	COURT
1	Shri. B. V. Baravkar	Judicial Magistrate (First Class)	16th Court, Ballard Pier
2	Shri. H. R. Patil	Judicial Magistrate (First Class)	33rd Court, Ballard Pier

3	Shri. A. U. Bahir	Addl. Chief Judicial Magistrate	38th Court, Ballard Pier

BANDRA CENTRE : 26581126/26478044

1	Shri. V. U. Misal	Addl. Chief Judicial Magistrate	9th Court, Bandra
2	Shri. G. S. Mane	Judicial Magistrate (First Class)	12th Court, Bandra
3	Smt. S. S. Parkhi	Judicial Magistrate (First Class)	32nd Court, Bandra
4	Shri. M. P. Saraf	Judicial Magistrate (First Class)	58th Court, Bandra
5	Shri. A. B. Jadhav	Judicial Magistrate (First Class)	71st Court, Bandra

BORIVALI CENTRE : 28903337

1	Shri. A. M. Mujawar	Judicial Magistrate (First Class)	17th Court, Borivali
2	Shri. B. N. Chikne	Addl. Chief Judicial Magistrate	24th Court, Borivali
3	Shri. S. M. Patil	Judicial Magistrate (First Class)	26th Court, Borivali
4	Shri. S. A. Khalane	Judicial Magistrate (First Class)	43rd Court, Borivali
5	Shri. A. D. Ghuge	Judicial Magistrate (First Class)	67th Court, Borivali
6	Shri. V. F. Chougule	Judicial Magistrate (First Class)	68th Court, Borivali

DADAR CENTRE : 24127781/24127783

1	Shri. V. V. Kulkarni	Addl. Chief Judicial Magistrate	5th Court, Dadar
2	Smt. M. R. Dhanorkar	Judicial Magistrate (First Class)	7th Court, Dadar
3	Shri. K. G. Chaudhari	Judicial Magistrate (First Class)	13th Court, Dadar
4	Shri. P. S. Shinde	Judicial Magistrate (First Class)	29th Court, Dadar

5	Shri. N. N. Dhend	Judicial Magistrate (First Class)	62nd Court, Dadar

GIRGAON CENTRE : 23824502

1	VACANT	Addl. Chief Judicial Magistrate	4th Court, Girgaon
2	Shri. A. S. Tekale	Judicial Magistrate (First Class)	14th Court, Girgaon
3	Shri. S. G. Chimankar	Judicial Magistrate (First Class)	18th Court, Girgaon
4	Shri. S. R. Nimse	Judicial Magistrate (First Class)	40th Court, Girgaon

KURLA CENTRE : 26506423

1	Shri. D. J. Endait	Addl. Chief Judicial Magistrate	11th Court, Kurla
2	Shri. S. H. Garad	Judicial Magistrate (First Class)	30th Court, Kurla
3	Shri. D. R. Deshmukh	Judicial Magistrate (First Class)	45th Court, Kurla
4	Shri. S. M. Gourgond	Judicial Magistrate (First Class)	51st Court, Kurla
5	Shri. D. S. Sharma	Judicial Magistrate (First Class)	52nd Court, Kurla
6	Shri. B. C. More	Judicial Magistrate (First Class)	57th Court, Kurla
7	Shri. N. S. Kakade	Judicial Magistrate (First Class)	59th Court, Kurla
8	Shri. V. H. Chavan	Judicial Magistrate (First Class)	60th Court, Kurla
9	Smt. Akshi Jain	Judicial Magistrate (First Class)	61st Court, Kurla

MULUND CENTRE : 25610243

1	Shri. S. V. Swami	Judicial Magistrate (First Class)	27th Court, Mulund
2	Shri. N. G. Vyas	Judicial Magistrate (First Class)	53rd Court, Mulund

VIKHROLI CENTRE : 25782605

1	Smt. P. V. Hingne	Addl. Chief Judicial Magistrate	31st Court, Vikhroli
2	Shri. A. A. Bhatewara	Judicial Magistrate (First Class)	34th Court, Vikhroli
3	Shri. D. T. Patil	Judicial Magistrate (First Class)	49th Court, Vikhroli
4	Shri. J. R. Mulani	Judicial Magistrate (First Class)	50th Court, Vikhroli
5	Smt. A. S. Mujumdar	Judicial Magistrate (First Class)	72nd Court, Vikhroli
6	Shri. G. M. Charankar	Judicial Magistrate (First Class)	73rd Court, Vikhroli

SHINDEWADI CENTRE : 24114527

1	Shri. A. W. Kshirsagar	Judicial Magistrate (First Class)	41st Court, Shindewadi
2	Shri. S. D. Chakkar	Judicial Magistrate (First Class)	42nd Court, Shindewadi

JUVENILE CENTRE : 23712110

1	Smt. R. M. Chavan	Judicial Magistrate (First Class)	21st Court, Juvenile (Suburb), Umarkhadi
2	Smt. A. A. Pandule	Judicial Magistrate (First Class)	Juvenile Court (City), Umarkhadi

VILE-PARLE CENTRE : 26127836

1	Shri. A. C. Birajdar	Judicial Magistrate (First Class)	39th Court, Vile-Parle
2	Shri. U. L. Pathak	Judicial Magistrate (First Class)	55th Court, Vile Parle

MUMBAI CENTRAL CENTRE : 23071231

1	Shri. T. B. Waje	Judicial Magistrate (First Class)	36th Court, M.C.T.

C.S.T. CENTRE : 22620431

1	Shri. A. N. Mane	Judicial Magistrate (First Class)	35th Court, C.S.T.

कर्मचा—यांची निर्देशिका यादी साठी कृपया मुद्दा क्र. १० मधील माहिती पहावी.

१०. प्रत्येक अधिकाऱ्याला व कर्मचाऱ्याला मिळणारे मासिक वेतनाचा, तसेच प्राधिकरणाच्या विनियमांमध्ये तरतूद केल्याप्रमाणे नुकसानभरपाई देण्याची पध्दती HOME

या कार्यालयातील अधिकाऱ्यांच्या व कर्मचाऱ्यांच्या वेतनाचा तपशील सोबत खालीलप्रमाणे दिला आहे. सदर कार्यालय हे न्याय विभागात मोडत असल्यामुळे प्राधिकरण या वर्गात मोडत नाही. नुकसान भरपाईची प्रथा या कार्यालयास लागू नाही.

STATEMENT OF MONTHLY REMUNERATION RECEIVED BY GAZETTED OFFICERS
FOR THE MONTH OF DECEMBER 2025 PAID IN JANUARY 2026

Sr. No.	Name Of Judicial Officer	Post	Gross Salary
1 Post of Chief Judicial Magistrate			
1	Smt. A. K. Mandavgade	CJM	299329
14 Post of Addl. Chief Judicial Magistrate			
2	Shri A. U. Bahir	ACJM	249238
3	Shri D. J. Endait	ACJM	289052
4	Shri. S. K. Fokmare	ACJM	298329
5	Smt. P. V. Hingane	ACJM	301142
6	Shri V. V. Kulkarni	ACJM	252051
7	Shri. V. U. Misal	ACJM	260882
8	Smt. G. D. Nirmale	ACJM	298329
9	Smt. S. D. Panjwani	ACJM	301142
10	Shri. A. R. Solapure	ACJM	238352
11	Smt. K. S. Zanwar	ACJM	290034

12	Shri. B. N. Chikne	ACJM	299700
13	Shri V. R. Patil	ACJM	249238
14	Vacant	ACJM	0
15	Vacant	ACJM	0
62 Post of Judicial Magistrate First Class			
16	Shri. B. V. Baravkar	JM(FC)	277163
17	Shri. A. C. Birajdar	JM(FC)	218213
18	Shri. S. D. Chakkar	JM(FC)	245668
19	Smt. R. M. Chavan	JM(FC)	275434
20	Shri. S. G. Chimankar	JM(FC)	249333
21	Shri. K. G. Choudhari	JM(FC)	228998
22	Shri D. R. Deshmukh	JM(FC)	266571
23	Smt. M. R. Dhanorkar	JM(FC)	242460
24	Shri. P. S. Ghodke	JM(FC)	242460
25	Shri. V. B. Gulve-Patil	JM(FC)	298329
26	Shri S. A. Khalane	JM(FC)	355202
27	Shri. A. W. Kshirsagar	JM(FC)	232128
28	Shri. A. N. Mane	JM(FC)	268387
29	Shri. A. M. Mujawar	JM(FC)	245099
30	Smt. S. V. Nikam	JM(FC)	298329
31	Shri S. R. Nimse	JM(FC)	242286
32	Smt. S. O. Pandey	JM(FC)	242460
33	Smt. A. A. Pandule	JM(FC)	295516
34	Smt. Swara S. Parkhi	JM(FC)	242460
35	Shri. H. R. Patil	JM(FC)	211815
36	Shri. Shivdatta M. Patil	JM(FC)	231811
37	Shri. S. L. Phule	JM(FC)	266508
38	Shri. P. S. Shinde	JM(FC)	247912

39	Shri. A. D. Thorat	JM(FC)	261695
40	Shri. T. B. Waje	JM(FC)	245273
41	Smt. S. G. Agrawal	JM(FC)	295516
42	Shri. D. A. Argade	JM(FC)	283912
43	Smt. S. R. Barge	JM(FC)	229315
44	Shri. A. A. Bhatewara	JM(FC)	259225
45	Shri. M. S. Budhwant	JM(FC)	245273
46	Shri. G. M. Charankar	JM(FC)	274013
47	Shri. V. H. Chavan	JM(FC)	226502
48	Shri. V. F. Chougule	JM(FC)	305840
49	Shri. P. P. Deshmukh	JM(FC)	266508
50	Shri. N. N. Dhend	JM(FC)	281976
51	Shri. S. H. Garad	JM(FC)	232128
52	Smt. N. B. Ghatage	JM(FC)	254412
53	Shri. A. D. Ghuge	JM(FC)	298329
54	Shri S. M. Gourgond	JM(FC)	262021
55	Shri. H. A. H. I. Hashmi	JM(FC)	301142
56	Shri. A. B. Jadhav	JM(FC)	238352
57	Smt. Akshi Jain	JM(FC)	232980
58	Shri. H. U. Joshi	JM(FC)	301142
59	Shri. N. S. Kakade	JM(FC)	271200
60	Shri. G. S. Mane	JM(FC)	274013
61	Shri. A. A. Mehendale	JM(FC)	242286
62	Shri. B. C. More	JM(FC)	238352
63	Smt. A. S. Mujumdar	JM(FC)	320109
64	Shri J. R. Mulani	JM(FC)	274013
65	Shri U. L. Pathak	JM(FC)	249238
66	Shri. D. T. Patil	JM(FC)	245273

67	Shri Y. P. Pujari	JM(FC)	301142
68	Shri. H. S. Puradupadhye	JM(FC)	245273
69	Shri. M. P. Saraf	JM(FC)	242286
70	Shri. D. S. Sharma	JM(FC)	274013
71	Shri. S. V. Swami	JM(FC)	299142
72	Shri. S. C. Tayde	JM(FC)	295516
73	Shri. A. S. Tekale	JM(FC)	241165
74	Shri. N. G. Vyas	JM(FC)	230306
75	Smt. A. A. Kulkarni	JM(FC)	232980
76	Vacant	JM(FC)	0
77	Vacant	JM(FC)	0

1 Post of Registrar

1	Smt. P. U. Sawant	Registrar	144525

1 Post of Court Manager, Mumbai.

1	Shri. S. B. Patole	Court Manager	84534

Centerwise Statement of Monthly remuneration received by Class III for the Month of December 2025 of Andheri Center

Sr. No.	Name	Designation	Gross
1	Umesh Prabhakar Kavitkar	Steno (H.G)	128800
2	Chitra Sameer Jathar	Steno (H.G)	118070
3	Shobha Vishwanath Mane	Steno (H.G)	104010
4	Sneha Shrikant Gharat	Steno (H.G)	104010
5	Pooja Kiran Kocharekar	Steno (H.G)	104010
6	Asha Satish Khedekar	Steno (H.G)	104010
7	Sujata Prakash Jadhav	Steno (L.G)	83475

8	Sanjana Sanjay Sawant	Steno (L.G)	83475
9	Meenakshi Dhondiram Gimonkar	Judicial Clerk	96350
10	Bhagyshree Santosh Palande	Judicial Clerk	83600
11	Chandrashekhar Shrirang Bhosale	Judicial Clerk	81255
12	Sanjay Babaji Ghadigaonkar	Judicial Clerk	74595
13	Deepak Kondiba Shelar	Judicial Clerk	74595
14	Amit Chandrakant Agashe	Judicial Clerk	68565
15	Dhananjay Gulabrao Patil	Judicial Clerk	68565
16	Kiran Ashok Ramugade	Judicial Clerk	62985
17	Shweta Shreyas Vaidya	Interpreter	75520
18	Vaibhavi Vijay Lad	Interpreter	75520
19	Ravi Namdev Warghade	Interpreter	71450
20	Sheetal Santosh Singh	Interpreter	71450
21	Archana Dilip Randive	Interpreter	63760
22	Ajay Pradhan Pawar	Interpreter	60350
23	Dinesh Pandurang Patange	Interpreter	60350
24	Raju Govindrao Vaidu	Interpreter	60350
25	Sanjana Sandeep Parab	Head Cashier	64605
60	Chandrashekar Raghunath Patil	Asst. Supdt.	66455
26	Suhas Vitthal Khamkar	Clerk-Typist	64605
27	Namrata Nathuram Botle	Clerk-Typist	62755
28	Umesh Kashinath Pawar	Clerk-Typist	62755
29	Sonali Pradeep Bhoir	Clerk-Typist	61090
30	Sushmita Mangesh Mandavkar	Clerk-Typist	57760
31	Rutuja Rupesh Dahiwalkar	Clerk-Typist	57760
32	Dinesh Shantaram Chiplunkar	Clerk-Typist	57760
33	Prashant Bhagwan Gawde	Clerk-Typist	57760
34	Anjali Anil Suley	Clerk-Typist	57760
35	Ravindra Namdeo Ade	Clerk-Typist	57715

36	Mangesh Savtaram Shelar	Clerk-Typist	53960
37	Dhanashri Vivek Surve	Clerk-Typist	53960
38	Mahesh Subhash Gaikwad	Clerk-Typist	53960
39	Sainath Pandurang Kandalkar	Clerk-Typist	53700
40	Rupali Sandeep Satam	Clerk-Typist	53065
41	Sandeep Sakharam Nikumbh	Clerk-Typist	49520
42	Balu Chandar Bhawari	Clerk-Typist	49520
43	Ajay Bhagwanrao Joshi	Clerk-Typist	48880
44	Anand Bhimrao Koli	Clerk-Typist	48225
45	Sana Kiran Nikam (Sana Atik Mulla)	Clerk-Typist	48225
46	Dipti Rajesh Sontakke	Clerk-Typist	48225
47	Megha Arun Gaikar	Clerk-Typist	48225
48	Pravin Balkrishna Varak	Clerk-Typist	45230
49	Ajinkya Prakash Pawar	Clerk-Typist	45230
50	Neha Avish Raul	Clerk-Typist	44230
51	Kiran Kishor Kedari	Clerk-Typist	42640
52	Pankaj Balkrushna Talekar	Clerk-Typist	42640
53	Sharvari Abhishek Rane	Clerk-Typist	42640
54	Sandesh Shantaram Patil	Clerk-Typist	41960
55	Jyoti Balu Khurange	Clerk-Typist	39125
56	Datta Gangadhar Shinde	Clerk-Typist	38015
57	Vijay Jaywant Gadade	Clerk-Typist	35920
58	Suvidha Pramod Duble	Clerk-Typist	32975
59	Priyanka Dnyaneshwar Chalkhure	Clerk-Typist	Payment Stoped

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Ballard Pier Center

Sr. No.	Name	Designation	Gross
1	Vaishali Sagar Chaudhary	Personal Assistant	144525
2	Pradnya Prabhakar Kasbe	Steno (L.G)	88285

3	Kajal Kiran Gadade	Steno (L.G)	83475
4	Manasi Anil Orpe	Judicial Clerk	93650
5	Priti Dhananjay Wankhede	Judicial Clerk	83660
6	Nishant Rushinath Nagvekar	Judicial Clerk	74595
7	Vilas Narayan Gorule	Interpreter	75520
8	Prasad Dilip Salgar	Interpreter	71450
9	Shilpa Satish Naik	Interpreter	63760
10	Vinaya Vasant Nakti	Head Cashier	66455
11	Samidha Subhash Mayekar	Asst. Supdt.	88285
12	Kisan Beera Bhoir	Clerk-Typist	64605
13	Rina Mahesh Bhoir	Clerk-Typist	61090
14	Virul Narendra Patange	Clerk-Typist	57760
15	Snehal Vishal Khirit	Clerk-Typist	57760
16	Purushottam Pandurang Chendvankar	Clerk-Typist	53065
17	Umakant Sadashiv Ahire	Clerk-Typist	51000
18	Umesh Gopinath Shinde	Clerk-Typist	49520
19	Manoj Madhukar Dusane	Clerk-Typist	49520
20	Amol Shivaji Sorate	Clerk-Typist	49520
21	Arvind Ishwar Adate	Clerk-Typist	45230
22	Pratik Prakash Mahajan	Clerk-Typist	42640
23	Subhash Ramkrishna Jibhakate	Clerk-Typist	39125
24	Sushma Sudam Wavhal	Clerk-Typist	39125
25	Sandeep Laxman Phunde	Clerk-Typist	38015

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Bandra Center

Sr. No.	Name	Designation	Gross
1	Supriya Sarang Koshe	Assistant Registrar	104935
2	Aniketa Avinash Shirke	Personal Assistant	144753
3	Sanjeevani Rishikesh Parab	Steno (H.G)	118070

4	Sheetal Sarvesh Ludbe	Steno (H.G)	114740
5	Sandeep Rambhau Darekar	Steno (H.G)	106970
6	Aditi Ravikiran Dalvi	Steno (H.G)	105300
7	Vaishali Manoj Nagaonkar	Judicial Clerk	99200
8	Samrudhi Suhas Dhanawade	Judicial Clerk	93650
9	Vaishali Vijay Kale	Judicial Clerk	91060
10	Rajbindusar Nandakumar Tayade	Judicial Clerk	78950
11	Sachin Parshuram Barde	Judicial Clerk	68565
12	Kishorkumar Kushaba Vartak	Interpreter	75520
13	Sheetal Shailesh Karekar	Interpreter	75520
14	Vijayshri Ashok Pawar	Interpreter	71450
15	Kamini Yogeshwar Bharambe	Interpreter	71450
16	Vijay Rajaram Lohar	Interpreter	60350
17	Purva Prashant Joshi	Senior Clerk	68305
18	Neha Vidyanand Parab	Head Cashier	66455
19	Jayshree Satish Gangurde	Asst. Supdt.	68305
20	Sanjay Madhukar Pol	Clerk-Typist	64605
21	Sangeeta Sambhaji Ubale	Clerk-Typist	62755
22	Shashikant Baburao Magar	Clerk-Typist	57760
23	Neelam Sagar Pawar	Clerk-Typist	57760
24	Rina Sushant Haldankar	Clerk-Typist	57760
25	Kirti Madhukar Bhanawat	Clerk-Typist	57760
26	Kiran Sattappa Kokitkar	Clerk-Typist	57760
27	Mahendra Sudhakarrao Jondhale	Clerk-Typist	55440
28	Mamta Anil Sadalge	Clerk-Typist	48880
29	Mahesh Bhagwat Chaudhari	Clerk-Typist	48880
30	Hemangi Krishna Gorule	Clerk-Typist	48225
31	Rupesh Chandrakant Keluskar	Clerk-Typist	48225
32	Asha Sahadev Mohite	Clerk-Typist	45230

33	Shama Nitin Naiksatam	Clerk-Typist	45230
34	Ankita Sandeep Sawant	Clerk-Typist	42640
35	Mrunal Matin Pathan	Clerk-Typist	42640
36	Dinesh Arun Kharat	Clerk-Typist	42640
37	Pramila Sandesh Kamtekar	Clerk-Typist	42640
38	Reshma Vilas Awale	Clerk-Typist	42640
39	Baliram Shivaji Chakor	Clerk-Typist	41960
40	Shivam Motiram Ghule	Clerk-Typist	39125
41	Chandrakant Malappa Malkapalli	Clerk-Typist	38015

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Borivali Center

Sr. No.	Name	Designation	Gross
1	Kavita Mandar Ranade	Assistant Registrar	104935
2	Anuradha Sanjay Deokar	Personal Assistant	157660
3	Kavita Dinesh Chivilkar	Steno (H.G)	157660
4	Nilambari Mohan Prabhavalkar	Steno (H.G)	125100
5	Advaita Arjun Warang	Steno (H.G)	118070
6	Sachin Bhimrao Sawant	Steno (H.G)	106970
7	Poonam Pravin Kadam	Steno (L.G)	88285
8	Sneha Ulhas Potdar	Judicial Clerk	99200
9	Kadambari Hanumantarao Yeavale	Judicial Clerk	99200
10	Minal Sunil Narvekar	Judicial Clerk	99200
11	Dilip Gundu Ghogare	Judicial Clerk	99200
12	Samidha Sameer Bidaye	Judicial Clerk	93650
13	Sarita Shrirang Sherlekar	Judicial Clerk	76780
14	Ashwini Amar Talekar	Interpreter	75520
15	Yamini Santosh Kokate	Interpreter	71450
16	Sonali Kiran Doke	Interpreter	71450
17	Sejal Satish Chalke	Interpreter	71450

18	Santosh Ram Kashid	Interpreter	63760
19	Nilesh Maganlal Chaudhari	Interpreter	60350
20	Sachin Ashok Hiwarale	Asst. Supdt.	57715
21	Anita Rajesh Poojari	Head Cashier	64605
22	Mahesh Arvind Harmalkar	Clerk-Typist	62755
23	Prachi Sameer Pednekar	Clerk-Typist	62755
24	Geeta Ganesh Dongre	Clerk-Typist	61090
25	Nayana Dayanand Holam	Clerk-Typist	60055
26	Smita Nilesh Sonawane	Clerk-Typist	57760
27	Keshav Sahebrao Jadhav	Clerk-Typist	54615
28	Amit Satish Bhoite	Clerk-Typist	51000
29	Sanjay Anna Bagul	Clerk-Typist	51000
30	Prakash Subhash Shinde	Clerk-Typist	49520
31	Nikhilesh Suhas Gharat	Clerk-Typist	49520
32	Ritesh Ramesh Sharma	Clerk-Typist	48880
33	Ritika Nitin Mane	Clerk-Typist	48225
34	Shruti Jayant Ghade	Clerk-Typist	48225
35	Vidya Akshay Gurjar	Clerk-Typist	48225
36	Abhijeet Shivaji Sawant	Clerk-Typist	45230
37	Prafull Dinesh Bhadwalkar	Clerk-Typist	45230
38	Prajakta Sandip Patil	Clerk-Typist	44230
39	Anjali Santosh Gaikwad	Clerk-Typist	42640
40	Tushar Yuvraj Mane	Clerk-Typist	42640
41	Neha Amey Chavan	Clerk-Typist	42640
42	Amit Hanumant Ghorpade	Clerk-Typist	41960
43	Sachin Krishna Shinde	Clerk-Typist	41345
44	Aparna Kakaso Shinde	Clerk-Typist	39125
45	Rushikesh Jitendra Bandre	Clerk-Typist	39125
46	Jay Gajanan Kakade	Clerk-Typist	39125

47	Priyanka Nilesh Kadam	Clerk-Typist	39125
48	Deepak Sanjay Pawar	Clerk-Typist	38015
49	Sanchita Sanjay More	Clerk-Typist	13883

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of CSMT Center

Sr. No.	Name	Designation	Gross
1	Sushama Vishwnath Rajgole	Steno (H.G)	125100
3	Manoj Suresh Deore	Judicial Clerk	81255
4	Sandhya Rajesh Ballal	Interpreter	71450
2	Sunil Yegappa Done	Head Cashier	66455
5	Santosh Dhansing Pawar	Asst. Supdt.	64605
6	Vaishali Shashikumar Ingle	Clerk-Typist	62755
7	Ketki Jayant Salunke	Clerk-Typist	51000
8	Rahul Laxman Kokane	Clerk-Typist	40235
9	Shital Bhagirath Upare	Clerk-Typist	39125
10	Manisha Bansidhar Ambad	Clerk-Typist	39125

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Dadar Center

Sr. No.	Name	Designation	Gross
1	Rasika Vishnu Nerekar	Assistant Registrar	114555
2	Shekhar Sharad Kulkarni	Personal Assistant	182265
3	Geeta Ramesh Salvi	Steno (H.G)	121585
4	Manasi Mahesh Aranke	Steno (H.G)	111410
5	Sunil Atmaram Joshi	Steno (H.G)	104010
6	Dnyaneshwar Chandrakant Atre	Steno (H.G)	98275
7	Manisha Vijay Palkar	Senior Clerk	72375
8	Rohini Ramesh Gaikwad	Judicial Clerk	91060
9	Ramkrishna Keshav Pawar	Judicial Clerk	86065
10	Sudhir Balkrishna Ramane	Judicial Clerk	81255

11	Komal Parag Pawar	Judicial Clerk	81255
12	Sarika Bhanudas Lande	Judicial Clerk	81255
13	Arati Santosh Ghadigaonkar	Interpreter	77581
14	Anuja Abhishek Kelaskar	Interpreter	73485
15	Yogita Eknath Thakur	Interpreter	71450
16	Hemant Narayan Narwade	Interpreter	71450
17	Narendra Bhikaji Chouekekar	Interpreter	63760
18	Sachin Dattatray Bhadane	Head Cashier	66455
19	Hemant Ganpat Chalke	Record Keeper	72375
20	Janavi Jayesh Mhatre	Asst. Supdt.	66455
21	Sunil Yewaji Kuwar	Clerk-Typist	64605
22	Vasant Gangaram Sonavane	Clerk-Typist	62755
23	Antra Ganesh Ghadshi	Clerk-Typist	62755
24	Sharad Madhukar Dusane	Clerk-Typist	62755
25	Pallavi Prashant Lahane	Clerk-Typist	62755
26	Kunda Atmaram Mandavkar	Clerk-Typist	62755
27	Neha Devendra Mhapsekar	Clerk-Typist	61090
28	Yuvraj Baliram Savle	Clerk-Typist	60535
29	Sachin Shamrao Sargar	Clerk-Typist	57760
30	Suvidha Girish Zende	Clerk-Typist	57760
31	Avinash Premnath Valekar	Clerk-Typist	57760
32	Nutan Dilip Visawale	Clerk-Typist	57760
33	Shubhada Sahadev Mohite	Clerk-Typist	56095
34	Gangaram Baburao Patil	Clerk-Typist	54615
35	Vaishali Shravan Muthe	Clerk-Typist	51000
36	Deepa Vishwajeet Nimbare	Clerk-Typist	49520
37	Siddhi Omkar Tendulkar	Clerk-Typist	48225
38	Nirmala Dada Bangar	Clerk-Typist	42640
39	Ganesh Raju Rathod	Clerk-Typist	40299

40	Akshata Umakant Bhagat	Clerk-Typist	40299
41	Mayur Ramdas Derle	Clerk-Typist	40299
42	Vikas Dadasaheb Raut	Clerk-Typist	39189
43	Suvarna Sandeep Dongre	Clerk-Typist	39189
44	Ranjeet Gulabrao Sawant	Clerk-Typist	39125
45	Rani Ravindra Ahire	Clerk-Typist	39125
46	Amey Sandip Bhowad	Clerk-Typist	39125
47	Namrata Subhash Lokhande	Clerk-Typist	38015
48	Santosh Shrimant Bogar	Clerk-Typist	38015

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Esplanade Center

Sr. No.	Name	Designation	Gross
1	Kavita Ashok Shirkar	Deputy Registrar	121400
2	Sulochana Hiraman Nile	Office Superintendent	117885
3	Dattaram Chintaman Pasalkar	Assistant Registrar	111225
4	Shruti Shailesh Ambekar	Assistant Registrar	104935
5	Archana Satish Shinde	Personal Assistant	157660
6	Rutuja Rakesh Lad	Steno (H.G)	144525
7	Mahesh Brijalal Chavan	Steno (H.G)	144525
8	Sandeep Bhaskar Avsarmal	Steno (H.G)	118070
9	Sayali Mahesh Sawant	Steno (H.G)	111410
10	Saee Sachin Sawant	Steno (H.G)	111410
11	Sharmila Shantaram Shinde	Steno (H.G)	106970
12	Mahesh Prakash Sonawane	Steno (H.G)	104010
13	Hanumant Dhanaji Desai	Steno (L.G)	85880
14	Swati Vinayak Kumbhar	Steno (L.G)	76630
15	Kumardutta Tulshiram Bhumkar	Judicial Clerk	99200
16	Sanjay Kacharu Shelar	Judicial Clerk	93650
17	Meghana Mahesh Loke	Judicial Clerk	91060

18	Suvarna Pravin Parab	Judicial Clerk	91060
19	Satyanarayan Ramkisan Sharma	Judicial Clerk	83600
20	Kiran Baliram Gadade	Judicial Clerk	81255
21	Bibhishan Changdeo Bansode	Judicial Clerk	81255
22	Veena Vilas Nimankar	Judicial Clerk	74595
23	Sudhakar Yashwant Birari	Judicial Clerk	74595
24	Sanjeev Vishnu Kadav	Interpreter	75520
25	Harshal Manohar Mahashabde	Interpreter	73485
26	Nita Ganpat Kamble	Interpreter	71450
27	Jyoti Sunil Gite	Interpreter	71450
28	Lavankush Sadashiv Savkhedkar	Interpreter	71450
29	Vinay Abhiman Kalwaghe	Interpreter	63760
30	Vilas Chatragun Sakhare	Interpreter	60350
31	Mahesh Janardan More	Senior Clerk	56165
32	Janhavi Paresh Sarangdhar	Head Typist	85880
33	Vandana Jayesh Rana	Head Clerk	93650
34	Mugdha Manish Shinde	Asst. Supdt.	72375
35	Siddharth Umakant Sonawane	Asst. Supdt.	70340
36	Priti Mahesh Sakare	Asst. Supdt.	68305
37	Sanjana Sandeep Deve	Asst. Supdt.	68305
38	Prashant Chandrakant Khambekar	Asst. Supdt.	68305
39	Sonal Ravi Shinde	Asst. Supdt.	66455
40	Madhuri Yuvaraj Patade	Asst. Supdt.	64605
41	Nilesh Gajanan Saykar	Asst. Supdt.	64605
42	Mukesh Gulabrao Chaudhari	Asst. Supdt.	57715
43	Milind Mahendra Gujarathi	Clerk-Typist	84585
44	Ganesh Gopalrao Namde	Clerk-Typist	64605
45	Satish Angad Bagade	Clerk-Typist	62755
46	Shivnath Eknath Fulpagare	Clerk-Typist	62755

47	Sandeep Bhagoji Jangli	Clerk-Typist	62755
48	Suman Prabhakar Gawade	Clerk-Typist	62755
49	Ujwala Sunil Khanwilkar	Clerk-Typist	62755
50	Sachin Jagannath Parab	Clerk-Typist	62755
51	Manisha Sadashiv Anbhavane	Clerk-Typist	62755
52	Santosh Gajanan Barabde	Clerk-Typist	62755
53	Pradeep Shridhar Bhurke	Clerk-Typist	62755
54	Prakash Sagun Kothawale	Clerk-Typist	62755
55	Kalpesh Satish Joshi	Clerk-Typist	62755
56	Dipak Shantaram Chiplunkar	Clerk-Typist	62755
57	Vidhyadhar Sharad Kadam	Clerk-Typist	58770
58	Kavita Anil Ghodke	Clerk-Typist	57760
59	Shital Hindurao Madane	Clerk-Typist	57760
60	Chetan Balkrishna Varsolkar	Clerk-Typist	57760
61	Milind Dinkar Mayekar	Clerk-Typist	57760
62	Nandkishor Prabhakar Shirude	Clerk-Typist	57760
63	Vasim Mukhtar Shaikh	Clerk-Typist	57760
64	Ganesh Bhaskar Wagh	Clerk-Typist	57760
65	Nilesh Raghunath Tayade	Clerk-Typist	57760
66	Ramakant Anant Shelar	Clerk-Typist	57760
67	Nitin Prabhakar Jagtap	Clerk-Typist	57760
68	Ankita Sunil Patil	Clerk-Typist	57760
69	Rasika Umesh Patil	Clerk-Typist	57760
70	Sanket Bhimsen Jadhav	Clerk-Typist	57760
71	Poonam Vijay Band	Clerk-Typist	57760
72	Rajani Shivanand Maindargi	Clerk-Typist	57760
73	Sanjay Jaiprakash Gaikwad	Clerk-Typist	57760
74	Anita Dayanand Besare	Clerk-Typist	57760
75	Neeta Kuldeep Dalvi	Clerk-Typist	57760

76	Ram Ganesh Kondekar	Clerk-Typist	57760
77	Sandeep Chiman Malhe	Clerk-Typist	57760
78	Brijesh Harishchandra Patil	Clerk-Typist	57760
79	Firoj Lotan Pinjari	Clerk-Typist	57760
80	Tejas Abasaheb Thombare	Clerk-Typist	57760
81	Pankaj Ramchandra Pophale	Clerk-Typist	56095
82	Pooja Laxmikant Raut	Clerk-Typist	55060
83	Dinesh Sudhakar Jadhav	Clerk-Typist	52480
84	Prashant Sukhadeo Bansode	Clerk-Typist	51000
85	Ganesh Sahebrao Mahajan	Clerk-Typist	51000
86	Yogesh Vijay Nimbalkar	Clerk-Typist	51000
87	Jyoti Amit Waingankar	Clerk-Typist	51000
88	Ashwini Vilas Rajmane	Clerk-Typist	49520
89	Prashant Kisan Bhosale	Clerk-Typist	49520
90	Atul Dilip Ahire	Clerk-Typist	49520
91	Shailesh Waman Damse	Clerk-Typist	49520
92	Sandeep Zanak Rakshe	Clerk-Typist	49520
93	Avinash Narayan Dhum	Clerk-Typist	49520
94	Amit Narayan Kambli	Clerk-Typist	49520
95	Sumit Rajaram Chorge	Clerk-Typist	49520
96	Mangesh Jairam Jadhav	Clerk-Typist	48880
97	Mayuresh Ashok Vaidya	Clerk-Typist	48225
98	Dipak Chandrakant Bhandgar	Clerk-Typist	48225
99	Rahul Shantaram Sawant	Clerk-Typist	48225
100	Kirti Vaibhav Patil	Clerk-Typist	48225
101	Hemant Rohidas Patil	Clerk-Typist	48225
102	Swati Nandkumar Hajare	Clerk-Typist	48225
103	Nutan Laxman Aroskar	Clerk-Typist	48225
104	Prashant Surendra Sonkamble	Clerk-Typist	48225

105	Sandip Ramesh Kumbhare	Clerk-Typist	45230
106	Vikas Dhanaji Kesarkar	Clerk-Typist	45230
107	Madhura Narayan Biwalkar	Clerk-Typist	43890
108	Vikram Maruti Pawar	Clerk-Typist	42640
109	Ankit Laxman Bhoir	Clerk-Typist	42640
110	Santosh Gopal Nachanekar	Clerk-Typist	42640
111	Pandurang Vitthal Mote	Clerk-Typist	42640
112	Roshan Bhivaji Chavan	Clerk-Typist	42640
113	Anil Ramesh Salunke	Clerk-Typist	41960
114	Manojkumar Gangadhar Biradar	Clerk-Typist	41960
115	Vaishali Vilas Sawant	Clerk-Typist	41345
116	Duryodhan Ramchandra Shendage	Clerk-Typist	40235
117	Sanika Sunil Dame	Clerk-Typist	39125
118	Bhagyashri Petras Jadhav	Clerk-Typist	39125
119	Nagsen Anil Marchande	Clerk-Typist	39125
120	Kiran Laxamn Mane	Clerk-Typist	39125
121	Narsing Balaji Dure	Clerk-Typist	39125
122	Vaibhav Tanaji Jadhav	Clerk-Typist	39125
123	Aryan Manish Bhalerao	Clerk-Typist	39125
124	Rushikesh Tanaji Kasalkar	Clerk-Typist	39125
125	Ashok Dhondiram Savashe	Clerk-Typist	39125
126	Gokul Pundlik Pawar	Clerk-Typist	38015
127	Rupali Vijay Bari	Clerk-Typist	38015
128	Ramesh Shivaji Magdum	Clerk-Typist	38015
129	Shaikh Haleema Begum Niyamat Shaikh	Clerk-Typist	38015
130	Shreyas Sukhadev Ghodekar	Clerk-Typist	38015
131	Reshma Musa Tadavi	Clerk-Typist	38015
132	Prabhakar Tolaram Jadhav	Clerk-Typist	38015
133	Nikhil Dhyaneshwar Lambture	Clerk-Typist	38015

134	Saroj Nirmalsing Chavan	Clerk-Typist	38015
135	Adesh Brahaspati Parab	Clerk-Typist	38015
136	Amisha Santosh Talpade	Clerk-Typist	38015
137	Preethi Balaji Hajare (Preethi Vishnu Garjee)	Clerk-Typist	38015
138	Akash Gokul Mali	Clerk-Typist	38015
139	Gourav Dashrath Thakare	Clerk-Typist	38015
140	Akshay Eknath Kadave	Clerk-Typist	38015
141	Devidas Janardan Mane	Clerk-Typist	35920
142	Rahul Uttamrao Divekar	Clerk-Typist	Payment Stoped
143	Vinod Jayant More	Driver	88435
144	Jagganth Shankar Chavan	Driver	88435
145	Rajesh Nandkumar Nakhva	Driver	88435
146	Shivnanda Bassapa Kothare	Driver	83625
147	Qamruddin Abbas Jalgaonkar	Driver	74605
148	Santosh Sarjerao Bade	Driver	74605
149	Deepak Babu Shirke	Driver	74605
150	Navnath Janu Dahifale	Driver	72590
151	Mandar Vishwanath Ogale	Driver	49570
152	Chandrahasya Chandrakant Velapure	Driver	41395
153	Aniket Ghanshyam Lavande	Driver	40925

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Girgaon Center

Sr. No.	Name	Designation	Gross
1	Sachin Ankush Sawant	Personal Assistant	153220
2	Kumudini Prasad Parab (Kumudini Chandrakant Kasle)	Steno (H.G)	125100
3	Archana Shivdas Kubal	Steno (H.G)	104010
4	Seema Chandrashekhar Jambavalikar	Judicial Clerk	93650
5	Pramod Pandurang Jadhav	Judicial Clerk	68565

6	Dinesh Dilip Shivgan	Judicial Clerk	68565
7	Prasad Dilip Pathrudkar	Judicial Clerk	68565
8	Aarti Rajesh Karekar	Interpreter	75520
9	Kritika Sanjay Londhe	Interpreter	71450
10	Chandrakant Wamanrao More	Interpreter	60350
11	Prasad Bhimrao Mohite	Asst. Supdt.	72375
12	Sameer Jaywant Pangerkar	Head Cashier	64605
13	Bharati Harshad Maske	Clerk-Typist	57760
14	Vishal Namdeo Pahurkar	Clerk-Typist	57760
15	Hemangi Narendra Palkar	Clerk-Typist	57760
16	Vishal Baburao Rajegore	Clerk-Typist	57760
17	Bhupesh Prakash Naik	Clerk-Typist	51000
18	Vivek Krishna Bandkar	Clerk-Typist	49520
19	Ramkrushna Narayan Diwate	Clerk-Typist	49520
20	Rameshwar Janardhan Bansode	Clerk-Typist	48225
21	Gaurav Baban Warankar	Clerk-Typist	48225
22	Ashish Shankar Chavan	Clerk-Typist	45230
23	Umesh Pandit Mali	Clerk-Typist	42640
24	Ninad Pandurang Thakrul	Clerk-Typist	41345
25	Navnath Raghunath Kedar	Clerk-Typist	39125
26	Vijayshree Kumar Jagdale	Clerk-Typist	38015
27	Punam Bharat Tike	Clerk-Typist	35920

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Juvenile Center

Sr. No.	Name	Designation	Gross
1	Manisha Ranjeet Pawar	Steno (H.G)	140455
2	Pratibha Atul Jagatap	Judicial Clerk	93650
3	Sangeeta Vijay Tambe	Judicial Clerk	88470
4	Vandana Gopinath Narvekar	Interpreter	78220

5	Tanushriya Ganpat Sawant	Interpreter	75520
6	Ajay Chandrakant Kathare	Clerk-Typist	57760
7	Alankar Suntilal Bagul	Clerk-Typist	51000
8	Sunil Sambhaji Boinwad	Clerk-Typist	49520
9	Vilas Vitthal Kadam	Clerk-Typist	49520
10	Umesh Damu Kharat	Clerk-Typist	48225
11	Pratik Nitin Karnuk	Clerk-Typist	48225
12	Dinesh Govind Gosavi	Clerk-Typist	43200
13	Shivam Sunil Suryavanshi	Clerk-Typist	39125

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Kurla Center

Sr. No.	Name	Designation	Gross
1	Prashant Pandurang Bastav	Assistant Registrar	104935
2	Jitendra Jaggnath Dixit	Personal Assistant	144525
3	Parag Ashok Karulkar	Steno (H.G)	144525
4	Manisha Nilesh Shimpi	Steno (H.G)	114740
5	Sunjila Sandeep Khurpe	Steno (H.G)	98275
6	Manisha Hemant Kharat	Steno (H.G)	95500
7	Snehal Satish Mahadik	Steno (H.G)	80500
8	Nilesh Shankar Mahajan	Steno (L.G)	85880
9	Mukesh Devidas Patil	Steno (L.G)	78850
10	Savita Anant Jagtap	Judicial Clerk	93650
11	Shubhangi Rajdatta Shinde	Judicial Clerk	91060
12	Laxman Dattaram Gawade	Judicial Clerk	86065
13	Santosh Arjun Vhatkar	Judicial Clerk	83600
14	Rajesh Raghunath Mohite	Judicial Clerk	81255
15	Aashish Ravindra Bhagwat	Judicial Clerk	81255
16	Vishwas Shankar Ragade	Judicial Clerk	76780
17	Bhaskar Ramesh Pawar	Judicial Clerk	74595

18	Upesh Dhondu Kamble	Judicial Clerk	68565
19	Sunil Raghunath Shukla	Interpreter	86990
20	Sandeep Ramchandra Baraskar	Interpreter	74150
21	Ravindra Lotan Ahire	Interpreter	71450
22	Santosh Shivaji Gavali	Interpreter	71450
23	Dilip Chaitram Shirsath	Interpreter	71450
24	Savita Manoj Kharnare	Interpreter	60350
25	Prashant Ashok Patil	Interpreter	60350
26	Amit Suresh Shedge	Interpreter	Payment Stoped
27	Aparna Suryakant More	Senior Clerk	66455
28	Rohini Baban Karande	Asst. Supdt.	64605
29	Vijay Bhashkarrao Naik	Head Cashier	57715
30	Rukmini Rajendra Ghadge	Clerk-Typist	66455
31	Nilima Sanjay Narkar	Clerk-Typist	62755
32	Yogesh Janardhan Bakkar	Clerk-Typist	62755
33	Atmaram Shrihari Aghav	Clerk-Typist	62755
34	Vijay Bhatu Suryawanshi	Clerk-Typist	61090
35	Laxman Ananta Zipare	Clerk-Typist	61090
36	Snehal Rajiv Shirsat	Clerk-Typist	61090
37	Ganesh Hari Vanjale	Clerk-Typist	57760
38	Vaishali Nilesh Galange	Clerk-Typist	57760
39	Mrinal Milind Shinde	Clerk-Typist	57760
40	Swapna Suresh Jadhav	Clerk-Typist	57760
41	Pratiksha Rupesh Kanade	Clerk-Typist	56095
42	Surajkumar Shahaji Panchal	Clerk-Typist	56095
43	Samadhan Sukhdeo Sartape	Clerk-Typist	55440
44	Vaishali Harish Keshwani	Clerk-Typist	53065
45	Kishor Ramesh Bhokare	Clerk-Typist	51000
46	Vinay Shivlalsa Maitrani	Clerk-Typist	51000

47	Mangesh Vasant Pawar	Clerk-Typist	49520
48	Sagar Dilip Salgar	Clerk-Typist	49520
49	Balasaheb Narayan Kasabe	Clerk-Typist	48880
50	Mahesh Dayanand Dhere	Clerk-Typist	48225
51	Ganesh Prabhakar Bhandari	Clerk-Typist	48225
52	Ashwini Namdeo Somawanshi	Clerk-Typist	45230
53	Sandeep Tukaram Teli	Clerk-Typist	45230
54	Ranjita Shrikant Patil	Clerk-Typist	45230
55	Seema Anil Khade	Clerk-Typist	42640
56	Harshada Nilesh Gholap	Clerk-Typist	41640
57	Jyotsna Sudhir Chavan	Clerk-Typist	41345
58	Vijay Ravindra Chaudhari	Clerk-Typist	40875
59	Sangram Rajaram Kabugade	Clerk-Typist	40235
60	Mahesh Mallinath Bagewadi	Clerk-Typist	39125
61	Poojatai Ketan Chopade	Clerk-Typist	38125
62	Aadinath Pramod Jadhav	Clerk-Typist	38090
63	Samadhan Ulhas Bhor	Clerk-Typist	38015
64	Surendra Suresh Bhosale	Clerk-Typist	Payment Stoped

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Mazgaon Center

Sr. No.	Name	Designation	Gross
1	Subhash Ratan Baisane	Senior Judicial Clerk	108080
2	Kishor Ramkrishna Hiwarkar	Personal Assistant	157660
3	Rakhi Ganesh Zemse	Steno (H.G)	144525
4	Supriya Harshal Kapre	Steno (H.G)	128800
5	Shubhangi Vikas Pednekar	Steno (H.G)	114740
6	Kailas Rajaram Wagh	Steno (H.G)	111410
7	Kirti Sanjay Ghadigaonkar	Steno (H.G)	110115
8	Shraddha Sushant Satoskar	Steno (H.G)	106970

9	Rahul Raman Telavane	Steno (H.G)	98275
10	Ankita Omkar Raut	Steno (L.G)	88285
11	Prasad Shankar Sawant	Judicial Clerk	99200
12	Sunil Vinayak Narvekar	Judicial Clerk	99200
13	Mugdha Madhukar Valanju	Judicial Clerk	93650
14	Sanika Sunil Parab	Judicial Clerk	91060
15	Parag Ganpat Pawar	Judicial Clerk	91060
16	Mansi Milind Keer	Judicial Clerk	81255
17	Rahul Kamlakar Patil	Judicial Clerk	81255
18	Padmakar Madhukar Kadam	Judicial Clerk	68565
19	Savita Amod Kanitkar	Interpreter	75520
20	Swati Sakharam Dandwate	Interpreter	71450
21	Ganesh Savlaram Kale	Interpreter	71450
22	Dipali Vilas Dalvi	Interpreter	71450
23	Anita Kiran Jagtap	Interpreter	63760
24	Pradeep Pralhad Damre	Interpreter	60350
25	Babasaheb Daut Mujawar	Interpreter	60350
26	Narayan Digambar Galande	Interpreter	60350
27	Sanskruti Mandar Sawant	Head Typist	66455
28	Sandeep Dharma Taur	Head Cashier	66455
29	Sidram Satappa Kore	Asst. Supdt.	66455
30	Sanjeevani Santosh Yadav	Clerk-Typist	67305
31	Darshana Rajesh Shivalkar	Clerk-Typist	62755
32	Sonal Ravindra Salve	Clerk-Typist	62755
33	Pramila Dashrath Jadkar	Clerk-Typist	62755
34	Mahesh Ravindranath Thakur	Clerk-Typist	62755
35	Poonam Amit Shinde	Clerk-Typist	62755
36	Rohini Rohan Desai	Clerk-Typist	57760
37	Dipali Pandit Kedar	Clerk-Typist	57760

38	Raghevendra Dilip Chinchure	Clerk-Typist	57760
39	Ashlesha Anilkumar Mane	Clerk-Typist	56095
40	Sagar Chandrakant Khedkar	Clerk-Typist	56095
41	Rahul Dilip Suryawanshi	Clerk-Typist	51000
42	Prashant Shriram Mahajan	Clerk-Typist	51000
43	Mahesh Shankar Sushir	Clerk-Typist	51000
44	Sandeep Vijay Ghige	Clerk-Typist	49520
45	Kiran Shantaram Ahirrao	Clerk-Typist	49520
46	Pushpa Madhukar Lokhande	Clerk-Typist	49520
47	Kartik Nanasaheb Jadhav	Clerk-Typist	48880
48	Satyawan Gorak Aran	Clerk-Typist	48225
49	Hemlata Anand Bhalekar	Clerk-Typist	48225
50	Rupali Swapnil Kadam	Clerk-Typist	48225
51	Pawan Dattatray Shinde	Clerk-Typist	48225
52	Dhanaji Shivaji Thorat	Clerk-Typist	48225
53	Ajinkya Pandurang Mandke	Clerk-Typist	45230
54	Ravi Chandrakant Bhoite	Clerk-Typist	45230
55	Ujwala Mahesh Ingawale	Clerk-Typist	43935
56	Sindhu Lavkumar Tarpe	Clerk-Typist	42640
57	Sanyukta Shashank Vaishampayan	Clerk-Typist	42640
58	Dipak Sidram Durge	Clerk-Typist	40875
59	Aakanksha Aadinath Jadhav	Clerk-Typist	38090
60	Aachal Ramesh Medhe	Clerk-Typist	38015
61	Manisha Devidas Mise	Clerk-Typist	38015
62	Tanushree Dhananjay Raut	Clerk-Typist	37005

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of MCT Center

Sr. No.	Name	Designation	Gross
1	Alam Shabbir Shaikh	Steno (L.G)	66550

2	Sanjana Sanjay Gosavi	Judicial Clerk	72595
3	Ramesh Tulsiram Rathod	Head Cashier	72375
4	Rashmi Rajendra Pathare	Asst. Supdt.	85880
5	Maroti Mohanrao Kadam	Clerk-Typist	57760
6	Geeta Shailesh Phadkale	Clerk-Typist	51000
7	Shital Gangadhar Jagtap	Clerk-Typist	43935
8	Yogesh Dagdu Shinde	Clerk-Typist	41960

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Mulund Center

Sr. No.	Name	Designation	Gross
1	Prakash Anant Mahadik	Steno (H.G)	144525
2	Sneha Sunil Wadkar	Judicial Clerk	93650
3	Deepak Govind Dingankar	Judicial Clerk	91060
4	Janhavi Vinayak Yadav	Interpreter	75520
5	Shilpa Deepak Patil	Interpreter	60350
6	Leena Anil Salvi	Head Cashier	68305
7	Mahendra Diwakar More	Asst. Supdt.	66455
8	Sanjay Damodar Hirole	Clerk-Typist	62125
9	Anita Uday Jagtap	Clerk-Typist	61090
10	Geeta Santosh Thakur	Clerk-Typist	57760
11	Deepak Subhash Pardeshi	Clerk-Typist	57760
12	Anand Malhari Ubale	Clerk-Typist	52185
13	Meena Sachin Ghare	Clerk-Typist	49520
14	Arati Ashok Kurkule	Clerk-Typist	48225
15	Dattatray Sopan Gutte	Clerk-Typist	39125
16	Swapnil Vinayak Sawant	Clerk-Typist	Payment Stoped

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Shindewadi Center

Sr. No.	Name	Designation	Gross

1	Vedangi Vikas Mulye	Steno (H.G)	140455
2	Arun Shankarrao Chavan	Steno (L.G)	66550
3	Vandana Vijaykumar Topo	Judicial Clerk	99200
4	Vaishali Brahmanand Sonawale	Interpreter	75520
5	Reshma Siddharth Kudwalkar	Interpreter	63760
6	Samidha Sumedh Khanvilkar	Asst. Supdt.	66455
7	Mansi Manish Parab	Clerk-Typist	62755
8	Shivani Sachin Bolade	Clerk-Typist	61090
9	Kalpana Kuldeep Yadav	Clerk-Typist	57760
10	Shyam Ram Khupate	Clerk-Typist	51000
11	Shaila Vijay Patsute	Clerk-Typist	49520
12	Ajinkya Chandrakant Gurao	Clerk-Typist	49520
13	Jagdishprasad Rammurat Mourya	Clerk-Typist	48225
14	Swapnali Sunil Patkar	Clerk-Typist	40875

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Vikhroli Center

Sr. No.	Name	Designation	Gross
1	Pournima Ganpat Sonawane	Steno (H.G)	121585
2	Rohini Kumar Hotkar	Steno (H.G)	118070
3	Meghana Ganesh Namde	Steno (H.G)	106970
4	Swara Sagun Gawde	Steno (H.G)	104010
5	Rishita Rakesh Sarnobat	Steno (H.G)	104010
6	Nilesh Chandrakant Gangurde	Steno (L.G)	72440
7	Siddhi Vinayak Sawardekar	Judicial Clerk	96425
8	Neelima Vinay Ganpule	Judicial Clerk	88470
9	Chetan Ashok Musle	Judicial Clerk	81255
10	Sunil Shivaji Buwa	Judicial Clerk	68565
11	Abhijeet Kabir Gaikwad	Judicial Clerk	68565
12	Gauri Yogesh Mahadik	Interpreter	75520

13	Pradeep Bhaskar Nikam	Interpreter	75520
14	Jitendra Jaywant Gharkar	Interpreter	73485
15	Vijay Rajaram Vinerkar	Interpreter	71450
16	Vaishali Harish Kedari	Interpreter	60350
17	Rehman Alimiya Mukadam	Head Clerk	91060
18	Archana Sandeep Salvi	Head Cashier	85880
19	Rahi Rajesh Patade	Asst. Supdt.	66455
20	Trupti Mahesh Nimkar	Clerk-Typist	68305
21	Swara Rasik Mahadik	Clerk-Typist	64605
22	Prerna Vinod Kadam	Clerk-Typist	62755
23	Ashwini Vikas Chavan	Clerk-Typist	62755
24	Sandhya Manoj Patil	Clerk-Typist	62755
25	Sangeeta Rameshwar Mali	Clerk-Typist	57760
26	Prashant Dilip Sapkal	Clerk-Typist	57760
27	Pradnya Prabhakar Rane	Clerk-Typist	57760
28	Sanket Ulhas Pandav	Clerk-Typist	57760
29	Shradha Dattu Kangane	Clerk-Typist	57760
30	Lalit Nandkumar Vaidya	Clerk-Typist	57760
31	Nilkanth Rohidas Sawant	Clerk-Typist	53960
32	Ajit Shivaji Sonawane	Clerk-Typist	51000
33	Ganesh Baban Chaher	Clerk-Typist	51000
34	Sarita Abhijit Shirdhankar	Clerk-Typist	51000
35	Daiwashala Maroti Jayewar	Clerk-Typist	49520
36	Ishwar Anil Nikhade	Clerk-Typist	48880
37	Shekhar Arjun Jadhav	Clerk-Typist	48225
38	Kalpana Hemant Sonawane	Clerk-Typist	48225
39	Amruta Eknath Chavan	Clerk-Typist	46438
40	Neha Nikhil Devkar	Clerk-Typist	44230
41	Deepali Yashwant Chavan	Clerk-Typist	42640

42	Swapnil Bajirao Patil	Clerk-Typist	39125
43	Chaitanya Maruti Jadhav	Clerk-Typist	38015

Centerwise Statement of Monthly remmuneration received by Class III for the Month of December 2025 of Vile Parle Center

Sr. No.	Name	Designation	Gross
1	Shivaji Shrimant Koli	Steno (H.G)	114740
2	Kiran Gopal Kamble	Judicial Clerk	96425
3	Ananya Amit Ayare	Interpreter	71450
4	Yogesh Pundalik Mayekar	Interpreter	65620
5	Dinesh Madanlal Sharma	Asst. Supdt.	56165
6	Anjali Haresh Sawardekar	Clerk-Typist	57760
7	Pranay Prakash Lad	Clerk-Typist	48225
8	Preshita Tejas Patil (Preshita Janardan Chordekar)	Clerk-Typist	48225
9	Nilesh Balkishan Ughade	Clerk-Typist	45230
10	Akshata Anil Majgaonkar	Clerk-Typist	42640
11	Anandarao Dadaso Kadam	Clerk-Typist	39125
12	Sonam Prashant Gore	Clerk-Typist	38015
13	Manisha Rajaram Gujale	Clerk-Typist	Payment Stoped

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Andheri Center

Sr. No.	Name	Designation	Gross
1	Ravindra Ganpat Patil	Peon	71430
2	Reshma Ramesh Bhosale	Peon	67545
3	Madhukar Bhiku Hadke	Peon	67295
4	Prasanna Shankar Roge	Peon	58565
5	Vijay Sudhakar Uke	Peon	58565
6	Jayant Bansiram Phapale	Peon	58565

7	Laxman Kamalya Banduke	Peon	49595
8	Rajendra Madhukar Shinde	Peon	49595
9	Pradip Ramesh Kini	Peon	49400
10	Ramdas Bhiku Mahagaonkar	Peon	43140
11	Anil Gopal Phalsamkar	Peon	42270
12	Uttam Sambhaji Jadhav	Peon	41900
13	Shailesh Maruti Sorte	Peon	41900
14	Ramu Govindrao Jadhav	Peon	40815
15	Samidha Sanjay Khanvilkar	Peon	38030
16	Bhagwan Tukaram Bhendekar	Hamal	34930
17	Sohel Mansoor Shaikh	Chaprasi	29775
18	Vikki Ashok Moklekar	Chaprasi	29775

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Ballard Pier Center

Sr. No.	Name	Designation	Gross
1	Arif Mohd. Kazi	Naik	74945
2	Baban Jalindar Zombade	Peon	74945
3	Mukund Shama Jadhav	Peon	69395
4	Sunil Mohan Parab	Peon	50880
5	Dinkar Kondiba Chavan	Peon	50880
6	Sachin Kashinath Torane	Peon	48200
7	Ganesh Pradeep Jadhav	Hamal	37570
8	Daulat Parshuram Ambekar	Hamal	34675
9	Hitesh Vishwas Kulkurni	Chaprasi	30550
10	Ashok Dhanji Rathod	Sweeper/Mehater	58565

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Bandra Center

Sr. No.	Name	Designation	Gross
1	Virendra Pratap Singh	Naik	62095

2	Raju Parvati Baikar	Peon	65195
3	Sandeep Dattaram Kakaye	Peon	58565
4	Kiran Hanumant Gaikwad	Peon	58565
5	Pratibha Prabhakar Pashte	Peon	55585
6	Mangesh Gangaram Parab	Peon	50880
7	Anil Sakharam Parab	Peon	49595
8	Amod Shankar Chavan	Peon	49595
9	Seema Sunil Khude	Peon	49595
10	Devidas Supadu Bachhav	Peon	48105
11	Suresh Sambhaji Ovhal	Peon	40815
12	Kishan Gangadhar Dhokne	Hamal	35350
13	Gajanan Laxman Kamble	Hamal	34680
14	Mohan Dharmaraj Pawar	Hamal	32875
15	Nilesh Rajendra Borase	Chaprasi	33125
16	Vitthal Ramchandra Jadhav	Liftman	77165

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Borivali Center

Sr. No.	Name	Designation	Gross
1	Pramod Shankar Duble	Naik	63335
2	Suresh Soma Dhadam	Peon	72910
3	Vishwas Bajirao Bhosale	Peon	71430
4	Pandurang Vithoba Gundal	Peon	71430
5	Santosh Vasudeo Bhosale	Peon	71430
6	Jayshree Harishchandra More	Peon	63845
7	Prashant Bharat Pednekar	Peon	58565
8	Sushil Tukaram Pawar	Peon	53840
9	Tanil Maganlal Solanki	Peon	50880
10	Jitendra Balkrishna Vaidya	Peon	48105
11	Kiran Janardhan More	Hamal	41160

12	Rohan Ravindra Ahire	Hamal	41160
13	Deepak Ashok Koli	Hamal	37570
14	Dhiraj Balkrishna Dalvi	Hamal	35350
15	Akshay Sanjay Bhosale	Hamal	34680
16	Mahendra Suresh Hiwrale	Chaprasi	29775
17	Shantaram Babu Bodake	Mali	43140

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of CSMT Center

Sr. No.	Name	Designation	Gross
1	Satish Sudhakar Kavatkar	Peon	58565
2	Onkar Datta Rathod	Hamal	35600

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Dadar Center

Sr. No.	Name	Designation	Gross
1	Santosh Sadashiv Desai	Naik	63335
2	Ravindra Anandrao Mane	Peon	74945
3	Narendra Pandurag Salunkhe	Peon	71430
4	Sakharam Laxman Sakpal	Peon	71330
5	Ravindra Maruti Sangle	Peon	53935
6	Deepak Rajendra Jagtap	Peon	50880
7	Vaibhav Harishchandra Gosavi	Peon	42890
8	Ashvini Rajesh Arkhade	Peon	41900
9	Pushkarraj Gopinath Wankhedkar	Peon	40815
10	Vishal Kaduba Gaikwad	Peon	35860
11	Sachin Vinayak Rathod	Hamal	34425
12	Rakesh Shantaram Binnar	Hamal	33125
13	Sagar Navanath Pawar	Hamal	32875
14	Dhondiba Maroti Shidne	Chaprasi	32875
15	Komal Ravindra Dhekale	Chaprasi	30550

16	Sugriv Pralhad Chavan	Chaprasi	29775
17	Mahadeo Dnyanu Waydande	Sweeper/Mehater	69395

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Esplanade Center

Sr. No.	Name	Designation	Gross
1	Rajendra Pandurang Darekar	Hawaldar	74945
2	Deepak Pandurang Pokhare	Naik	77165
3	Satyawan Bhagoji Parab	Peon	58565
4	Ajit Sakharam Waghmare	Peon	58565
5	Sanjay Suresh Patekar	Peon	57135
6	Shashikant Deu Joshi	Peon	57135
7	Jitendra Suresh Randive	Peon	50880
8	Amol Ram Dhawde	Peon	50880
9	Bhushan Balkrishna Satam	Peon	50880
10	Bhima Barku Dhakane	Peon	49595
11	Yogesh Digmbar Pawar	Peon	45110
12	Ramesh Laxman Donde	Peon	42520
13	Sanjay Nagnath Gejege	Peon	42520
14	Santosh Waman Jadhav	Peon	42270
15	Narayan Ramchandra Parab	Peon	Payment Stoped
16	Dattu Dnyandeo Shinde	Peon	Payment Stoped
17	Anil Mansing Khude	Hamal	45110
18	Nilesh Bhaskar Tayade	Hamal	41410
19	Vikas Anil Kale	Hamal	35600
20	Arjun Ramrao Rathod	Hamal	35600
21	Sanjay Vasant Chavan	Hamal	35600
22	Chandrakant Soma Kawale	Hamal	35600
23	Santosh Ramchandra Shrimangale	Hamal	35600
24	Sandeep Shivdas Bhamare	Hamal	34675

25	Nitin Julal Sawant	Hamal	34425
26	Tulshidas Pundlik Gawai	Hamal	34425
27	Aniket Bharat Gondse	Hamal	32875
28	Gangadhar Champatrao Tuppekar	Chaprasi	33125
29	Atul Ramesh Joshi	Chaprasi	32875
30	Yogesh Suklal Marathe	Chaprasi	32875
31	Mahesh Babaso Dhekale	Chaprasi	32875
32	Jyoti Bhushan Zuje	Chaprasi	32875
33	Arun Lotan Thakur	Chaprasi	32100
34	Sahil Anil Chaudhari	Chaprasi	30550
35	Rahul Ratan Shejawal	Chaprasi	29775
36	Angad Vishvambhar Shinde	Chaprasi	29775
37	Ganesh Tukaram Kindre	Chaprasi	29775
38	Vinayak Anil Bagul	Chaprasi	29775
39	Shailesh Arun Chaudhari	Chaprasi	29775
40	Kishor Nana Pawar	Chaprasi	29775
41	Ajay Narayan Bandgar	Chaprasi	29775
42	Priyanka Uddhav Sartape	Chaprasi	29775
43	Anuja (Kanta) Aba Mote	Chaprasi	29775
44	Chetan Chandrakant Dhopat	Chaprasi	29775
45	Gopal Vasantrao Kaikade	Chaprasi	29775
46	Bhavana Dayanand Bait	Chaprasi	29775
47	Manisha Balasaheb Suryajoshi	Chaprasi	29775
48	Sachin Anil Patil	Chaprasi	29775
49	Hrishiraj Sarjerao Patil	Chaprasi	29775
50	Kiran Manilal Suryawanshi	Chaprasi	29775
51	Aditi Santosh Mohite	Chaprasi	29775
52	Kirankumar Bajrang Nagargoje	Chaprasi	29775
53	Krishna Janardhan Gomase	Chaprasi	Payment Stoped

54	Ganesh Arjun Gaikwad	Chaprasi	Payment Stoped
55	Ashwin Ashok Gaikwad	Chaprasi	Payment Stoped
56	Nitin Balkrishna Khanvilkar	Sweeper/Mehater	69395
57	Ashok Govind Chandurkar	Mali	59395
58	Santosh Jagannath Pawar	Liftman	56800

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Girgaon Center

Sr. No.	Name	Designation	Gross
1	Kamal Shankar Bapardekar	Peon	67545
2	Santosh Sakharam Rane	Peon	67545
3	Shreya Shrikrishna Kadam	Peon	67545
4	Kalpana Rangnath Gaikwad	Peon	67545
5	Jaywant Rajaram Khanvilkar	Peon	58685
6	Santosh Waman Sawant	Peon	56900
7	Bhaiyyasaheb Sanjay Patil	Hamal	35600
8	Rastrapal Sonaji Pakhale	Hamal	35600
9	Vijay Balavant Patil	Hamal	33125
10	Ganesh Madhukar Shirgire	Chaprasi	29775
11	Santosh Mahadeo Shinde	Liftman	77165

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Juvenile Center

Sr. No.	Name	Designation	Gross
1	Shahidabano Niyazadam Sayed	Peon	44860
2	Asha Salvaram Sonawane	Peon	63845
3	Ganpat Biraji Bhoir	Hamal	34425
4	Machhindranath Atmaram Kharade	Hamal	34425
5	Mohsin Badruddin Shaikh	Xerox Operator	Expried on 08-12-2025

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Kurla Center

Sr. No.	Name	Designation	Gross
1	Brihaspati Harishchandra Parab	Peon	71430
2	Navin Sahu Gaikwad	Peon	71430
3	Dilip Krishnaro Deshatwar	Peon	67545
4	Anant Laxman Patil	Peon	67545
5	Surekha Vikas Owhal	Peon	67545
6	Ravindra Sakharam Pingle	Peon	67545
7	Chandrakant Babu Pingle	Peon	58565
8	Shanta Gangaram Myagadi	Peon	57135
9	Savita Anand Mali	Peon	50880
10	Manoj Vitthal Kharat	Peon	50880
11	Narendra Jayram Shelar	Peon	49400
12	Laxman Appasaheb Jagdale	Peon	48105
13	Gopal Madhukar Patil	Peon	48105
14	Mahesh Manohar Bambarkar	Hamal	42270
15	Namdeo Nago Dhole	Hamal	37570
16	Kailas Govind Temkar	Hamal	37570
17	Rahul Ganesh Patil	Hamal	35600
18	Sachin Nagorao Bhalerao	Hamal	35600
19	Chandramani Sitaram Paradhe	Hamal	35350
20	Amol Uttam Helode	Hamal	35350
21	Dinesh Digamber Thorat	Chaprasi	33125
22	Tejas Sudhir Palkar	Chaprasi	27475
23	Chintaman Janku Bokad	Mali	69395
24	Laxman Budha Bhangre	Sweeper/Mehater	69395

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Mazgaon Center

Sr. No.	Name	Designation	Gross
1	Vinayak Shankar Jadhav	Naik	73203
2	Laxmi Nanji Patel	Peon	57135
3	Suryakant Vishnu Panale	Peon	53840
4	Umesh Ishwar Gaikwad	Peon	47855
5	Mahesh Balkrishna Dhure	Peon	50880
6	Bhimrao Tanga Pagare	Peon	50880
7	Priyanka Pravin Hajare	Peon	50630
8	Gitanjali Shankar Shelar	Peon	45110
9	Deepak Harishchandra Khandare	Peon	58565
10	Rupesh Balkrishna Chavan	Peon	67545
11	Baban Shivaji Waghmode	Peon	58565
12	Sachin Sakharam Tetgure	Peon	48105
13	Rajendra Babaji Rane	Peon	53840
14	Ankush Jaggnath Chavan	Peon	52360
15	Ashok Sakharam Kamble	Peon	58565
16	Aniket Balraj Raute	Hamal	35350
17	Radha Sidharth Sonawane	Hamal	38680
18	Rajesh Ashok Bandbe	Hamal	41410
19	Mayur Vasant Shelke	Hamal	34675
20	Harun Jahangir Nasar	Hamal	32875
21	Tanaji Bhimrao Patil	Hamal	34675
22	Rakesh Ramesh Gudhekar	Hamal	35600
23	Kunal Milind Wahane	Hamal	35350
24	Seema Dattatraya Patil	Chaprasi	29775
25	Aditya Dilip Gaikwad	Chaprasi	29775
26	Prashant Dattatray Pisal	Chaprasi	32875
27	Navnath Tuljaram Hotkar	Mali	65595
28	Suresh Daya Solanki	Sweeper/Mehater	55485

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of MCT Center

Sr. No.	Name	Designation	Gross
1	Sajid Abdul Gaffur Kazi	Peon	61630
2	Subhash Trimbakrao Jadhav	Peon	45110

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Mulund Center

Sr. No.	Name	Designation	Gross
1	Shashikant Dnyandeo Sawant	Peon	70875
2	Deepak Maruti Anbhule	Peon	58565
3	Jaywant Gopal Shelawale	Peon	50880
4	Vinita Vidhyadhar Neswankar	Peon	49400
5	Ramesh Ganpati Sidane	Hamal	33650
6	Akash Ganesh Jadkar	Hamal	32875
7	Sandeep Tanaji Waghmare	Chaprasi	29775

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Shindewadi Center

Sr. No.	Name	Designation	Gross
1	Bhikaji Balwant Vichare	Peon	74945
2	Sandesh Maruti Varadkar	Peon	58565
3	Jayashri Bhausaheb Khude	Peon	49150
4	Shantaram Shankarrao Ingole	Hamal	35930

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Vikhroli Center

Sr. No.	Name	Designation	Gross
1	Indumati Sitaram Burse	Peon	65695
2	Kritika Kishor More	Peon	53840
3	Pravin Arun Mode	Peon	50880

4	Pravin Purushootam Garasiya	Peon	49400
5	Nilesh Gautam Bhujbal	Peon	49400
6	Shobha Devidas Kusher	Peon	49400
7	Ganesh Yashwant Koyande	Peon	49150
8	Jitendra Suresh More	Peon	45110
9	Harshadkumar Dinkarrao Patole	Hamal	37820
10	Baliram Madhukar Dompale	Hamal	34425
11	Rameshwar Namdev Rathod	Hamal	31660
12	Nikhil Shalikram Bholane	Chaprasi	32875
13	Ravindra Sudam Patil	Chaprasi	29775
14	Aakib Harun Pinjari	Chaprasi	29775

Centerwise Statement of Monthly remmuneration received by Class IV for the Month of December 2025 of Vile Parle Center

Sr. No.	Name	Designation	Gross
1	Prakash Vasant Bovalekar	Peon	52360
2	Ashwin Ramkrishna Wagh	Peon	50880
3	Nitin Narayan Kadam	Hamal	32875
4	Naresh Fattu Gawade	Chaprasi	29775
5	Gajanan Bapurao Shinde	Chaprasi	29775

List of Staff members who are employees on the establishment of the Chief Judicial Magistrate, Esplanade, Mumbai and on Deputation of the establishment of other offices as on 31st December, 2025

Sr. No	EMPLOYEES NAME	GROSS	DESIGNATION
1	**SMT. S. V. MESTRI**	-	**Judicial Clerk (On Deputation to Special Court, Hon'ble High Court, Bombay)**
2	**SHRI. V. M. SONAWANE**	-	**Peon (On Deputation to Hon'ble High Court, Bombay)**

११. सर्व योजनांचा तपशील, प्रस्तावित खर्च दर्शविणारा, आपला प्रत्येक अभिकरणाला नेमून दिलेला अर्थसंकल्प आणि संवितरित केलेल्या रकमांचा अहवाल HOME

या कार्यालयाच्या कामकाजाचे स्वरुप न्यायदानाचे असल्याने या कार्यालयाच्या अंतर्गत कुठलीही योजना शासन पातळीवर राबवली जात नाही. त्यामुळे तत्संबंधी कोणताही अर्थसंकल्प नाही. संवितरित केलेल्या रकमांचा अहवाल खालील प्रमाणे आहे.

STATEMENT SHOWING THE INFORMATION AS PER YOUR LETTER No. R.T.I/09/2026 DT. 01.01.2026

(as on 31st December 2025)

Point No. (xi)

OFFICE NAME ; CHIEF JUDICIAL MAGISTRATE , ESPLANADE, FORT,MUMBAI

DEMAND NO. : J-01

FINANCIAL YEAR ; 2025-26 (Rs. In Thousand)

Object	Plan	Sanction Budget	Budget Allocated	Expenditure (upto 31st December 25)
	NON-PLAN			
Salary (01)		1078731	830622	749564.052
Overtime Allowance (03)		332	871	866.3
Electricity/Water/Telephone (06)		25956	25956	20246.605
Contract Services (10)		15300	11781	6737.545
Travelling Expenditure (11)		1200	1200	1197.202
Office Expenditure (13)		70000	35751	35735.427
Rent, Rates & Taxes (14)		3220	1674	1284.343
Publications (16)		50	0	0
Computer Expenses (17)		3245	3245	3049.224
Advertising (26)		1	111	109.04
Minor Works (27)		5000	3000	2999.866
Professional & Special Services (28)		65	32.6	1.08
TOTAL		1203432	914243.6	821790.684

OFFICE NAME ; CHIEF JUDICIAL MAGISTRATE , ESPLANADE, FORT,MUMBAI

DEMAND NO. : J-01

MAJOR HEAD : 20140708-800 PREVENTION OF CRUELTY TO ANIMAL AND POOR BOX FUND

DETAIL HEAD : 31 GRANT IN AID

FINANCIAL YEAR ; 2025-26 (Rs. In Thousand)

Object	Plan	Sanction Budget	Budget Allocated	Expenditure (upto 31st December 25)
NON SALARY	NON-PLAN	0	0	0

OFFICE NAME ; CHIEF JUDICIAL MAGISTRATE , ESPLANADE, FORT,MUMBAI

DEMAND NO. : J-03

MAJOR HEAD : 36040272 COMPENSATION AND ASSIGNMENT TO LOCAL BODIES AND PANCHAYAT RAJ INSTITUTION

DETAIL HEAD : 31 GRANT IN AID

FINANCIAL YEAR ; 2025-26 (Rs. In Thousand)

Object	Plan	Sanction Budget	Budget Allocated	Expenditure (upto December 25)
NON SALARY	NON-PLAN	23614.262	23614.262	23614.262

OFFICE NAME ; CHIEF JUDICIAL MAGISTRATE , ESPLANADE, FORT,MUMBAI

DEMAND NO. : J-02

MAJOR HEAD : 22350623 104 SOCIAL SECURITY AND WELFARE

DETAIL HEAD : 50 OTHER CHARGES

FINANCIAL YEAR ; 2025-26 (Rs. In Thousand)

Object	Plan	Budget Distributed	Budget Allocated	Expenditure (upto December 25)

PAYMENT AGAINST DEPOSIT LINKED INS. SCH.	NON-PLAN	120	120	120

OFFICE NAME ; CHIEF JUDICIAL MAGISTRATE , ESPLANADE, FORT,MUMBAI
DEMAND NO. : J-05
MAJOR HEAD : 76100472 - 201 HOUSE BUILDING ADVANCE
DETAIL HEAD : 55 LOAN AND ADVANCES
FINANCIAL YEAR ; 2025-26 (Rs. In Thousand)

Object	Plan Non-plan	Budget Distributed	Budget Allocated	Expenditure (upto December 25)
LOAN AND ADVANCES	NON-PLAN	14722	14722	14411.384

OFFICE NAME ; CHIEF JUDICIAL MAGISTRATE , ESPLANADE, FORT,MUMBAI
DEMAND NO. : J-05
MAJOR HEAD : 76101842 - 204 ADVANCE FOR COMPUTER ADVANCE
DETAIL HEAD : 55 LOAN AND ADVANCES
FINANCIAL YEAR ; 2025-26 (Rs. In Thousand)

Object	Plan	Budget Distributed	Budget Allocated	Expenditure (upto December 25)
LOAN AND ADVANCES	NON-PLAN	0	0	0

OFFICE NAME ; CHIEF JUDICIAL MAGISTRATE , ESPLANADE, FORT,MUMBAI
DEMAND NO. : J-05
MAJOR HEAD : 76100481 - 202 ADVANCE FOR PURCHASE OF MOTOR CONVEYANCES
DETAIL HEAD : 55 LOAN AND ADVANCES
FINANCIAL YEAR ; 2025-26 (Rs. In Thousand)

Object	Plan	Budget Distributed	Budget Allocated	Expenditure (upto December

LOAN AND ADVANCES	NON-PLAN	2000	2000	2000

१२. अर्थसहाय कार्यक्रमाच्या अंमलबजावणीची रीत तसेच वाटप केलेल्या रकमा आणि अशा कार्यक्रमांच्या लाभाधिका—यांचा तपशिल- HOME

या कार्यालयाकडून अर्थसहाय पुरवले जात नाही, त्यामुळे अशा कार्यक्रमांच्या लाभार्थ्यांचा तपशील नाही.

१३. ज्या व्यक्तींना सवलती, परवाने किंवा प्राधिकारपत्रे दिलेली आहेत अशा व्यक्तींचा तपशील.
HOME

या कार्यालयामार्फत वकीलवर्ग व पक्षकारांना त्यांचे प्रतिज्ञापत्रे, कोर्टात सादर करण्यासाठीचे अर्ज इत्यादी दस्ताऐवज तयार करुन घेण्यासाठी प्रथम वर्ग न्यायदंडाधिकारी, मुंबई येथील न्यायालयीन केंद्रातील आवश्यकतेनुसार पिटीशन राईटरचे व वकीलांचे कारकून म्हणून काम करण्यासाठी विहित स्वरुपात अर्ज केल्यावर परवाने दिले जातात.

१४. इलेक्ट्रॉनिक स्वरुपात त्यास उपलब्ध असलेल्या किंवा त्याच्याकडे असलेल्या माहितीच्या संबंधातील तपशील HOME

संपूर्ण महाराष्ट्रात सर्व न्यायालयांसाठी नॅशनल इन्फॉरमेटिक्स सेंटर (**N.I.C**) यांनी वेबसाईट तयार केलेली आहे. ती खालील प्रमाणे आहे

http://court.mah.nic.in

मुख्य न्यायदंडाधिकारी कार्यालय, मुंबई यांच्यासाठी वेबसाईटचा पत्ता खालील प्रम्रमाणे आहे :
https://cmmmumbai.dcourts.gov.in

मुख्य न्यायदंडाधिकारी कार्यालय, मुंबई यांचा ई—मेल पत्ता खालील प्रमाणे आहे :

cmm-mum.mh@bhc.gov.in,
registrar.esplan@bhc.gov.in

१५. माहिती मिळविण्यासाठी नागरिकांना उपलब्ध असणा—या सुविधांचा तपशील, तसेच सार्वजनिक वापरासाठी चालविण्यात येत असलेल्या ग्रंथालयाच्या किंवा वाचनालयाच्या कामकाजाच्या वेळांचा तपशील
HOME

मुख्य न्यायदंडाधिकारी, मुंबई यांच्या आस्थापनेवरील माहिती करिता मा. कार्यालय प्रमुख यांच्याकडे अर्ज करावा लागतो, तसेच न्यायालयातील माहिती करिता संबंधीत न्यायाधीशांकडे माननीय उच्च न्यायालय, मुंबई यांच्या फौजदारी नियमपुस्तिका (क्रिमीनल मॅन्युअल) मध्ये दिलेल्या तरतूदीनुसार अर्ज करावा लागतो. नागरिकांना माहिती मिळण्यासाठी या व्यतिरिक्त अन्य काही सुविधा नाही. या कार्यालयाच्या अखत्यारीत कोणतेही सार्वजनिक वाचनालय अथवा ग्रंथालय नाही.

१६. जन माहिती अधिकारी व सहायक जन माहिती अधिका—यांचे नांव, पदनाम आणि तपशील- HOME

जन माहिती अधिकारी व साहाय्यक जन माहिती अधिकाऱ्यांचे नांव, पदनाम आणि तपशील खालीलप्रमाणे आहे (अद्ययावत)

अ. क्र	नांव	पदनाम	तपशिल
१	श्रीमती. प्रा. उ. सावंत	प्रबंधक तथा जन माहिती अधिकारी,मुख्य न्यायदंडाधिकारी यांचे न्यायालय, महापालिका मार्ग, मुंबई.	022-20825774 022-22655774
२	श्री. श्रु. शै. आंबेकर	साहाय्यक प्रबंधक (रोख विभाग) तथा साहाय्यक जन माहिती अधिकारी, एस्प्लनेड, महापालिका मार्ग, मुंबई	022-22620464
३	श्रीमती. सु. सा. कोशे	साहाय्यक प्रबंधक तथा साहाय्यक जन माहिती अधिकारी, बांद्रा न्यायालय, मुंबई	022-26581126
४	श्रीमती. क. मं. रानडे	साहाय्यक प्रबंधक तथा साहाय्यक जन माहिती अधिकारी, बोरिवली न्यायालय, मुंबई.	022-28903337
५	श्री. प्र. पा. बस्ताव	साहाय्यक प्रबंधक तथा साहाय्यक जन माहिती अधिकारी, कुर्ला न्यायालय, मुंबई	022-26506423
६	श्रीमती. र. वि. नेरेकर	साहाय्यक प्रबंधक तथा साहाय्यक जन माहिती अधिकारी, दादर न्यायालय, भोईवाडा (सध्या शिवडी येथे), मुंबई.	022-20847275
७	श्रीमती. प्र.अ.जगताप	नियंत्रक न्याय लिपिक तथा साहाय्यक जन माहिती अधिकारी, मुलुंड न्यायालय, मुंबई.	022-25610243
८	श्री. रे. अ. मुकादम	प्रभारी मुख्य न्याय लिपिक तथा साहाय्यक जन माहिती अधिकारी,विक्रोळी न्यायालय, मुंबई.	022-25782605
९	श्रीमती. वं. वि. टोपो	नियंत्रक न्याय लिपिक तथा साहाय्यक जन माहिती अधिकारी, शिंदेवाडी न्यायालय, मुंबई	022-24114527
१०	श्री. सु. र. बैसाणे	वरिष्ठ न्याय लिपिक तथा साहाय्यक जन माहिती अधिकारी, माझगांव न्यायालय,,मुंबई.	022-24127394
११	श्रीमती. मा.ए.ओरपे	नियंत्रक न्याय लिपिक तथा साहाय्यक जन माहिती अधिकारी, बॅलार्ड पियर न्यायालय, मुंबई.	022-22616048
१२	श्री. म. सु. देवरे	नियंत्रक न्याय लिपिक तथा साहाय्यक जन माहिती अधिकारी, ३५ वे न्यायालय, सी. एस. टी, मुंबई.	022-22620431
१३	श्रीमती. सं.सं.गोसावी	प्रभारी नियंत्रक न्याय लिपिक तथा साहाय्यक जन माहिती अधिकारी, ३६वे न्यायालय, मुंबई सेंट्ल, मुंबई.	022-23071231
१४	श्रीमती. सी. चं. जांबवलिकर	नियंत्रक न्याय लिपिक तथा साहाय्यक जन माहिती अधिकारी, गिरगांव न्यायालय, मुंबई.	022-23824502
१५	श्री. कि. गो. कांबळे	नियंत्रक न्यायिक लिपिक तथा साहाय्यक जन माहिती अधिकारी, विलेपार्ले न्यायालय, मुंबई.	022-26127836
१६	श्रीमती.भा.सं.पालांडे	नियंत्रक न्याय लिपिक तथा साहाय्यक जन माहिती अधिकारी, अंधेरी न्यायालय, मुंबई.	022-26840280
१७	श्रीमती. स्ने.सु.वाडकर	नियंत्रक न्याय लिपिक तथा साहाय्यक जन माहिती अधिकारी, बाल न्यायालय, उमरखडी, डोंगरी, मुंबई.	022-23712110

माहिती अधिकार अधिनियम २००५ अंतर्गत या कार्यालयाचे प्रथम अपिलीय अधिकारी खालील प्रमाणे आहेत :

श्री. सु. कृ. फोकमारे
प्रथम अपिलीय अधिकारी (माहिती अधिकार अधिनियम)
तथा अतिरिक्त मुख्य न्यायदंडाधिकारी,
१९वे न्यायालय, एस्प्लनेड, मुंबई.
022-22620464

१७. विहित करण्यात येईल अशी इतर माहिती HOME

निरंक.

सही/—
(श्रीमती. अ.कृ.मांडवगडे)
मुख्य न्यायदंडाधिकारी,
एस्प्लनेड, मुंबई

मुंबई
दिनांक : ०९.०४.२०२६