OFFICE OF THE PRL. DISTRICT & SESSIONS COURT :: AT :: PEDDAPALLI

Dis.No. 3999 /ACCTS/DCP/2026-27. Date: 28 -10-2026.

:: C I R C U L A R ::

Sub:- Civil Court Deposit – Statement of Civil Court Deposits duly reconciled with Treasury figures in the prescribed proforma – Request to furnish monthly reconciliation statement – Regarding.

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The attention of the below mentioned Judicial Officers in this Unit that as per the prevailing Government Orders/Circulars the reconciliation of Civil Court Deposits/Accounts and other contingencies shall be reconciled with Treasury Department before processing the Salary bills and the D.D.Os shall verify the correctness of the reconciled figures in the IFMIS Portal that the Treasury Department shall approve the same.

Instances have come to the notice of the undersigned during the course of inspection that the Civil Court Deposits Accounts of the respective Courts are not properly reconciled and there is a huge difference of figures in the Departmental figures and Treasury figures since long and the same has to be verified immediately.

In order to streamline the Civil Court Deposits Accounts, all the Judicial Officers are hereby instructed to direct their respective Chief Ministerial Officers to furnish the monthly statement pertaining to Civil Court Deposit duly reconciled with Treasury figures in the below mentioned proforma every month to the Principal District and Sessions Court, Peddapalli by 15th of the succeeding month.

The Statement downloaded from the IFMIS Portal shall be reconciled with Treasury has to be enclosed with monthly statement.

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ABSTRACT OF CIVIL COURT DEPOSIT FOR THE MONTH OF , 2026
RECONCILIATION WITH TREASURY FIGURES

	A) Department Figures	B) Treasury Figures
Opening Balance		
(+) Receipts		
Total		
(-) Payments		
Closing Balance		
Difference Amount (A-B)		
Detailed reasons for the difference amount should be explained and steps taken thereon for reconciliation of the figures shall be submitted with necessary correspondence if any.		

Any deviation in this matter, will be viewed seriously.

PRL. DISTRICT & SESSIONS JUDGE,
PEDDAPALLI.

To
The Chairman-cum-Presiding Officer, Industrial Tribunal-cum-Labour Court-cum-Addl. District and Sessions Judge, Godavarikhani.

The Senior Civil Judge, Peddapalli, Godavarikhani and Manthani.

The Prl. Junior Civil Judge, Godavarikhani and Manthani.

The Junior Civil Judge, Peddapalli. Sulthanabad, Nandimyadaram and Odela.