

DEBTS RECOVERY TRIBUNAL,
GOVERNMENT OF INDIA, MINISTRY OF FINANCE,
2ND FLOOR, B-BLOCK, CGO COMPLEX, SEMINARY HILLS,
NAGPUR-440 006.

Phone Nos. 2510122/2510062

Email : drtnagpur-dfs@nic.in

F.No.DRT/NGP/ESTT/2024/ 384

Dated: 20/06/2024

VACANCY CIRCULAR

Subject : **Engagement of Retired Government employees on contract basis against vacant post of Assistant**

Applications are invited for the post of Assistant (Pay level- 6 or equivalent post) from retired Central Govt./State Govt./High Courts/District Courts/Tribunals for filling one post on contractual basis in DRT-Nagpur. The selected candidate will be appointed purely on contract basis initially for a period of 12 months from the date of engagement or till the recruitment is made by DRAT, whichever is earlier.

2. The application are also invited from the retirees drawing pension in the higher scale/level (Pay level-6 & above) may also apply for the post of Assistant, subject to submission of willingness that he/she is willing to work in the lower i.e., pay slab-6.

3. The term of appointment shall not be extended beyond 05 years after superannuation.

4. The eligibility criteria and terms & conditions for the post will be as follows: -

- a) Must be a Central Government/State Government/High Courts/District Courts/Tribunals Employee retired at the level of Assistant and drawing regular pension.
- b). Must have not exceeded the age of 64 years on the closing date of the receipt of the applications.
- c). Must be well acquainted with Accounts and Establishments having good knowledge of computer. He/she must be capable of preparation of notes relating to administration/ establishment section as per the directions on day to day basis.

- d). The engagement of the retired Government employees on contract basis shall be regulated as per the guidelines of Office Memorandum, F.No.3-25/2020-E.IIIA, Government of India, Ministry of Finance, Department of Expenditure, dated 9th December 2020 and/or as per the guidelines issued by the Competent Authority from time to time. The broad terms and conditions of engagement will be as under:-


S.No.	Particulars	Remarks
01.	Remuneration	Amount equal to last pay drawn less basic pension on monthly basis, In case, retired official drawing pension of higher pay scale/pay level, the appointee will be restricted up to pay label -6.
02.	Transport Allowance	Amount equal to the amount admissible at the time of retirement excluding DA (restricted up to pay level-6).
03.	Leave	Paid leave of absence @ 1.5 days for each completed month of service. Accumulation of leave beyond the calendar year shall not be allowed.
04.	HRA	No HRA shall be paid.
05.	DA	No DA shall be paid.
06.	Increment	No increment shall be granted.
07.	Undertaking	Retd. Govt. Employee on selection on contract basis shall have to sign an undertaking of confidentiality with the Govt. of India containing a clause of ethics and integrity.

05. The headquarter will be at Nagpur.
06. The working hours of the Tribunal are 6 working days in a week, except 2nd Saturday and 4th Saturday and holidays notified by the Central Government, normally from 10.00 AM to 6.00 PM. However, in exigencies of work they may be required to sit late or work on holidays.
07. The engagement of the Retired Govt. Official and its continuance will be purely dependent on work performance. The employee will have to devote fully to the assigned role and any unethical/improper conduct or lack of devotion to duty will result in termination of engagement on immediate basis. The engagement shall not be considered as a case of re-employment or regular employment.
08. Notwithstanding provisions stated above the Debts Recovery Tribunal- Nagpur, reserve the right to terminate the services/contract at any time without assigning any reasons whatsoever. However, if the incumbent is not willing to work for whatsoever reason may be, he/she will have to give a minimum one-month prior notice to the Tribunal. The decision of the Tribunal shall be the final and binding in all respect.



K. S. S.

09. The DRT-Nagpur, will shortlist the applications based on details furnished in the prescribed format (format enclosed) for preparing a panel of suitable applicants for engaging on contract basis as per the requirement. DRT Nagpur reserves the right to accept or reject in part or in full or all the responses without assigning any reasons whatsoever.
10. The Retired Central Government/State Government/High Courts/District Courts/Tribunals employee who will fulfill the eligibility criteria and willing to work on contract basis on the terms and conditions mentioned above, may submit their application in the prescribed Performa along with self attested copies of PPO, Last Pay Certificate/Last Pay Slip, Work Experience Certificate, Aadhar Card, PAN Card etc. so as to reach latest by **06/07/2024** for consideration to the following address:


(Aryan Kumar)
Registrar I/c,
DRT, Nagpur.

Encl : As above.

**Registrar
Debts Recovery Tribunal
Nagpur.**

Copy to :

01. Ld. Registrar, DRAT, Mumbai : for information.
02. All Head of Office of Central Governments/State Governments for information with request to give wide publicity.
03. All Hon'ble District Courts/Tribunals for information with request to give wide publicity.
04. The Notice Board, DRT, Nagpur
05. The website (drt.tribunals.gov.in)



DEBTS RECOVERY TRIBUNAL-NAGPUR

APPLICATION FOR THE POST OF ASSISTANT IN DRT-NAGPUR.ON CONTRACT BASIS

Photograph

01	Name of Applicant	
02	Full address of the applicant (copy of Aadhar card to be attached)	
03	E-mail & mobile No. of the Applicant	
04	Date of Superannuation	
05	Age as on the closing date of receipt of application.	
06	Name & Full address with e-mail of the Govt. office last served	
07	Designation and post held at the time of retirement.	
08	Pay Scale (as 7 th CPC) of the post held at the time of retirement on regular basis	
09	Last Pay Drawn & basic pension (as per 7 th CPC) (Copy of PPO to be enclosed)	
10	Educational Qualification	



11	Proficiency in Computer		
12	Work experience during last 10 years before retirement		
Sl. No.	Period of Work & post held	Name and complete address of the office were served	Details of work performed during the period.
(i)			
(ii)			
(iii)			
(iv)			
(v)			
(vi)			
(vii)			

if any attach separate sheet

13. Additional information, if any, in support of the suitability for the post may be attached separately.

DECLARATION

I, hereby declare that all the statements made by me in the application are true, correct and complete to the best of my knowledge and belief. I further, declare that I was clear from vigilance angle at the time of retirement. I have read this document (**Exp. OM No. 3/25/2020-E-IIIA dated 09.12.2020**), and ready to accept the terms and conditions for the engagement of contract appointment. I hereby declared that I am willing to accept the salary pay level-6 of the post of Assistant.

Signature of the applicant with date

Place:



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Phone Nos-0712-2510122 & 2510062 Email : drtnagpur-dfs@nic.in

F.No.DRT/NGP/ESTT/2024/384

Dated: 20/06/2024

VACANCY CIRCULAR

Applications are invited for Assistant from retired Central Govt./State Govt./High Courts/District Courts/Tribunals for filling two posts on contractual basis in DRT-Nagpur. The term of appointment shall not be extended beyond 05 years after superannuation.

S.No.	Particulars	Remarks
01.	Remuneration	Amount equal to last pay drawn less basic pension on monthly basis, In case, retired official drawing pension of higher pay scale/pay level, the appointee will be restricted up to pay label -6.
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04.	HRA	No HRA shall be paid.
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06.	Increment	No increment shall be granted.
07.	Agreement/undertaking	Retd. Govt. Employee on selection on contract basis shall have to sign an undertaking of confidentiality with the Govt. of India containing a clause of ethics and integrity.

For eligibility criterion etc please see the vacancy circular and advertisement on our website


(Aryan Kumar)
Registrar I/c,
DRT, Nagpur

Last date for submission of application is 7th July 2024

All the Head of the Offices are requested to kindly give wide publicity in the matter.

Registrar
Debts Recovery Tribunal
Nagpur.

Please see in detail

drt.gov.in/front/public_notice.php