

**OFFICE OF THE DISTRICT & SESSIONS JUDGE,
WEST KHASI HILLS DISTRICT,
NONGSTOIN**

ADVERTISEMENT

No. DSJ/NGN.69/2015/ 18,

Dated: Nongstoin the 6th August 2024

The District Selection & Promotion Committee, West Khasi Hills District, Nongstoin, invites applications (**offline mode only**) in the establishment of the District & Sessions Judge, Nongstoin and Judicial Magistrate First Class, Mairang from Citizens of India who are desirous for filling up the posts as mentioned below:

The last date for submission of application: 6th September 2024

Sl. No	Name of Post(s)	No. of Vacancy(s)	Pay Level	Category of Post		Educational Qualification	Requirement
				UR	KJ& G		
1	Stenographer Grade-II	1 (One) Nongstoin	Level-11 Rs. 37,800/-	UR		Bachelor Degree from a recognized University with Diploma in Stenography in English or Degree with its equivalent	Minimum speed of 100 wpm in Shorthand and Typing Speed of 40 wpm in Computer.
2	Stenographer Grade-III	1(one) Nongstoin	Level-8 Rs. 30,300/-	UR		Bachelor Degree from a recognized University with Diploma in Stenography in English or Degree with its equivalent.	Minimum speed of 80 wpm in Shorthand and Typing Speed of 40 wpm in Computer.
		1(one) Mairang		UR			

3.	LDA	3(three) Nongstoin	Level-5 Rs. 24,700/-	1 UR	2. KJ&G	Bachelor Degree from a recognized University with Computer Knowledge	
	Grade IV	1(one) Nongstoin	Level-1 Rs. 17,400/		KJ&G	SSLC passed from a recognized Board	
		1(one) Mairang		UR			

SUBMISSION OF APPLICATION:

Candidates are to apply and submit their applications through offline mode only on or before **6th September 2024 latest by 5.00 PM** in the establishment of the District & Sessions Judge, Nongstoin.

Completed applications must be submitted with 2 (two) copies passport size Photograph, attested/self-attested copies of certificates in support of educational qualifications, age and experience certificate. Candidates will have to produce the original certificates as and when required.

One self-addressed envelope (23cmx10cm) affixed with postage stamp of Rs.5/-(five) must be attached with the filled-in application.

Candidates applying for more than one post should submit separate Application form for each post along with requisite application fee.

Applications received through any other mode will not be accepted and will be summarily rejected.

PAYMENT OF FEES:

Applicants are required to pay the fee of **Rs. 300/- (Rupees three hundred) only** for **General** and **Rs. 150/- (Rupees One hundred fifty) only** for **SC & ST**.

The requisite fee as indicated above is payable by Demand Draft in favour of **The District and Sessions Judge, West Khasi Hills District, Nongstoin**. The Demand Draft should have been drawn on or after the publication of the advertisement from any branch of State Bank of India. However, candidates are

after the publication of the advertisement from any branch of State Bank of India. However, candidates are advised to keep a copy of the receipt after payment and produced it along with the application form. Candidates must also write his/her name, address and post applied for, on the back of the Demand Draft.

No claim for refund of the application fees shall be entertained nor shall the fees be held in reserved for any other examination.

AGE LIMIT:

Candidates must have attained the age of 18 years and not more than 32 years of age as on 1st July 2024. Upper age limit is relaxable by 5 (five) years in case of SC/ST candidates. The date of birth to be accepted is as entered in the Matriculation/Secondary School Leaving Certificate or a certificate issued by the institutions recognized by the Govt. of Meghalaya as equivalent to Matriculation or an extract from the official Registers duly certified by the proper authority of the Board of School Education. Proof other than these will not be accepted. No age bar in respect of Govt. employees, who entered Govt. service within the prescribed age limit.

Reservations of Vacancies:

As per Reservation Policy of the Government of Meghalaya.

Preference should be given to the candidates residing permanently in the District.

INSTRUCTION TO CANDIDATES:

1. Applicants are advised to apply well in advance without waiting for the closing date.
2. Government Employees are to produce NOC from the Appointing Authority when called for personal interview, failing which candidature will be rejected.
3. Incomplete/unsigned applications and applications received without prescribed fee, photograph, attested copies of required certificates such as educational qualifications, caste, experience etc. and those received after the prescribed last date for receipt of application will summarily be rejected without any communication to the candidate. No further correspondence will be entertained in this regard.
4. Candidates are advised to carefully go through the eligibility criteria prescribed for each post such as educational qualification, age and satisfy themselves that they are eligible for the post before applying. After such scrutiny a Proposed of Eligibility list shall be published and hosted in the District & Sessions Court website

(<https://districts.ecourts.gov.in/districtandsessionsjudgenongstoin>) as well as in the office Notice Board.

5. Original certificates are to be produced at the time of personal interview. Candidates failing to produce the aforementioned documents on the day of interview will have their candidature immediately disqualified.
6. Candidates are advised to keep track of any notice relating to the examination and Admit Card can be collected from the office of the District & Sessions Judge, West Khasi Hills District, Nongstoin.
7. Candidates must appear for examination and personal interview, etc, at his/her own expenses.

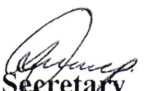
Secretary
District Selection & Promotion Committee
District & Sessions Judge,
West Khasi Hills District,
Nongstoin

Memo: No. DSJ/NGN.69/2015/ 18-A,

Dated: Nongstoin the 6th August 2024

Copy to:

1. The Registrar General, High Court of Meghalaya, Shillong for information.
2. The District informatics Officer, NIC, West Khasi Hills District, Nongstoin with a request to upload this Advertisement in the District Portal.
3. The District Public Relation Officer, Nongstoin, with a request to kindly publish the advertisement in 2(two) issue of daily Local Newspaper (English and Khasi).
4. The System Assistant District & Sessions Court, West Khasi Hills District Nongstoin
5. Notice Board.
6. Office record.


Secretary
District Selection & Promotion Committee
District & Sessions Judge,
West Khasi Hills District,
Nongstoin