

व्यवहार न्यायालय, खगड़िया

प्रेस नोट

दिनांक 18/08/2025

माननीय उच्च न्यायालय, पटना के पत्रांक 49195-231 दिनांक 28.08.2015 एवं पत्रांक 44510-546 दिनांक 10.08.2015 के आलोक में व्यवहार न्यायालय, खगड़िया में अनुबंध के आधार पर पूर्णतः अस्थायी रूप से अटेन्डर के 10 पदों पर नियुक्ति हेतु आवेदन आमंत्रित किये जाते हैं।

उक्त पदों पर नियुक्ति पूर्णतः अनुबंध पर एक साल के लिए की जाएगी। इन पदों पर बिहार सरकार के न्यूनतम मजदूरी के अनुसार कर्मियों को भुगतान किया जाएगा।

व्यवहार न्यायालय, खगड़िया के नियुक्ति समीति के द्वारा आवेदकों का साक्षात्कार के उपरांत 10 योग्य उम्मीदवारों का अंतिम रूप से चयन किया जाएगा।

इच्छुक अभ्यर्थी निम्न दस्तावेजों के साथ अपना आवेदन फार्म के साथ प्रधान जिला एवं सत्र न्यायाधीश, खगड़िया के कार्यालय में सम्पित करेंगे।

आवेदन प्रारंभ होने की तिथि- 20.12.2025

आवेदन सम्पित करने की अंतिम तिथि- 15.01.2026.

- दसवी पास का प्रमाण-पत्र एवं अंक-पत्र
- जाति प्रमाण-पत्र।
- आवासीय प्रमाण-पत्र।
- स्वधोषित चरित्र प्रमाण-पत्र।

इन पदों के लिए अभ्यर्थियों की उम्र सीमा दिनांक 01.10.2025 तक 18-40 वर्षों के बीच होना अनिवार्य है। अभ्यर्थियों को सूचित किया जाता है कि विज्ञापन एवं फार्म व्यवहार न्यायालय, खगड़िया के बेबसाइट से डाउनलोड किया जा सकता है एवं इसकी प्रति व्यवहार न्यायालय, खगड़िया के नजारत के नोटिस बोर्ड पर भी उपलब्ध है एवं इसकी सूचना जिला समाहरणालय को भी उपलब्ध कराया गया है।

18/08/2025
न्यायालय प्रबंधक
व्यवहार न्यायालय, खगड़िया।

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, KHAGARIA

(For engagement of Attenders on purely temporary basis)

Advertisement No. 01 /2025

Dated: 18 / 12 / 2025

NOTIFICATION

In view of the acute shortage of Class-IV staff in this Judgeship, it is hereby notified that applications are invited from eligible candidates for engagement of Attenders (Class-IV) on purely temporary basis in the Civil Court, Khagaria, in terms of the directions of the Hon'ble High Court of Judicature at Patna contained in Letter No. 44510-546/A.D. (Misc.) Section IV-122-2015 dated 10.08.2015 and Letter No. 49195-231/A.D. (Misc.) Section PF IV-122-2015 dated 28.08.2015.

The Hon'ble Court has been pleased to permit the concerned Principal District & Sessions Judge of each district to engage not more than ten (10) persons as Attenders on minimum wages fixed for the post, for a period not exceeding one year at a time and to further direct that such engagement shall be treated as purely temporary engagement and not contractual appointment on the post and that such engagement shall cease as soon as appointments on regular basis are made.

Accordingly, this advertisement is being issued for engagement of Attenders as per the details given below.

1. Post Details:

- (a) Name of Post : Attender (Class-IV)
- (b) Number of Posts : 10 (Ten) – subject to change as per requirement of the Judgeship.
- (c) Nature of Engagement : Purely temporary engagement on minimum wages as notified by the Government of Bihar for Class-IV employees from time to time.

Engagement shall be for a period of one (01) year only from the date of joining or till regular appointment is made, whichever is earlier.

The engagement will not confer any right on the selected candidates for regular appointment/absorption in Government service.

2. Reservation

- (a) Reservation for different categories of candidates shall be applicable as per the relevant rules and circulars of the Government of Bihar.
- (b) Benefit of reservation shall be available only to those candidates who are permanent residents of Bihar and who submit valid and up-to-date Caste/Residential Certificates issued by the competent authority.
- (c) Category-wise distribution of posts, if required, shall be notified on the Notice Board and official website of Civil Court, Khagaria before the date of interview.

3. Eligibility Criteria

The candidates must satisfy the following conditions as on **01.10.2025**:

(a) Educational Qualification:

(The candidate must possess the minimum qualification of Matriculation / 10th Pass from a recognized Board.)

(b) Age Limit:

Minimum age : 18 years

Maximum age : 40 years

Relaxation in upper age limit, wherever admissible, shall be as per the rules of the Government of Bihar.

(c) Medical Fitness:

The candidate must be medically fit for discharge of duties. The Judgeship may require medical fitness certificate from a Government Medical Officer at any stage.

(d) Character:

The candidate must be of good moral character.

The candidate must not have been convicted in any criminal case and must not have been dismissed from Government or semi-Government service.

(e) Domicile:

The candidate must be a resident of Bihar.

4. How to Apply

(a) Candidates fulfilling the above criteria may submit their application in the prescribed format (Annexure-A & B) and Sent/Submit it personally/by hand in the office of **The Principal District & Sessions Judge, Khagaria** or by Registered Post/Speed Post addressed to:

“To,

**The Principal District & Sessions Judge,
Civil Court, Khagaria – 851204 (Bihar)”**

(b) The application must receive to the above named office on or before 15/01/2025 up to 05:00 P.M. Applications received after the stipulated date and time shall not be entertained.

(c) The envelope containing the application must be superscribed in bold letters as:

**“APPLICATION FOR ENGAGEMENT AS ATTENDER (CLASS-IV) ON
TEMPORARY BASIS – 2025”**

(d) No application fee is payable for submitting the application.

(e) **Documents to be Enclosed with the Application:**

5. **Self-attested photocopies** of the following documents must be enclosed with the application form:

- (a) Matriculation / 10th Pass Certificate and Mark-sheet.
- (b) Age Proof (Matriculation Certificate or Birth Certificate).
- (c) Residential Certificate.
- (d) Caste Certificate, if applicable, issued by the competent authority of the Government of Bihar.
- (e) Photo Identity Proof (Aadhaar Card / Voter Card / Driving Licence / Other Government ID)
- (f) Two recent passport-size colour photographs (one affixed on the application form and one extra enclosed).
- (g) Self-declaration of no criminal history / conviction and no dismissal from service (Annexure-B).
- (h) Any other relevant document in support of claim of reservation/relaxation, if applicable.

Incomplete applications and applications without requisite enclosures are liable to be rejected.

6. Scrutiny of Applications and Interview

- (a) All applications received within the prescribed time shall be scrutinized by the office.
- (b) A list of short-listed/eligible candidates shall be prepared and published on the official website of Civil Court, Khagaria (<https://khagaria.dcourts.gov.in>) as well as on the Notice Board of the Civil Court.
- (c) Short-listed candidates shall be called for Interview by the District Appointment Committee, Civil Court, Khagaria, on the date and time to be notified separately.
- (d) No TA/DA shall be paid for appearing in the interview.

7. Document Verification at the Time of Interview

At the time of interview, the candidates shall be required to produce the originals of the following documents along with two sets of self-attested photocopies:

- (a) Educational Certificates and Mark-sheets.
- (b) Proof of Date of Birth.
- (c) Residential Certificate.
- (d) Caste Certificate (if applicable).
- (e) Photo ID.
- (f) Three (03) recent passport-size colour photographs.
- (g) Self-declaration regarding criminal history / dismissal from service.

Failure to produce original documents may lead to cancellation of candidature.

8. Result and Joining

- (a) The final result of selected candidates shall be published on the official website of Civil Court, Khagaria and shall also be pasted on the Notice Board of the Civil Court. No separate communication may be made individually.
- (b) The selected candidates shall be required to join within one week from the date of publication of final result.
- (c) After the lapse of the aforesaid period, the candidature shall stand cancelled and the Judgeship shall be free to engage another suitable candidate from the panel.
- (d) At the time of joining, the selected candidates shall submit: copies of all documents, and an affidavit regarding details of criminal cases, if any, along with declaration of authenticity of information furnished.

9. Remuneration

The engaged Attenders shall be paid minimum wages as may be notified by the State Government of Bihar from time to time for Class-IV employees. They shall not be entitled to any other allowances, benefits or facilities admissible to regular Government servants.

10. Termination / Cancellation of Engagement

The engagement of an Attender may be terminated at any time without assigning any reason, on any of the following grounds, among others:

- (a) Concealment of facts regarding eligibility criteria.
- (b) Furnishing of false / incorrect information or concealment of material information.
- (c) Misconduct, indiscipline, dereliction of duty, or disobedience of lawful orders.
- (d) Absence from duty for more than three (03) days without prior permission.
- (e) Any other reason which, in the opinion of the Principal District & Sessions Judge, renders the candidate unsuitable.

The decision of the Principal District & Sessions Judge, Khagaria in all matters relating to the engagement shall be final and binding.

11. General Instructions

- (a) The engagement is purely temporary and creates no right of regular appointment in future.
- (b) The Judgeship reserves the absolute right to cancel, modify or postpone the advertisement/selection process at any stage without assigning any reason.
- (c) Canvassing in any form shall lead to disqualification.
- (d) Any dispute arising out of this advertisement shall fall within the jurisdiction of competent courts at Khagaria only.



Principal District & Sessions Judge
Khagaria.

Annexure-A

APPLICATION FORM FOR ENGAGEMENT AS ATTENDER (CLASS-IV)
ON PURELY TEMPORARY BASIS IN CIVIL COURT, KHAGARIA
(To be filled in BLOCK LETTERS only)

Advertisement No.: _____ /2025

Date: ___ / ___ / 2025

1. Name of the Applicant: _____

2. Father's / Husband's Name: _____

3. Date of Birth (as per Matriculation Certificate): DD ___ / MM ___ / YYYY ___
(Age as on 01.10.2025: ___ Years ___ Months)

4. Gender:

Male Female Others

5. Category (Tick applicable):

Unreserved EWS BC EBC SC ST Other (Specify): _____

6. Permanent Address:

Village/Locality: _____ Post Office: _____
Block: _____ District: _____ State: _____ PIN: _____

7. Present / Correspondence Address: _____
(Same as above Yes / No)

8. Educational Qualification:

| Exam | Board/Institution | Year of Passing | Marks Obtained | Total Marks | Percentage |
|----------------------|-------------------|-----------------|----------------|-------------|------------|
| Matriculation (10th) | | | | | |

9. Aadhar Number: _____

10. Mobile Number: _____

11. Email (optional): _____

List of Documents Enclosed (Self-attested):

- ✓ Matriculation Certificate & Mark-sheet
- ✓ Age Proof
- ✓ Residential Certificate
- ✓ Caste Certificate (if applicable)
- ✓ Aadhar Card
- ✓ Passport-size Photograph (02 copies)
- ✓ Annexure-B (Self-Declaration)

Declaration by Applicant:

I hereby declare that the information furnished above is true and correct. If any information is found false, my candidature may be cancelled.

Date: ___ / ___ / 2025

Place: _____

Signature: _____

Name: _____

SELF-DECLARATION

I, _____, S/o / D/o / W/o _____, resident of _____, declare:

1. I have applied for engagement as Attender (Class-IV) in Civil Court, Khagaria.
2. I have never been convicted, nor any criminal case is pending. (If pending, mention details.)
3. I have never been dismissed or removed from government or public employment.
4. All documents submitted are true and genuine.

Verification:

I verify that the above statements are true.

Date: ___ / ___ / 2025

Place: _____

Signature of Declarant: _____

Full Name: _____

Mobile No.: _____