

**ANNUAL CONFIDENTIAL REPORT OF THE MEMBERS OF THE MINISTERIAL STAFF. CLASS  
III AND ABOVE ( JUNIOR ASSISTANTS/ - HEAD ASSISTANTS /ONWARDS)  
TO BE SUBMITTED TO CHIEF JUSTICE SECRETARIAT**

Name and post of the Official ' \_\_\_\_\_

Date of First Appointment: - \_\_\_\_\_

Date of Promotion to the present grade/Post \_\_\_\_\_

Annual Confidential report for the calender Year \_\_\_\_\_

Confidential Report for the period from \_\_\_\_\_

Rating of the official on a scale 1 -10;

1. Efficiency \_\_\_\_\_

2. Integrity \_\_\_\_\_

3. Behavior towards Lawyers and Litigants \_\_\_\_\_

4. Behavior towards other staff members \_\_\_\_\_

5. Behavior towards Superiors \_\_\_\_\_

6. Punctuality \_\_\_\_\_

7. Commitment to official work \_\_\_\_\_

8. Proficiency in court language \_\_\_\_\_

9. Discipline \_\_\_\_\_

10. Honesty \_\_\_\_\_

Total = \_\_\_\_\_

On the basis of above, how do you rate the official \_\_\_\_\_

Dated; \_\_\_\_\_

Name: - \_\_\_\_\_

Signature of the Presiding Officer