

**OFFICE OF THE DISTRICT & SESSIONS JUDGE,
CUM-DISTRICT SELECTION PROMOTION COMMITTEE
EAST GARO HILLS, WILLIAMNAGAR**

No. EGH/D&SJ/Adv.1/2016/ 75 Dated Williamnagar the 6th March, 2024

SYLLABUS

[SYLLABUS DETAILS FOR THE POST OF LOWER DIVISION CLERKS]

General Knowledge and Current Affairs (35 marks)

General English (35 marks) –

Spotting the error in a sentence, Synonyms, Antonyms, Sentence improvement, Idioms and Phrases, one word substitution, letter writing.

Computer Knowledge (15 marks) –

What is a computer, Input devices, output devices, storage devices, memory, RAM, ROM, Hardware, Software, Microsoft Office (Word, Excel, Power Point), Operating Systems, basics of Operating Systems, Generations of Operating Systems, Types of Operating Systems.

Elementary Mathematics (15 marks) –

Arithmetic reasoning, algebra.



Secretary,
District Selection and Promotion Committee,
East Garo Hills District, Williamnagar.