



VIRUDHUNAGAR DISTRICT LEGAL SERVICES AUTHORITY,

SRIVILLIPUTTUR

Notification

The applications are invited from the eligible candidates for filling up the following posts on temporary basis in Legal Aid Defense Counsel System by District Legal Services Authority, Virudhunagar district @ Srivilliputtur (Unit of the Tamil Nadu State Legal Services Authority, Chennai).

Date of Notification	17.04.2025
Last date for Submission of Application	13.05.2026

Legal Aid Defense Counsel System(LADCS),
Virudhunagar @ Srivilliputhur.

Name of the Post	Chief Legal Aid Defense Counsel
No of Posts	01
Salary per Month (In Rs)	Rs.70,000/-
Qualification	<ol style="list-style-type: none">1. Practice in Criminal Law for at least 10 years.2. All India Bar council exam must be cleared3. Excellent oral and written communication skills.4. Excellent understanding of Criminal Law.5. Thorough understanding of ethical duties of aDefense counsel.6. Ability to work effectively and efficiently withOthers with capability to lead.7. Must have handled at least 30 Criminal trials inSessions Court, aforesaid condition of handling 30 criminal cases can be relaxed in appropriate circumstances.8. Knowledge of Computer System, preferable.9. Quality to lead the team with capacity to manage the office

Name of the Post	Deputy Chief Legal Aid Defense Counsel
No of Posts	02
Salary per Month (In Rs)	Rs.40,000/-
Qualification	<ol style="list-style-type: none"> 1. Practice in Criminal Law for at least 7 years. 2. All India Bar council exam must be cleared 3. Excellent understanding of Criminal Law. 4. Excellent oral and written communication skills. 5. Skill in legal research, Thorough understanding of ethical duties of Defense counsel. 6. Ability to work effectively and efficiently with Others with others. 7. Must have handled at least 20 Criminal trials in Sessions Court, 8. IT Knowledge with proficiency in work.

Name of the Post	Assistant Legal Aid Defense Counsel
No of Posts	02
Salary per Month (In Rs)	Rs.25,000/-
Qualification	<ol style="list-style-type: none"> 1. Practice in Criminal Law from 1 to 3 years. 2. All India Bar council exam must be cleared 3. Excellent oral and written communication skills. 4. Thorough understanding of ethical duties of Defense counsel. 5. Ability to work effectively and efficiently with Others. 6. Excellent writing and research skills. 7. IT Knowledge with proficiency in work.

WORK PROFILES

i) Chief Legal Aid Defense Counsel

- Conducting trials and appeals and bail matters in courts along with deputy chief legal Aid Defense Counsel
- Assigning duties of Deputy chief legal Aid Defense Counsel
- Assigning duties of Assistant legal Aid Defense counsel for assisting him and Deputy Chief legal Aid Defense Counsel and for legal research.
- Ensure proper legal research, planning effective defense strategy and thorough preparation in each and every legal aided case.

- Ensure maintenance of complete files of legal aid seekers.
- Ensure proper documentation with regard to legal aid assistance provided, ensure maintaining of up to date record of legal aided cases.
- Will be overall in charge of administration the office of Legal Aid Defense Counsel Office.
- Ensure quality of legal aid.
- Any work/duty assigned by Legal Services Authority.

ii) Deputy Chief Legal Aid Defense Counsel

- Conducting trials/ appeals/ Remand work /Bail applications/Visits to prisons etc., as assigned by Chief Legal Aid Defense Counsel.
- Filing and arguing appeals and bail applications in Courts.
- Maintaining complete case files
- Doing legal research in legal aided cases and guiding assistant legal Aid Defense Counsel and law students attached with the office in legal research.
- Proper client interviews at various stages for quality research work and representation at remand trial and appellate stage.
- All or any of the work of the Chief defence Counsel as per assignment,
- Any work/duty assigned by Legal Services Authority.

iii) Assistant Legal Aid Defense Counsel.

- Conducting legal research in legal aided cases.
- Visits to Jail Clinics twice in a week
- Providing assistance at pre-arrest stage to suspects.
- Assisting chief Legal Aid Defense counsel and Deputy Legal Aid Defense Counsel in conduct of legal aided cases.
- Assisting in developing a defense strategy after sifting through all of the evidence collected by the prosecution and after hearing the accused's version of what happened during the alleged crime in question.
- Visiting location/area of alleged crime, having discussions with family members etc, for effective and meaningful input for defense strategy.
- Handling queries of legal aid seekers.
- Updating legal aid seekers about the progress of their cases.
- Assisting in maintaining complete files of legal aided cases.
- Handling legal queries relating to criminal matters on telephone.
- Any other work related to legal aid assigned by Chief Legal Aid Defense Counsel.
- Any work / duty assigned by Legal Services Authority.

Selection Procedure:

Legal Aid Defense Counsels shall be engaged on contract basis in each place/district initially for a period of two years with a stipulation of extension on yearly basis on satisfactory performance. Selection of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsel, Assistant Legal Aid Defense Counsel will be based on merit, taking into account the knowledge, Skills, Practice and Experience of candidates. The selection shall be carried out by selection committee under the Chairmanship of the Principal District & Sessions Judge (Chairman, DLSA) as envisaged in NALSA (Free and Competent Legal Services) Regulations 2010 subject to final approval by Executive Chairman, SLSA.

CODE OF ETHICS

Personnel engaged in the office of Legal Aid Defense Counsel shall observe the following code of ethics:

- No personnel shall act in any matter in which he / she has a direct or indirect Personal or financial interest.
- No personnel shall willfully disclose or use, whether or not for the purpose of pecuniary gain, any information that he/she obtained, received or acquired during the fulfillment of his/her official duties and which is not available to members of the general public.
- No personnel within the office of Legal make use of his/her office or employment or advertising any outside activity.
- No personnel within the office of Legal engage in any outside activity or act as an Aid Defense Counsel shall for the purpose of promoting Aid Defense Counsel shall independent practitioner
- No personnel within the office of Legal Aid Defense Counsel shall solicit, agree to accept or accept, whether directly or indirectly, any gift, favour, service, or other thing of value under circumstances from which it might be reasonably inferred that such gift, service, or other thing of value was given or offered for the purpose of influencing him/her in, or rewarding him/her for, the discharge of his/her official duties.
- Legal Aid Defense Counsel shall devote his/her full time to his/her duties for the office of Legal Aid Defense Counsel and shall not engage in private practice of law during the term of employment.

- Every Personnel of the office of Legal Aid Defense Counsel shall strive to preserve the public's confidence in the office's fair and impartial execution of its duties and Responsibilities.
- Legal Aid Defense Counsel shall also follow the code of ethics prescribed by Bar Council of India for lawyers.

Last date of application:

- ❖ Applicants can download the application form from the district court **website:** <https://virudhunagar.dcourts.gov.in/> . The candidates who are shortlisted for the interview will not be informed individually. It will be displayed only in the Virudhunagar District Legal Services Authority notice board and official e-court Virudhunagar District website <https://virudhunagar.dcourts.gov.in/> . A Separate Communication letter will not be sent to the applicants.

The applicants shall submit their application to the Office of the District Legal Services Authority, Virudhunagar by Register Post addressed to the following address on or before 13.05.2026 at 5.45 PM.

**The Chairman/Principal District Judge,
District Legal Services Authority,
ADR Building, District Court Campus,
Srivilliputtur.**

/Sd/ K.JEYAKUMAR
Chairman / Principal District Judge,
District Legal Services Authority,
Virudhunagar District at
Srivilliputtur.

- ❖ Applicants applying for two or more posts shall submit separate applications for each posts.
- ❖ Applications will not be received in person

Instructions to candidates:

- The persons applying for the posts in Legal Aid Defense Counsel System
 1. Must be a citizen of India and Local resident of Virudhunagar District
 2. Should not be less than 18 years as on the date of Notification.
- The posts are filled up on purely Temporary Basis.
- The standard form of application annexed with this notification shall be used for apply the post along with two number of passport photographs and the applicants shall enclose self-attested photocopies of educational qualification along with experience certificate.
- The duly filled application in the prescribed format along with self-attested copy of certificates and all other supportive documents should be submitted **by post on or before 13.05.2026 at 5.45 PM to this Office.**
- Incomplete application will be rejected without assigning any reasons. No application will be entertained after the last date fixed.
- Only short listed candidates will be called for written test/interview after scrutinizing the applications.
- The **Venue, date and time of interview** will be intimated in Virudhunagar e-court website. <https://virudhunagar.dcourts.gov.in/>
- Candidates should appear for the interview with their **original certificates.**
- Candidates attending the interview will do so at their own expenses.
- The applicant will be responsible for the authenticity of information and other documents submitted her/him.
- Applications will not be received in person

TERMINATION OF SERVICES

Services of Legal Aid Defense Counsel engaged in the office of Legal Aid Defense Counsel System can be terminated at any time, without any prior notice in the following cases:

1. He/she substantially breaches any duty or service required in the office.
2. Seeks or accepts any pecuniary gains from the legal aid seekers or beneficiary his friend or relative.
3. Charged or convicted for any offence.
4. Indulges in any type of political activities.
5. Found incapable of rendering professional services of the required standards.
6. Failure to attend training programmes without any sufficient cause.
7. Indulges in activities prejudicial to the working of Legal Aid Defense Counsel Office.
8. Using his/her position in Legal Aid Defense Counsel Office to secure Unwarranted privileges or advantages for him/herself or others.
9. Acts in breach of code of ethics.
10. Remains absent without leave for more than two weeks.

**APPLICATION FOR ENGAGEMENT AS FULL TIME LEGAL AID LAWYER IN
LEGAL AID DEFENSE COUNSEL SYSTEM**

STATE _____

DISTRICT _____

Application No. _____

(For Office use)

Passport size
Photo to be
affixed

APPLICATION FOR CHIEF /DEPUTY/ASSISTANT LEGAL AID DEFENSE COUNSEL

1. Applicant's Name :
2. Father/Husband's Name :
3. Date of Birth :
4. Age :
5. Gender :
6. Residential Address :
7. Office Address :
8. Chamber Address (if any) :
9. Telephone no. (O) :
10. Telephone No. (R) :
11. Mobile No. :
12. Fax No. :
13. E-mail ID :
14. PAN No. :
15. AADHAR No. :
16. Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/ University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

17. Date of Enrollment as Lawyer :

18. Enrollment No. :
(Attach self-attested copy of enrollment certificate issued by Bar Council)
19. Experience in Bar :
(Duration of actual practice)
(Attach an experience certificate issued by the Bar Association/Council)
- (a) Total no. of cases handled :
- (b) Nature of cases handled :
(Attach extra sheet, if required)
- (c) Specialization, if any :
(The details of a few important cases, the Applicants have dealt with/handled and reported judgment if any.)
20. Whether empanelled as Central/State Government or Government undertaking counsel/pleader :
(Indicate period & attach documents)
21. The Courts where the Applicant is regularly practicing :
(Enclose Bar Association Membership Certificate)
22. Specify whether earlier remained on the panel of HCLSC/DLSA or TLSC :
(Indicate period, number of legal aid cases handled & result) (attach documents)
23. Whether any disciplinary case/Complaint is/was against the Applicant with any Bar Council : YES NO
(If yes, specify details of both disposed & pending with documents)
24. List of the documents to be attached.
1. Self-Attested copy of Certificates in support of educational qualifications.
 2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocates Act, 1961.
 3. Self-Attested copy of Photo Identity Card, Address Proof.
 4. Self-Attested copy of ITR for last 3 years (if available).
 5. Photo copies of judgments in 5 Sessions cases, represented as Defense lawyer, (for the post of Chief/Deputy Legal Aid Defense Counsel).
 6. Photocopies of at least 5 cross examinations in Sessions cases (for Chief/Deputy Legal Aid Defense Counsel).

(Signature)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required there under. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

(Signature)

Place: _____

Date: _____