

DUTY ROSTER FOR THE MONTH OF SEPTEMBER, 2025 FOR KURUKSHETRA.

The duty work during the month of SEPTEMBER, 2025 w.e.f. 01.09.2025 to 30.09.2025 shall be observed by the Judicial Officers at Kurukshetra Sessions Division, Kurukshetra as per following roster:-

Sr. No	Name of the Officer	Date of Duty
1.	Sh. Girraj Singh, JMIC	01.09.2025 to 06.09.2025
2.	Ms. Renu Bala, JMIC	07.09.2025 to 11.09.2025
3.	Dr. Mohini, CJM	12.09.2025
4.	Ms. Jap Ji Singh, JMIC	13.09.2025 to 17.09.2025
5.	Ms. Smriti, JMIC	18.09.2025 to 23.09.2025
6.	Sh. Davender, ACJM	24.09.2025
7.	Ms. Saravpreet Kaur, JMIC	25.09.2025 to 30.09.2025
	<u>SUB. DIVISION OF PEHOWA</u>	
8	Sh. Kapil, SDJM	01.09.2025 to 15.09.2025
9	Sh. Bharat, JMIC	16.09.2025 to 30.09.2025
	<u>SUB. DIVISION OF SHAHABAD</u>	
10	Ms. Pallavi Ojha, SDJM	01.09.2025 to 15.09.2025
11	Ms. Anita Rani, JMIC	16.09.2025 to 30.09.2025

- Note:- (1) If any Judicial Officer on duty, has to proceed on station leave on holiday or after Court hours on working days, then he/she shall make an alternate arrangement with other judicial officer for doing the duty work with prior permission of learned District and Sessions Judge, Kurukshetra and under intimation to the undersigned well in time.
- (2) If any Judicial Officer on duty wants to proceed on leave of any sort or training during working days, then his/her duty work shall be attended by the next Duty Magistrate, as per above duty roster.
- (3) If any Judicial Officer on duty, has to go on training on holidays or after Court hours on working days, then the duty work shall be done by the next Duty Magistrate.
- (4) The Illaqa Magistrates shall look after the work of their concerned police station & even after the Court hours, if they are on station.
- (5) The Duty Magistrate/consenting Magistrate shall also attend to Protocol.
- (6) Since Shri Girraj, learned J.M.I.C., Kurukshetra holds Gram Nayalya at Ladwa every Thursday, therefore, on the day when the said officer is holding the Gram-Nayalya, the urgent Criminal work/Duty work of said court shall be entertained by the learned Duty Magistrate assigned for the said day.

In case the said officer is assigned duty for the day when he is holding Gram-Nayalya, then the duty work of such day shall be entertained by the next learned Duty Magistrate as per the above Duty Roster.

- (7) Attestation of affidavits of witnesses shall be done by Ld. Illaqa Magistrate and in case the Illaqa Magistrate is on leave, then the Duty Magistrate concerned shall attest such affidavit.

Sd/-
(Dr. Mohini)
Chief Judicial Magistrate,
Kurukshetra.

Endst. No. 1026-43 / Dated 28-8-2025

Copy forwarded to the following for information and necessary action please:-

1. The Learned District and Sessions Judge, Kurukshetra.
2. The Learned Additional Chief Judicial Magistrate, Kurukshetra.
3. The Learned Secretary DLSA, Kurukshetra.
4. Ms. Saravpreet Kaur, JMIC, Kurukshetra.
5. Sh. Girraj Singh, JMIC, Kurukshetra.
6. Ms. Jap Ji Singh, JMIC, Kurukshetra.
7. Ms. Smriti, JMIC, Kurukshetra.
8. Ms. Renu Bala, JMIC, Kurukshetra.
9. Sh. Kapil SDJM, Pehowa.
10. Sh. Bharat, JMIC, Pehowa.
11. Ms. Pallavi Ojha, SDJM, Shahabad.
12. Ms. Anita Rani, JMIC, Shahabad.
13. The Superintendent of Police, Kurukshetra.
14. The District Attorney, Kurukshetra.
15. The President, Bar Association, Kurukshetra.
16. The President, Bar Association, Pehowa.
17. The President, Bar Association, Shahabad.
18. ☒ The System Officer, Kurukshetra.

Mohini
(Dr. Mohini)
Chief Judicial Magistrate,
Kurukshetra.