

**DUTY ROSTER FOR THE MONTH OF MARCH 2025 FOR KURUKSHETRA.**

The duty work during the month of March, 2025 w.e.f. 01.03.2025 to 31.03.2025 shall be observed by the Judicial Officers at Kurukshetra Sessions Division, Kurukshetra as per following roster:-

Sr. No	Name of the Officer	Date of Duty		
			to	
1	Ms. Saravpreet Kaur, JMIC	01.03.2025	to	04.03.2025
2	Ms. Smriti, JMIC	05.03.2025	to	09.03.2025
3	Sh. Davender, ACJM	10.03.2025		
4	Dr. Mohini, CJM	11.03.2025		
5	Sh. Girraj Singh, JMIC	12.03.2025	to	16.03.2025
6	Ms. Jap Ji Singh, JMIC	17.03.2025	to	21.03.2025
7	Ms. Renu Bala, JMIC	22.03.2025	to	26.03.2025
8	Ms. Bhawna Gera, JMIC	27.03.2025	to	31.03.2025
<b><u>SUB. DIVISION OF PEHOWA</u></b>				
9	Sh. Kapil, SDJM	01.03.2025	to	15.03.2025
10	Sh. Bharat, JMIC	16.03.2025	to	31.03.2025
<b><u>SUB. DIVISION OF SHAHABAD</u></b>				
11	Ms. Anita Rani, JMIC	01.03.2025	to	15.03.2025
12	Sh. Rajat Verma, SDJM	16.03.2025	to	31.03.2025

**Note:-** (1) If any Judicial Officer on duty, has to proceed on station leave on holiday or after Court hours on working days, then he/she shall make an alternate arrangement with other judicial officer for doing the duty work with prior permission of learned District and Sessions Judge, Kurukshetra and under intimation to the undersigned well in time.

(2) If any Judicial Officer on duty wants to proceed on leave of any sort or training during working days, then his/her duty work shall be attended by the next Duty Magistrate, as per above duty roaster.

(3) If any Judicial Officer on duty, has to go on training on holidays or after Court hours on working days, then the duty work shall be done by the next Duty Magistrate.

(4) The Illaqa Magistrates shall look after the work of their concerned police station & even after the Court hours, if they are on station.

(5) The Duty Magistrate/consenting Magistrate shall also attend to Protocol.

(6) Since Shri Girraj, learned J.M.I.C., Kurukshetra holds Gram Nayalya at Ladwa every Thursday, therefore, on the day when the said officer is holding the Gram-Nayalya, the urgent Criminal work/Duty work of said court shall be entertained by the learned Duty Magistrate assigned for the said day.

In case the said officer is assigned duty for the day when he is holding Gram-Nayalya, then the duty work of such day shall be entertained by the next learned Duty Magistrate as per the above Duty Roster.

- (7) Attestation of affidavits of witnesses shall be done by Ld. Illaqa Magistrate and in case the Illaqa Magistrate is on leave, then the Duty Magistrate concerned shall attest such affidavit.

  
(Dr. Mohini)  
Chief Judicial Magistrate,  
Kurukshetra.

Endst. No. 236-254 / Dated 28-02-2023

Copy forwarded to the following for information and necessary action please:-

1. The Learned District and Sessions Judge, Kurukshetra.
2. The Learned Additional Chief Judicial Magistrate, Kurukshetra.
3. The Learned Secretary DLSA, Kurukshetra.
4. Ms. Saravpreet Kaur, JMIC, Kurukshetra.
5. Sh. Girraj Singh, JMIC, Kurukshetra.
6. Ms. Jap Ji Singh, JMIC, Kurukshetra.
7. Ms. Bhawna Gera, JMIC, Kurukshetra.
8. Ms. Smriti, JMIC, Kurukshetra.
9. Ms. Renu Bala, JMIC, Kurukshetra.
10. Sh. Kapil SDJM, Pehowa.
11. Sh. Bharat, JMIC, Pehowa.
12. Sh. Rajat Verma, SDJM, Shahabad.
13. Ms. Anita Rani, JMIC, Shahabad.
14. The Superintendent of Police, Kurukshetra.
15. The District Attorney, Kurukshetra.
16. The President, Bar Association, Kurukshetra.
17. The President, Bar Association, Pehowa.
18. The President, Bar Association, Shahabad.
19. The System Officer, Kurukshetra.

  
(Dr. Mohini)  
Chief Judicial Magistrate,  
Kurukshetra.