

PROCEEDINGS OF THE DISTRICT JUDGE, MANJERI

Present:- Smt . Mrudula A V District Judge

Sub:- Establishment - Civil Judicial District, Manjeri - Appointment of Clerks - Orders issued.

Read:- Advice letter No MR I (1) 13/2024-7 dated 12/06/2026 from the District Officer, Kerala Public Commission, District Office, Malappuram.

ORDER No.A1-14/2026 MANJERI, DATED: 02/07/2026

The undermentioned candidates advised by the Kerala Public Service Commission District Office, Malappuram for appointment as Clerk in this Civil Judicial Department as per the letter read above is temporarily appointed as Clerk Under Rule 9 (a)(i) of the Kerala State and Subordinate Service Rules, 1958 in the Scale of Pay of **₹26500-60700** and posted as such in the offices against their names in the existing vacancy.

Sl. No	Name and address of the candidate	Name of father/ guardian & Date of Birth	Qualification and experience	Turn in which advised	Name of the court/ Tribunal in which posted
1	Pranav N Nedungottil House Chilambilakai Kerala Estate Post Malappuram 676525	Sadanandan 29/03/2000	SSLC (General)	Clerk OC Turn	Sub Court Manjeri
2	Dhanya P Kakkat House Chelembra Chelembra 673634 Malappuram <u>Communication Address</u> Nambiparambath House Pallikkal Malappuram Pallikkal 673634	Unnikrishnan P 11-02-1995	SSLC (General)	Clerk BC Turn	Sub Court Tirur
3	Aswin K P Kongiyambath Palakkamoola Kariambadi Wayanad 673591	Padmanabhan K P 03-12-1999	SSLC (General)	Clerk BC Turn	Munsiff Court Manjeri

1. The above candidates advised by the Kerala Public Service Commission informed that their appointment is subject to Rule 3(C) of the General Rules, 1958. They are further informed that their appointment is purely temporary and they will be terminated without notice if the requirements of the rules are not satisfied. They shall join duty within 15 days on receipt of this order before the court, in which they are posted on production of the following documents.

i) Certificate in original showing the Date of Birth, Qualification etc. ii) Non Creamy-layer Certificate. iii) Medical certificate of physical fitness in the prescribed form obtained from a Medical Officer not below the rank of a Civil Surgeon with photo and Left Thumb impression of the candidate. The photo and Left Thumb Impression should be attested by the Medical Officer who issued the certificate. (iv) Certificate (in two numbers) showing the conduct and character in Form No.2 (enclosed herewith) issued by competent officers. (v) Application for allotment of Permanent Retirement Account Number (PRAN) (vi) AADHAR Card (UID Card) with copy of the same. In case they are not been issued with the AADHAR so far, production of Voters ID Card/ PAN Card is compulsory.

(vii) One Time Verification/ Identification Certificate(Original/Online Copy)

2. The Presiding Officers concerned are directed that, if the candidates fail to produce original/ Online copy of One Time Verification/Identification Certificates they shall not be admitted to duty under any circumstances.

3. The Presiding Officers concerned shall verify the photograph and signature of the appointees with the Original/Copy of verification/identification certificate produced by them and record the fact in the verification/identification certificate enclosed herewith. Further requested to verify the bio-data of the candidate and furnish the following reports to this office.

(i) Report regarding the verification of photograph and signature of the appointees with that in the Original/Copy of verification/identification certificates and record of fact in the certificates. If there is any discrepancies, the candidates should not be allowed to join duty and the fact should be reported to this office forthwith.

(ii) Report regarding the date of birth, qualification and community of the candidates after satisfying themselves of the correctness of the particulars with the originals.

(iii) Report regarding the Medical Certificates of physical fitness and conduct in the prescribed form and whether it should satisfy the conditions mentioned above.

(iv) Report regarding the Administration of Oath of Allegiance to the Indian Union and Constitution of India to the appointees.

4. The Presiding Officers are directed to return the original verification/identification certificate (enclosed herewith) to this office after verification with the candidate's copy.

5. The Presiding Officer concerned shall forward personnel Memorandum and Statement with attested copy of Adhar Card/ID Card/PAN Card of the incumbent to this court within fifteen days on joining of the incumbents for obtaining verification certificate from the Kerala Public Service Commission.

6. The appointees are informed that the corrections of his date of birth, if any needed, shall be made within 5 years of their entry in service as provided in G.O.(P) No. 45/91/P & ARD dated 30-12-1991.

7. The Presiding Officer is directed to take steps to enroll him to the National Pension Scheme.

ommissic
Rule
ed th
e 1
s

8. The Presiding Officer concerned is directed to take steps for entering the details of movable and immovable property owned by the appointees in the Service register as per the directions in the Government Order (P). No. 171/2016/Fin dated 15-11-2016.

Sd/-
District Judge

Copy to:-

1. The Presiding Officers Concerned
(By Regd post with OTVC of the incumbents).
2. The Secretary, KCJSO, Malappuram (Email only).
3. The appointees (By regd. Post with A/D).
4. The Sec.B, District Court, Manjeri.
5. The Proceedings file.
6. The file.

//True copy/Forwarded/By order//

Sheristadar