

PROCEEDINGS OF THE CHIEF JUDICIAL MAGISTRATE, MANJERI.

Present: Smt. T. B. Fazeela,
Chief Judicial Magistrate.

Sub:-Establishment –Judicial Department (Criminal Wing),
Manjeri Judicial District -Appointment of Clerk-Orders
issued.

Read:- Letter No. MR I-1/1/2021-1 dated 23-07-2025 of the
District Officer, Kerala Public Service Commission,
Malappuram.

ORDER NO. A1-5534/2025 DATED 18-08-2025

The candidates mentioned below, as advised by the District Officer, Kerala Public Service Commission, Malappuram, vide the letter referenced above, are appointed as Clerk in the pay scale of ₹26,500–60,700/- in the Judicial Department (Criminal Wing) of the Manjeri Judicial District and are posted accordingly to the existing vacancy in the court specified against their name.

SL. No.	Name and address of the candidate	Station
1.	Rajila. P., D/o Ibrahimkutty. P, Parangodath House, Valiyora, Puthanangadi, Malappuram (Dt) 676304	Judicial First Class Magistrate's Court-1, Perinthalmanna.
2	Athira. P.V., D/o Gopalan. P.V., 'Anjali', Kattilangadi, Tanur, Malappuram (Dt) 676302	Judicial First Class Magistrate's Court, Ponnani.

The appointment of the above candidates is temporary under Clause (1) of Sub-rule (a) of Rule 9 of the General Rules of the Kerala State and Subordinate Services Rules, 1958 (KS&SSR), and is subject to Rules 10(b) and 3(c) of the said Rules.

The newly appointed candidates shall report for duty before the **Chief Judicial Magistrate, Manjeri**, with the following original documents within **15**

5/26
20/8/25

days from the date of receipt of this order, failing which the appointment is liable to be cancelled.

- (1). Certificates to prove educational qualifications and date of birth.*
- (2) Two conduct certificates issued by officers of gazetted cadre*
- (3). Medical Certificate of fitness in the form prescribed as per G.O. (P) No. 20/2011/P&ARD dated. 30/6/2011, issued by a Medical Officer not below the rank of a **Civil Surgeon** (finger impression and attested photo of the individual should be affixed on the fitness certificate).*
- (4). Certificate to prove non-creamy layer certificate/Community Certificate/Disability certificate whichever is applicable.*
- (5). Advice Memo.*
- (6). Duly filled in attestation form in Annexure- I for police verification (proforma enclosed)*
- (7). 3 copies of passport size photograph.*

The Magistrates concerned shall obtain a duly filled-in SPARK Form No.1 from the candidate immediately upon their joining duty and take steps to enroll them in SPARK, GPF (Kerala), the State Life Insurance Scheme (SLI), the Group Insurance Scheme (GIS), and the National Pension System (NPS) within the prescribed period, as per the rules.

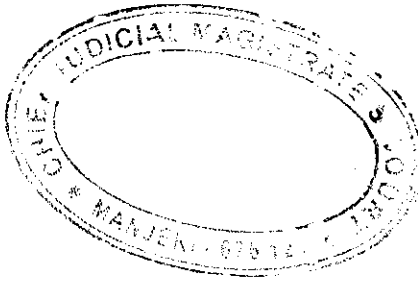
Candidates who were appointed on or before 31-03-2013 in Government Service, Autonomous Bodies, Aided Institutions, Boards, or Corporations, and to whom the KSR Part III pension scheme applies in their respective institutions, may exercise the option, in the prescribed proforma, to continue under the KSR Part III pension scheme, if they so desire. This option must be exercised within three months from the date of joining this department.

They will be on probation for a period of two years on duty within a continuous period of three years, during which they have to pass the Manual of office Procedure (MOP) Test.

The candidates are also informed that, in the event of discharge from

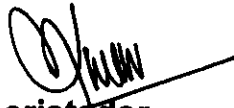
service due to the non-availability of a vacancy, they may either re-register their name with the District Office of the Kerala Public Service Commission and seek re-appointment on further advice by the Commission, or they may wait for their turn for re-appointment in this Department, in case they desire to continue as Probationer in the post from which they are discharged.

The candidates are further informed that any application for correction of date of birth, if required, shall be submitted within five years of entry into service.



//By Order//

Sd/-
Chief Judicial Magistrate,
Manjeri.


Sheristadar

To

1. The Magistrates Concerned.
2. **The individual (By Registered Post with A/D).**
3. The File/Stock file.