OFFICE OF THE PRL.DISTRICT & SESSIONS JUDGE, MANGALURU,D.K.
Ph:0824-2444005, E-mail: pdj.mangaluru1@gmail.com

TENDER NOTIFICATION: 8260 /2025(Menials-outsource) Dated:16.07.2025

Sub: Providing manpower for sanitation and cleaning services to the court complexes in Dakshina Kannada Unit

Ref: Letter No. DJA/82/2007 dated: 27.06.2025 of the Hon'ble High Court of Karnataka, Bengaluru.

Sealed Tenders are invited in the prescribed format attached to this Notification from the reputed service providers/Manpower agencies to provide service for sanitation and cleaning the Court Complex at Mangaluru, Dakshina Kannada.

Sl.No.	Name of the Court Complex	No. of persons required	Remuneration
1	Court complex,Magaluru and annex building,Mangaluru.	12	Rs. 10,000/- per person/month

Last date for receipt of application: 12. 08. 2025 at 5.30PM

Terms and condition

1) The service provider shall be registered with statutory agencies as required under law and also registered with the commissioner for service tax and shall furnish a copy of the registration certificate along with tender.
2) The service provider shall have an experience in providing such services/manpower to the reputed organizations.
3) The service provider shall produce an EMD of 5% of total amount by way of DD in favour of the Prl.District and Sessions Judge, Mangaluru,D.K.
4) The services shall include both basic cleaning and deep cleaning viz. Cleaning of toilets, floors, officers' chambers, court hall, court offices, staircase, open areas, all the areas of the court complex with brooms and moping in order to keep it clean & hygienic condition by usage of safe consumables. Any other activity to make the court complex clean and hygienic all the time.
5) Complying with Labour regulation etc., will be the responsibility of the service provider.
6) The working hours will be from 07.00 AM to 01.00PM on all court working days and in case of urgent requirement they may have to extend working hours during working days as well as in the holidays. However, no wages will be paid for the extended period.
7) The service provider will have to provide the manpower with required uniform and ID card for the suitable job.
8) The contract shall not be sub-leased to any other individual.
9) There should not be any room for complaints from litigants, Advocates and Staffs about the work and conduct of provided man powers.

10) They should work as per the directions issued by the undersigned in this behalf.
11) Payment will be made on receipt of the particulars out of the allotment available in the court for the said purpose at the end of each month, subject to works carried out satisfactorily.
12) The contract will be for the period of 01year or until further orders, whichever is earlier. However, the Hon'ble Prl. District and Sessions Judge, Mangaluru,D.K, who is the tender accepting authority has reserved the right to cancel the contract of the services rendered by the service provider, if not satisfactory, efficient & trustworthy.
13) The personnel provided by the service provider shall maintain good performance/ conduct. If in case, performance/conduct of any personnel not satisfied, such personnel shall be replaced within three days from the date receipt of communications from this office.
14) If the service provider desires to terminate the contract, he shall give one month prior notice in writing to the Hon'ble Prl. District and Sessions Judge, Mangaluru,D.K.
15) No request for advance payment will be considered. Payment will be made in the succeeding month on receipt of the particulars out of the allotment available in the court for the said purpose.
16) The service provider shall have to submit the statement for having paid taxes to the concern government/ authority, if applicable at regular intervals.
17) The service provider shall have to submit the statement for having paid salary to the workers every month.
18) The personnel deployed in the court complex shall maintain devotion towards duty. Integrity of them will not be compromised.
19) The selection of the service provider will be made purely on past reputation, dependability and credibility. Merely quoting of the lowest rates will not make any service provider an automatic choice for selection. The decision of the Hon'ble Prl. District and Sessions Judge, Mangaluru, D.K, in selection of the service provider will be final.
20) Formal agreement will have to be executed before the commencement of the job by agreeing the terms and conditions.
21) Successful bidder has to submit a DD for an amount of Rs. 25,000/- as security deposit.

The sealed quotations are to be sent to Prl.District and Sessions Judge, Mangaluru,D.K, on or before 12.08.2025 before 5.30PM and will be opened on 13.08.2025 at 5.30PM The sealed cover shall be super-scribed as "TENDER FOR PROVIDING OF SERVICE CONTRACT FOR MENIALS/CLEANING STAFF".

16/7/25

(Basavaraj)
Prl .District & Sessions Judge,
D.K., MANGALURU

Copy to:

1) The Register General, High Court of Karnataka,Bengaluru
2) The Prl. Judge, Family Court, D.K. Mangaluru.
3) The Prl.Senior Civil Judge & CJM,Mangaluru.
4) The Presiding Officer, Labour Court, Mangaluru.
5) The Chairman, Permanent Lokadalt,Mangaluru
6) The Senior Civil Judge & Member Secretary, DLSA, Mangaluru
7) The Prl.Civil Judge & JMFC,Mangaluru
8) Taluk Courts in this unit through E-mail
9) The Director, Department of Public information and Publicity, No.17, Bhawan Mahaveer Road, Bengaluru-01, with a request to publish in the Gazettee, for wide publicity.
10) Notice Board of this office.
11) The District Information Officer,Mangaluru,D.K.
12) Software Technician of this court to web-host
13) Office copy

APPLICATION

TENDER NOTIFICATION: /2025(Menials-outsource) Dated: 17.07.2025

FOR PROVIDING CLEANING SERVICE CONTRACT AT COURT COMPLEX, MANGALURU,D.K.

1. Name and Full Address of the Service Provider with contact No. and E-mail ID :

2. Whether registered/renewed the registration for the current year :

   (Please enclose self attested copy)

3. If so, class of registration :

4. Experience :

5. EMD Details :

DECLARATION

I, the designated authority of the firm do hereby declare that, I have read all the terms and conditions as mentioned under the tender notification, rules and regulations and do hereby undertake to bind by the said terms and conditions of Circular No. LD 51 LWA 2017, dated: 29.12.2017 of labour Department and Relevant provisions of Karnataka Transparency in Public Procurement Act 1999 and rules as amended upto date.

Place:
Date:

Signature of the Authrised person of the firm with Seal