OFFICE OF THE S.D.J.M.-CUM-J.I.C. PROCESS ESTABLISHMENT SECTION, KHURDA

TENDER INVITATION NOTICE

No.6/PES, Khurda/Date: 30.07.2026

Sealed quotation from intending bidders are invited for sale of various damaged articles as per scrap on "as is where is" basis lying in the Civil Court Storehouse at Khurda. The sealed tenders will be received latest by 04.00PM of 06.08.2026 and will be opened at 04.30PM of 07.08.2026 in the presence of available tenderers or their authorized agent. The bidder should superscribe the word "OFFER FOR SALE OF DAMAGED ARTICLES AS SCRAP" on the sealed cover.

All the damaged ARTICLES/SCRAPS will be sold in a single lot to the higher bidder.

The bid price offered for damaged articles / scraps shall not be less than the upset price fixed by the authority as per Annexure-III. All bid offers must be accompanied by an earnest money deposit of Rs.1,000/- by way of Demand Draft favouring **"Registrar Civil Courts Khurda, at- Bhubaneswar"** payable at **"Bhubaneswar"** otherwise bid offer shall be rejected.

The intending bidders may inspect all the damaged articles available for auction sale during the office hour either from 30.07.2026 till 06.08.2026 after taking prior permission of the concerned authority before submission of their tender papers. For detailed Terms & Conditions of the Tender, the Bidders are requested to visit Court's Notice Board or log on to District Court, Khurda website **https://khurda.dcourts.gov.in/notice-category/tenders/.**

The Authority reserves the right to accept or reject any or all Tenders without assigning any reason thereof.

By order of the 1st ADJ, Khurda

SDJM-cum-JIC (PES), Civil Courts,
Khurda 30.07.2026

Memo No. 145(6) **/ Dtd.** 30.07.2026

(1) Copy to the Notice Board, District Court, Khurda for wide Circulation.

(2) Copy forwarded to the Collector, Khurda / Executive, Municipality, Khurda for information and with a request to affix the notice in their office notice board for wide circulation of the same.

(3) Copy to the NIC, District Office, Collectorate, Khurda / System Officer, District Court, Khurda for information with a request to upload the same in the District & Court website respectively.

(4) Copy to the JIC, Process Establishment Section, Khurda for information & necessary action.

30.07.26

SDJM-cum-JIC (PES), Civil Courts,
Khurda

Annexure-I

TERMS AND CONDITIONS FOR SALE OF DAMAGED ARTICLES AS SCRAP

1. The Tenders not sealed or received after due date and time will be summarily rejected.
2. The Bidders should super scribe the words "OFFER FOR SALE OF DAMAGED ARTICLES AS SCRAP" on the sealed cover.
3. All Bid Offers must be accompanied by an earnest money deposit (EMD) of Rs.1,000/- (Rupees One Thousand) only by way of Demand Draft favouring **"Registrar Civil Courts Khurda, at- Bhubaneswar"** payable at **"Bhubaneswar"** otherwise bid offer shall be rejected.
4. The sealed tenders should be submitted latest by 04.00 PM of 06.08.2026 addressed to the undersigned.
5. The received sealed tenders will be opened on 07.08.2026 at 04.30 PM in presence of the available tenderers or their authorized agents.
6. The intending bidders may inspect all the articles available for auction sale during the office hour from 30.07.2026 till 06.08.2026 after taking prior permission of the concerned authority before submission of their tender.
7. The offered purchase price should be written clearly, both in figures and words.
8. The successful bidder is liable to pay GST extra on the bidding amount.
9. The successful bidder shall deposit 25% of the bid amount in cash on the spot after completion of the bid and balance 75% of the bid amount by Cash / Demand Draft / Pay Order in favour of **"Registrar Civil Courts Khurda, at- Bhubaneswar"** within 3 days from the date of finalization of the bid in "Process Establishment Section" of the Court.
10. The GST amount shall also be deposited by successful bidder in shape of Challan and the Challan receipt is to be submitted in the aforesaid section before removing the sold article from the stipulated place. In case of non-payment of full amount

within the stipulated time, the amount already deposited shall be forfeited and the aforesaid damaged articles/scraps will be put to fresh auction.

11. The sold articles are to be removed from the site by the successful bidder within 3 days from the date of full payment.

12. The successful bidder shall take away the items on his own risk & cost and he shall be responsible for safe and appropriate disposal of the items. If any damage or otherwise is caused to the articles by any means during or after the stipulated period, no claim on this account will be entertained.

13. In case, the sold articles are not removed within the stipulated time, a ground rent @1% of the bid amount shall be charged exceeds the offered price deposited, the Bidder / party shall cease to have any right on the said articles. The amount deposited by the Bidder shall be adjusted towards the ground rent and the articles shall become absolute property of the Court free from all encumbrances and will be put to fresh auction.

14. The Court reserves the right to accept or reject any or all the offers of tenders without assigning reasons thereof.

15. No complaint or rejection, if any, after finalization of the Tender will be accepted.

16. In case of any dispute, the decision of the 1st Addl. District & Sessions Judge, Khurda shall be final and binding on all parties.

Documents to be submitted along with the Tender:

1. Self attested copy of GST Registration Number of the firm and latest GST filing report, if available.
2. Self attested copy of PAN card of the firm/bidder issued under Income Tax Act.
3. Self attested copy of Valid Registration Number of the Agency / Firm.

By order of the 1st ADJ, Khurda

SDJM-cum-JIC (PES), ~~Civil Courts~~,
Khurda 31.07.26

Annexure-II

PROFORMA FOR OFFERING RATES FOR SALE OF DAMAGED ARTICLES AS SCRAP MATERIALS

AMOUNT OF EARNEST MONEY	Rs. Rupees
PARTICULARS OF DEMAND DRAFT	No.
	Date:
	Bank.
	Branch.
NAME OF THE BIDDER	
ADDRESS	
CONTACT NO	

(**Address should be complete and supported with proof**). The bidder should always be available for necessary communication at the given address.

1. I/We submit my/our highest quotations for the "DAMAGED ARTICLES AS SCRAP MATERIALS" offered for sale.

Sl. No.	Nomenclature of items	Quantity	Upset price	Rate offered
1	07 numbers of Kansa/Bronze Gara	Approximately 23 Kg 620 grams	Rs. 350/- per Kg	

2. I/We have very carefully read the terms and conditions of the offer, particularly, regarding earnest money and agree to abide by these in letter and spirit. The decision of the committee of Civil Court, Khurda on any dispute arising out of the offer shall be binding on me/us.

3. I/We agree to the forfeiture of the earnest money if I/we fall to comply with all or any of the terms and conditions in whole or in part as laid sown in Annexure-I in the tender invitation which would constitute and have force of a contract between me/us and the establishment of Civil Court Complex, Khurda if I/We am/are declared a successful bidder.

Place:

Date:

Name :

Signature of bidder

Annexure-III

MINIMUM RATE CHART OF ARTICLES

Sl. No.	Nomenclature of items	Quantity	Upset price
1	07 numbers of Kansa/Bronze Gara	Approximately 23 Kg 620 grams	Rs. 350/- per Kg

30.07.26

SDJM-cum-JIC, Store House,
Khurda