

OFFICE OF THE JUDGE, FAMILY COURT- II, BHUBANESWAR
DISTRICT : KHURDA

ADVERTISEMENT No.1

(Dated, Bhubaneswar the 2nd April, 2026)

Applications are invited from the desirous candidates having requisite qualification and experience along with supporting documents as required under Rules-5 and 6 of "The Family Courts (Orissa) Rules, 1990", for appointment to the vacant post of Counsellor in the Court of the Judge, Family Court-II, Bhubaneswar in the District of Khurda. The Counsellor shall be appointed by the Hon'ble High Court of Orissa, Cuttack.

1. ELIGIBILITY AND QUALIFICATIONS OF THE COUNSELLOR :

A candidate, in order to be eligible for the above post, shall –

- i) be a citizen of India;
- ii) have a Master's Degree in Social Science preferably in Sociology or Psychology with minimum experience of three years in family counselling.

Provided that, where such persons are not available, persons above the age of thirty-five years working in the field of social service and welfare activities and engaged in promoting the welfare of Family and Child Care and having a degree in Social Science preferably in Sociology or Psychology shall be eligible.

- iii) be able to speak, read and write Odia and must have passed test in Odia equivalent to the M.E. Standard.
- iv) be of sound health,
- v) have not more than one spouse living, if married.
- vi) be of good character.

2. FUNCTIONS OF A COUNSELLOR :

Counsellor entrusted with any petition shall assist and advise the parties regarding the settlement of subject-matter of dispute between the parties or any part thereof. The Counsellor shall also help the parties in arriving at reconciliation.

3. FEE OF A COUNSELLOR :

Fee of the Counsellor is Rs.1,000/- (Rupees One thousand) per day of actual work done along with Retainer fees of Rs.6,000/- (Rupees Six thousand) per month as per Resolution No. 6839/L, dated 23.04.2025 of Government of Odisha, Law Department, or as prescribed by the Government of Odisha from time to time.

4. HOW TO SUBMIT APPLICATION:

The candidates are required to submit their applications being duly filled in and signed, furnishing the required particulars as per the prescribed format i.e. "Format of Application" only through **speed post** or **Registered Post**.

5. LIST OF DOCUMENTS TO BE SUBMITTED:

- i. Application duly filled in as per the prescribed format.
- ii. Self-attested photo copies of all educational qualification certificates including Master's Degree/Degree in Social Science, preferably in Sociology or Psychology.
- iii. Experience certificate in Family Counselling / Social service and Welfare activities & engagement in promoting the welfare of Family and Child care.
- iv. Two Nos. of self-attested recent passport size photographs of the candidate besides the one affixed on the application form.
- v. Two self addressed envelopes with postage stamp of Rs.56/-(Fifty six) affixed on each.
- vi. Self declaration regarding having not more than one spouse living, if married.
- vii. Two original Character Certificates issued by two different Gazetted Officers/Medical Practitioners/Sarapanch, etc. (Name & Designation of the Issuing Authority be mentioned/Stamped).
- viii. The candidates, who are in Government employment/Service are required to apply through proper channel informing their respective Heads of Office in writing regarding submission of their applications for the post of "Counsellor" and obtain "No Objection Certificate".

6. LAST DATE FOR RECEIPT OF APPLICATIONS :

- (i) The last date of receipt of application form is **25.04.2026**. The application in prescribed format along with required documents and self attested copies of certificates as the case may be must reach the office of the undersigned either through **speed post or registered post** on or before **25.04.2026 (5.00 P.M.)**.
- (ii) Incomplete applications, in any manner, are liable to be summarily rejected. Applications received after the last date by any means shall not be taken into consideration.
- (iii) Envelope containing application must be inscribed "**Application for the post of Counsellor**".

7. The details of advertisement is also available in the District Court website : [https://khurda.dcourts.gov.in.](https://khurda.dcourts.gov.in)

**Sd/-
Judge, Family Court-II,
Bhubaneswar I/c**

FORMAT OF APPLICATION

POST APPLIED FOR : _____

1. Name of the Candidate (In BLOCK letters) :
2. Father's / Husband's name :
3. Sex (Male / Female / Other) :
4. Marital status (Married / Unmarried) :
5. Permanent Address :
6. Present Address :
7. Date of Birth (dd/mm/yyyy) :
8. Age as on the date of Advertisement :
(i.e.02.04.2026)

Self attested
Passport Size
Photograph

9. Educational qualification (attach self-attested copies of Certificates)

Name of the examination passed	Name of the Board / University	Year of passing	Aggregate mark secured	Grade/ Division	% of marks secured

10. Religion :
11. Nationality :
12. Details of experience in the field of Family Counselling / Social Service and Welfare activities with engagement in promoting the welfare of Family and child care. :
13. Mobile No. (Preferably WhatsApp No.) :
14. e-Mail ID :
15. Attach two Character Certificates issued by two different Gazetted Officer / Medical Practitioner / Sarapanch etc. (Mention name, designation of the officers) :
16. Self-declaration regarding having not more than one spouse living, if married. :

DECLARATION

I do hereby solemnly affirm and state that I am aware about the Rules-5 and 6 of The Family Courts (Orissa) Rules, 1990 and the statements made above are true and correct to the best of my knowledge and belief and based on record. Any information, if found incorrect my candidature shall be summarily rejected.

Place:

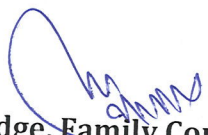
Date:

(Signature of the candidate).

Memo No. 185(2) / Dated 02.04.2026

Copy forwarded to the System Officer, Civil Courts, Khurda at Bhubaneswar with an instruction to upload the detailed advertisement for the post of Counsellor in the District Court's website for information of all concerned.

Copy forwarded to the Deputy Administrator, Process Establishment Section, District Court, Bhubaneswar for information with an instruction to affix the same in the Notice Board of the District Court, Bhubaneswar for information of all concerned.


**Judge, Family Court-II,
Bhubaneswar I/c**