HIGH COURT OF HIMACHAL PRADESH, SHIMLA- 171 001

No. HHC/ Recruit/Sr. Asstt/HC/2025-I **Dated, the 08th October, 2025.**

"ADVERTISEMENT NOTICE- DEPARTMENTAL"

The applications are invited (in offline mode) for filling up the following vacancy(ies) on the establishment of High Court of HP, Shimla, **THROUGH PROPER CHANNEL** from the eligible desirous officials working in the establishment of District Judiciary, on the attached prescribed format, on or before **07.11.2025 (04:45 PM):**

S. N.	Particulars of vacancies	Pay Matrix	Educational Qualification/ Eligibility Criterion
1.	Senior Assistant (Class-III) (Mode-b) Total Post(s) 02 (Two)	Pay Level 11 i.e. Rs. 38,500-12,2700/- of the Pay Matrix	• Graduation. • By way of limited competitive examination from amongst Clerks, which term includes Junior Assistants and equivalent posts including Junior Office Assistants (I.T.) regular of the District Judiciary in Himachal Pradesh. • Eight (8) years of experience/ length of service in the cadre. • The exam will be conducted as per Schedule-IV, Part -E of R&P Rules, 2015 (available on our website).

Note:

1. The experience will be calculated up to last date of application, wherever required, as per Rules.
2. The candidates must attach photocopies of their documents (10th onwards) alongwith their offline application.
3. The decision of HP High Court regarding eligibility etc., will be final and no correspondence / representation of any kind will be entertained.
4. The candidates must visit the High Court website regularly for all information (https://hphighcourt.nic.in/) & to ascertain their eligibility as per R&P Rules 2015. (https://hphighcourt.nic.in/rules/Part-AII(3)2015.pdf).
5. No TA/DA will be paid by the HP High Court to the candidates for appearing in the test.
6. In-complete applications or the applications dispatched/ forwarded after due date shall not be entertained.
7. The advertised vacancies are subject to the outcome of CWP No. 6948 of 2025, titled as Hemant Sharma Vs. High Court of HP and anr., CWP No. 7467 of 2025 titled as Rakesh Kumar Chandel Vs. High Court of HP and CWP N. 7805 of 2025, Anil Kumar Vs. High Court of HP and anr., CWP No. 3891 of 2023 tilted as Rahul & Others vs Hon'ble High Court of HP & others and the representation preferred by Ms. Archana, JOA-IT, with regard to implementing the HP Recruitment & Conditions of Service of Government Employee Act, 2024.

By Order etc.

REGISTRAR GENERAL

Endst. No. As above. **Dated: 08th October, 2025**

Copy forwarded to:

1. The Principal Private Secretary to Hon'ble the Chief Justice, High Court of Himachal Pradesh, Shimla-1.
2. All the District & Sessions Judges, Himachal Pradesh, with a request to circulate this Notice within your respective Civil & Sessions Division and dispatch/forward the applications of the eligible desirous candidates to the undersigned on or before the last date of application i.e., **07.11.2025 (04:45 PM).**
3. The LAN website for information to all concerned.
4. Notice Board of High Court of Himachal Pradesh, Shimla-171 001.
5. Guard File.

Registrar (Recruitment)

HIGH COURT OF HIMACHAL PRADESH, SHIMLA -171001

Offline Application Form for the Post of Senior Assistant – HIGH COURT

Paste your recent passport size photograph duly self-attested

1. **Name of the Applicant (CAPITAL LETTERS)** :
2. **Father's Name** :
3. **Date of Birth** :
4. **Gender** :
5. **Educational Qualification** :
6. **Date of initial appointment (Regular)** :
7. **Date of Regular Joining** (as Clerk, Junior Assistants & equivalent posts including Junior Office Assistants-IT) :
8. **Experience** (Regular) as Clerk, Junior Assistants & equivalent posts including Junior Office Assistants-IT) **(in Years & Months)** :
9. **Present Designation (official)** :
10. **Place of Posting** :
11. **Correspondence Address** :
    - **Line 1** :
    - **Line 2** :
    - **District & State** :
    - **PIN Code** :
12. **Mobile Number** :
13. **Email address** :

Note:

1. The experience will be calculated up to last date of application, wherever required, as per Rules.
2. The candidates must attach photocopies of their documents (10th onwards) alongwith their offline application.
3. The decision of HP High Court regarding eligibility etc., will be final and no correspondence / representation of any kind will be entertained.
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Place:

Date: **Name & Signature of the Candidate**

DECLARATION:

I do hereby declare that I am an Indian National and the statements made in this application are true, complete, and correct to the best of my knowledge and belief. I undertake that in the event of any information furnished in this application form is found false or incorrect at any stage, my candidature shall be liable to be rejected and if offered appointment or appointed, then such offer or employment shall be liable to be cancelled forthwith or at any time and I shall also be liable for criminal prosecution. I also solemnly declare that I do not suffer from any of the disqualifications as per Rules and I am eligible in all respects according to eligibility criteria mentioned under the Rules.

Place:

Date: **Name & Signature of the Candidate**