#### **Online e-Court Fee**

Citizens can pay e-Court Fee online using Debit card, Net Banking or UPI through our website for following States / UTs – Bihar Chandigarh Chhattisgarh Himachal Pradesh Jharkhand Ladakh NCT of Delhi Puducherry Punjab Rajasthan Tamil Nadu Uttarakhand Uttar Pradesh

The system is user friendly and has been designed to ensure ease and convenience in court fee payment to the general public.

#### Online e-Court Fee System involves three simple steps :

- **Registration**: Citizen makes a one-time registration which can be used across all SHCIL online Government e-Services products available for that State.
- Account Balance: Besides offering the facility for single transactions, citizen will also be able to make a one-time payment to be maintained as imprest balance and utilise the same over a period of time for generating e-court fees of various denominations.
- **Receipt Generation**: Citizen will have the convenience to generate an e-Court fee receipt anytime and from anywhere via the internet without having to go thru the hassles of long queues and tiresome formalities.

The e-Court Fee receipt generated online can be printed on any printer and submitted as a valid proof of court fee payment in all approved courts of respective States.

Visit our website <u>www.shcilestamp.com/</u> and go to e-Court Fees Section as shown in fig.1

Introduction About U	s Download e-Registration e-Court Fees FAQ Contact Us
Welcome to e-Stampi	ing website
Please select the state,	To access the e-stamping system,
o view the desired page.	click the button below.
States List     ▼       Verify e-Stamp Certificate       Download e-Stamp Verification N       Demo Video for Verification & L	Available on the App Store Online Payment Obile App : new Obile App : new Obile App Store Ocking by SBO through Mobile App
Statewise	Contact Details for e-Stamping
Stamp duty Payment	- Issuance of New Shares for NCT of Delhi
Stamp duty Payment	- Issuance of New Shares for NCT of Delhi

Fig.1

Online user has to select the "Online Users" option from LOV and click on "Secure Login" button.as shown in fig.2

INDIA C - Court Fee System	Home	Verify e-Court Fee Receipt
e-Court Fee is available for NCT of Delhi, Chhattisgarh, Hi	machal Pradesh, Rajasthan,Punjab,Uttar Pradesh	, Tamil Nadu (only at Madras High Court and its bench at Madurai), Bihar, Chandigarh, Ladakh, Uttarak
	Latest Updates new : "e-Court Fee is	now available in Puducherry"
"Litigants / Advocates can pay e-Court fee online Uttar Pradesh, C	and print e-court fee receipt from the co hattisgarh, Tamil Nadu, Bihar, UT of La	nvenience of their home for NCT of Delhi, Himachal Pradesh, Punjab, Chandigarh, dakh, Uttarakhand, Jharkhand and Puducherry"
INTRODUCTION :	Please selec	t the User Type and click Secure Login button.
Ministry of Finance, Government of India appointed Stock India Ltd as Central Record Keeping Agency (CRA) for Co Duty Administration System (C-SDAS).	Holding Corporation of mputerization of Stamp	RE LOGIN
As a major e-governance initiative, several State Govern StockHolding to collect non-judicial and judicial stamp duty stamping and e-Court fees system.	ments have authorised bayment through our e-	
The Government of NCT of Delhi implemented e-Court F Stamp collection purposes w.e.f. 20th November 2012.	ee system for Judicial States/UTs v ndia's second state to	rise Contact Details
launch e-Court fee system was Chhattisgarh at High Cour 2016 and third was Himachal Pradesh on 19th Aug., 2016	t, Bilaspur on 16-Mar- Subsequently it was List of e-Cou	rt Fee Counters
iauncheo in the states of Rajastinan, Funjao, Uitar Praces Madras High Court and its bench at Madurai), Bihar, Ch Ladakh and Jharkhand. The latest State to launch e-Court 27-May-2020.	n, Tamii Nadu (oniy at andigarh, Uttarakhand, fee is Puducherry wef	online users
e-Court Fee system is an internet based application that give of paying court fees without hassles involved in obtaining ph The system is secure and reliable.	es you the convenience ysical Judicial Stamps.	



First time User of the Online e-Court Fee System is required to Register and generate the User ID and password. This User ID is common for Online e-Stamping, online e-Registration and online e-Court Fee collection systems. i.e. If the User is already having an ID for Online e-Court Fee System

then the same credentials can be used for online e-Stamping Payment and online e-Registration.

Online User will enter all the mandatory details and only after he/she accepts the terms and conditions, user can save the entry as shown in fig.3 & fig.4

Online e-Court Fee Payment System	Verify e-Court Fee Receipt About Online Payment	<u>System</u>
	Release : 160720	20-100
Sign In	:: Welcome New User	iestion
User ID :	Please register to generate your User ID for access to the Online Payment System.For assistance, email us at onlinestamping[at]stockholding[dot]com	please
Password :       □       Use Virtual KeyBoard         Verify Code :       □       □       □         Retype Verify Code:       □       □       □       □         Product :       Court Fee Payment ▼       □       □       □         Sign In       Forgot Password Resend Activation       □       □       □	Register Now 🕨	
	Γ:~ 2	
	Fig.3	
:: User Registration	Back to Login	Page
User ID * Password * Confirm Password *	Indicates that the field is mand	latory.
Note:- This will be used for verification for Change/ Forgot Password		
Security Question -	100▼	
User Type *	Individual / Proprietor Firm     Partnership Firm     Registered IMP-ACC	
Bank Details		
Beneficiary Name		
Bank Name	ame 🔻	
Bank Branch		
Bank Account No		
Can't read this? Try another      I accept all Terms and Condition      MLINE PAYMENT TERMS AND CONDITIONS      This page states the Terms and Conditions under which you (Visitor) may visit this W periodically to re-appraise yourself of the Terms and Conditions/ any change in Terms a Use of Content	"Letters are case-sensitive) ead this page carefully. If you do not accept the Terms and Conditions stated here, we would request you to exit this site. You should visit this page ecause they are binding on all users of this Web Site.	
	Save Clear Back	

Fig.4

Confirmation of a successful registration is sent on the email id provided during the registration process. The User will have to click the link in the email as shown below and visit the page.

Only after this, the account will get activated. Upon activation, an SMS will be sent to the registered mobile number.

Dear TEST,
Congratulations! You have successfully registered with the Online Payment System.
Your User ID : shiv2010
Please activate the online access for your User ID by clicking on this <u>User ID Activation link</u> . You are required to visit the respective product site via <u>www.shcilestamp.com</u>
Thanks and regards,
onlinestamping team Stock Holding Corporation of India Limited.

After successful activation through the link, the Online User can login into the system. On Home screen Online User will able to see the latest updates and eCourt Fee printing related settings. Following options are available on the screen. As shown in fig.5

Online e-Court Fee Pay	nent System Verify e-Court Fee Receipt About Online Pa	<u>iyment System</u>
Welcome <b>Sarita Prabhu</b> [saritap]	Last Login Time : 01-AUG-2020 10:24:20 PM Home   Change Pr	rofile   <u>Logout</u>
e-Court Fee Generation	:: e-Court Fee	
Account Balance		_
View Transactions	Online e-Court fee is now available at Madras High Court, Chennai and it's Bench at Madurai	
View Payments	Online e-court fee is available for Commercial Court of Rajasthan,Jaipur.	
	For printing online e-Court Fee receipt, Java should have been installed on your PC/System. Receipt Printing will only work in <b>Microsoft Internet Explorer (Versions 9,10,11</b> ). Please do following steps to check or install Java. 1. If Java is not installed in your PC/system, kindly download the Java from <u>here</u> . 2. If Java is installed but disabled in your Browser, kindly check the guide for <u>How to enable java in browser</u> . 3. Please find more <u>help</u> in our FAQ section.	
	It is the responsibility of each online user to properly manage their user accounts, user IDs and passwords for the corresponding user ID for accessing the Online e-Court Fee system.	

Fig.5

# Account Balance :

Before generation of e-Court receipt user have an option to update the account balance through "Topup Account" option (upto Rs. 2000/- max). User has to select the state for which he wish to pay (from LOV), amount and the Payment mode (Net Banking/Debit Card & UPI) from LOV. Refer

fig.	6	&	fig.	7
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					J
Online e-Court Fee Pays	ment System				Verify e-Court Fee Receipt About Online Payment System
Welcome Sarita Prabhu [saritap]			Last Login Time : 01-AUG-2020	10:24:20 PM	Home   Change Profile   Logout
e-Court Fee Generation	:: Account Balance				Л
Account Balance					
View Transactions	Location wise Account Balance	e details		_	Topup Account Refunds
View Deumente	Location	Balance	Status		
view Payments	No balance details available.				
	·				

Fig. 6

	2 FU			
weicome Sarita Prabhu [saritap]		Last Login Time : 03-AUG-20.	20 09:01:09 PM Home   Change	Profile   Logou
e-Court Fee Generation	:: Topup Location A	ccount		
Account Balance			* Indicates that the field is mandatary	
View Transactions	Select Location *	Select State T	indicates that the field is manualory.	
View Payments	Available Balance	0.00		
	Amount to Pay *			
	Payment Mode *	a Razorpay		
		Netbanking, Debit Cards (VISA / MASTER / Maestro / RuPay) and UPI	Netbanking, Debit Cards (VISA / MASTER / Maestro / RuPay) and UPI	
	PGSP Charges			
	Payment Mode	RAZORPAY	ATOM	
	NetBanking	Rs.5 per transaction	Rs.6 per transaction	
	Debit Cards	For Rupay Debit Card NIL charges and other debit cards(Visa, Master & Maestro) Rs. 20/- for above Rs.2000 and 0.40% charges up to Rs.2000 are applicable on payable amount per transaction	For Rupay Debit Card NIL charges and other debit cards(Visa, Master & Maestro) 0.9% are applicable on payable amount per transaction.	
	Applicable taxes as per the Taxes may change subject Best viewed in Internet Exp	e latest Government notification. to Government directives. Jorer 9+, Mozilla Firefox 20+,Google Chrome 30+.		
		Initiate Payment Cle	ar	



## e-Court fee Generation:

User may proceed with e-Court receipt entry by selecting option "e-Court fee Generation" and by selecting the name of the state from LOV and entering the amount as shown in fig. 8 & fig. 9. Name of the Litigant is the mandatory field for online e-Court generation. User can opt for any of payment channel (Account Balance, Razorpay Or ATOM)

<b>Online e-Court Fee Payn</b>	nent System			Verify e-Court Fee Receipt About	Online Payment System
Welcome Sarita Prabhu [saritap]			Last Login Time : 03-AUG-202	20 09:31:35 PM Home   C	<u>nange Profile</u>   <u>Logout</u>
e-Court Fee Generation	:: e-Court Fee Recei	pt Generation			
Account Balance View Transactions View Payments	Select Location *	Select State V		* Indicates that the field is manda	iory.
			Submit Clear		
		I	ig.8		
			-		
Welcome <b>Sarita Prabhu</b> [saritap]			Lest Login Time : 03-AUG-2021	0 09:31:35 PM <u>Home</u>   <mark>Ch</mark>	ance Profile   <u>Logout</u>
e-Court Fee Generation	:: e-Court Fee Receip	pt Generation			
Account Balance View Transactions View Payments	Select Location * Name of Litigant * Court Fee Amount *	NCT OF DELHI		Indicates that the field is mandat	ory.
	Payment Mode *	Account Balance : Rs. 0			_
		Netbanking, Debit Cards (VISA / Netbanking, Debit Cards (VISA / Netbanking, Debit Cards (VISA / Netbanking, Debit Cards (VISA /	MASTER / Maestro / RuPay) and UF MASTER / Maestro / RuPay) and UF	PI	
	PGSP Charges Payment Mode	RA7(		ΔΤΟΜ	
	UPI	NIL Rs 5 per transaction		NIL Rs 6 per transaction	-
	Debit Cards	For Rupay Debit Card NIL ch cards(Visa, Master & Maestr and 0.40% charges up to Rs. payable amount per transact	arges and other debit ) Rs. 20/- for above Rs.2000 2000 are applicable on on	For Rupay Debit Card NLL charges and other debit cards(Visa, Master & Maestro) 0.9% are applicable on payable amount per transaction.	
	Applicable taxes as per the Taxes may change subject Best viewed in Internet Exp	latest Government notification. to Government directives. lorer 9+, Mozilla Firefox 20+,Go	ogle Chrome 30+.		
			Submit Clear		

Fig.9

Please refer carefully to the Payment Gateway Charges applicable while selecting Payment Gateway and Mode of payment.

On entering all mandatory details user has to click on "Submit" button. Refer fig.10

come Sarita Prabhu [saritap]		Last Login Time : 03-AUG-202	0 10:12:12 PM Home   Chan
Court Fee Generation	:: e-Court Fee Rec	eipt Generation	
ew Transactions	Select Location *	NCT OF DELHI	* Indicates that the field is mandator
	Court Fee Amount *	100	
	Payment Mode *	Account Balance : Rs. 0	
		🗋 🕯 🖉 🖉 🖉 🖉	
		Netbanking, Debit Cards (VISA / MASTER / Maestro / RuPay) and U	PI
		Netbanking, Debit Cards (VISA / MASTER / Maestro / RuPay) and U	PI
	PGSP Charges Payment Mode	RAZORPAY	ATOM
	UPI	NIL	NIL
	NetBanking	Rs.5 per transaction	Rs.6 per transaction
	Debit Cards	For Rupay Debit Card NIL charges and other debit cards(Visa, Master & Maestro) Rs. 20/- for above Rs.2000 and 0.40% charges up to Rs.2000 are applicable on payable amount per transaction	For Rupay Debit Card NIL charges and other debit cards(Visa, Master & Maestro) 0.9% are applicable on payable amount per transaction.
	Applicable taxes as per t Taxes may change subje Best viewed in Internet E	he latest Government notification. et to Government directives. xplorer 9+, Mozilla Firefox 20+,Google Chrome 30+.	
		Submit Clear	

Fig. 10

Once the user clicks on submit button, system shows a pop up window which re-confirms whether user wants to generate the receipt. User has to click on OK button. Depending upon the channel opted by user, the amount will be debited from Account Balance OR the user will be redirected to "Proceed for Payment" if Payment Gateway Service Provider option is used. As shown in fig. 11

Welcome Sarita Prabhu [saritap]		Last Login Time : 03-AUG-2020 10:12:12 PM	Home   Change Profile
e-Court Fee Generation	:: Confirm Online Payme	nt	
Account Balance			
View Transactions	Payment Reference	DLOCF1010013332160820225616	
View Payments	Transaction Date Client Name Payment Mode	03-AUG-2020 23:03 PM SARITA PRABHU RAZORPAY	
	Total Amount to Pay	100	
	I accept all Terms and Condi	tion	
	Disclaimer :- At your request, you are being re-direct	ed to a third party website. Please acknowledge the following before proceeding further.	
		Proceed For Payment Cancel	

Fig. 11

On re-confirmation done, system shows the e-Court receipt print screen. User has to click on "Print Receipt" button for printing of receipt. As shown in fig. 12

Online e-Court Fee Paym	ent System			Verify e-Court Fee Receipt About Online P
/elcome Sarita Prabhu [saritap]			Last Login Time : 03-AUG-2020 09:43:47 PM	Home   Change P
e-Court Fee Generation	:: Court Fee Rece	eipt Details		
Account Balance				
View Transactions	Litigant Name	SARITA PRABHU		
View Payments	Account Reference	SARITA PRABHU		
	Court Fee UIN	PYCT0328H2012X742		
	Court Fee Amount	200		
			Print Receipt	

Fig.12

On successful printing of receipt, system displays message on screen. As shown in fig. 13

Online e-Court Fee Payn	nent System	<u>Verify e-Court Fee R</u>
Welcome Sarita Prabhu [saritap]		Last Login Time : 03-AUG-2020 09:43:47 PM
e-Court Fee Generation	:: Court Fee Receipt Printing	
Account Balance		
View Transactions		Printing Court Fee UIN "PYCT0328H2012X742"
View Payments		

Fig. 13

# View Transaction:

View transaction option displays all the previous transactions done by the users. Print Receipt option is also available here. User has to click on the bullet icon against any particular transaction for printing that particular receipt. Refer fig. 13

ome Sarita Prabhu [saritap]				Las	t Login Time : 03-A	UG-2020 11:11:43 F	М		<u>Home   Change</u>
ourt Fee Generation	:: View e-Court Fee Transactions								
count Balance	List of L	.ast 10 1	Transactions						
W Hansactions	Sr No.	Select	e-Court Fee Receipt	Name of Litigant	Location	Receipt Date	Amount	Status	Transaction Date
/ Payments	1	0	PYCT0328H2012X742	SARITA PRABHU	PONDICHERRY	03-AUG-20 23:12	200	Not Printed	03-AUG-20 11:12
	2	0	BRCT0104G2045W629	ABCD	BIHAR	01-JUL-20 22:45	50	Not Printed	01-JUL-20 10:45
	3	0	BRCT1859F2053G607	ABC	BIHAR	18-JUN-20 06:53	20	Not Printed	18-JUN-20 06:53
	4	0	PYCT2622E2032G532	SARITA PRABHU	PONDICHERRY	26-MAY-20 06:32	50	Not Printed	26-MAY-20 06:32
	Re-prin An e-C Only th Re-prin	ting of a ourt fee e last re- ting of a	receipt should be done receipt is allowed to be r printed e-Court Fee rec n e-court fee receipt will	Print Rec within 12 hours from reprinted only thrice eipt will be valid. render the previous	eipt Reprin	it Receipt irst receipt. / ).			

Fig.13

User can use the Reprint Option if Online e-Court Receipt is not generated owing to any reason like (connectivity problem, power failure, printer problem etc) Refer fig. 14

Online e-Court Fee Paym	ent Sys	tem							ы	bout Online Payment System
		7								
Welcome Ditin Jindal (diditinjindal)				Lant:	iogin Time : 30-JUS-30	13 11:52:13 AM			Home   Ch	ange Profile   Looset
Account Balance	:: View	/ e-Cou	t Fee Transactions						View History Tran	sactions
Alabe Payment	List of La	est 10 Tran	sactions							
Contractor	Sr No.	Select	e-Court Fee Receipt	Name of Litigant	Location	Receipt Date	Amount	Status	Transaction Date	
View Transactions	1		T5CT205901359K330	DITIN JINDAL	TEST STATE	20-JUL-13 12:00	10	Printed	29-JUL-13 11:59	
View Payments				Print Receip	it Repri	nt Receipt				
	Re-print An e-Co Only the Re-print	ing of a re- urt fee rec last re-pri ing of an e	ceipt should be done within apt is allowed to be reprinte need e-Court Fee receipt will court fee receipt will render	12 hours from printing of d only thrice (i.e.3 times be valid. the previous receipts inv	the first receipt. only ). slid.					

Fig.14

### **View Payment:**

User can check the payment history by particular period. User has to enter from and to date and click on "Check History" button and system will display the same on the screen. Refer fig. 15

Online e-Court Fee Payr	nent System	
Welcome Sarita Prabhu [saritap]		Last Login Time : 03-AUG-2020 10:56:08 PM
e-Court Fee Generation	:: View Online Payment History	
Account Balance		
View Transactions	From Transaction Date *	C
View Payments		
	To Transaction Date *	6
		Check History Clear

Fig.15

### <u>Refund</u>:

User can ask for the refund of money available in his Account Balance, by Refund option. User can opt for either partial or full refund. Refer fig. 16 & fig. 17

Online e-Court Fee Pay	ment System					V	<u>erify e-Court</u>	Fee Receipt About Online Paymer	
Welcome Sarita Prabhu [saritap]			La	st Login Tir	me : 03-AUG-202	20 11:11:43 PM		<u>Home   Change Profile</u>	
e-Court Fee Generation	:: Account Balance								
Account Balance View Transactions	Location wise Account Balance details							Topup Account Refunds	
View Dayments	Location	Bal	ance	St	tatus				
view ruyments	BIHAR		930	Active					
	PONDICHERRY		250	ACTIVE					
Welcome <b>Sarita Prabhu</b> [saritap]			Fig. 16	Laot Login	Time : 02 AUG	2020 11:11:12 PM		<u>Homo   Chango P</u>	
e-Court Fee Generation	:: Refunds								
Account Balance	Location wise Account	t Balance details							
view Transactions	Refund	Location	Bal	ance	Status				
View Payments	۲	BIHAR		930	Activo				
	0	PONDICHERRY		250	Active				
		Request R	tefund						
	:: Refund Details							View Refund History	
	Refund Reference	Request Date	Location	Rofun	d Amount	Bank Details	Status	Baymont Dotalls	
				Refut	id Amount			Fayment Details	

Fig. 17

User has to enter the refund amount and other mandatory details and click on "Initiate Refund" button. As soon as user clicks on Initiate Refund button an auto mail will be sent to the StockHolding office with refund details. Refer fig. 18

come santa Prabriu (santap	1		Last Login Time : 03-AUG-2020 11:23	:14 PM	<u>Home   Change Pr</u>
Court Fee Generation	:: Refunds				
ccount Balance					
iew Transactions	Generate Refund Req	uest			
ew Payments				* Indicates that the field	is mandatory.
	Location *	BIHAR			
	Available Balance	930			
	Amount to Refund *				
	Balance Amount*				
	Bank Details				
	Beneficiary Name*				
	Bank Name*				
	Bank Branch*				
	Bank Account No*				
	Bank IFSC Code*				
	Refund request can be If your account has be	e generated only against availaten debited and the amount is n	ble imprest balance ot reflecting in the system, kindly ch	eck the status by second work	ing day.

Fig.18