

**OFFICE OF THE DISTRICT & SESSIONS JUDGE, JALANDHAR**

**PUBLIC NOTICE**

Applications strictly in the prescribed performa, along with attested copies of relevant testimonials, two recent passport size photographs, out of which one should be pasted on the application form are invited to fill up following posts on Adhoc basis for a period of six months or till the regular appointment is made by the Hon'ble High Court, which ever is earlier: -

Post	No of Posts	Scale	Qualification	Age
Drivers on Adhoc Basis	<b>Total -02</b> General- 01 S.C – 01	As per the rates fixed by the Deputy Commissioner, from time to time	1. The candidate should be at least middle pass with Punjabi/Hindi as one of the subject. 2. The candidate should possess a valid licence for L.T.V. 3. The candidate should not have been convicted of any offence for negligent driving and should have a minimum of two years experience of driving of car.	Age of Candidate as on 01.01.2023 should be between <b>18 to 37</b> years for General Category. Relaxation of age will be given to the candidates of reserved categories as per rules/ instructions of the Hon'ble High Court as well as Punjab Government.

Note: Last date and time for receipt of application in this office is **04.09.2023 up to 5.00 P.M.**

**Venue and schedule of Interview/ test will be notified later on the website of this office i.e. "<https://jalandhar.dcourts.gov.in/notice-category/recruitments/>". No separate letters will be issued for the same, as such the candidates are advised to check the website in routine for further information.**

**NOTE :-**

1. All the applications must be on prescribed proforma, which is to filled in Capital letters alongwith supporting documents. This Office will not be responsible for any postal delay or wrong delivery. The forms which are received late shall be rejected. Application sent by post in an envelope must be super scribed "APPLICATION FOR THE POST OF DRIVER on ADHOC BASIS".
2. All the candidates must bring the original testimonials alongwith one Photo ID proof with them at the time of interview/test. No TA/DA will be given to candidates appearing in interview/test.
3. The post of reserved category will be offered to the candidates of General category in case no suitable candidate from the reserved category is found available.
4. The number of posts may vary. In case of any administrative reason arising later on, the interview/test for the aforesaid posts can be cancelled/ postponed and this office will not be responsible for the same. However, notice in this regard will be notified on official website of this Office.

5. Merely satisfying the eligibility criteria do not entitle a candidate to be selected. The undersigned reserves the right to alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the advertisement.
6. The forms which are wrongly filled up or containing incomplete information will be summarily rejected. No Correspondence in this regard will be made by this Office.
7. While mentioning marks obtained in the Educational Qualification column of the application form grades should be converted in to percentage by the applicant himself/ herself as per criteria of the concerned board/ university/ equivalent institution and copy of the said criteria should also be enclosed with the application form.

**Sd/-  
District & Sessions Judge  
Jalandhar**

**Encl: Application Performa**

Endst. No. \_\_\_\_\_

Dated \_\_\_\_\_2023

1. All the District & Sessions Judges, in the State of Punjab, through e-mail with the request to display the notice on the Notice Boards of their Courts.
2. All the Judicial Officers of this Sessions Division to display the notice on the notice board of their respective Courts.
3. The Deputy Commissioner, Jalandhar with a request to get the above mentioned notice displayed on Notice Board of his Office.
4. The Deputy Director, Employment Generation and Training, District Bureau of Employment Generation and Training, Jalandhar alongwith form of notification of vacancies with request to send the list of eligible candidates mentioning the details as required in the enclosed Application Performa by the last date mentioned above. If list is not as desired, the same will not be considered.
5. The District Sainik Welfare Officer, Ladowali Road, Jalandhar.
6. Detailed Advertisement be displayed on the official Website of this Sessions Division by the concerned System Officer/Assistant and on Notice Board of this Office by the concerned Daftri.

**Sd/-  
District & Sessions Judge  
Jalandhar**

**DISTRICT & SESSIONS JUDGE, JALANDHAR**  
**APPLICATION FOR THE POST OF DRIVER**  
**(On Adhoc Basis at D.C. rates)**

1	Name (in Block Letters)		Recent Passport Size Photograph
2	Father/Husband's Name		
3	Date of Birth (Attach proof)		
4	Category (Attach proof for reserved category)		
5	Nationality		
6	Communication Address		
7	Contact No. (Mandatory)		
8	Email Address (Mandatory)		

9 **Educational Qualification (Middle Standard onwards)**

Name of Examination	Board/ University/ Equivalent Institution	Year of passing	Marks secured	Total Marks	% age of marks
Middle (8 <sup>th</sup> )					

NOTE: GRADES SHOULD BE CONVERTED IN TO PERCENTAGE AS PER CRITERIA OF THE CONCERNED BOARD/ UNIVERSITY AND COPY OF CRITERIA SHOULD BE ENCLOSED.

10. Detail of LTV Driving Licence (Attach Photocopy of Licence also)

Driving License No.	Date of Issuance	Valid Upto	Name of Issuing Authority

11. Experience (Mandatory) (Mention number of Year/s and details of Experience) \_\_\_\_\_

(If any of Column is not filled or if the information filled is irrelevant same will be treated as "No" or "N.A" as per the details demanded in the column)

**Declaration:-**

1. I have not been convicted of any offence for negligent driving.
2. I have read the terms and conditions of the Advertisement and agree to the same. I hereby certify that the above said particulars are correct and true to the best of my knowledge and nothing have been concealed therein and in the case found false, my candidature will be liable to be rejected.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Signature of the Applicant**