OFFICE OF THE DISTRICT & SESSIONS JUDGE, LUDHIANA

PUBLIC NOTICE

It is for the information of all concerned that the list of applications received for recruitment of filling up the 56 posts of Clerks on adhoc basis, advertised vide Public Notice bearing Endst. No.2308/G dated 22.05.2026 read with Employment Notice No. 2 of 2026 as published in the newspaper 'Punjabi Tribune' on dated 23.05.2026, along with scrutiny remarks has been uploaded on the official website https://ludhiana.dcourts.gov.in/notice-category/recruitments/.

Candidates whose applications have been marked with any discrepancy as appearing in the various columns of the list *ibid* are required to remove the same by submitting the requisite documents, declarations/ undertaking etc., as the case maybe, as under: -

(1) Candidates whose application forms are unsigned, incomplete, or not submitted in the prescribed proforma are required to furnish a declaration/undertaking in the format prescribed in Annexure 'B'.

(2) Candidates who have not affixed their photographs shall submit a latest passport-size photograph.

(3) Candidates found underage or overage, may submit their claim, if any, in case there is any inaccuracy in the date of birth recorded in the application form.

(4) (i) Candidates who have mentioned or ticked more than one category, in the application form shall intimate the single category under which they wish their candidature to be considered, failing which the first category indicated in the application form shall be treated as final.

In the event that a candidate opts to be considered under a reserved category, as per the category ticked by him/her in the application form, he/she shall also be required to furnish a valid Category Certificate along with the requisite Residence/Domicile Certificate, if the same have not already been enclosed with the application form.

(ii) Candidates who have failed to mention or tick any category in the application form shall intimate the single category under which they wish their candidature to be considered. Failing which such candidate shall be considered under general/unreserved category with consequential effects.

(5) (i) Candidates who have not enclosed the requisite Category Certificate, Discharge Book or Residence (Domicile) Certificate, wherever applicable, shall furnish the same, failing which their candidature shall be considered under the General Category with all consequential effects.

(ii) However, keeping in view the strike at the Sewa Kendras in the State of Punjab with effect from 26.05.2026

and in the interest of natural justice, candidates who applied under a reserved category but could not attach the requisite Category Certificate with their application due to strike in Sewa kendras, despite having applied for its issuance on or before 06.06.2026, may be permitted to submit the Category/Domicile/Residence Certificate along with the receipt evidencing that the application for its issuance had been submitted on or before 06.06.2026.

(iii) Similarly, candidates who belongs to reserve category but had applied under the General (Unreserved) Category solely on account of non-issuance of the requisite certificate(s) (i.e. Category/Domicile/Residence Certificate) *ibid* due to the aforesaid strike may apply for change of category by furnishing the relevant certificate(s) along with the aforesaid receipt, if they wish to be considered under their respective reserved category.

(iv) In all other cases, the requisite Category and/or Residence (Domicile) Certificate(s) etc, shall have been issued on or before 06.06.2026.

(6) Candidates who have not enclosed proof of having passed Punjabi up to the Matriculation level or its equivalent shall furnish the requisite proof. However, it is clarified that candidates who have passed Punjabi in a higher examination shall also be eligible to appear in the Written Examination.

(7) Candidates who have not enclosed any supporting documents shall furnish all requisite documents.

(8) Likewise, candidates who have not enclosed the copy of the Degree Certificate and/or final year/final semester Detailed Marks Card (DMC) shall furnish the Degree Certificate or/and final year/semester DMC or/and Provisional Degree Certificate or any other relevant document evidencing that they had acquired the prescribed qualification on or before 06.06.2026 alongwith declaration/undertaking as per Annexure "A".

In the light of above, the candidates whose applications contain discrepancies (as mentioned in the various column of the said list) or/and candidates whose details contain any clerical or factual error in the said list, are required to remove the same and submit the requisite documents, undertaking/declarations and/or photographs, as applicable, as per the details given *supra*, **on or before 09.07.2026**, either by appearing personally in the office of the undersigned or by submitting the requisite documents through **e-mail ID i.e. "ludhianarecruitment2026@gmail.com"**. **The Application Number of the candidate shall invariably be mentioned on each and every document or annexure submitted by him/her**.

Failure to remove the discrepancies or furnish the requisite documents within the stipulated period shall result in rejection of candidature

or other consequences, wherever applicable and no claim shall thereafter be entertained.

It is made clear that except where specifically provided herein, the documents to be furnished by the candidates should have been issued prior to or on the last date fixed for receipt of applications i.e. 06.06.2026.

Relevant specimens of the Undertaking (s) are also available on the official website for reference.

It is further informed to all concerned that the written test for the post of Clerk on an ad hoc basis is **tentatively scheduled to be conducted on 19.07.2026**. The candidates are advised to regularly visit the official website https://ludhiana.dcourts.gov.in/notice-category/recruitments/ for further updates regarding the recruitment process, including the issuance of roll numbers, the venue date & the timing of the written test and other relevant information. No separate communication in this regard shall be issued by this office.

District and Sessions Judge,
Ludhiana.

Endst. No. 8955 /G Dated, Ludhiana the 06 July, 2026.

A copy is forwarded to the followings for information and necessary action: -

1. All the District & Sessions Judges in the State of Punjab with request to display this notice on the Notice Boards of their Courts;
2. All the Judicial Officers working in this Sessions Division, to display the notice on the Notice Boards of their Courts;
3. The Deputy Commissioner, Ludhiana with a request to get it displayed on the notice Board of his office;
4. The Deputy Director, Employment Generation and Training, District Bureau of Employment Generation and Training, Ludhiana;
5. The System Officer with the directions to upload the above public notice on the official website of "https://ludhiana.dcourts.gov.in/"
6. Daftri of this office with a direction to display this notice on the Notice Board of this Office.

District and Sessions Judge,
Ludhiana.