

OFFICE OF THE DISTRICT & SESSIONS JUDGE, LUDHIANA

PUBLIC NOTICE

Employment Notice No.3 of 2025

Apropos to the public notice dated 09.09.2025 published in the newspaper 'Punjabi Tribune' on 10.09.2025, along with Employment Notice No. 3 of 2025 that the Shorthand/ Spreadsheet test for the advertised posts (i.e. Stenographer Gr.-III on adhoc basis) shall be conducted as per the following schedule:-

Roll No.	Date of test	Venue
1 to 200	14.10.2025	ADR Block, Addl. Block of District Courts, Ludhiana
201 to 397	15.10.2025	

The reporting time would be 10:00 AM and no candidates shall be allowed to enter the venue after 11:00 AM. The criteria for evaluating the aforesaid tests are provided in the notice attached to this Public Notice.

The roll number-wise list of candidates "Roll No. wise list of candidates- Steno (A)-Employment Notice No.3 of 2025", their admit cards "Admit cards of candidates-Steno (A)- Employment Notice No.3 of 2025", the list of rejected candidates "List of rejected candidates-(A)- Employment Notice No.3 of 2025", is available on the official website "<https://ludhiana.dcourts.gov.in/notice-category/recruitments/>".

Candidates are instructed to download the PDF file containing admit cards and print the page that includes their details. The admit card which must have a recent passport-sized photograph (either be countersigned by a Gazetted officer or self-attested by the candidate) affixed to it, should be presented during the day of their exam/shorthand test. Candidates are further asked to carefully read the instructions provided on the admit card to avoid any confusion.

Candidates whose applications contain discrepancies (as mentioned in the various columns of Roll No. wise list of candidates- Steno (A)-Employment Notice No.3 of 2025) are required to resolve the same and submit the requisite documents, as mentioned against their names, on the date of test. Specifically, candidates whose applications are unsigned or are not on prescribed proforma shall submit a declaration as per **Annexure 'BB'**. Candidates who have mentioned multiple categories, must clarify which one will be considered on the date of test. Additionally, if category proof or a discharge certificate is not furnished by the candidate on the date of his/her test, the candidate will be considered under "General" category with consequential effect. Furthermore, candidates must provide a copy of the degree of their graduation qualification on the test date. If the degree is unavailable, an undertaking as detailed in **Annexure 'AA'** is required to be submitted by the candidate to the effect that in case of his/her selection, he/she shall have to furnish the copy of the degree at the time of joining failing which candidature shall stand cancelled.

The roll number of the candidate should be mentioned on each and every document to be submitted by him/her. It is made clear that documents to be furnished by the candidates should be issued on or before to the last date of receipt of applications i.e. **24.09.2025**.

Relevant proforma/specimens (**Annexure 'AA'** and **Annexure 'BB'**) are also available on the official website for reference. Failure to comply within the directions narrated supra will result in the rejection of candidature and thereafter no claim of any candidate shall be considered.

The candidates whose names are appearing in the list of rejected candidates would have the opportunity to appear in the shorthand/ spreadsheet test

subject to removal of discrepancy as appearing against their names, on or before
09.10.2025.

Furthermore, candidates are advised to regularly check the official website for updates in their own interest and no separate communication of any kind would be made by this office.


District and Sessions Judge,
Ludhiana 

Endst. No. 5170 /G Dated, Ludhiana the 01/10/2025
A copy is forwarded to the followings for information and necessary

action:-

1. All the District & Sessions Judges in the State of Punjab with request to display this notice on the Notice Boards of their Courts;
2. All the Judicial Officers working in this Sessions Division, to display the notice on the Notice Boards of their Courts;
3. The Deputy Commissioner, Ludhiana with a request to get it displayed on the notice Board of his office;
4. The Deputy Director, Employment Generation and Training, District Bureau of Employment Generation and Training, Ludhiana;
5. The System Officer with the directions to upload the above public notice (as well as enclosures) on the official website.
7. Daftri of this office with a direction to display this notice on the Notice Board of this Office.


District and Sessions Judge,
Ludhiana. 