

RAJASTHAN HIGH COURT

**(ICJS)
Interoperable Criminal Justice System**

**USER MANUAL
(V 1.0)**

- **FIR Consume**
- **Charge Sheet Consume**
- **Verify FIR**
- **Verify Charge Sheet**
- **Register Charge sheet - Case Register**
- **ICJS Dashboard**

FIR CONSUMED PROCESS

Step 1: Got to ICJS-->>Consume FIR

- ❖ Click on Refresh button, then appearing available FIR Records. After available records then Click on Consume button for consumed FIR.

Sr. No.	Police Station National Code	Police Station Name	Last Chargesheet Date	Total Records Available	Consume
1	27566010	Kalandri	05-02-2020 00:00:00	8 New Records	Consume
2	27566002	Anadra	10-02-2020 00:00:00	8 New Records	Consume
3	27566017	Mahila Thana Sirohi	06-03-2020 12:31:27	6 New Records	Consume
4	27566011	Sirohi Kotwali	30-04-2020 18:06:57		Consume
5	27566005	Barloot	07-05-2020 12:03:55		Consume

NOTE:- FIR Verification के समय पुलिस थानों से डेटा हिन्दी में प्राप्त होता है जिसे वैरिफाई करते समय Special Character की Error प्रदर्शित करता है। अतः ध्यान रहे जब तक पुलिस थानों से डेटा अंग्रेजी में प्राप्त नहीं होता है, तब तक यूजर को FIR Verification के समय डेटा को English में Re-Enter करना होगा। उसके उपरान्त ही Verification Tabs आगे Move करेंगी। पुलिस थानों को राज्य स्तर पर सूचित किया जा चुका है, शीघ्र ही FIR Data English में प्राप्त हो जायेगा।

Complainant Information

Complainant Name: Enter special
characters /@! , - _ only

Relation:

Date of Birth:

Address: Enter special
characters /@! , - _ only

Father/Mother/Husband Name: Enter special
characters /@! , - _ only

Age:

Extra Information

Passport No.:

Place of Passport Issue:

Date of Passport Issue:

Occupation:

Step 2: After Consumed FIR then Go To **ICJS**--->>**Verify FIR**. Select the **FIR Police Station** Drop Down List. For Example--Select the **Sirohi Kotwali** (Police Station) FIR.

❖ Police station & Occurrence of Offence Tab

Home / ICJS / Verify Fir / **Modify** Search... QMenu

Police Station & Occurrence of Offence Acts Complainant Accused/Suspected Accused/Suspected Acts

Investigating Officer

*Police Station: Sirohi Kotwali (45) ←

*Police Station (FIR No/Year): 27566011200113 (113 /2020) ←

* FIR Filing Date: 06-05-2020

Occurrence of Offence

FIR Contents/Offence Remark: सेवामें, शीमला पाणगर पुलिस स्टेशन

* From Date: 01-02-2020 To Date: 01-02-2020

From Time: 21:00:00 To Time: 21:00:00

Place of Occurrence

Address of Occurrence: Front of Krishna Diesel Pump, Bhaikada, Sirohi ←

State: Rajasthan-8 District: Sirohi-19

Town: Select Ward: Select

Taluka: Select Village: Select

Next

Verify Fir ←

Then Click on **NEXT** Button.

Step 3: Next----> **Acts TAB**

CJM ACJM JM-Sirohi District HQ supuser Logout 14-05-202

Jaimala Panigar (RJ00601)

Home / ICJS / Verify Fir / **Modify** Search... QMenu

Police Station & Occurrence of Offence **Acts** Complainant Accused/Suspected Accused/Suspected Acts

Investigating Officer

Act Details

*Act1: INDIAN PENAL CODE * Act Section1: 279,337

More Acts... Next

Step 5: Next---->> **Complainant Tab.**

CJM ACJM JM-Sirohi District HQ
Jaimala Panigar (RJ00601)
supuser Logout 14-05-2020

ICJS / Verify Fir / **Modify** Search...

Police Station & Occurrence of Offence Acts **Complainant** Accused/Suspected Accused/Suspected Acts

Investigating Officer

Complainant Information

Complainant Name: Mr. Pukhraj
Relation: Father Father/Mother/Husband Name: Sujaram Mali
Date of Birth: Age: 35
Address: Honda Show Room, Mahakali Nagar, Sirohi

Extra Information

Passport No.: Date of Passport Issue:
Place of Passport Issue: Occupation:

Next

Step 6: Next ---- >> **Accused / Suspected Tab**

CJM ACJM JM-Sirohi District HQ
Jaimala Panigar (RJ00601)
supuser Logout NC3 14-05-2020

ICJS / Verify Fir / **Modify** Search...

Police Station & Occurrence of Offence Acts Complainant **Accused/Suspected** Accused/Suspected Acts

Investigating Officer

Charge Sheet Details

*Accused Name 1: Select Dinesh Kumar Bhil Gender: Male Age: 18 Address: Rebari Vas. Bhatkada, Sirohi
Accused Name 2: Select Gender: Select Age: Address
Accused Name 3: Select Gender: Select Age: Address
Accused Name 4: Select Gender: Select Age: Address
Accused Name 5: Select Gender: Select Age: Address

Next

Step 7: Next ---- >> **Accused / Suspected Acts Tab**

CJM ACJM JM-Sirohi District HQ
Jaimala Panigar (RJ00601)
supuser Logout NC3 14-05-2020

ICJS / Verify Fir / **Modify** Search...

Police Station & Occurrence of Offence Acts Complainant Accused/Suspected **Accused/Suspected Acts**

Investigating Officer

Accused Act Details

*Accused/Suspected: Dinesh Kumar Bhil
*Act1: * Act Section1:
More Acts... Save Next

Note: "Accused / Suspected Act" Tab- Act and section information displayed. If required any more Act and Section then update and Click on save button & Next.

Step 8: Next--->>Investigation Officer Tab

1. When showing error "Please enter no more than 5 characters." Then reenter ASI (Short Name) in Rank Text Box.

2. Enter FIR Receipt Date.

Note: Click on Submit button then appear "**Modification Successful**" message.

Step 8: Finally FIR Verify.

After FIR Verified then we can use the Pretrial.

Pretrial

- ❖ In this pre-trial module you can conduct all the remand proceedings relating to production of the accused before the Magistrate, you can enter the data relating to bail orders, property orders or any other orders passed during pre-trial phase. You can generate remand orders you can generate other

orders, you can upload the remand orders and the most important that the orders uploaded will be available to the litigants for their information on the website.

Step 1: Got to Pretrial--> Register of FIR

- ❖ After verified FIR, The FIR Data showing in Pretrial--->Register of FIR

The screenshot shows the 'Register of FIR' page in the eCourtIS application. The search criteria are: Police Station: Sirohi Kotwali-1, From Date: 06-05-2020, To Date: 14-05-2020. The 'Go' button is circled in red. The table below shows one entry:

S.No.	Police Station	FIR No.	FIR Year	Filing Date	U/Section	Main Accused	FIR Receipt Date	Status
1	Sirohi Kotwali	113	2020	06-05-2020	INDIAN PENAL CODE--- 279,337---	Dinesh Kumar Bhil	06-05-2020	

- ❖ Pretrial---> FIR Details (Appear verified FIR Data)

The screenshot shows the 'FIR Details' page in the eCourtIS application. The form contains the following information:

- Police Station Details:** Police Station: Sirohi Kotwali-1, FIR No.: 113, Year: 2020. The 'Go' button is circled in red.
- Occurrence of Offence:** FIR Contents/Offence Remark: अन्य हुए खच दन का लिए कहा तो उनहोने हमें आश्वासन दिया. From Date: 01-02-2020, To Date: 01-02-2020.
- Place of Occurrence:** Address of Occurrence: Front of Krishna Diesel Pump, Bhatkada, Sirohi. State: Rajasthan-8, District: Sirohi-19, Ward: Select, Village: Select.

ICJS Dashboard

Display of verified FIR, Consumed and To be verified count in dashboard:

The screenshot shows the ICJS Dashboard interface. At the top, there is a search bar and a 'QMenu' button. Below that, the 'Dashboard' title is centered. A date range selector shows 'From Date: 14-05-2020' and 'To Date: 14-05-2020' with a 'Go' button. The main content is divided into two sections: 'E-Charge Sheet' and 'E-FIR'. Each section contains four cards representing different statuses: Consumed, Verified, Rejected, and To Be Verified. The counts for each status are as follows:

Section	Consumed	Verified	Rejected	To Be Verified
E-Charge Sheet	0	0	0	0
E-FIR	1	1	0	0

CONSUMED CHARGESHEET

Step 1: Go to **ICJS**--->>**Chargesheet Consume**.

- Click on **Refresh** button, then appearing available Charge sheet Records. After available records then Click on Consume button for consumed Charge sheet.

The screenshot shows the 'Consume Chargesheet' interface in ICJS. The page title is 'Total Police Station Consumed: 6 Consume Chargesheet'. There is a 'Show 10 entries' dropdown and a 'Search:' field. A 'Refresh' button is located at the top right. Below the search area is a table with the following columns: Sr. No., Police Station National Code, Police Station Name, Last Chargesheet Date, Total Records Available, and Consume Record. The table contains 9 rows of data. The 'Consume Record' column for the third row (Sr. No. 3) has a 'Consume' button highlighted with a black arrow.

Sr. No.	Police Station National Code	Police Station Name	Last Chargesheet Date	Total Records Available	Consume Record
1	27566019	Pairi M	31-01-2020 00:00:00	15 New Records	Consume
2	27566008	Sheogarj	07-02-2020 00:00:00	12 New Records	Consume
3	27566005	Barloot	08-02-2020 00:00:00	9 New Records	Consume
4	27566002	Anadra	10-02-2020 00:00:00	8 New Records	Consume
5	27566010	Kalandri	05-02-2020 00:00:00	8 New Records	Consume
6	27566017	Mahila Thana Sirohi	06-03-2020 12:31:27	8 New Records	Consume
7	27566023	Aburoad Sadar	01-01-1970 05:30:00		Consume
8	27566015	Mandar	01-01-1970 05:30:00		Consume
9	27566001	Aburoad City	01-01-1970 05:30:00		Consume

Step 2: After Consumed Charge Sheet then Go To **ICJS**--->**Verify Charge Sheet**. And then Select the Police Station Drop Down List. For **Example**--Select the Barloot (Police Station) and click on **Go** button.

Home / ICJS / Verify Chargesheet / Search... QMenu

Verify Chargesheet

Chargesheet No. FIR No. Date

Police Station: Barloot (9)

Chargesheet No. (FIR No./Year): 2756600520005201 (52 /2020) **Go**

Version:- NC3.2

❖ E-Filing Case Details Tab

Verify Chargesheet

Chargesheet No. FIR No. Date

Police Station: Barloot (9)

Chargesheet No. (FIR No./Year): 2756600520005201 (52 /2020) **Go**

E-filing Case Details	
E-filing No: 2756600520005201	E-filing Date: 07-05-2020
Nature: Criminal	Case Type : Matter Priority Ordinary
Petitioner	
Respondent	
Extra Information	

❖ Petitioner Tab

Petitioner			
Complaint : State	Extra Petitioner Count :	Name of Advocate : .	Advocate Code/Bar No. :
Email :	Mobile No. :		
Address : मुतगाव, सिरौही, बरलूट, सिरौही, राजस्थान, भारत	Pin code :	UID No.:	State : Rajasthan
District : Barmer	Town :	Ward :	Taluka :
Village :	Police Station Code : Barloot		

Respondent

❖ Respondent Tab

Respondent			
Accused : कान्तीलाल	Gender :	Age : 28	Relation : Father
Father/Mother/Husband Name : चमनाजी	Date of Birth :	Caste :	Extra Respondent Count :
Name of Advocate :	Advocate Code/Bar No. :	Email :	Mobile No. : 9619970256
Proforma Respondent :	Address : मुतगाव, सिरोही, बरलूट, सिरोही, राजस्थान, भारत	Pin code :	UID No. :
State : Rajasthan	District : Barmer	Town :	Ward :
Taluka :	Village :	Police Station Code : Barfoot	Differently Abled :

Extra Information			
Petitioner Extra Information			
Passport No. :	PAN No. :	Country :	Nationality :
Phone No. :	Fax No. :	Occupation :	Alternate Address :
State :	District :	Town :	Ward :
Taluka :	Village :		
Passport No. :	PAN No. :	Country :	Nationality :
Phone No. :	Fax No. :	Occupation :	Alternate Address :
State :	District :	Town :	Ward :
Taluka :	Village :		
Subordinate Court			

❖ Act Tab

Subordinate Court	
Act-Section	
Act	
Act 1: INDIAN PENAL CODE	Under Section 1: 188,269,270



❖ Police Station Tab

Police Station			
Police Challan or Private Complaint : Police Challan	Police Station Code : Barfoot	Date of Offence : 07-04-2020	Date of Filing Charge Sheet :
FIR Type : 8	FIR No. : 52	Year : 2020	Investigating Officer : NARAYAN LAL
Belt no : SR1997340020	Investigating Officer :	Belt no : 0	Trials : Invalid Data
Offence Remark : प्रकरण संख्या 52 दिनांक 07.04.2020 घरा 188,269,270भादस व 51 एन डी एम ए एक्ट चार्जशीट संख्या 30 दिनांक 17.04.2020 घरा 188,269,270भादस व 51 एन डी एम ए एक्ट निवेदन है कि प्रकरण हाजा के हालात संक्षिप्त मे इस प्रकार है कि दिनांक 07.04.2020 को प्रार्थी भरत कुमार पुत्र श्री जगमाल राम जाति घापी उम्र 23 साल निवासी नून पुलिस थाना कालन्दी जिला सिरोही हाल ग्राम विकास अधिकारी ग्राम पंचायत भूतगांव ने उपस्थित थाना होकर एक लिखित रिपोर्ट पेश की कि ग्राम पंचायत के राजस्व ग्राम भूतगांव में ग्राम स्तरीय निगरानी कमेटी द्वारा भ्रमण के दौरान भी कांतिलाल पुत्र घमनानी कुम्हार निवासी भूतगांव के			

Case Details			
Valuation :	Amount :	Hide Parties : No	Plaint in Local Language :
Date of Filing :	Time of Filing :	Important Information or Subject or Reason :	
Main Matter			
Case Type :	Case No. :	Year :	CNR Number :
Dispute Arising Out Of			
State : Rajasthan	District : Barmer	Taluka :	Village :

❖ Witness Information Tab

Witness Information			
Witness : श्री नारायणलाल	Witness For : Plaintiff	Relation :	Father/Mother/Husband Name :
Date of Examination :	Age : 43	Occupation :	Address : उन्दरा , shivganj, PINDWARA, SIROHI, RAJASTHAN, INDIA
Email : narayan.lal30@police.rajasthan	Mobile No. : 9413831452	Pin code :	UID No. :
State : Rajasthan	District : Barmer	Taluka :	Village :
Town :	Ward :		

❖ View Documents Tab

Note: will be available scan PDF of misc documents related to charge sheet

Case Details	
Fees	
View Document	
Document not found	
Victim Details	

❖ Victim Details Tab

Victim Details			
Name : श्री वैभव कटे	Address : डॉ सम्पूर्णानंद कॉलोनी सिरोही	Relation : Father	Father/Mother/Husband Name : श्री विठ्ठल कटे
State : Rajasthan	District : Barmer	Taluka :	Village :
Town :	Ward :		
Age : 34	Caste :	Advocate Name Advocate :	
Occupation : चिकित्सा व्यवसायी	Nationality : भारत	Email :	Mobile No. : 8619871005
Phone No. :	Fax No. :	Gender : Male	UID No. :
Passport No. :	Pin code : 307001	Country : भारत	

Under Trial Prisoner Details			
Petitioner/Respondent :	Date of Arrest :	Date of Bail :	Max Act :
Max Section :	Maximum Imprisonment :	Life / Death :	Prison Name :
Remarks :	Custody Type : Police		
Surety Name :	Amount :	Father/Mother/Husband Name :	Organisation Name :
Age :	Mobile No. :	Address :	Property Detail :
Phone No. :	Street :	Pin code :	UID No. :
State :	District :	Taluka :	Village :
Town :	Ward :		
Surety Name 2 :	Amount :	Father/Mother/Husband Name :	Organisation Name Organisation Name :
Age :	Mobile No. :	Address :	Property Detail :
Phone No. :	Street :	Pin code :	UID No. :
State :	District :	Taluka :	Village :
Town :	Ward :		

Register Charge sheet - Case Register

Step 1 : After Verify Charge Sheet then Click on **Register Case** for case register.

Under Trial Prisoner Details

REGISTER CASE

Verify Return for correction

*Case Type: Cr. Reg. Case-533

Submit

REGISTER CASE

Verify Return for correction

*Case Type: Select

Submit

Step 2: Then Generated Filing No.

Chargesheet / Search...

Case Filed successfully
Filing No. : Cr. Reg. Case/517/2020
CNR No. : RJSR020005282020
[Print Acknowledgement](#)
[Verify Chargesheet](#)

Chargesheet No. FIR No. Date

Police Station: Barloot (9)

Step 3: Then check in Kiosk...

e-CourtIS, The Application for Indian Judiciary
Court Establishment CJM ACJM JM-Sirohi District

*Filing No. 517 *Year 2020 Go

Total Number of Cases : 1

Sr. No.	Case Type/Filing No./Year	Petitioner Name Vs Respondent Name	View
1	Cr. Reg. Case/517/2020	State Vs [unclear]	View

e-CourtIS, The Application for Indian Judiciary
Court Establishment CJM ACJM JM-Sirohi District

Back

Case Status

Case Details

Case Code	253300005172020
Filing No.	Cr. Reg. Case/517/2020
Filing Date	07-05-2020
CNR	RJSR020005282020

Petitioner	State
Respondent	[unclear]

Acts

Under Act(s)	Under Section(s)
INDIAN PENAL CODE	188,269,270

Back

Case Status

Advocate

Cause List

Search Caveat

Pre Trial Application

Copy Status

Deposit/Payment

Designed & Developed by
NATIONAL INFORMATICS CENTRE
NIC

Important Note: Charge Sheet Verification के समय Charge Sheet में भी डेटा हिन्दी में प्रदर्शित होता है। जिसे वैरिफाई करने के उपरान्त Submit करते हैं और CIS में Query Search अथवा Kiosk में Filing Number से Search करने पर Accused का नाम सही रूप से प्रदर्शित नहीं होता है। अतः ध्यान रहे जब तक पुलिस थानों से डेटा अंग्रेजी में प्राप्त नहीं होता है, तब तक यूजर को Charge Sheet Verification के बाद **Filing Counter--->>Case and Caveat filing में Modification Mode** में जाकर Accused के नाम को English में Re-Enter करना होगा। जिससे कि CIS में Query Search अथवा Kiosk में आसानी से Search कर सकते

है। पुलिस थानों को राज्य स्तर पर सूचित किया जा चुका है, शीघ्र ही Main Data English में प्राप्त हो जायेगा।

Example -

Step 1

The screenshot shows the e-CourtIS interface for the Court Establishment 'CJM ACJM JM-Sirohi District'. The search criteria are Filing No. 523 and Year 2020. The results show one case: Cr. Reg. Case/523/2020. The table below summarizes the case details:

Sr. No.	Case Type/Filing No./Year	Petitioner Name Vs Respondent Name	View
1	Cr. Reg. Case/523/2020	State Vs [Name in Hindi]	View

On the right side, there is a vertical menu with buttons for: Case Status, Advocate, Cause List, Search Caveat, Pre Trial Application, Copy Status, and Deposit/Payment.

Step 2

Go to Filing Counter--->>Case and Caveat Filing. And Click on Edit Mode.

The screenshot shows the 'Case and Caveat Filing' form in 'Modify' mode. The form is divided into 'Party Details' and 'Case Details' tabs. The 'Party Details' tab is active, showing fields for 'Organisation Details' and 'Accused' information. A black arrow points to the 'Case and Caveat Filing' menu item in the left sidebar, and a red arrow points to the 'Accused' field.

Party Details:

- Case Type: Cr. Reg. Case-533
- Filing No.: 523
- Year: 2020
- Organisation Name: State
- Prosecution: State
- Mobile No.: [Field]
- Name of Advocate: Regular

Accused:

- Mr. [Dropdown]
- Accused: Hitendra Singh and others
- Age: 40
- Mobile No.: [Field]

Buttons for 'Go', 'Reset', and 'NEXT' are visible.

Note : After Modification appear "modification Successful" message.

Step 3

Then search Query Search(CIS)/Kiosk

In Kiosk

e-CourtIS, The Application for Indian Judiciary
Court Establishment CJM ACJM JM-Sirohi District F

*Filing No. 523 *Year 2020 Go

Total Number of Cases : 1

Sr. No.	Case Type/Filing No./Year	Petitioner Name Vs Respondent Name	View
1	Cr. Reg. Case/523/2020	State Vs Hitendra Singh and others	View

In CIS- Query Search

Search...

Query Search

Case Status Advocate Cause List Search Caveat

CNR Number Filing No. Subordinate Court FIR Number Party Name

*Filing No. 523 *Year 2020 Go

Total Number of Cases : 1

Sr. No.	Case Type/Filing No./Year	Petitioner Name Vs Respondent Name	View
1	Cr. Reg. Case/523/2020	State Vs Hitendra Singh and others	View

ICJS Dashboard

➤ ICJS---->>ICJS Dashboard



Thank You....