

Row-125/25
13/01/25

**PROCEEDINGS OF THE DISTRICT AND SESSIONS COURT,
YADGIRI.**

:: RE-TENDER NOTIFICATION ::

Sub : Corrigendum to Re-Tender / Quotations for Procurement of Copier Machine Service through OPEX METHOD Dated : 13.01.2025

- Ref :**
1. Letter No. HCC 52/2023, dated: 18.01.2024 the Hon'ble High Court of Karnataka, Bangalore.
 2. KTPP ACT 1999 and Amended KTPP Act 2020
 3. Office Notes and Orders passed thereon 13.01.2025

Sealed tenders are invited from the eligible Firms / Agencies / Operators local (preferably) for installation of their own new 3 Copier Machines on cost / rate per page basis through outsource method or OPEX method, **valid for five years (05) from 2025-2030** to prepare the copies of Judicial records including Orders, Judgments. IA, Evidences and Exhibits etc. by installing their own copier machines in the premises of the following Court Complexes/ Establishments.

SL No.	Court Complex	Working Courts Name	Copier Machine Required
1	YADGIR	1. District & Sessions Court 2. Sr. Civil Judge & CJM 3. Civil Judge & JMFC 4. Addl.Civil Judge & JMFC	01 (ONE QTY)
2	SHAHPUR	1. Sr. Civil Judge & JMFC 2. Civil Judge & JMFC 3. Addl.Civil Judge & JMFC	01 (ONE QTY)
3	SHORAPUR	1. Sr. Civil Judge & JMFC 2. Civil Judge & JMFC 3. Addl.Civil Judge & JMFC	01 (ONE QTY)

as per the resolutions of the Hon'ble Computers & Technology Committee. subject to terms and conditions stipulated here under:-

1. The Vendor/ tenderer has to install his/its own good conditioned environment friendly and heavy duty Xerox machines. The service provider shall use non-carcinogenic and non-harmful ink/ cartridge/toner and the machine should be free from radiation hazards. The photo copier machine should be capable of printing on both sides of the sheet, specifically on auto feed mode. The said Copier Machines have to be installed in the designated location/ branches of the Court. The installation cost, maintenance, damage due to rat bite or under any unforeseen circumstances and the consumables cost along with copier machine operator cost required for the said machines has to borne by the vendor only.
2. The tenderer/ vendor shall quote / offer copying cost per page basis. Court will supply the paper only. 1% wastage shall be allowed and it shall not be chargeable Copies.
3. The electric power, space and required copier sheets will be supplied for the copying purpose by the Court/ Establishment concerned.
4. Down time of the Copier Machine should be NIL during working days.
5. The vendor Shall undertake to maintain the copier machine installed during the period of service without any hindrance and in the event the copier machine suffers from major repairs then the vendor shall provide the alternate without any loss of time.
6. Finalized price per page for copying will be treated as rate contract initially for **five years(05)** and **extendable beyond** the said duration, if court concerned finds work and service of the Vendor is satisfactory for a further period which is agreeable to the Court concerned.
7. The copies that are to be prepared are invariably mixture of A4, A3 & Legal size, as required.

8. The Copier Machine shall have the auto feeding, saving in various digital formats, zooming facility in order to increase or decrease the size of the copies and other basic capabilities.
9. If the tenderer desires, the vendor shall undertake to continue his service even after the expiry of service period till the next service provider into fresh contract with tenderer/ court.
10. Payment will be made periodically on receipt of necessary particulars by the vendor on monthly basis out of the allotment available in the court for the said purpose.
11. The copies those are to be generated by the copier machine shall be visible and very clear.
12. The Vendor has to deposit an Earnest Money of Rs. **10,000/-** by way of **Demand Draft** in the name of the Prl. District & Sessions Judge, Yadgir which is returnable upon completion of procurement process except the successful bidder.
13. Successful bidder has to enter into Service Level Agreement as per the above mentioned terms and conditions before installation of the copier machines and submit Performance Bank Guarantee of 5% of the estimated copying output per copier machine for a year.
14. The Bidder **has to provide extra toner / Cartridge** after installation of the Xerox Machine at the said premises to avoid any downtime or delay in procurement
15. **1,00,000/-** will be the rough estimated copies per annum for per Copier Machine. However, Court will not make any minimum commitment of pages for any Copier machine.
16. Prl. District & Sessions Judge, Yadgir is not binding to accept the lowest proposal or any proposal and reserves the right to cancel the entire tender process without assigning any reason or reject the service at any point of time, if the proposed service is not satisfactory.
17. The work service of printing / copying of the court documents by providing machine or along with man power will be on credit basis and on delivery of service on monthly basis. The payment will be made by this office after receiving the funds by the Hon'ble High Court/ Government, due to other reason if any delay in making payment by this office, the tenderer should bear such delay until payment will be made.

18. If the Prl. District and Sessions Judge, Yadgir will reserve the right to cancel the service if the proposed service is not satisfactory.
19. All the output of Copies should be clean and clear and vendor shall Guarantee/ maintain acceptable level of copy quality through out contractual period

Private Operators who will abide by the above terms and condition may submit the quotation/tenders in a sealed cover addressed to Prl District and Sessions Judge, Yadgir with super subscribing on the cover as "Quotation for installation of Copier Machine at The Prl. District and Sessions Judge, Yadgir, so as to reach this office on or before **13.02.2025** and the sealed quotation/ tender will be opened on **18.02.2025** at **5.30 pm** in the chambers of the Principal District and Sessions Judge, Yadgir.


Prl. District & Sessions Judge,
Yadgir

Note: Successful tenderer / bidders will be intimated where the copier machine is to be installed.

Copy to:

1. The Registrar General, High Court of Karnataka, Bangalore with a covering letter.
2. The Prl. City Civil and Sessions Judge, Bangalore, Prl. District & Sessions Judge, Bangalore Rural District / Mysore / Bagalkot/Belgaum/Bellary/Bidar/Bijapur/Chamarajanagar / Chickballapur/Chitradurga/DakshinaKannada/Mangalore/Davanagere/Belgaum/Bellary/Bidar/Bijapur/hamarajanagar / Chickballapur/Chitradurga/DakshinaKannada/Mangalore/Davanagere/Dharwad/Gadag/Gulbarga/Hassan / Haveri / Madikeri / Kolar / Koppal / Mandya / Chickmagalur / Ramanagar / Shimoga / Tumkur/ Udupi / Uttarakannada/Karawar / Yadagir, with a request to display this Notification in their Notice Board.
3. All the Courts of Yadgir Unit and DLSA / TLSA, Yadgir with an information of Display in Notice Board of respective Courts.

4. The Deputy Commissioner, Yadgir, for publication of the Tender Notification in the next Tender Bulletin and to display in the Notice Board of said office.
5. Assistant Commissioner, Yadgir, to display in the Notice Board of said office.
6. Tahsildar, Yadgir, to display in the Notice Board of said office. .
The Information Officer, Department of Information and Publicity, Yadgir to give wide publicity at free of cost

Copy to the following for Information and necessary action:

1. The Directorate, Department of Information and publicity No. 17, Varthasoudha, Infantry Road, Bengaluru, requesting for publication of the same in two widely circulated daily news paper, each of Kannada & English language for wide publication through Nodal Officer, e-Gazette of Yadgir unit.
2. The Chief Executive Officer, Z.P. , Yadgir to display in the Notice Board.
3. The Commissioner, Yadgir Municipality to display.
4. The Executive Engineer, P.W.D, Yadgir.
5. Software Technician, District & Sessions Court, Yadgir for web hosting to send Email to all concerned.
6. Court Notice Board of this office

DECLARATION

I hereby declare that I am ready to stand up own good condition environment friendly and heavy duty machine in designated location / branch of the court

Signature of the applicant
of the firm and seal

Place :
Date :

TENDER FORM

TENDER FOR PROVIDING COPIER MACHINE THROUGH OPEX METHOD

Tender Notification Dated: 13/01/2025

E.M.D amount of Rs. 10,000

Last date for receipt of Tender: 13/02/2025

1	Name of Tenderer	
2	Address and Contact No. of the Tenderer	
3	Voter Id / Adhar Card No. of the Tenderer	
4	Whether E.M.D amount deposited? If so furnish the details	
5	Quote the cost of copying per page (in figures & words)	

DECLARATION

I hereby declare that, I am ready to install my own good condition environment friendly and heavy duty xerox machine in designated location / branch of the court

Place :

Date :

Signature of the authority
of the firm with seal