

10-00-4079/24
29/11/24

**PROCEEDINGS OF THE DISTRICT AND SESSIONS COURT,
YADGIRI.**

:: RE - TENDER NOTIFICATION ::

Sub : Corrigendum to Re-Tender / Quotations for procurement of Copier Machine Service through OPEX METHOD Dated **29.11.2024**

Ref :

1. Letter No. HCC 52/2023, dated: 18.01.2024 the Hon'ble High Court of Karnataka, Bangalore.
2. KTPP ACT 1999 and Amended KTPP Act 2020
3. Office Notes and Orders passed thereon 29.11.2024

Sealed tenders are invited from the eligible Firms / Agencies / Operators local (preferably) for installation of their own new **03 Copier Machines** on cost / rate per page basis through outsource method or **OPEX** method to prepare the copies of Judicial records including Orders, Judgments. IA, Evidences and Exhibits etc. by installing their own copier machines in the premises of the following Court Complexes/ Establishments.

Sl. No	Court Complex	Working Courts Name	Copier Machines Required
1	Yadgir	1. District & Session Court 2. Sr. Civil Judge and CJM 3. Civil Judge and JMFC 4. Addl. Civil Judge and JMFC	01 (ONE QTY)
2	Shorapur	1. Sr. Civil Judge and JMFC 2. Civil Judge and JMFC 3. Addl. Civil Judge and JMFC	01 (ONE QTY)
3	Shahapur	1. Sr. Civil Judge and JMFC 2. Civil Judge and JMFC 3. Addl. Civil Judge and JMFC	01 (ONE QTY)

as per the resolution of the Hon'ble Computers & Technology Committee.
subject to terms and conditions stipulated here under:-

Terms & Conditions

1. The Vendor/ tenderer has to install his/its own good conditioned environment friendly and heavy duty Xerox machines. The said Copier Machines have to be installed in the designated location/ branches of the Court. The installation cost, maintenance, damage due any unforeseen circumstances and the consumables cost along with copier machine operator cost required for the said machines has to borne by the vendor only.
2. The tenderer/ vendor shall quote / offer copying cost per page basis. Court will supply the paper only. 1% wastage shall be allowed and it shall not be chargeable copies.
3. The electric power, space and required copier sheets will be supplied for the copying purpose by the Court/ Establishment concerned.
4. Down time of the Copier Machine should be NIL during working days.
5. The Vendor Shall undertake to maintain the copier machine installed during the period of service without any hindrance and in the event the copier machine suffers from major repairs , then the vendor shall provide the alternate without any loss of time.
6. The copies that are to be prepared are invariably mixture of A4, A3 & Legal size, as required.
7. The Copier Machine shall have the zooming facility in order to increase or decrease the size of the copies and other basic capabilities.
8. If the tenderer desires , the vendor shall undertake to continue his service even after the expiry of service period till the next service provider into fresh contract with the tenderer / court.

9. Payment will be made periodically on receipt of necessary particulars by the vendor on monthly basis out of the allotment available in the court for the said purpose.
10. The copies those are to be generated by the copier machine shall be visible and very clear.
11. The Vendor has to deposit an Earnest Money of **Rs. 10,000/-** by way of Demand Draft in the name of the Prl. District & Sessions Judge, Yadgir which is returnable upon completion of procurement process except the successful bidder
12. Successful bidder has to enter into Service Level Agreement as per the above mentioned terms and conditions before installation of the copier machines and submit Performance Bank Guarantee of 5% of the estimated copying output per copier machine for a year.
13. **1,00,000/** will be the rough estimated copies per annum for per Copier Machine. However, Court will not make any minimum commitment of pages for any Copier machine.
14. Finalized price per page for copying will be treated as rate contract initially for one year and extendable beyond the said duration, if court concerned finds work and service of the Vendor is satisfactory for a further period which is agreeable to the Court concerned.
15. Prl. District & Sessions Judge, Yadgir is not binding to accept the lowest proposal or any proposal and reserves the right to cancel the entire tender process without assigning any reason or reject the service at any point of time, if the proposed service is not satisfactory.
16. The work service of printing / copying of the court documents by providing machine or along with man power will be on credit basis and on delivery of service on monthly basis. The payment will be made by this office after receiving the funds by the Hon'ble High Court/ Government, due to other reason if any delay in making payment by this office, the tenderer should bear such delay until payment will be made.

17. If the Prl. District & Sessions Judge, Yadgir will reserve the right to cancel the service if the proposed service is not satisfactory.

18. All the output of Copies should be clean and clear and vendor shall Guarantee/ maintain acceptable level of copy quality through out contractual period.

Private Operators who will abide by the above terms and conditions may submit the quotations/tenders in a sealed cover addressed to Principal District and Sessions Judge, Yadgir with super scribing on the cover as "Quotation for installation of Copier Machine at The Prl. District and Sessions Judge, Yadgir, so as to reach this office on or before **29.12.2024** and the sealed quotation/ tender will be opened on **04.01.2025** at **5.30 pm** in the chambers of the Principal District and Sessions Judge, Yadgir.

(B S REKHA)

Prl. District & Sessions Judge,
Yadgir

29/11

Copy submitted for information to :

The Registrar General, High Court of Karnataka, Bangalore with a covering letter.

Copy forward for information and with a request to cause publication in the Notice Board and concerned Courts and offices.

1. All the Prl. District & Sessions Judges in Karnataka state through Gmail
2. The Deputy Registrar , City Civil Court , Bengaluru
3. The District Bulletin Officer (Deputy Commissioner) Yadgiri.
4. All the Subordinate Courts of this Unit.
5. All the Advocates Bar Association of this Unit.
6. The Commissioner, Yadgir Municipality to display
7. Accounts Branch of this office
8. Computer Branch of this office for Web Hosting
9. Office copy

TENDER FORM

**TENDER FOR PROVIDING COPIER MACHINE
THROUGH OPEX METHOD**

Tender Notification Dated : 29/11/ 2024

E.M.D. amount of Rs. 10.000/-

Last date for receipt of Tender 29.11.2024

1	Name of the Tenderer	
2	Address and Contact No. of the Tenderer	
3	Voter ID / Aadhar Card No. of the Tenderer	
4	Whether E.M.D amount deposited ? If so furnish the details	
5	Quote the Cost of Copying per page (in figures & words)	


DECLARATION

I hereby declare that , I am ready to install my own good condition environment friendly and heavy duty xerox machine in designated location / Branch of the court.

I do hereby declare that . I abide by the terms and conditions as per the tender notification dated

Place :

Date :

Signature of the authority
of the firm with seal