

## Duty Roster for the Month of May, 2024

The duty work for the month of May, 2024 shall be performed by the Learned Judicial Officers during the period shown against their names, as approved by Ld. District and Sessions Judge, Jhajjar vide Letter No. 4474 dated 29.04.2024

<u>Name of officers</u>	<u>Period of Duty</u>
1. Dr. Monika Khanagwal, CJM, Jhajjar	01.05.2024 to 02.05.2024
2. Sh. Mohammad Zakaria Khan, JMIC, Jhajjar	03.05.2024 to 09.05.2024
3. Sh. Vineet Kumar, JMIC, Jhajjar	10.05.2024 to 16.05.2024
4. Sh. Vishal-I, JMIC, Jhajjar	17.05.2024 to 21.05.2024
5. Sh. Vinay Sharma, ACJM, Jhajjar	22.05.2024 to 23.05.2024
6. Sh. Jitesh Kumar, JMIC, Jhajjar	24.05.2024 to 31.05.2024

### Bahadurgarh

1. Ms. Manisha, JMIC, Bahadurgarh	01.05.2024 to 05.05.2024
2. Ms. Garima Yadav, JMIC, Bahadurgarh	06.05.2024 to 10.05.2024
3. Sh. Dharampal, JMIC, Bahadurgarh	11.05.2024 to 15.05.2024
4. Sh. Mohd. Imtiyaj Khan, JMIC, Bahadurgarh	16.05.2024 to 20.05.2024
5. Ms. Suman, JMIC, Bahadurgarh	21.05.2024 to 26.05.2024
6. Ms. Sonia Sheokand, SDJM, Bahadurgarh	27.05.2024 to 31.05.2024

In case any judicial Magistrate, who is the Duty Magistrate proceeds on leave on any working day; he/she shall intimate in writing to the next Duty Magistrate about his/her leave under intimation to the undersigned and Ld District and Sessions Judge Jhajjar and the next officer in duty roster shall be the Duty Magistrate.

In case any Judicial Magistrate, who is the duty Magistrates proceeds on leave on any Sunday or holiday, or after court hour he/she shall make an alternate arrangement for duty work in his/her absence and obtain consent of the officer in writing under intimation & prior approval of Ld District and Sessions Judge Jhajjar. An intimation in this regard shall also be communicated by the officer to the undersigned. In case the CJM/ACJM are busy in protocol duties/official meetings the next presiding officer on duty shall do the duty work.

In case the Duty Magistrate and the next Duty Magistrate happens to be on leave or is otherwise absent, then the duty work shall be attended by the officer available on station next junior to Duty Magistrate.

In case all the Magistrates at Bahadurgarh are on leave, they shall make alternative arrangement for performance of duty work after proper intimation in writing to Ld District and Sessions Judge Jhajjar along with the Duty Magistrate at Jhajjar and the undersigned.