

NOTICE FOR INVITING APPLICATIONS FOR THE POST OF PEON FOR THE OFFICE OF LEGAL AID DEFENSE COUNSEL SYSTEM, KINNAUR AT RECKONG PEO, DISTRICT KINNAUR, (H.P.).


Applications are invited from the eligible and desirous candidates for filling of **1 (One) post of Peon** in the office of Legal Aid Defense Counsel System, Kinnaur (ADR Centre) at Reckong Peo (H.P.) subject to the following conditions:-

1. The minimum educational qualification shall be matriculation.
2. The remuneration shall not be less than minimum wages as fixed by the State Government from time to time i.e. Rs. 375/- per day.
3. The services shall be purely on temporary and co-terminus basis with the tenure of Legal Aid Defense Counsel.
4. The person so appointed shall not claim any right against such post.

The scheme of engagement along with application form may be downloaded from the official website of District Court/DLSA, Kinnaur at Reckong Peo and also from Notice board of DLSA, Kinnaur at Reckong Peo. The duly filled application form along with self attested copies of documents may be submitted to the office of Secretary, District Legal Services Authority, Kinnaur (ADR Centre) at Reckong Peo, Pin Code 172107 or in an envelope personally in the office of Secretary, District Legal Services Authority, Kinnaur (ADR Centre) at Reckong Peo, Pin Code 172107 on or before 12th September, 2023 by 17:00 Hrs. Any application received after due date shall not considered.

The selection for 1 (one) post of Peon will be made on the basis of conducting interviews of the applicants. The date and venue will be intimated individually to the applicants through their Mobile Number mentioned in the application form.

Note: Applying for engagement does not create any right / assurance whatsoever.


Secretary,
District Legal Services Authority,
Kinnaur at Reckong Peo, H.P.

SCHEME OF ENGAGEMENT AS PEON IN THE OFFICE OF LEGAL AID DEFENSE COUNSEL SYSTEM, DLSA, KINNAUR AT RECKONG PEO, H.P.

1. Selection Procedure:

After due publicity including public notice, applications must be invited and a fair, transparent and competitive selection process should be adopted by DLSA under guidance of SLSA. Legal Aid Defense Counsels shall be engaged on contract basis in each place / district initially for a period of two years with a stipulation of extension on yearly basis on satisfactory performance. The performance of every human resource shall be assessed in every six months by SLSA in consultation with DLSA concerned. The selection shall be carried out by Selection committee under the Chairmanship of the Principal District & Sessions Judge (Chairman, DLSA) as envisaged in NALSA (Free and Competent Legal Services) Regulations 2010, subject to final approval by the Executive Chairman, SLSA. In the selection Committee at least three other senior most Judicial officer posted at HQ, dealing largely in criminal cases will also be included. No person with conflict of interest shall be part of selection process. After approval by the Executive Chairman, SLSA, engagement contract will be executed between the Secretary, DLSA and the person so engaged.

2. Work Profile:

- General work of MTS, Munshi or Peon.
- Cleaning the office before the commencement of office hours.
- Ensuring that all places in the office are kept clean.
- Bringing and serving water, beverages to the visitors in the office.
- Carrying dak, misc work etc.
- Any other work assigned by Legal Services Authority.

3. Termination of Services:

Services of any human resource/ staff including legal aid defense counsel engaged in the office of Legal Aid Defense counsel can be terminated at any time without any prior notice in the following cases by the Chairman, DLSA on recommendation of the Secretary, DLSA or on directions by SLSA in writing.

- i. He/she substantially breaches any duty or service required in the office, or
- ii. Seeks or accepts any pecuniary gains or gratification in cash or kind from the legal aid seekers or beneficiary or his friend or relative or,

- iii. Charged or Convicted for any offence by any court of law or,
- iv. Indulges in any type of political activities, or
- v. Indulges in activities prejudicial to the working of legal aid defense counsel office, or
- vi. Using his/her position in legal aid defense counsel office to secure unwarranted privileges or advantages for him/herself or other, or
- vii. Acts in breach of code of ethics, or
- viii. Remains absent without leave for more than two weeks, or
- ix. If services are found unsatisfactory during the six monthly performance review by the SLSA or DLSA.

4. Code of Ethics:

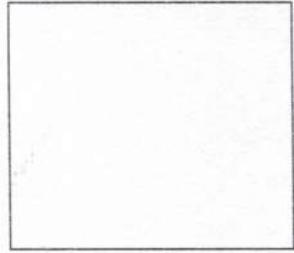
Personnel engaged in the office of Legal Aid Defense Counsel shall observe the following code of ethics:

- i. No personnel shall willfully disclose or use, whether or not for the purpose of pecuniary gain, any information that he/she obtained, received or acquired during the fulfillment of his/her official duties and which is not available to members of the general public.
- ii. No personnel within the office of Legal Aid Defense Counsel shall make use of his/her office or employment for the purpose of promoting or advertising any outside activity
- iii. No personnel within the office of Legal Aid Defense Counsel shall engage in any outside activity or act as an independent practitioner.
- iv. No personnel within the office of Legal Aid Defense Counsel shall solicit or agree to accept or accept, whether directly or indirectly, any gift, favour, service, or other thing of value under circumstances from which it might be reasonably inferred that such gift, service, or other thing of value was given or offered for the purpose of influencing him/her in, or rewarding him/her for the discharge of his/her official duties.
- v. Every Personnel of the office of Legal Aid Defense Counsel shall strive to preserve the public confidence in the office's fair and impartial execution of its duties and responsibilities.

Note: In case of any discrepancy, please refer to approved scheme by NALSA.

**APPLICATION FOR ENGAGEMENT AS PEON IN THE OFFICE OF LEGAL AID
DEFENSE COUNSEL SYSTEM, DLSA, KINNAUR AT RECKONG PEO, H.P.**

Application No. _____
(For office Use)



1. Name of Applicant : _____
2. Father's/Husband's Name : _____
3. Date of Birth : _____
4. Age (as on 01.09.2023) : _____
5. Gender : _____
6. Residential Address _____

7. Telephone No (R) _____
8. Mobile No. _____
9. E-Mail ID : _____
10. Aadhar No.: _____

11. Education Qualification (Please enclose self-attested copies of documents):

Course	Name of Board/University	Year of Passing	Obtained Percentage (aggregate)

12. List of the documents to be attached:

- i. Self-attested copy of Certificates in support of educational qualifications.
- ii. Self attested copy of Photo Identity Card, Address Proof.

(Signature of Applicant)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfill the eligibility conditions for the category to which I am seeking engagement. I also undertake to maintain absolute integrity and discipline as required thereunder. I agree with the remuneration structure and all the terms and conditions notified by SLSA/DLSA concerned.

(Signature)

Place : _____

Date: _____