



Office of the District Legal Services Authority, Kangra at Dharamshala.

No. DLSA/CHA/04/LSC/112/2025

Dated: 09.09.2025

OFFICE ORDER

In compliance of letter No. HPSLSA/PSLS/Scheme /VPSY/2025/3203-3204 dated 25.08.2025, received from H.P. State Legal Services Authority, Shimla, the following roster will be observed by Panel Lawyer & Para Legal Volunteer in **Legal Services Clinic in Zila Sainik Board, Kangra at Dharamshala with immediate effect till further orders.**

Sr. No.	Name of Ex-Serviceman Panel Lawyer and PLV	Name of Legal Service Clinic	Duty Roster	Mobile Number
1.	Shri. Bishamber Dass, Advocate (Ex-Serviceman) (HIM/140/2024) Court complex Dharamshala.	Legal Service Clinic, Zila Sainik Board, Kangra at Dharamshala.	Every working Thursday of every month (Timings 10:00 a.m. to 05:00 p.m.)	99149- 72945
2.	Smt. Asha Devi (PLV) W/o. No.1376300H Ex Nk Parveen Kumar. (present address Near Piru Singh, Chowk, Yol Cantt, Tehsil, Dharamshala District Kangra (H.P.).)	Legal Service Clinic, Zila Sainik Board, Kangra at Dharamshala.	Every working Tuesday of every month (Timings 10:00 a.m. to 05:00 p.m.)	82199- 85559

All concerned are requested to follow the roster strictly.

Chairman,
District Legal Services Authority,
Kangra at Dharamshala.

Phone: 01892-222370

Email: cha-dlsa-kan-hp@gov.in

Dated: 09.09.2025 (**Email/E-means**).

Endst: No. 525-532

Copy forwarded to:-

- 01 The Ld. Member Secretary, H.P. State Legal Services Authority, Shimla w.r.t. letter No. HPSSLSA/PSLS/Scheme/VPSY/2025/3203-3204 dated 25.08.2025 for information, please.
- 02 The Chairman, Zila Sainik Board, Kangra at Dharamshala -Deputy Collector, District Kangra for information and with a request to display on notice board copy of Scheme "Veer Parivar Sahayata Yojana 2025" enclosed.
- 03 The Deputy Director of Zila Sainik Board, Kangra at Dharamshala for information & necessary action.
- 04 The Panel Lawyer & Para Legal Volunteer as per mentioned above for information & necessary action as per letter No. letter No. HPSSLSA/PSLS/Scheme/VPSY/2025/3203-3204 dated 25.08.2025 alongwith Scheme of "Veer Parivar Sahayata Yojana 2025" copy enclosed, you are required to submit the fortnightly report to this office on prescribed format as per "Annexure- A of the Scheme.
- 05 All the officials of DLSA, Kangra at Dharamshala are information & necessary action as per letter No. HPSSLSA/PSLS/Scheme/VPSY/2025/3203-3204 dated 25.08.2025 alongwith Scheme of "Veer Parivar Sahayata Yojana 2025"
- 06 The Assistant Programmer of District Courts Dharamshala with the directions to uploading it along with the Scheme "Veer Parivar Sahayata Yojana 2025" on website of District Court Dharamshala.
- 07 The Peon of DLSA, Kangra at Dharamshala to display the same on the Notice Board of this Authority.
- 08 Guard file.

Chairman,
District Legal Services Authority,
Kangra at Dharamshala.
Phone/fax: 01892-222370
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NATIONAL LEGAL
SERVICES AUTHORITY

Veer Parivar SAHAYATA YOJANA 2025



वीर परिवार सहायता योजना

जल-धूल-नभ के रक्षक वीरो
सीमाओं के सजग प्रहरी
त्याग तपस्या और समर्पण
देशभक्ति की निष्ठा गहरी

सागर तुम्हें नमन करता है
और हिमालय करता वंदन
गंगा-यमुना की पावनता
तुम्हें समर्पित ! अभिनन्दन

बलिदानों की अमर कथाएँ
युगों-युगों तक समय कहेगा
राष्ट्र तुम्हारा ऋणी रहा है
और हमेशा ऋणी रहेगा

कृतज्ञ राष्ट्र संकल्पित होकर
वचन तुम्हें अब देता है
हर परिजन का सारा संकट
अपने सर पर लेता है

वीरों के सब परिवारों को
घर बैठे ही न्याय मिलेगा
हर सेनानी के सीने में
स्वशहाली का कमल खिलेगा

वीर परिवार सहायता योजना
इसी शृंखला का आधार
शत शत नमन निवेदित सबको
श्रद्धानत, सबका आभार ।





National Legal Services Authority

NALSA VEER PARIVAR SAHAYATA YOJANA, 2025

**For Providing Free and Competent Legal Services to
Defence Personnel and the Dependent
Family Members**







B. R. GAVAI
CHIEF JUSTICE OF INDIA

July 18, 2025

MESSAGE

"I want all people to be Indians first, Indians last and nothing else but Indians."

Dr. B.R. Ambedkar

I am honoured to extend my commendation on the launch of the NALSA Veer Parivar Sahayata Yojana, 2025, a significant initiative of the National Legal Services Authority that seeks to provide competent, timely, and meaningful legal assistance to our defence personnel, ex-servicemen, and their families and dependents.

Our defence personnel serve the nation in the harshest of terrains and at the most unforgiving frontiers, often under constant threat and sacrifice. Their families, too, endure silent struggles, marked by uncertainty, isolation, and limited access to legal support. Their strength and resilience deserve both recognition and institutional support.

It is our solemn constitutional duty, as enshrined in Article 39A of the Constitution of India and reinforced by the Legal Services Authorities Act, 1987, to ensure that no citizen is denied access to justice due to economic or other disabilities. This promise must be extended in full to those who have protected the very foundation of our Constitution.

The NALSA Veer Parivar Sahayata Yojana, 2025, is thus a significant step towards fulfilling that duty. Under the Scheme, the Legal Services Clinics will be established within Rajya and Zila Sainik Welfare Boards to provide legal advice, assistance, awareness, and grievance redressal.

Understanding the evolving landscape of access to justice, the Scheme integrates digital mechanisms such as e-filing through NALSA's Legal Services Management System (LSMS) Portal, e-Counselling, e-Mediation, and e-Lok Adalats, ensuring accessibility to the justice delivery system even in the remotest places. Recognizing the need for an informed and empathetic legal workforce, especially those with an armed forces background, the Scheme aims to provide dedicated services and assistance. Moreover, a sensitised panel of lawyers, trained in matters specific to the armed forces such as service jurisprudence, Armed Forces Tribunal (AFT) procedures, and inter-regional family disputes, will offer specialised legal services through legal aid desks located within or near the premises of the AFTs.

This initiative is not merely a welfare measure; it is a moral assertion of national gratitude. I extend my appreciation to the entire team at NALSA for conceptualising and actualising this initiative with vision and sensitivity. I also thank the Department of Ex-Servicemen Welfare of the Ministry of Defence for their steadfast cooperation and commitment.

May this Scheme serve as a beacon of justice, compassion, and dignity for those who serve the nation with unwavering courage and devotion.

(B.R. Gavai)

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Surya Kant
Judge, Supreme Court of India
&
Executive Chairman,
National Legal Services Authority

MESSAGE

India's armed forces embody the noblest ideals of valour, steadfast duty, and ultimate sacrifice. Across inhospitable landscapes and amidst the most demanding operational challenges, they safeguard not only the nation's frontiers but also the democratic principles that give life to our Republic. For them, service transcends mere occupation; it is a solemn calling, a tradition forged in selfless dedication. And behind each uniform stands a family that quietly bears this burden with unspoken strength and profound fortitude.

The NALSA Veer Parivar Sahayata Yojana, 2025, stands as a modest yet deeply significant tribute to that collective sacrifice. It is far more than a scheme; it is a solemn reaffirmation of the nation's enduring duty to ensure that defence personnel, veterans and their families are afforded prompt, dignified, and readily accessible legal assistance. This initiative honours the unspoken promise we owe to those who guard our freedom: that while they protect the nation, the nation will defend their rights.

The Constitution of India elevates justice to the status of a guiding ideal, and Article 39A gives concrete expression to this by directing the State to secure equal justice and extend free legal aid, ensuring that no individual is denied access to the legal system due to poverty or other disadvantages. This constitutional mandate holds even greater significance for defence personnel, veterans, and their dependents, who often reside in remote areas, face frequent relocations due to postings, and are left to navigate intricate legal complexities alone, whether during active service or in the aftermath of sacrifice. Providing them with prompt and effective legal assistance is not merely a matter of sound policy; it is a constitutional duty.

Recognising the unique challenges faced by defence personnel, veterans and their families, the Scheme aims to integrate Legal Services Clinics within the existing infrastructure of Sainik Welfare Boards at different levels. By leveraging the trust, familiarity and accessibility of these Boards, the Scheme ensures effective legal assistance across a broad spectrum of issues, ranging from property and family disputes, succession and inheritance matters, and instances of financial fraud, to securing benefits under welfare schemes, enforcing entitlements under the Rights of Persons with Disabilities Act, 2016, and addressing diverse civil or criminal matters. In extending this support, the Scheme also enables serving defence personnel to discharge their duties with greater composure and peace of mind, confident that their families have access to reliable legal guidance in their absence.

Additionally, the engagement of Panel Lawyers and Para Legal Volunteers with defence backgrounds ensures not only legal competence but also an innate understanding of the ethos, challenges and values of military life. Moreover, by reinforcing inter-State coordination, the Scheme provides that families frequently relocated during service or settling in different States are not left adrift within bureaucratic silos.

In alignment with the spirit of 21st-century India, the Scheme also seamlessly integrates an established framework and a nationwide network of Legal Services Institutions with the power of digital platforms to deliver legal support to defence personnel, veterans, and their families. By harnessing technology-driven solutions such as virtual legal consultations, online grievance redressal mechanisms, and legal awareness through digital media, the Scheme truly transcends geographical barriers.

At its core, the Veer Parivar Sahayata Yojana, 2025, affirms a fundamental truth: access to justice is not a privilege but an inalienable right, one that must reach every soldier and their family. May this Scheme endure as a living tribute to the valour of our armed forces and a testament to the nation's resolve to stand by them, legally, institutionally and compassionately.

I extend my deepest appreciation to the team at NALSA for their vision and dedication in crafting this landmark initiative. May it stand as a pillar of support, honour and dignity for every defence family across the country.



[Surya Kant]



राष्ट्रीय विधिक सेवा प्राधिकरण
NATIONAL LEGAL SERVICES AUTHORITY
(Constituted under the Legal Services Authorities Act, 1987)



भरत पाराशर
BHARAT PARASHAR
(Delhi Higher Judicial Service)
सदस्य सचिव
MEMBER SECRETARY

PREFACE

It is with great pride that we unveil the NALSA Veer Parivar Sahayata Yojana 2025, under the leadership of Hon'ble Mr. Justice Bhushan Ramkrishna Gavai, Patron-in-Chief, NALSA and Hon'ble Mr. Justice Surya Kant, Executive Chairman, NALSA. This is an initiative that reimagines the delivery of legal aid for those whose lives are marked by service and sacrifice, it has been conceived by the National Legal Services Authority to ensure that serving and retired Defence personnel, along with their dependent family members, can access timely and competent legal assistance through a system that understands their lived realities.

The Scheme does not presume that legal aid is a one size fits all service. Instead, it recognises that the legal concerns of Defence families arise from a distinct social and institutional setting, marked by frequent transfers, jurisdictional complexity, unique service conditions and at times, limited digital access. The Scheme addresses these concerns by building a legal framework that is not only inclusive, but intentionally designed to meet these specific conditions.

Essentially, the Scheme does not merely offer access, it ensures relevance. It envisions the development of a legal support framework that is meaningfully aligned with the unique circumstances of Defence personnel and their families. To achieve this, the Scheme seeks to sensitise empanelled lawyers to the distinct legal realities of the Defence community, equipping them not only with procedural expertise in service-related laws and Armed Forces Tribunal practice, but also nurturing a deeper understanding of how Defence specific legal challenges often diverge from civilian legal frameworks. This approach ensures that legal assistance is not only technically sound but also contextually responsive.

The strength of the Scheme lies in its thoughtful alignment of existing Legal Services Clinics with the institutional framework of Rajya and Zila Sainik Boards. By establishing these Clinics within the Boards and involving Para Legal Volunteers from the Defence community itself, the Scheme brings together both systems to create a cohesive and efficient support structure.

The *Veer Parivar Sahayata Yojana* is, thus, not merely a Scheme, it is a reflection of the Republic's enduring responsibility towards those who have stood guard over its freedoms. It carries forward the principle that access to justice must follow service, not fall behind it. In recognising and addressing the distinct legal needs of Defence families, this initiative reaffirms that the nation's gratitude must be visible not only in words of honour, but in systems that support, protect and empower.


(Bharat Parashar)

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NALSA VEER PARIVAR SAHAYATA YOJANA, 2025

For Providing Free and Competent Legal Services to Defence Personnel, Ex-servicemen and their Dependent Family Members

1. INTRODUCTION

Article 39A of the Constitution of India mandates the State to promote justice on the basis of equal opportunity and to provide free legal aid, ensuring that no citizen is denied access to justice due to economic or other disabilities.

Defence Personnel serve the nation under arduous conditions, often deployed in remote, inhospitable and high-conflict zones, far from their families and homes. Their duties expose them to unique occupational challenges and continuous physical and psychological strain. These circumstances frequently disrupt continuity of care, strain family life and hinder access to quality services in remote areas. In particular, the dependent family members of these personnel frequently encounter a range of legal challenges, administrative and financial hurdles in asserting their lawful rights and securing benefits they may be entitled to. The pressing nature, locational and national security constraints of their duty often prevent defence personnel from attending court proceedings, consulting legal professionals or seeking remedies through traditional legal channels. This systemic inaccessibility places their families, especially spouses, children, and elderly dependents, in a position of legal and emotional vulnerability.

To address this issue and provide the families of defence personnels with a responsive legal services platform, the National Legal Services Authority (NALSA), in pursuance of its mandate under the NALSA (Legal Services Clinics) Regulations, 2011, aims to establish dedicated legal services clinics for the welfare of dependents of the defence personnel and ex-servicemen (ESM), enabling them to access NALSA's robust India network of legal aid lawyers for legal assistance and advice. These clinics would be set up to act as a bridge, extending support to families of personnel who are serving or retired, ensuring access to timely, free, and effective legal assistance.

The vision of NALSA Veer Parivar Sahayata Yojana, 2025 (hereinafter referred as 'Scheme') is to establish dedicated legal services clinics in collaboration with the Kendriya Sainik Board under the Ministry of Defence, thereby creating a legal support system for defence personnel, ex-servicemen, widows, and their dependents. With 34 Rajya Sainik Boards and 410 Zila Sainik Boards operating across the country. These welfare institutions play a pivotal role in the resettlement and welfare of the defence community. Integrating the legal services clinics within this existing framework will significantly strengthen the outreach and effectiveness of legal services under the Legal Services Authorities Act, 1987.

This initiative envisions a seamless integration of legal support into the broader welfare ecosystem by leveraging digital platforms, fostering institutional synergy with the Ministry of Defence, deploying panels of legal aid lawyers and trained Para-Legal Volunteers (hereinafter referred to as 'PLVs'), preferably drawn from the ex-servicemen community. Collectively, these efforts aim to establish a comprehensive, accessible and responsive legal assistance network tailored to address the distinct needs of defence personnel and their families across India.

2. NAME OF THE SCHEME

This Scheme shall be referred to as the "**NALSA Veer Parivar Sahayata Yojana, 2025**" and shall come into force from the date of its release.

3. OBJECTIVES OF THE SCHEME

- i. To establish the legal services clinic at Kendriya, Rajya and Zila Sainik Welfare Boards to provide free and competent legal services and assistance to defence personnel, ex-servicemen and their dependents, in matters such as property disputes, welfare schemes, matrimonial disputes, civil disputes, and other legal matters.
- ii. To raise awareness amongst the serving defence personnel, ex-servicemen and their dependents about the functioning of legal services institutions, NALSA's and Government welfare schemes.
- iii. To create awareness and provide priority-based redressal mechanisms, including online platforms for e-counselling, e-mediation, e-Lok Adalats etc.
- iv. To, inter alia, use technology to equip speedy inter-district connectivity to facilitate the resolution of grievances through coordination between multi-agency stakeholders.
- v. To foster collaboration and synergy between the defence forces and legal services institutions, creating an integrated legal support system for beneficiaries.

4. SCOPE AND AMBIT

- A.** The Scheme shall extend to the whole of India where legal services institutions are operational, and where either defence personnel are deployed, or where their dependents reside or work, or where the ex-servicemen or their dependents reside or work.
- B.** The Scheme is applicable uniformly across all regions, including urban, rural and border areas, including high-altitude areas where legal services clinics are established at the Rajya and Zila level Sainik Welfare Boards.

5. BENEFICIARIES

A. Serving Defence Personnel, Ex-servicemen: The defence personnel and ex-servicemen who qualify under the categories enumerated in Section 12 of the Legal Services Authorities Act, 1987 shall be entitled to receive free legal services in accordance with the said provision.

B. Widows, children, and other dependent family members: The Scheme shall provide legal services to dependents of the defence personnel and ex-servicemen.

However, even if the defence personnel, ex-servicemen and their family members, (including dependents), are not covered within the ambit of Section 12 of the Legal Services Authorities Act, 1987, to receive legal services, they shall nonetheless have access to legal advice and assistance through a panel of pro bono lawyers of the concerned Legal Services Authority.

C. The beneficiaries of the Scheme can approach the legal services clinics so established or any Legal Services Authority for availing these facilities in all legal matters, including:

- i. Property-related disputes, including issues related to ancestral and self-acquired properties,
- ii. Family disputes, including matrimonial issues, maintenance, and custody of children,
- iii. Consumer matters,
- iv. Protection against financial frauds,
- v. Succession and inheritance-related matters,
- vi. Assistance in availing welfare schemes of the Central and State Governments,
- vii. Legal representation in criminal or civil matters affecting their family,
- viii. Assistance in availing certificate of disability and other benefits under the Rights of Persons with Disabilities Act, 2016 (RPWD Act) or any other applicable law,

The Scheme is designed to ensure that legal assistance is not denied due to distance, deployment, or duty-bound limitations, and that families of defence personnel and ex-servicemen receive equitable support in asserting their rights and resolving legal challenges through institutional mechanisms established under the Legal Services Authorities Act, 1987.

6. IMPLEMENTATION OF THE SCHEME

A. Constitution of Legal Services Clinic

The Secretary, State Legal Services Authority / District Legal Services Authority, shall establish a legal services clinic as per the local area requirement/exigency and in consultation with the in-charge of the Rajya/Zila Sainik Board.

The legal services clinic shall function as an accessible platform for the delivery of legal services in accordance with the Legal Services Authorities Act, 1987, and shall further the objectives as envisaged under the NALSA (Legal Services Clinics) Regulations, 2011.

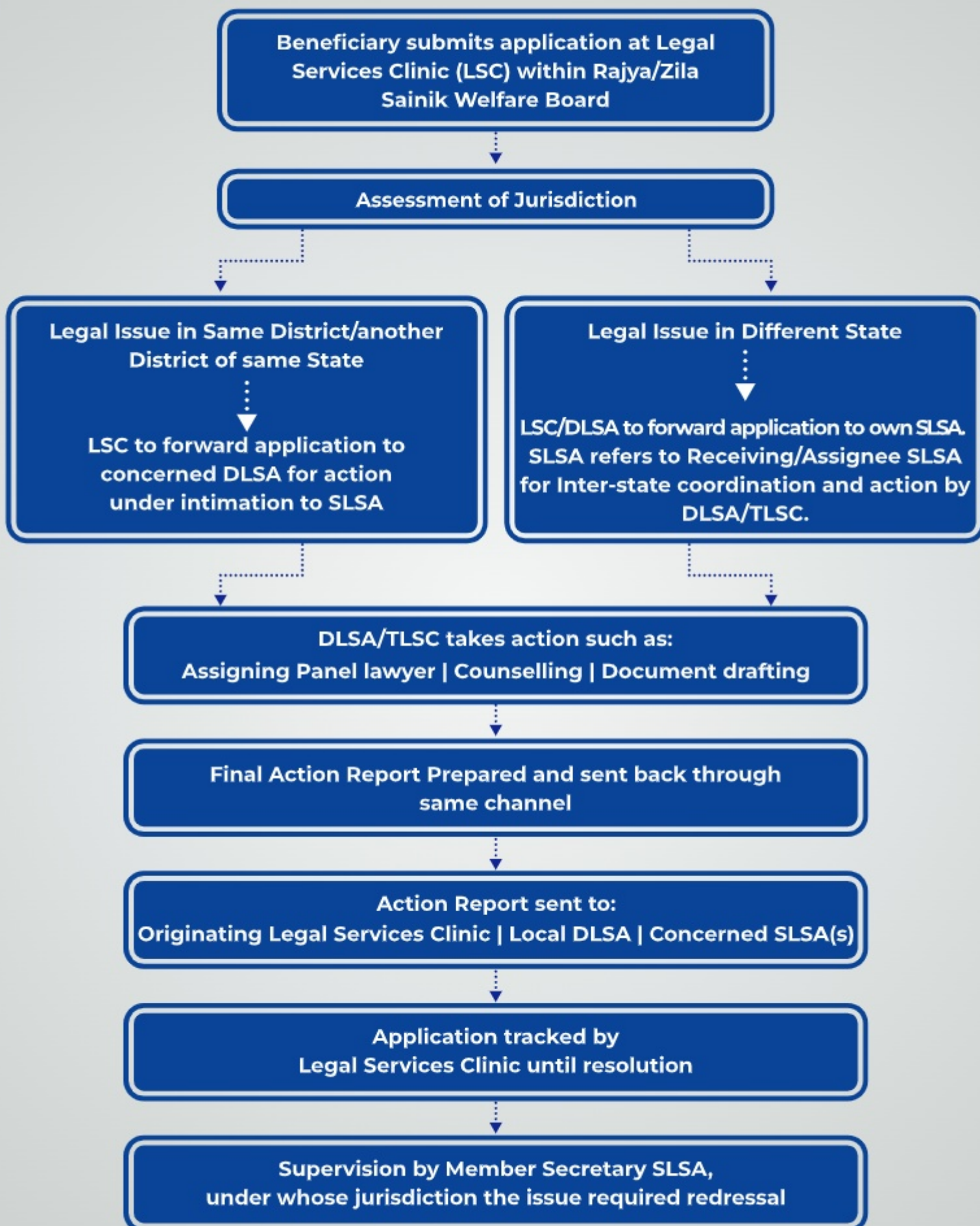
The place of functioning of the legal services clinic, along with the frequency of sittings, based on the volume of applications, shall be decided accordingly at the following levels:

- i. **District Level:** Legal Services Clinic to be established at the **Zila Sainik Board (ZSB)** premises, covering the entire district, including remote or clusters of taluks.
 - ii. **State Level:** Legal Services Clinic to be established at the **Rajya Sainik Board (RSB)** premises, covering the entire State.
- B.** There shall be a Nodal Officer at the legal services clinic nominated by the Rajya/Zila Sainik Board to work in collaboration with the Secretary, State Legal Services Authority (SLSA)/ District Legal Services Authority (DLSA) / Taluk Legal Services Authority (TLSC). The Nodal Officer shall act as the primary coordinator between the SLSA/DLSA/TLSC and the concerned Sainik Board (RSB/ZSB) and shall ensure regular functioning of the clinic on scheduled days and hours.
- C.** A panel of legal aid lawyers, preferably ex-servicemen, shall be nominated by the concerned Legal Services Authority, who shall visit the legal services clinic and work in coordination with the Nodal Officer. The Panel Lawyer shall render services as per the mandate prescribed under the Legal Services Authorities Act, 1987. The Panel Lawyer shall maintain a physical record of applications received. These records will be regularly updated and shared with the concerned Secretary, Legal Services Authority, to ensure transparency and coordinated follow-up. The Panel Lawyer shall make an endeavour to process the applications in physical as well as online modes at the legal aid online portal/app. The Panel Lawyer appointed at the clinic shall be responsible for maintaining the requisite records. The registers shall include:
- **Legal Aid Application Register:** To record details of applicants, nature of legal issues, action taken, and current status.
 - **Referral Register:** For inter-district or inter-state referrals made or received, along with follow-up and outcomes.
 - **Daily Visitor Log:** Capturing daily footfall, purpose of visit, and services rendered.
 - **Awareness Activity Log:** Recording outreach events, locations, participants, and topics covered.
 - **Feedback and Grievance Register:** To gather beneficiary feedback and track any complaints for redressal.

- D.** To enhance outreach and awareness within the defence community, the Secretary, Legal Services Authority shall depute PLVs at such legal services clinics. Ex-servicemen and persons, including dependents, familiar with the working of defence institutions/establishments, and who are willing to undergo orientation for basic legal training from the SLSA/DLSA, shall be given preference to be nominated as PLVs at these clinics as per NALSA regulations. The PLVs shall have responsibilities as prescribed under Regulation 10 of the NALSA (Legal Services Clinics) Regulations, 2011. It shall be the discretion of the Secretary, SLSA/DLSA/TLSC to depute PLVs in addition to the Panel Lawyers wherever required.

7. PROCESSING OF APPLICATIONS

- i. The beneficiary can submit legal assistance applications at any legal services clinic functioning at:
 - a. Zila Sainik Board
 - b. Rajya Sainik Board
- ii. If the legal issue relates to the same district or another district of the same state, the application will be forwarded to the District Legal Services Authority (DLSA) under intimation to the State Legal Services Authority (SLSA). The concerned DLSA will register the application and take necessary action.
- iii. If the legal issue relates to a different state, the concerned DLSA shall forward the application to its own SLSA, which will coordinate with the receiving/assignee SLSA in the state where the issue requires assistance. The receiving/assignee SLSA shall then forward the application to the concerned DLSA/TLSC having jurisdiction over the matter.
- iv. The referred DLSA/TLSC will take appropriate action, which may include legal counselling, document drafting, assigning a Panel Lawyer for representation, and any other legal assistance as may be necessary.
- v. Once action is taken, a final report will be prepared and shared back through the same channel.
- vi. The report will be communicated to:
 - a. The legal services clinic, where the application was originally submitted
 - b. The DLSA where the applicant is currently situated
 - c. The concerned SLSA(s) for record and reporting
- vii. All applications will be tracked by the respective legal services clinic until final resolution and proper communication to the applicant. The inter-district and inter-state coordination shall be ensured under the supervision of the Member Secretary, SLSA, under whose jurisdiction the issue required redressal.



8. USE OF DIGITAL PLATFORMS AND E-SERVICES

To ensure seamless accessibility and efficiency in providing legal services or assistance to the beneficiaries, legal services clinics established under this Scheme shall endeavour to promote digital platforms of NALSA.

The PLVs and Panel Lawyers of the legal services clinics at the Zila and Rajya Sainik Boards shall:

- i. Identify and refer eligible cases, through SLSA/DLSA/TLSC, particularly family and matrimonial disputes, for structured online mediation by trained mediators empanelled by DLSAs. It shall be the endeavour to provide Online Mediation Training to Ex-servicemen, especially from the Judge Advocate General (JAG) Department. PLVs and Panel Lawyers shall guide parties to access this service, and appropriate arrangements shall be made at legal aid clinics or DLSA offices for applicants who lack internet access or devices.
- ii. Suitable civil, pension, property, or family-related cases may be identified and routed to quarterly e-Lok Adalats. In districts with a high number of defence-related cases, dedicated slots or virtual rooms may be organised for defence personnel and ex-servicemen as part of the routine e-Lok Adalat framework.
- iii. PLVs and the concerned Panel Lawyer shall also guide beneficiaries in applying for legal services or assistance through the online application portal/mobile based app, where applicants can track their case status and access legal information.
- iv. Each legal services clinic shall prominently display QR codes and web links that direct users to access digital services. Awareness sessions may be conducted to educate defence families on how to access and use digital legal assistance platforms.
- v. Digital content developed by Legal Services Authorities shall be promoted for public legal education with special emphasis on assisting individuals with limited digital literacy.

9. SENSITISED LEGAL PROFESSIONALS FOR DEFENCE PERSONNEL

Every DLSA shall have a panel of lawyers who are sensitised to the unique legal issues and service realities of defence personnel. A minimum of five such advocates in selected districts will be assigned and trained in:

- i. Armed Forces Tribunal (AFT) procedures and service jurisprudence.
- ii. Family law with inter-state or inter-regional implications.
- iii. Criminal defence and civil litigation.

Every DLSA which falls within the jurisdiction of AFT benches shall empanel lawyers trained in AFT law and procedure. Legal aid desks may be established within or

adjacent to AFT premises, in coordination with the Tribunal administration. These desks will assist litigants in drafting petitions, responses, affidavits, and attending hearings.

The empanelled lawyers will be responsible for providing legal assistance to defence personnel, ex-servicemen and their dependents in courts, tribunals, and mediation proceedings. They will also offer legal counselling through physical or virtual consultations, as appropriate. NALSA and respective SLSAs shall periodically conduct orientation and refresher sessions for these Panel Lawyers, with input from legal experts in defence matters. Additionally, Panel Lawyers shall also guide the aggrieved defence personnel on how to independently access and avail themselves of the in-built grievance redressal mechanisms available within their respective services.

10. PARA LEGAL VOLUNTEERS (PLVs) FROM DEFENCE BACKGROUND

To ensure grassroots outreach, the Scheme provides for the targeted identification and training of PLVs from within the defence community, in accordance with NALSA's Scheme for Para-Legal Volunteers (Revised) & Module for the Orientation - Induction - Refresher Courses for PLV Training.

PLVs may be selected from among:

- i. Widows of deceased defence personnel,
- ii. Ex-servicemen or their dependents residing in civilian areas,
- iii. Spouses or adult children of currently serving defence personnel.

These PLVs will be trained in basic legal processes, documentation support, and digital form-filing. They may serve as the first point of contact for the aggrieved, assist them in accessing legal services, and coordinate with DLSAs for assistance. Their presence is expected to instill trust and provide reassurance.

11. TRAINING AND CAPACITY BUILDING

The PLVs and Panel Lawyers engaged from the existing pool shall be appropriately trained and sensitised by the Secretary, SLSA/DLSA, on the operational framework of the Scheme as well as the specific service conditions and legal challenges faced by defence personnel, ex-servicemen and the dependents. Such training and orientation sessions shall be conducted at regular intervals to ensure continued effectiveness and awareness.

12. MONITORING/REPORTING

- 12.1** Every Legal Services Clinic shall submit weekly reports to the jurisdictional District Legal Services Authority as per the reporting format enclosed hereunder **Annexure-A**.

The Secretary, DLSA shall be the Veer Parivar Coordinator to manage cases and submit the consolidated Monthly Reports to SLSA as per the Reporting Format enclosed hereunder **Annexure-B** by the 10th of every month.

The Member Secretary, SLSA, shall be responsible for supervising the implementation of the Scheme within the respective states. The SLSA shall submit consolidated Quarterly Reports as per the Reporting Format enclosed hereunder **Annexure-C** to NALSA and coordinate directly with DLSAs across the state for effective follow-up. The Member Secretary, SLSA shall also act as a referral hub for Inter-state grievances, forwarding cases to other SLSAs where applicable. The Inter-State referral data shall be maintained as per the Reporting Format enclosed hereunder **Annexure-D**.

The reports under the Scheme shall be documented and submitted by the SLSAs to NALSA quarterly to ensure effectiveness and alignment with the legal aid initiative. All the data maintenance and reporting shall adhere to the formats annexed to the Scheme, ensuring consistency and accountability and alignment with the broad legal aid framework.

12.2 Feedback and Grievance Handling

- i. Any complaints/grievances may be submitted to the legal services clinic within the Rajya/Zila Sainik Board or to the concerned Legal Services Authority.
- ii. The legal services clinic or the legal services authority, as the case maybe, shall endeavour to resolve complaints within 15 working days, in accordance with NALSA's Standard Operating Procedure for Redressal of Complaints/Public Grievances. If not, they may be escalated to the concerned SLSA or NALSA for follow-up.
- iii. A feedback form may be provided to each applicant.

12.3 Periodic Review and Future Strengthening

To ensure the continued relevance, effectiveness, and responsiveness of the Scheme, NALSA shall conduct a periodic review every two years, in consultation with the State Legal Services Authorities, Defence and Ex-servicemen representatives, Panel Lawyers, and other stakeholders. These reviews will assess service delivery, emerging legal trends, beneficiary feedback, and technological efficiency. Based on the findings, necessary revisions, expansions, or improvements to the Scheme may be introduced. The objective shall remain to strengthen the framework in a way that reflects the evolving needs of defence personnel, ex-servicemen and the dependent family members, ensuring that members of the defence forces are not denied access to justice due to the constraints of service, geography, or financial hardship.

12.4 Constitution of Coordination Committee at District, State, and National Level

To iron out any difficulties, if faced, in the implementation of the present Scheme, the following Coordination Committees shall be formed at the District, State, and National Level:

District Level Coordination Committee:

- i. Chairman, District Legal Services Authority,
- ii. Chairman, Zila Sainik Board,
- iii. Secretary, District Legal Services Authority

State Level Coordination Committee:

- i. Member Secretary, State Legal Services Authority,
- ii. An officer not below the rank of Secretary to be nominated by the Chief Secretary of the State

National Level Coordination Committee:

- i. Member Secretary, National Legal Services Authority,
- ii. An officer not below the rank of Joint Secretary to be nominated by the Secretary, Department of Ex-servicemen Welfare, Ministry of Defence, Government of India

13. SAVING CLAUSE

The Scheme is intended to provide legal services in matters affecting the personal and civil rights of defence personnel, ex-servicemen, and their dependent family members, including areas such as family law, property disputes, succession, welfare entitlements, and access to government schemes.

However, it is expressly clarified that

- i. This Scheme shall not extend to matters that fall exclusively within the domain of the internal service rules, procedures, or disciplinary mechanisms of the Indian Defence Forces.
- ii. Legal Services Institutions shall provide their services in the proceedings relating to court martial and other related matters, provided that such assistance is permissible under section 12 of Legal Services Authorities Act, 1987, and other relevant laws.
- iii. The Scheme is designed to complement, not conflict with, the institutional redressal systems already established within the Indian Defence Forces to avoid any overlap, interference, or jurisdictional conflict between legal services institutions and the defence forces' internal governance framework.

14. APPLICATION OF SCHEME TO PERSONNEL OF PARA MILITARY FORCES AND CENTRAL ARMED POLICE FORCES

This Yojana/Scheme shall also apply mutatis mutandis in the case of serving or ex-service officers/officials of Paramilitary Forces and Central Armed Police Forces. The Competent Authority in the said forces may nominate a Nodal Officer who may coordinate with the concerned SLSA, DLSA or TLSC for addressing the grievances of their personnel.



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REPORTING FORMATS**Annexure-A**

Weekly Reporting Format for Legal Services Clinic to be submitted to DLSA

Name of Zila Sainik Board:							
S.No.	Date of Application Received	Applicant Details (Name, age, place of residence etc.)	Nature of Grievance	Place of Grievance	Action Taken	Case Status	Remarks

Annexure-BMonthly Reporting Format for District Legal Services Authority to be submitted by 10th of every month to SLSA

Name of DLSA:								
Total Number of Applications Received:								
S. No.	Name of Legal Services Clinic	Date of Receipt of Application	Applicant Details (Name, age, place of residence etc.)	Nature of Grievance	Place of Grievance	Action Taken	Case Status	Remarks

Annexure-C

Quarterly Reporting Format for SLSA to be submitted to NALSA

Name of SLSA:									
Total No. of DLSAs:									
Sl. No.	District Name	Total Applications Received	Cases Resolved	Pending Cases	Inter-District Referrals	Legal Clinics Functioning	No. of Awareness Camps	Trainings & Orientations Conducted	Remarks

Annexure-D

Inter-State Referral Monitoring Format

Name of SLSA:							
Sl. No.	DLSA (referred from)	DLSA (referred to)	Nature of Case	Date of Forwarding	Date of Acknowledgement	Date of Resolution	Summary of Outcome

Note:

Note:

NALSA Schemes: Your Guide to Legal Empowerment

1. Scheme for Para-Legal Volunteers
2. NALSA (Legal Services to Disaster Victims through Legal Services Authorities) Scheme, 2010
3. NALSA (Victims of Trafficking and Commercial Sexual Exploitation) Scheme, 2015
4. NALSA (Legal Services to the Workers in the Unorganised Sector) Scheme, 2015
5. NALSA (Effective Implementation of Poverty Alleviation Schemes) Scheme, 2015
6. NALSA (Legal Services to Senior Citizens) Scheme, 2016
7. NALSA (Legal Services to Victims of Acid Attacks) Scheme, 2016
8. NALSA's Compensation Scheme for Women Victims/Survivors of Sexual Assault/Other Crimes, 2018
9. NALSA (Child-Friendly Legal Services for Children) Scheme, 2024
10. NALSA (Legal Services to Persons with Mental Illness and Persons with Intellectual Disabilities) Scheme, 2024
11. NALSA (SAMVAD – Strengthening Access to Justice for Marginalized, Vulnerable Adivasis and Denotified/Nomadic Tribes) Scheme, 2025
12. NALSA (DAWN – Drug Awareness and Wellness Navigation – For a Drug Free India) Scheme, 2025
13. NALSA (JAGRITI – Justice Awareness for Grassroots Information and Transparency Initiative) Scheme, 2025

SOP/Guidelines

1. SOP- Ensuring Access to Justice for Widows Living in Shelter Homes
2. NALSA (ASHA – Awareness, Support, Help and Action) Standard Operating Procedure – Towards Eliminating Child Marriage, 2025

Handbooks and Publications

1. Handbook of Formats: Ensuring Effective Legal Services
2. Handbook on POSH Act – “Speak Up” (English), “Awaaz Uthao” (Hindi)
3. Nari Ki Udaan
4. Green Verdicts: A Comprehensive Digest of Recent Environmental Law Cases



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