

PROCEEDINGS OF THE PRINCIPAL DISTRICT JUDGE, NELLORE
SPSR NELLORE DISTRICT
PRESENT: G.SRINIVAS
Principal District Judge, Nellore
SPSR Nellore District

Sub: PUBLIC SERVICES – A.P.J.M.S.S – Direct Recruitment -
Notification issued by the Hon'ble High Court on 06.05.2025 for
recruitment to the post of Process Server in SPSR Nellore District
- Provisional selection list of the candidates issued by the Hon'ble
High Court - Appointments and Postings in the cadre of Process
Servers – Orders – Issued.

- Read: 1. Notification No.9/2025-RC, dated 06.05.2025 issued by the
Hon'ble High Court of Andhra Pradesh.
2. Provisional selection of the candidates to the post of
Process Server vide Hon'ble High Court's R.O.C.
No.72/2025-RC, dated 31.12.2025.
3. Letter of the Hon'ble High Court in R.O.C. No.72/2025-RC,
dated 06.01.2026.
4. Office Note dated 07.02.2026 and orders passed there on.

In view of provisional selection of the candidates by the Hon'ble High
Court in the reference 2nd read above and in pursuance of the directions of the
Hon'ble High Court in the reference 3rd read above, the Undersigned is
pleased to pass the following

ORDER

R.C.A.No.22/2026, Dated: 07.02.2026

1. **KASARAM MADHUHA**, S/o K Chandra Sekhar, D.No.2/153, East Street,
Tenkayathopu, Kota Mandal, 524411, SPSR Nellore District who has
been selected for the post of Process Server, at Roster Point No.6
(OC) of Cycle-I is temporarily appointed as Process Server and posted
to Civil Judge's Court (Senior Division), Kovur in the existing vacancy.
2. **MAMILLA GUNA SEKHAR** (BC-B), S/o M.Suresh Babu, 9-5-113,
Kasipalem, Buchireddy palem, SPSR Nellore District - 524305 who has
been selected for the post of Process Server, at Roster Point No.26
(OC) of Cycle-I is temporarily appointed as Process Server and posted
to Civil Judge's Court (Senior Division), Kovur in the existing vacancy.
3. **PURAMA NAGA SAI TEJA**, S/o P.Vidya Sagar, PM Shri Kendriya,
Vidyalaya No.1, Railway Colony, Satyanarayana puram, Vijayawada who
has been selected for the post of Process Server, at Roster Point

No.28 (OC) of Cycle-I is temporarily appointed as Process Server and posted to Principal District Court, Nellore in the existing vacancy.

Note: *This appointment is subject to production of original certificates by the candidate (which he took back after verification) in the Principal District Court, Nellore before joining.*

4. **ALTHI YESWANTH KUMAR** (BC-A), S/o A. Surya Narayana, Beside R & B Bungalow, PRR Colony, Kovur - 524137, SPSR Nellore District who has been selected for the post of Process Server, at Roster Point No.30 (OC) of Cycle-I is temporarily appointed as Process Server and posted to Principal District Court, Nellore in the existing vacancy.

On joining the individual is hereby deputed to work in IV Additional Judicial Magistrate of I Class Court, Nellore until further orders.

5. **PATHAN SHARUK KHAN**, S/o P. Basheer Ahmed, 1-73, Near Masjid, Venkatachalam Village and Mandal, Nellore - 524320, SPSR Nellore District who has been selected for the post of Process Server, at Roster Point No.32 (EWS) of Cycle-I is temporarily appointed as Process Server and posted to Civil Judge's Court (Junior Division), Venkatagiri in the existing vacancy.

6. **UDAYAGIRI PRASAD**, S/o U. Panchalaiah, Somasila Road, Kaluvoya Village Post and Mandal-524343, SPSR Nellore District who has been selected for the post of Process Server, at Roster Point No.29 (BC- A) of Cycle-I is temporarily appointed as Process Server and posted to Principal District Court, Nellore in the existing vacancy.

On joining the individual is hereby deputed to work in Principal Civil Judge's Court (Junior Division), Nellore until further orders.

7. **SAJJA KHECHAR KUMAR**, S/o S Nagaiah, 2-99, Chavidi Street, Bangarupeta, Venkatagiri Town - 524404, SPSR Nellore District who has been selected for the post of Process Server, at Roster Point No.24 (BC-B) of Cycle-I is temporarily appointed as Process Server and posted to Civil Judge's Court (Junior Division), Venkatagiri in the existing vacancy.

8. **DAGGUPATI NAVEENKUMAR**, S/o D. Narasimhulu, 16-11-742, 1st Line, Haranadhapuram, Nellore-524003, SPSR Nellore District who has been selected for the post of Process Server, at Roster Point No.35 (BC-B) of

Cycle-I is temporarily appointed as Process Server and posted to Civil Judge's Court (Junior Division), Venkatagiri in the existing vacancy.

On joining the individual is hereby deputed to work in III Additional District Court, Nellore until further orders.

9. **KATI BALAJI**, S/o K. Subhashini, D.NO.9-84/8, Muthyalamma Temple Street, Daminedu Village, Tiruchanoor gram panchayat, Tirupati – 517503 who has been selected for the post of Process Server, at Roster Point No.25 (ST) of Cycle-I is temporarily appointed as Process Server and posted to Principal District Court, Nellore in the existing vacancy.

- NB: 1. The above mentioned candidates are hereby informed that their appointments are made purely on temporary basis and that it does not confer any right of probation or reappointment and that they will be ousted from service at any time without notice and without assigning any reason.
2. The above orders will come into force with immediate effect.
3. The above mentioned newly appointed Process Servers are hereby directed to report for duty before their respective presiding officers immediately and in any case **on or before 12.02.2026**, failing which they will forfeit all the rights over their appointments.
4. The candidates are directed to produce **physical fitness certificate** issued by the Medical Officer not below the rank of Civil Assistant Surgeon at the time of joining duty.
5. The appointments of the above mentioned candidates as Process Servers are made in accordance to the provisions contained in section 4 of ACT II of 1994.
6. The selection and appointments of the candidates as Process Servers are made in accordance with section 4(c) of Andhra Pradesh Regulations of appointments to Public Services and Rationalization of Staff Pattern and Pay Structure Act, 1994.
7. The above mentioned newly appointed candidates are covered by the CONTRIBUTORY PENSION SCHEME ONLY as per G.O.Ms.No.653, 654, 655 Finance (Pen-I) Department, dated 22-9-2004 issued by the Government.
8. The above mentioned candidates are hereby informed that their **appointments are made purely subject to the verification of the antecedents** and if the antecedents of the candidates are found to be adverse, such candidates will be removed or dismissed from service without serving any notice.

9. The above mentioned candidates are informed that if at all the documents produced by the candidates are found to have been created, manipulated, interpolated or forged in future date, they would be removed/dismissed from the service besides launching criminal prosecution against them.
10. The above mentioned newly appointed Process Servers shall, for the due and faithful performance of duties attached there to, deposit an amount of Rs.10,000/- (Rupees Ten Thousand only) towards security in the shape of FDR duly pledging the same in favour of the District Judge, Nellore, SPSR Nellore District, within 30 days from the date of their joining in the respective posts, as per Rule 22 of A.P.J.M.S.S Rules, 2019, failing which, their probation shall be deemed to have been terminated and the appointing authority shall forthwith, by order, discharge them from the service, unless they have already been otherwise discharged or reverted.
11. The pay of the above mentioned newly appointed Process Servers shall be fixed in the time scale of Rs.23,780 – 76,730 under RPS-2022 issued vide G.O. Ms. No.1, Finance (PC-TA) Department, dated 17.1.2022.
12. The individuals are informed that their seniority will be in order, as directed by the Hon'ble High Court and also as per rules.
13. The individuals are directed to submit the revised attestation forms, duly filled in triplicate, in the prescribed proforma enclosed herewith, along with one set of self-attested copies of their educational qualifications, community and study certificates at the time of their joining to the presiding officers concerned without fail.
14. The candidates in the proceedings who are now working in other departments are directed to submit relieving certificate from their employer and submit the same in the Principal District Court, Nellore before joining duty.
15. The Judicial Officers are requested to submit report to this court by 11:00 A.M on 13.02.2026 stating that the newly recruited employees are joined or not in their respective courts within the

stipulated date as mentioned above, so as to submit the information to the Hon'ble High Court.

16. These orders are placed in the official website of Principal District Court, Nellore <http://spsrnellore.dcourts.gov.in> and the downloaded copy is valid for reliving and reporting of the new incumbents.

Principal District Judge
NELLORE

Dis. 718
07/2/16

To

1. KASARAM MADHUHA, D/o K Chandra Sekhar, D.No.2/153, East Street, Tenkayathopu, Kota Mandal, 524411, SPSR Nellore District.
2. MAMILLA GUNA SEKHAR (BC-B), S/o M.Suresh Babu, 9-5-113, Kasipalem, Buchireddy palem, SPSR Nellore District -524305.
3. PURAMA NAGA SAI TEJA, S/o P.Vidyasagar, PM Shri Kendriya Vidyalaya No.1, Railway Colony, Satyanarayana puram, Vijayawada
4. ALTHI YESWANTH KUMAR (BC-A), S/o A. Surya Narayana, Beside R & B Bungalow, PRR Colony, Kovur-524137, SPSR Nellore District.
5. PATHAN SHARUK KHAN (OC), S/o P. Basheer Ahmed, 1-73, Near Masjid, Venkatachalam Village and Mandal, Nellore-524320, SPSR Nellore District.
6. UDAYAGIRI PRASAD, S/o U. Penchalaiah, Somasila Road, Kaluvoya Village Post and Mandal-524343, SPSR Nellore District.
7. SAJJA KHECHAR KUMAR, S/o S.Nagaiah, 2-99, Chavidi Street, Bangarupeta, Venkatagiri Town-524404, Tirupati District.
8. DAGGUPATI NAVEENKUMAR, S/o D. Narasimhulu, 16-11-742, 1st Line, Haranadhapuram, Nellore-524003, SPSR Nellore District.
9. KATI BALAJI, S/o K. Subhashini, D.NO.9-84/8, Muthyalamma Temple Street, Daminedu Village, Tiruchanoor gram panchayat, Tirupati-517503

(Through **Speed post with acknowledgement**)

Copy submitted to—

1. The Registrar (Recruitment), Hon'ble High Court of Andhra Pradesh, Nelapadu, Guntur District Pin: 522237 (with covering letter)
2. The Registrar (Administration), Hon'ble High Court of Andhra Pradesh, Nelapadu, Guntur District Pin: 522237 (with covering letter)

Copies to—

1. The Judicial Officers concerned.
2. The District Employment Officer, Nellore and Tirupathi.
3. The District Treasury Officer, Nellore and Tirupathi.
4. The Sub Treasury Officers, Nellore, Kovur, Venkatagiri.
5. The Superintendent No.2, Principal District Court, Nellore.
6. The System Officer, Principal District Court, Nellore with a direction to upload the proceedings in the District Court Website
7. The file/-

REVISED ATTESTATION FORM

Latest colour passport
size Photograph of the
candidate

(THE CANDIDATE SHOULD PROPERLY FILL THE ATTESTATIOIN FORM
WITH HIS/HER OWN HAND WRITING)

Name of the
Department

Name of the Head of the
Department

1. (a) Name in full (capital letters only) with aliases, if any. Please indicate if you have added/dropped at any stage any part of your name/surname.

SURNAME

NAME

- (b) Designation of the candidate with category (Appointment by Direct recruitment/Ex-Servicemen quota/compassionate ground)
Enclose supporting certified copies of the documents.

- (i) Designation

- (ii) Place of working

- (iii) Direct recruitment ☐ Ex-serviceman ☐ Compassionate ☐

2. **Details of addresses:**

	a. Present	b. Permanent	
House/Apartment/Flat No.			
Name of Apartment			
Lane Name			
Street & Road			
Village			
Mandal/Taluk			
Town/City			
District			
State			
Pin Code			
Contact Phone Numbers	Mobile	Landline office (with STD code)	Landline Residence (with STD code)

e-Mail/G-Mail	
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(c) If originally a resident of Pakistan, the address in that Dominion and the date of migration to Indian Union.

3. Particulars of places where you have resided during the **preceding five years** from the date of filling up of Attestation Form.

Sl.No.	From [Month/Year]	To [Month/Year]	Residential Address in full (i.e, House/Apartment/ Flat Number , Apartment/Complex/Lane/Str eet/Colony and Road, Village, Mandal and District/City)	Police Station and District
1.				
2.				
3.				
4.				
5.				
6.				
7.				

4. Father’s details:

a) Name in full with aliases, if any

b) Profession

c) If in service, give designation and official address

d) Present postal address
(if dead, give last address)

House No.	
Lane Name	
Street & Road	
Village / Mandal	
District	
State	
Pin Code	

e) Permanent House Address

House No.	
Lane Name	
Street & Road	
Village / Mandal	
District	
State	
Pin Code	

5. (i) Nationality of:

a) Father	
b) Mother	
c) Wife/Husband	

(ii) Place of birth of Wife/Husband	
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a) Date of birth of the applicant	
b) Present Age	
c) Age at SSC/Matriculation	

d) Place of Birth, District and State

e) District and State to which you belong

f) Religion

g) Are you a member of Scheduled Caste/Scheduled Tribe/Backward Class?

Scheduled Caste ☐ Scheduled Tribe ☐ Backward Class ☐

Please specify the Class/Tribe Grade A, B, C, D & E

6. Educational Qualifications showing places of education with years in schools and colleges since 15th year of age (Please enclose certified copies of Study Certificates and indicate whether study is regular or distance / correspondence)

Course	Name of the School/ College with full address (Village/ Mandal/ District/ City)	Date of entering (mention month & year)	Date of leaving (mention month & year)	Examination passed with Reg No. , etc., (Name of the group i.e, Inter/ Degree/ Diploma/ PG, etc.,)	Police Station and District
SSC/ Matriculation					
Intermediate/ Diploma					
Graduation/ Professional Course					
Post Graduation					
Any other qualification					

7. If you have at any time been employed, give details. (Please enclose certified copies of the documents)

Designation of Post held or description of work	Period		Full Address of the Office, Firm or Institution	Have you been at any time dismissed/ removed from service / resigned to the post? If so, please give details
	From	To		

8. Have you ever been arrested by the Police, convicted by a Court of law detained under any state / Central preventive detention laws for any offence. Whether such conviction sustained in the Court of Appeal or set aside by the Appellate Court if appealed against.
(Note: If detained, convicted, debarred etc. subsequent to the completion and submission of this form, the details should be communicated immediately to the concerned department or the authority to whom the Attestation Form has been sent earlier, as the case may be, failing which it will be deemed to be suppression of factual information). If the answer is 'Yes', the full particulars of the conviction, sentences and detention should be given.

9. Name and complete address of two responsible persons of your locality to whom you are known or two referees to whom you are known. (**Persons shall not be blood relatives**)

	Referee-1	Referee-2
House/Apartment/Flat No.		
Name of Apartment(s)/ Complex		
Lane Name		
Street & Road		
Village		
Mandal/Taluk		
Town/City		
District		

State		
Pin Code		

10. Have you ever been member/ worker of any Political Party or Communal organization/ Youth/ Student/ Service/ Labour? If so furnish details.

DECLARATION SHOULD BE SIGNED BY THE CANDIDATE

- 1. I hereby declare that the statements made in this form are true to the best of my knowledge and belief.
- 2. I am married/unmarried and have only one wife living (delete which is not applicable)
- 3. I am fully aware that furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification and is likely to render me unfit for employment under the Government.
- 4. I am also fully aware that if it comes to notice at any time during my service that false information has been furnished or that there has been suppression of factual information in the Attestation Form, my services would be liable to be terminated solely on this ground.

Date :Signature of the candidate

Place :

**CERTIFICATE TO BE SIGNED BY A GAZETTED OFFICER OR MEMBER OF
LEGISLATURE OR OTHER AUTHORITY AS PRESCRIBED BY THE
APPOINTING AUTHORITY**

Certified that I have known Sri/ Smt/ Kum _____

Son/ Daughter/ Wife of _____ for the

last _____ years _____ months and to the best of my knowledge and belief, the

particulars furnished by him/ her are correct.

Date :

Place :

(Signature)
Name & Designation with seal

