

O/o the Principal District Judge, Nellore
Dated 30.5.2024

CIRCULAR

In continuation of District Court circular dated 29.11.2008 communicated in Dis No. 6109 dated 1.12.2008 and dated 17.9.2018 communicated in Dis No.5176 dated 20.9.2018, all the staff members working in the Unit of the District Judge, Nellore who intend to submit any oral representations to the undersigned are hereby directed to submit their representations, if any, only in the Chamber of the District Judge, Nellore in person between 4:00 PM to 5:00 PM on every third Saturdays only duly after obtaining necessary permissions or casual leaves from the concerned Presiding Officers. If the staff members are from the headquarters they need to seek permission from the concerned Presiding Officers and other staff members coming from outside has to apply half a day casual leave as the case may be from the concerned officers.

It is hereby informed that they are not allowed to submit such representations at the Residence of the undersigned and also in any place. They shall not discuss with regard to pending departmental enquiries.

All the Presiding Officers are hereby directed to circulate the same among all the staff members of their respective Courts with a direction to follow the instructions scrupulously. Any deviation in this regard will be viewed seriously.

The receipt of this circular shall be acknowledged.

Sd/-C.YAMINI
Principal District & Sessions Judge
Nellore

To

- All the Judicial Officers in the District with a direction to circulate the same among the staff members.
- The Secretary-cum-Senior Civil Judge, District Legal Services Authority, Nellore.
- The Official Receiver, Nellore.
- All the Special Judicial Magistrate of II Class in the District.

- All the Superintendents, Principal District Court, Nellore with a direction to circulate the same among the staff members.
- The Notice Board, District Court, Nellore.
- The System Officer, Principal District Court, Nellore is directed to upload the same in the District Court website.

//BY ORDER//



Chief Administrative Officer
Principal District Court, Nellore

Dis No. 2376 /2024
Dated 03 .6.2024