

O/o the Principal District Court, Nellore
Dated 19.2.2024

OFFICIAL MEMORANDUM

Sub: PUBLIC SERVICES – APJMSS – Internal transfers of staff members – Information with regard to particulars of the staff members, who will be completing three (03) years of service in particular station/seat by 30.04.2024 – Called for – Regarding.

Ref: Hon'ble High Court's circular in R.O.C. No.1576/2019-C-3 dated 2.1.2021, communicated in Dis No.86/2021 dated 7.1.2021 of Principal District Court, Nellore.

With reference to above, all the Judicial Officers in the District are hereby requested to submit the information with regard to the staff members, who will be completing three (03) years of service in that station/seat by 30.4.2024 of their respective Courts, in the proforma mentioned hereunder and also send the request transfer applications of the staff members with three places of their choice, to the undersigned by 19.2.2024, for taking further action, by following the Hon'ble High Court's circular instructions, scrupulously, which is communicated by this court in the reference cited.

Sl.No.	Name and designation of the employee	Date from which working in the present station and Court		Details of places worked for the last 10 years	Branch now dealing	Branches previously dealt with	Choice of three places to be considered in the order of preference	Signature of the employee
		On regular basis	On deputation basis					
1	2	3		4	5	6	7	
							1. 2. 3.	

Further, all the Judicial Officers are also hereby requested to submit the request transfer applications of the employees who are seeking retention on (i) spouse grounds; (ii) medical grounds; (iii) retiring from service within one year; (iv) widows who lost their spouse within that year (retention for a year only), along with the supporting material to the undersigned by 19.2.2024 to enable this Court to submit the same to the Hon'ble High Court for prior approval.

Further, all the Judicial Officers are hereby requested to instruct their respective superintendents to take utmost care and caution while preparing the said list and any

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discrepancy in this regard will be viewed seriously and the concerned superintendent will be held responsible.

Principal District & Sessions Judge
NELLORE

To

1. All the Judicial Officers in the District.
2. The Official Receiver, Nellore.
3. All the Superintendents, Principal District Court, Nellore, with a direction to submit the required information to the A.O Branch within the time.
4. The System Officer, Principal District Court, Nellore, with a direction to upload in the District Court's website.

Dis No. 807 /2024

Dated 19 .2.2024