OFFICE OF THE DISTRICT JUDGE, JAJPUR
AT/P.O./DIST.- JAJPUR, ODISHA–755001

E-Mail ID: *dj.jajpur-od@gov.in*

"Clarifications to the Queries (IFB No. 01, Dated 03.07.2026) made by Intending Bidder"

Sl. No.	RFP document Reference(s)	Content of RFP requiring Clarification(s)	Points of Clarification
1	**Instruction to Bidder and Annexure-1**	Specify the Court-wise number of workers/ personnel proposed to be engaged under this contract.	**Court wise specifications and Assets have been provided in the Bid Document in Section-Instruction to Bidder and Annexure I uploaded in the Website. The Bidder shall have to inspect the Courts on prior appointment during the period specified in the Bid Document to assess the manpower required for cleaning the Courts as per the Bid Document stipulation.**
2	**Bid Security/ Performance Security**	Is exemption allowed for MSME Bidders?	**No. Bid Security and Bid Processing Fee in prescribed mode is mandatory for Technical Evaluation of Bid.**
3	**Minimum Eligibility Criteria**	Is Turnover for the FY 2024-25 acceptable though the return for the FY 2024-25 is not completed?	**The Bidder shall have to produce all the mandatory documents specified in the Checklist for Eligibility, failing which the Bid shall be declared as Non-Responsive during Technical Evaluation.**
4	**Manpower Requirement**	Number of manpower to be deployed for each Court Complex should specify.	**Clarified in Point No.1. The bidders are required to go through 1.2.5 Technical Evaluation of bid where assessment through mark is prescribed.**
5	**Manpower Requirement**	Category of manpower should be mentioned like Unskilled, Semiskilled, Skilled, High Skilled.	**To be determined by the Bidder confirming the assignment stipulated in the Bid Document. The Bidder shall have to pay Minimum**

			Wages to the Labouerers throughout the contract period of two years. The bidders are required to go through 1.2.5 Technical Evaluation of bid where assessment through mark is prescribed.
6	**Equipment and Consumable**	Quantity of Equipment/ Tools and Consumables to be used.	**To be determined by the Bidder on self-assessment. Tentative list of equipment/ tools and consumables except quantity have been provided in the Bid Document. Frequency of cleaning each Court has also been provided in the Bid Document. The Bidder shall have to assess properly before quoting rate. The bidders are required to go through 1.2.5 Technical Evaluation of bid where assessment through mark is prescribed.**
7	**Working days per Month**	Number of working days in month should be mentioned so that it will be easy to quote the price.	**Courts should be kept ready on all working days including summer vacations and also on all special occasions as determined by Hon'ble High Court. The Bidder should quote rate accordingly.**
8	**Manpower Requirement**	Total manpower to be engaged in the specific Courts as mentioned in RFP, kindly provide the details of the same.	**Clarified in Point No. 1 & 5.**
9	**Billing of Consumables**	The cost of House Keeping materials and other consumables items will be billed separately?	**No, the Quoted Price must be inclusive of all incidental expenses of execution confirming to Bid stipulation. Nothing will be charged extra and the price is fixed for the entire duration of the contract period of two years. Bidder**

			shall have to quote finished price for each Court complex in proper format along with the Price for the entire Project covering all these five Court Complexes.
10	**EMD/ Bid Document**	The EMD amount of 2% of the Project Value, kindly clarify the approximate amount of Project Cost.	**EMD/Bid Security @ 2% of the self determined Project Cost as pointed out herein above, in the prescribed Mode is mandatory for further scrutiny of Bid through Technical Evaluation. Bids not accompanied by Bid Processing Fee and EMD/Bid Security shall be rejected summarily.**

Sd/-
District Judge, Jajpur