

OFFICE OF THE JUDGE, FAMILY COURT, JAJPUR

ADVERTISEMENT No. 01/2026

DATED. 4th April, 2026

Applications are invited from the desirous candidates having requisite qualification and experience along with supporting documents as required under Rules-5 and 6 of The Family Courts (Orissa) Rules, 1990 for appointment to the vacant post of Counsellor in the Court of the Judge, Family Court, Jajpur in the district of Jajpur. The Counsellor shall be appointed by the Hon'ble High Court of Orissa.

1. ELIGIBILITY AND QUALIFICATIONS OF THE COUNSELLOR:

A candidate, in order to be eligible for the above post -

- a) shall be a citizen of India;
- b) shall have a Master's Degree in Social Science preferably in Sociology or Psychology.

Provided that where such persons are not available, persons above the age of thirty five years working in the field of social service and welfare activities and engaged in promoting the welfare of Family and Child Care with a degree in Social Science preferably in Sociology or Psychology shall be eligible for such appointment.

- c) shall have minimum experience of three years in family counselling.
- d) shall be able to speak, read and write Odia and must have passed test in Odia equivalent to the M.E. Standard.
- e) shall be of sound health, good physique and free from organic defects or bodily infirmity
- f) shall not have more than one spouse living and
- g) shall submit a declaration regarding no criminal case pending against him/her.

2. FUNCTIONS OF A COUNSELLOR:

The Function of Counsellor shall be regulated in accordance with the terms and conditions laid down in the Family Courts (Orissa) Rules, 1990 and amendments made there under from time to time.

3. FEE OF A COUNSELLOR:

The retainer fees of the Counsellor is Rs.6000/- per month and the assisting fee per day of actual work done is Rs. 1000/- as per Resolution No. 6839/L Dtd. 23.04.2025 of Government of Odisha, Law Department, or as prescribed by the Hon'ble High Court of Orissa from time to time.

4. HOW TO SUBMIT APPLICATION:

Typed out application filled in with following particulars and duly signed by the applicant shall be submitted along with following necessary documents.

(a) Particulars

- a) Name of the Candidate:
- b) Name of the Father/ Husband:
- c) Date of Birth (both in words and figure):
- d) Age as on 24.04.2026 i.e last date of submission of application:
- e) Educational Qualification:
- f) Details of experience in the field of Family Counselling/ Social Service and Welfares activities with engagement in promoting the welfare of Family and Child care:
- g) Permanent & present address with Mobile No. & e-Mail ID:

(b) Documents:

- a) Self-attested photo copies of all educational qualification certificates including Master's Degree/Degree in Social Science, preferably in Sociology or Psychology.
- b) Experience certificate in Family Counselling/Social service and Welfare activities & engagement in promoting the welfare of Family and Child care.
- c) Two Nos. of self-attested recent passport size photographs of the candidate besides the one affixed on the application form.
- d) Two self addressed envelopes with postage stamp of Rs 56/- each.

5. LAST DATE FOR RECEIPT OF APPLICATIONS:

The last date of receipt of application form is **24.04.2026**. Applications along with the required documents and self attested copies of certificates shall be sent by the candidates by Registered Post/Speed Post so as to reach the **Office of the Judge, Family Court, Jajpur, At/Po/Dist-Jajpur, Pin-755001** on or before **1.00 P.M of 24.04.2026** positively. The applicants may also drop their application forms in the Drop Box kept in the Office of the Judge, Family Court, Jajpur during the Office hour of the working days till **1.00 P.M of 24.04.2026**. The Envelope containing application, must be inscribed "**Application for the post of Counsellor**"

Incomplete applications, in any manner, are liable to be summarily rejected. Applications received after 1.00 P.M of the last date by any means shall not be taken into consideration.

The candidates may also visit District Court website <https://jajpur.dcourts.gov.in> for more information and obtain detail information about application form and other particulars.

Sd/-

Judge, Family Court, Jajpur

FORMAT OF APPLICATION

POST APPLIED FOR: _____

Affix Self Attested
Pass port Size
Photograph

1. Name of the Candidate (In BLOCK letters) :
2. Father's/Husband's name :
3. Sex (Male/Female) :
4. Marital status (Married/Unmarried) :
5. Permanent Address :
6. Present Address :
7. Date of Birth (as per HSC Certificate) :
8. Age as on last date of receipt of application
(i.e 24.04.2026) :
9. Educational qualification (attach self-attested copies of Certificates)

Name of the examination passed	Name of the Board University	Year of passing	Aggregate mark secured	Grade /Division	% of marks secured

10. Nationality :
- 11 Details of experience in the field of Family
Counselling Social Service and Welfare
activities with engagement in promoting
the welfare of Family and child care :
12. Mobile No. :
- 13 e-Mail ID. :

DECLARATION

I do hereby solemnly affirm and state that I am aware about the Rules-5 and 6 of The Family Courts (Orissa) Rules, 1990 and the Statements made above are true and correct to the best of my knowledge and belief and based on record. Any information, if found, incorrect my candidature shall be summarily rejected.

Place:

Date:

Signature of the candidate