

**OFFICE OF THE DISTRICT JUDGE, JAJPUR**  
**AT/P.O./DIST.- JAJPUR, ODISHA-755001**

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“Clarifications to the Queries (IFB No. 01, Dated 25.07.2024) made by Intending Bidder”:-

Sl. No.	RFP document Reference(s)	Content of RFP requiring Clarification(s)	Points of Clarification
1	<b>Page No.-88, 89 Form-F3</b>	There is no service charge mentioned in the price break up format, Whether we will quote the minimum service charge (as per Govt. Guide line) in (other expenses) or not.	<ul style="list-style-type: none"> <li>• Other expenses are to be specified by the bidder.</li> <li>• Bidders are requested to Refer Form-F2 Note Sl.No – 4,</li> <li>• TIA shall determine the service charge in between 3.85% minimum and 7% maximum as per Rule-264(iv) of OGFIR, 2023.</li> </ul>
2	<b>Page No.-78 Form-T7</b>	The Equipments and Material mentioned in the Format, Whether we will quote the cost for all Equipments and Material mentioned in the format or we will quote a minimum lump sum amount because other bidders are quoting very low cost for materials which is abnormal.	<ul style="list-style-type: none"> <li>• Bidders are requested to refer Form- T7 Sl. No 1 to 3.</li> <li>• The list of proposed equipments has to be mentioned and the cost of materials/consumable mentioned in the format has to be quoted separately for each item instead of lump sum amount as per the form T7. The indicative list of proposed items and consumable has been provided in the tender documents.</li> </ul>
3	<b>Page No.-73 Point-D</b>	The Electrical Equipments mentioned, Whether the bidder will provide the above Equipments or the Court will provide the same? If the Bidder will provide equipments, Whether we will quote the price for the above items in the Financial Bid or not?	<ul style="list-style-type: none"> <li>• Bidder will provide all tools for scope of services.</li> <li>• Bidders are requested to refer Form-F2 Note Sl.No – 4.</li> <li>• The service provider shall be responsible for the maintenance of the electrical equipment mentioned and shall be responsible for replacement if the same are not properly maintained or damaged by the bidder at his own cost. The electrical equipment shall be replaced by GED, if found not working due to regular wear and tear.</li> </ul>

4		Whether the Bidder shall quote the remuneration of a person on 26 days or 30 days?	<ul style="list-style-type: none"> <li>• TIA shall consider services of personnel's for all the days of the month. However, the bidder shall quote rates accordingly considering Govt. of Odisha Gazette Labour and ESI department Notification (Explanation: - The daily minimum rates of wages shall be inclusive of wages payable for the weekly day of rest.)</li> </ul>
5	83	Quantity of electrical equipments to be deployed should be mentioned for each of quoting price in financial bid.	<ul style="list-style-type: none"> <li>• The quantity is at the discretion of the Service Provider. Cost of equipment has not been requested but items should be in proportionate to the area mentioned and as per requirement in the tender document and indicative list already provided in the tender document.</li> </ul>
6	84,85	Quantity of housekeeping equipment / materials to be use should be mentioned for each of quoting price in financial bid.	<ul style="list-style-type: none"> <li>• The quantity is at the discretion of Service Provider but should be in proportionate to area concerned and as per requirement. Abnormally low cost may be rejected by TIA.</li> </ul>
7	75,76	Category manpower should be mention like Unskilled, Semi skilled, Skilled, High Skilled.	<ul style="list-style-type: none"> <li>• Categories mentioned to be determined as per Govt. Notification for different classes of manpower.</li> </ul>
8	77	No of working days in month should be mentioned so that it will be easy to quote the price.	<ul style="list-style-type: none"> <li>• TIA shall consider services of personnel's for all the days of the month. However, the bidder shall quote rates accordingly considering Govt. of Odisha Gazette Labour and ESI department Notification (Explanation: - The daily minimum rates of wages shall be inclusive of wages payable for the weekly day of rest.)</li> </ul>
9		How many working days in a month for bidding?	<ul style="list-style-type: none"> <li>• TIA shall consider services of personnel's for the whole month.</li> </ul>
10		As per Govt. Notification 3.85% service charges is mandatory, Is it applicable in this tender bid?	<ul style="list-style-type: none"> <li>• Yes, it is applicable in this tender Bid.</li> </ul>

<b>11</b>		The estimate cost is including GST or excluding GST?	• Refer Page No.88, specifies the GST component.
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Sd/-  
01.08.2024  
**District Judge, Jajpur**