INVITATION FOR BIDS

OFFICE OF THE DISTRICT JUDGE, JHARSUGUDA.

RFP Identification No. 01 (RFP) OF 2026-27 Dated 25.06.2026

Sealed proposals/quotations are invited from the intending bidders for "Selection of Agency to provide Comprehensive Facility Management Services (CFMS) for New District Court Complex, Jharsuguda, Old District Court Complex, Jharsuguda, Transit House, Jharsuguda & Court Complex of Lakhanpur" vide RFP Identification No. 01(RPF) of 2026-27 Dated 25.06.2026.

The last date and time for submission of Bid is **by 05.00 P.M.** of **17.07.2026.** For more details please visit the website:- **https:// jharsuguda.dcourts.gov.in**

Contact:- Ranajit Kumar Thanapati, Deputy Administrator, PES,
Civil Courts, Jharsuguda. Mob No. 9556658304

Sd/-
District Judge, Jharsuguda.

OFFICE OF THE DISTRICT JUDGE, JHARSUGUDA
AT- NEW DISTRICT COURT COMPLEX,
P.O./DIST.- JHARSUGUDA, ODISHA – 768204
e-Mail ID: dj.jharsuguda-od@gov.in /
sa.od-jharsuguda@gov.in

INVITATION FOR BIDS

RFP Identification No. 01 (RFP) OF 2026-27 Dated 25.06.2026

REQUEST FOR PROPOSAL (RFP)

The District Judge, Jharsuguda ("The Client"), invites sealed proposals/quotations from the interested Bidders for **"Selection of Agency to provide Comprehensive Facility Management Services (CFMS) for New District Court Complex, Jharsuguda, Old District Court Complex, Jharsuguda, Transit House, Jharsuguda & Court Complex of Lakhanpur."**

A. Indicative Scope :

The Broad Scope of services required through this RFP, shall be inter alia as briefed below:

1. Operation and Maintenance of all Electrical & Mechanical Equipments.
2. Housekeeping and Sanitation Services.
3. Horticulture & Plantation
4. Pest Control
5. Waste Management

B. Contract Period : 02(Two) years

C. Bid Processing Fee (INR): 10,000/- (Ten Thousands only) (In shape of Demand Draft in favour of District Judge, Jharsuguda, Payable at Jharsuguda)

D. Earnest Money Deposit (INR) : 01% of the quoted value**.**

E. The RFP document can be downloaded from **https://jharsuguda**.dcourts.gov.in. The interested bidders are requested to follow the guidelines issued by the **Government of Odisha, Finance Department, Office Memorandum No. 37323/F Dated 30.11.2018** regarding engagement of consultant and outsourcing of services which is to be read as a part of this request for Proposal (RFP). To clarify the queries of the Bidder/s, a pre-bid meeting is scheduled to be held on **02.07.2026 at 04.30 P.M** in the **Video Conference Hall, New District Court Complex, Jharsuguda.** Duly completed proposals along with other prerequisites documents in support of eligibility criteria and the required information as per formats must be submitted through **Registered Post/ Speed Post/ Courier/by hand** latest by **17.07.2026 by 05.00 P.M** as specified in the critical date sheet below. For details, please refer the RFP Documents.

F. Critical Date Sheet:

1	RFP Issue Date	**25.06.2026**
2	Last Date and Time for Submission of Pre-Bid queries through email- sa.od-jharsuguda@gov.in	**30.06..2026 05.00 PM**
3	Pre-Bid Meeting Date and Time	**02.07.2026 04.30 P.M**
4	Upload of Pre-Bid Clarification Date and Time through http:// jharsuguda.dcourts.gov.in	**04.07.2026 By 05.00 PM**
5	Bid Due Date and Time	**17.07.2026 05.00 P.M.**
6	Technical Bid Opening Date and Time	**18.07.2026 04.30 P.M.**
7	Financial Bid Opening Date and Time	**18.07.2026 06.30 P.M**

G. Contact Person:

Ranajit Kumar Thanapati,
Deputy Administrator, PES,
CivilCourts, Jharsuguda
E-mail:- sa.od-jharsuguda@gov.in
Mobile No. **9556658304**

H. Complete Address for Submission of Bid :

THE DISTRICT JUDGE, JHARSUGUDA
AT- NEW DISTRICT COURT COMPLEX, JHARSUGUDA,
PO:- OMP LINE, P.S/DIST.- JHARSUGUDA,
ODISHA, PIN - 768204

I. The authority reserves the right to accept/reject any or all RFPs without assigning anyreason thereof.

Sd/-
District Judge,
Jharsuguda

By E-mail:

Memo No. 4238 **(W.E) Dt. 25.06.2026**

Copy forwarded to the Director, I&PR Department, Government of Odisha, Bhubaneswar with a request to get it published in largely circulated 01 (One) No. of leading Odia Daily and 01 (One) No. English Daily News Paper on or before 27.06.2026 for wide circulation. The complimentary copy of the News Papers connecting the Tender Call Notice may be sent to this office for reference and record.

Encl.: Bid Notice

25-6-2026

Registrar, Civil Courts,
Jharsuguda

Memo No. 4239 **(W.E) Dt. 25.06.2026**

Copy forwarded to the System Assistant, Jharsuguda to upload in the District Court, Jharsuguda website for wide circulation.

Encl.: RFP Document of Invitation for Bids

25-6-2026

Registrar, Civil Courts,
Jharsuguda

Memo No. 4240 **(W.E) Dt. 25.06.2026**

Copy forwarded to the District Informatic Officer, NIC, Jharsuguda with a request to upload in the District Office, Jharsuguda NIC website for wide circulation.

Encl.: RFP Document of Invitation for Bids.

25-6-2026

Registrar, Civil Courts,
Jharsuguda

Memo No. 4241 **(2) (W.E) Dt. 25.06.2026**

Copy forwarded to the Judge-In-Charge, Process Establishment Sections of Jharsuguda Judgeship with a request to publish in their respective Notice Board for wide circulation and to accommodate prospective Bidders during pre-bid visit to the respective sites from **06.07.2026 to 10.07.2026** for necessary assessment.

Encl.: Bid Notice.

25-6-2026

Registrar, Civil Courts,
Jharsuguda.

Memo No. 4242 **(W.E) Dt. 25.06.2026**

Copy forwarded to the Collector & District Magistrate, Jharsuguda with a request to display the Bid Notice in the Notice Board for wide circulation.

Encl.: Bid Notice.

25-6-2026

Registrar, Civil Courts,
Jharsuguda.

Memo No. 4243 **(W.E) Dt. 25.06.2026**

Copy forwarded to the Superintendent of Police, Jharsuguda for information with a request to provide security during the period of opening of the tender at the New District Court Complex, Jharsuguda.

Encl.: Bid Notice.

25-6-2026

Registrar, Civil Courts,
Jharsuguda.

Memo No. 4244 **(W.E) Dt. 25.06.2026**

Copy forwarded to the Chief Engineer, (Buildings), Odisha at Nirmansoudha, Unit-V, Bhubaneswar for information and wider circulation.

Encl.: Bid Notice.

25-6-2026

Registrar, Civil Courts,
Jharsuguda

Memo No. 4245 **(2) (W.E) Dt. 25.06.2026**

Copy forwarded to the Superintending Engineer, (R&B) Division, Jharsuguda / Superintending Engineer, Rural works Division, Jharsuguda for wider circulation.

Encl.: Bid Notice.

25-6-2026

Registrar, Civil Courts,
Jharsuguda.

Memo No. 4246 **(W.E) Dt. 25.06.2026**

Copy forwarded to the Head, State Portal Group, I.T. Centre, Department of Information & Technology, Odisha, Bhubaneswar for exhibiting the advertisement in the website of the Government.

Encl.: Bid Notice and RFP Document of Invitation for Bids.

25-6-2026

Registrar, Civil Courts,
Jharsuguda.

Memo No. 4247 **(W.E) Dt. 25.06.2026**

Copy forwarded to the Chief Accounts Officer, Hon'ble High Court of Orissa, Cuttack for information.

Encl.: Bid Notice and RFP Document of Invitation for Bids.

25-6-2026

Registrar, Civil Courts,
Jharsuguda.