THE HIGH COURT OF ORISSA, CUTTACK

CIRCULAR ORDER NO.8 OF 2026

(CIVIL)

Volume-II, 1988 Edition

Form No. (A) 25-C

A new Form No. (A) 25-C shall be inserted below the existing Form No. (A) 25-B occurring in the G.R. & C.O. (Civil) Vol. II, 1988 Edition as follows;

FORM NO. (A) 25-C

Register of Letters/Applications received in the Accounts Section

Sl. No.	Original No. with date entered in the register of letter received of the establishment	Date of receipt of the letter/application in the Accounts Section	Name of the applicant	Nature of claim(s)	Date of disposal of letter/application	Letter No. and date of communication of the result to the person/authority concerned	Remarks
1.	2.	3.	4.	5.	6.	7.	8.

Note 1: The register shall be placed before the Judge-in-charge, Accounts fortnightly, showing pending letters/applications.

Note 2 : The letters/applications disposed of shall be rounded off in red ink.

Note 3: A new Sl. No. shall be assigned in the beginning of each financial year.

BY ORDER OF THE COURT

ADMINISTRATIVE DEPARTMENT
(Rules section)

18.2.26

(SRINIBASH PRATIHARI)
REGISTRAR (VIGILANCE)

Memo No. 2795 (100) **/Date.** 18.02.26
(XLIX-D-2/2025)

Copy forwarded to the

1) All Officers of the Court,

2) District & Sessions Judge, (All)..... for information and guidance and for communication to all the judicial officers working under their control for information and strict adherence,
3) Director, Odisha Judicial Academy, Cuttack
4) All Superintendents of the Court,
for information.

REGISTRAR (VIGILANCE)