

PARTICULARS OF JOURNEY
(See Rule 160 of O. T. A. Rules)

(a) Name.....
 (b) Designation.....
 (c) Department/Office.....
 (d) Headquarters.....
 (e) Journey on Tour/Transfer
 (f) Pay and Special Pay Rs.
 (g) Amount of advance drawn Rs. for this journey.
 (h) Particulars of family members for whom T. A. is claimed

Place	Departure		Arrival		Distance	Purpose of journey	Mode of journey Air/Rail/Road, etc. Type of train and class for train journey and conveyance used for road journey	Fare paid Conveyance and transport charges Cost of propulsiion	Charges, if any paid for accom- modation [under Rule 65 (d) 1]	REMARKS (Indicate whether leave or free hos- pitality, if any availed)
	Date Time	Place	Date Time	Place						
1	2	3	4	5	6	7	8	9	10	

Signature of the Controlling Officer

Signature of the Claimant

1	2	3	4	5	6	7	8	9	10

Signature of the Claimant

Signature of the Controlling Officer

NOTE--Necessary certificate, receipt as required under the O. T. A. Rules should be furnished in supportt of the claims