1095-ES dt 16/9/25

Seen. Copy alongwith its enclosures be sent to the followings:-

1.Sh. Parminder Singh, Additional District & Sessions Judge, Malerkotla;

2.The Civil Judge (Sr. Divn.), Malerkotla and ;

3.All the Additional Civil Judge (Sr. Divn.), Dhuri, Sunam and Moonak, with the directions to display the same on the notice board of their respective Courts.

Copy alongwith its enclosures be also sent to Sh. Mangat Raj, President, Pension Union, Judicial Department, Sangrur, for information and necessary action.

System Officer is directed to upload the same on the official website of this Sessions Division.

Receipt/Dispatch Clerk is directed to get it displayed on the notice board of this Court.

Office to note.

District and Sessions Judge,
Sangrur
15/09/25

From

The Registrar General,
Punjab & Haryana High Court,
Chandigarh.



To

The District and Sessions Judge,
Sangrur

(109)

No. 4886/RJ Dated 4/9/25

Subject: Willingness for working in the Weeding Cell of Judicial Files, Punjab and Haryana High Court at Chandigarh.

Sir/Madam,

I have been directed to inform you that a Weeding Cell of Judicial Files has been created on the Establishment of this Hon'ble High Court. You are requested to seek willingness of the employees of your Session Division i.e. Clerks and above (equivalent posts), who have retired after 01.01.2020 (except dismissed from service) and are residing in or nearby Chandigarh, by sending them the enclosed proforma and forward the application received from them to Ld. Registrar General, Punjab and Haryana High Court, Chandigarh after duly verifying the particulars given by them.

(Rajan Nanda)
Registrar (Judicial)
For Registrar General

Encl: (i) Proforma for seeking willingness
(ii) Application form

Seen. office to note & comply

District & Sessions Judge,
SANGRUR
9/9/25

From

The District and Sessions Judge,

_____.

To

_____

_____

_____

No._____ Dated_____

Subject: Willingness for working in the Weeding Cell of Judicial Files, Punjab and Haryana High Court at Chandigarh.

Sir/Madam,

I have been directed to inform you that a Weeding Cell of Judicial Files has been created on the Establishment of the Hon'ble High Court of Punjab and Haryana, Chandigarh. Employees of this Sessions Division i.e. Clerks and above (equivalent posts) who have retired after 01.01.2020, shall be paid Honorarium of Rs.42,000/- per month. The appointment will be purely on contract basis and can be dispensed with at any time without any prior notice. However, in case, the retired employee intends to leave the service at any stage, he/she will have to give one month's notice in advance or to deposit one month's remuneration. No travelling allowance will be admissible for joining the appointment offered to the retired employee. The services to be rendered by the retired employee on appointment shall not entitle him/her for any service benefits towards annual increment, leave of any kind, pension or other retiral benefits. Besides gazetted holidays and Sundays, each retired employee shall be allowed one leave per month and if the leave is not availed during a month, the employee shall be entitled to avail maximum two leaves consecutively. If the leave is not availed, on the request of the retired employee, extra honorarium for each day of leave shall be paid. In case, the retired employee will avail more than one casual leave per month or second unutilized leave of the previous month, the honorarium of that day(s) will be deducted. The conduct of the retired employee on appointment shall be subject to the Government Employee (Conduct) Rules, 1966 as applicable to the employees of the Hon'ble High Court. Any lapse on the part of the retired employee in the proper discharge of duties would held him/her liable for departmental action under the Rules. The appointment shall be subject to production of medical fitness certificate from the PMO, General Hospital, Sector 16, Chandigarh. The appointment in the Weeding Cell of Judicial Files is on unit basis, adhering to specific time frames, conditions and performance based output.

The Sub-Committee of Registrar (Rules), Registrar (Computerization) and Registrar (Judicial) has been formed to monitor the progress of the task and assess the performance of retired employees from time to time and if the work and conduct of a retired employee is not found satisfactory, the matter would be placed before Hon'ble Chairman of the Special Committee for appropriate orders.

If you are interested to work in the Weeding Cell of Judicial Files, submit your willingness in writing within a period of one week from the receipt of this letter to Ld. Registrar General through this office, in the attached Application Form.

(Superintendent)
for District and Sessions Judge,

To

The Registrar General,
Punjab & Haryana High Court,
Chandigarh.

Subject:- **Willingness for working in the Weeding Cell of Judicial Files, Punjab and Haryana High Court, Chandigarh.**

Respected Sir,

I, hereby, submit my willingness for working in the Weeding Cell of Judicial Files. My Particulars are as under:-

Name : _____

Father's Name: _____

Date of Birth : _____

Address : _____

Mobile No. : _____

Date of Joining : _____

Joined as (Designation): _____

Date of Retirement : _____

Retired as (Designation): _____

Total length of service: _____

Educational qualification: _____

_____

I also undertake as under:-

1. That I am willing to work in the Weeding Cell of Judicial Files on the terms and conditions fixed on 15.01.2024 and remuneration re-fixed on 12.08.2025 by the Hon'ble Special Committee in its meetings;
2. That my appointment in the Weeding Cell of Judicial Files is on unit basis, adhering to specific time frames, conditions and performance based output;
3. That my services can be dispensed with at any point of time without prior notice;
4. That I have to do the work assigned by the Hon'ble Special Committee and Registrar (Judicial); and
5. That I have read all the terms and conditions mentioned in the letter dated _____ and undertake to abide by the same.

Thanking you,

Yours faithfully

( )

The particulars mentioned by _____ in the application form have been duly verified by the office staff. The same is, hereby, forwarded for further necessary action.

District & Sessions Judge

_____